



## Attachments

### Ordinary Council Meeting Wednesday 18 March 2026

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Date  
Time  
Location

Wednesday 18 March 2026  
3:30pm  
Shire of Wickepin Council Chambers  
77 Wogolin Road, Wickepin WA 6370



## **7.1.1 Confirmation of Minutes of Previous Ordinary Council Meeting 18 February 2026**



# Minutes

Ordinary Council Meeting  
Wednesday 18 February 2026

UNCONFIRMED

Date	Wednesday 18 February 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	24 February 2026



## Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin was held at 3:30pm on Wednesday 18 February 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

David Burton  
Chief Executive Officer  
24 February 2026

### Disclaimer

*No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.*

*In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.*

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UNCONFIRMED

# 1 Declaration of Opening

The Presiding Member declared the meeting open 3.37pm.

The Presiding Member announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

## 2 Attendance

### 2.1 Present

#### Councillors

J Russell	President
T Miller	Deputy President
F Allan	Councillor
J Mearns	Councillor
L Corke	Councillor
D Gaul	Councillor

#### Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services

#### Visitors

R Lewis	Member of Public (3.37pm – 3.52pm)
P Thompson	Member of Public (4.35pm – 4.45pm)

## 3 Public Question Time

### 3.1 Responses to Previous Public Questions Taken on Notice

### 3.2 Public Question Time

Mr Ray Lewis

Asked about access to water for his dam near the Oval dam. This is always being cut off.

*CEO: we will look at drafting up a MOU so that we can work together and share the water.*

Railway Dam – Firebreaks, Recreation Reserve changed from Water Reserve, people can use this reserve for recreation, can firebreaks be installed?

*President: The Shire cannot get clearance to install firebreaks in the Reserve.*

Can a crosswalk be installed from the Pub to the Playground over the road, with the Pub opening, this is being used often by children

*CEO: This has been raised with Main Roads, unfortunately it is their decision, not the Shire's.*

For the Community Cropping land – has the Groups contacted the Shire about this and is there an opportunity to put stock on the paddock?.

*CEO: The information has just been received and will be a discussion of Council.*

CBH accommodation – Housing blocks – can the Shire write to CBH and see what they are going to do with this.

*President: The Shire will follow up on this.*

Can the Shire do something to help clean up the Town from wrecked cars and other items?

*CEO: we are currently working with the Ranger, on sea containers and other items to get them reduced or removed. This is not a simple process.*

Ray Lews left the meeting at 3.52pm.

## **4 Apologies and Leave of Absence**

W Astbury Councillor

### **4.1 Previously Approved Leave of Absence**

### **4.2 Requests for Leave of Absence**

[Requests for leaves of absences]

## **5 Petitions, Memorials and Deputations**

### **5.1 Petitions**

### **5.2 Memorials**

### **5.3 Deputations**

## **6 Declarations of Councillors and Officers Interest**

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed – Nil

## **7 Confirmation of Minutes of Previous Meetings**

### **7.1 Minutes of the Ordinary Council Meeting held Wednesday 17 December 2025**

**Officer Recommendation**

*That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 17 December 2025, as included in Attachment 7.1.1, as a true and accurate record.*

**Council Decision**

**Resolution**      **OCM-180226-01**  
**Moved**            **Cr Allan**  
**Second**           **Cr Corke**

**That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 17 December 2025, as included in Attachment 7.1.1, as a true and accurate record.**

**Carried**        **6/0**  
**For**            **Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaull**  
**Against**       **Nil**

**8 Motions of Which Notice Has Been Given****9 Receipt of Committee Minutes or Reports and Consideration of Recommendations**

Nil

**10 Report by the President**

Welcome back to all Councillors and Staff after our Christmas and New Year break.

Fortunately, January 2026 proved to be very quiet on the fire front compared to the previous two years, when our local volunteers were subject firstly to the Wickepin waste site fire in January 2024, followed by 4 structural fires over the course of the next 12 months until January 2025, including the loss of 2 houses and 2 back yard sheds.

Reading back on these events, it is still a timely reminder to residents and landowners to be considerate of the volunteers that attend these disasters and the resources that are needed to keep everyone safe. Once fires catch hold the immediate surrounds are filled with polluted air and contaminants that can be extremely dangerous when inhaled, and flying embers can easily cause a spread of the fire. Coupled with 240volt power, which most houses and sheds have connected, and the volumes of water needed to suppress the flames, these situations can be very dangerous and life-threatening.

Mitigate the Risk - Clean up backyards of all unused vehicles, tyres, batteries and general junk. Not only to alleviate from the hazardous materials and weeds that are dangerous fire risks, but also for the extermination of vermin such as snakes and rats that live in these places. Arrangements can be made for disposal of unwanted items at the local refuse sites outside of normal opening hours by contacting the CEO at the Shire Office.

Australia Day was celebrated at the Wickepin Community Centre with a breakfast bbq. Thank you to Cr Allan, Councillors and Staff who assisted to cook and set up the day and a pleasing crowd was present to congratulate worthy recipients of our annual Community Citizen Awards.

Congratulations go to Citizen of the Year Wendy Butler; Senior Citizen of the Year Heather Tobin, Community Group of the Year Wickepin Hotel Community Group and Facey Group Progressive Achiever Award Brad and Virginia Nichols.

On February 3rd I attended, by Teams, the Central Country Zone Executive Committee meeting, where guidance was set for the ensuing year of Zone business. Items included financial status of the Zone, Speakers and Strategic Direction.

Council's first meeting of the year was held on February 4<sup>th</sup>, being our Annual Elector's meeting, where the Annual Financial and Audit Report for the year 2025-26 was received. Thank you to those residents and ratepayers who attended and raised their questions to Council.

On 13<sup>th</sup> February CEO David, Cr Miller and myself attended the Central Country Zone meeting in Corrigin during which Department of Lands and Heritage presented the draft new RECode, which is the State Government's policy covering the new renewable energy projects that will become more frequent in the future.

Upcoming this weekend is the Ignite Wicky Festival, and a big Thank You to the Volunteers, Works Staff and Gardening Team who have been working very hard to organise events and showings and spruce up our town to welcome all the visitors for the weekend.

Upcoming scheduled meetings include RoeROC at Narembeen on March 5<sup>th</sup>, and the Wheatbelt South Regional Roads Group meeting in Wickepin on Friday March 13<sup>th</sup>.

## 11 Report by the Chief Executive Officer

12 December 2025	Meeting With EMPS Narrogin – Services to Shire of Wickepin
16 December 2025	Lakes Group RRG Teams Meeting
24 December 2025	Christmas closedown to 5 <sup>th</sup> January 2026
9 <sup>th</sup> January 2026	Brian Shipley – Yealering Bowling Club patio Shire President – Shire Matters
20 January 2026	Community Centre walkthrough with Ignite Wicky
26 January 2026	Australia Day Breakfast.
27 January 2026	Shire President and Dep. Shire President Council Matters.
28 January 2028	Discussion with 150Squared for Corporate business Plan.
2 February 2026	Outside crew – Staff information session.
3 February 2026	Shire President – February Meeting discussion.
4 February 2026	Annual Electors Meeting
5 February 2026	RoeROC Executive Meeting.
13 February 2026	Central Country Zone Meeting - Corrigin
16 February 2026	Joint ROC Meeting in Perth with Various Department Heads.

### Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			CEO, DCEO
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Roadside Advertising	CEO			

<b>A5</b>	<b>Application for Planning Consent</b>	<b>CEO</b>			
<b>A6</b>	<b>Appointment and Termination of Staff</b>	<b>CEO</b>			
<b>A7</b>	<b>Rates Recovery – Instalment Payments</b>	<b>CEO</b>			
<b>A8</b>	<b>Issue of Orders</b>	<b>CEO</b>			
<b>A9</b>	<b>Legal Advice</b>	<b>CEO</b>			
<b>A10</b>	<b>Permits to Use Explosives</b>	<b>CEO</b>			
<b>A11</b>	<b>Street Stalls</b>	<b>CEO</b>			
<b>A12</b>	<b>Liquor Consumption on Shire Owned Property</b>	<b>CEO</b>	Alcohol Consumption Approval – Yealering Town Hall – 14/16 August 2026 Pockran Alcohol Consumption Approval – 5 March 26- Facey Group Alcohol Consumption Approval – 5,6 August 2026 – Facey Group Alcohol Consumption Approval – 28 February 26- T Sands	09/01/2026 12/12/2025 04/02/2026	CEO CEO CEO
<b>A13</b>	<b>Hire of Community Halls / Community Centre</b>	<b>CEO</b>	Wickepin Community Centre, 05 March 26 Facey Group Fee Waiver Approval – Wickepin Community Centre, 23 March 26 Facey Group Fee Waiver Approval – Wickepin Community Centre, 5/6 August 26 Facey Group	12/12/2025	CEO
<b>A14</b>	<b>The Food Act 2008 and the Food Regulations 2009</b>	<b>CEO</b>			
<b>A15</b>	<b>The Public Health Act 2016</b>	<b>CEO</b>			
<b>A16</b>	<b>Sponsorship, contributions and donations to sporting and community groups</b>	<b>CEO</b>			

## 12 Notices of Motions for the Following Meeting

## 13 Reports and Information

### 13.1 Monthly Schedule of Accounts Paid – December 2025

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	FM.FR.1212
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	The author has no financial, proximity or impartiality interests in this item.
<b>Report Written Date</b>	15 January 2026
<b>Attachments</b>	Attachment 13.1.1 – Monthly Schedule of Accounts Paid – December 2025

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#### Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for December 2025.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

#### Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

#### Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

<b>Municipal Fund</b>	<b>Vouchers</b>	<b>Amounts</b>
Electronic Funds Transfer	EFT 15854-15892,15895-15931	\$635,278.30
Cheques	16032-16034,16036	\$ 4,682.67
Direct Deductions	December 2025	\$24,341.23
Superannuation	December 2025	\$16,856.95
Credit Card	December 2025	\$917.11
BPay Payments	December 2025	\$ 1,717.61
Payroll	December 2025	\$103,220
Licensing	December 2025	\$10,404.85
<b>Municipal Fund Total</b>		<b>\$797,418.72</b>
<b>Trust Fund</b>		
Electronic Funds Transfer	EFT 15893-15894	\$71.34
Cheques		\$
<b>Trust Fund Total</b>		<b>\$71.34</b>
<b>Total</b>		<b>\$797,490.06</b>

### Statutory Environment

*Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

### Policy Implications

*Council Policy 3.1.7 – EFT Payment and Cheque Issue*

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

### Financial Implications

#### Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

#### Future Financial Years

Nil

### Strategic Implications

#### Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

### Voting Requirement

Simple majority

**Officer Recommendation**

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$797,418.72 and Trust of \$71.34 for December 2025, as included in **Attachment 13.1.1**.*

**Council Decision**

**Resolution** OCM-180226-02

**Moved** Cr Corke

**Second** Cr Miller

**That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$797,418.72 and Trust of \$71.34 for December 2025, as included in Attachment 13.1.1.**

**Carried** 6/0

**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaull

**Against** Nil

## 13.2 Monthly Schedule of Accounts Paid – January 2026

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	FM.FR.1212
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	The author has no financial, proximity or impartiality interests in this item.
<b>Report Written Date</b>	9 February 2026
<b>Attachments</b>	Attachment 13.2.1 – Monthly Schedule of Accounts Paid – January 2026

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### Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for January 2025.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

### Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

### Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

<b>Municipal Fund</b>	<b>Vouchers</b>	<b>Amounts</b>
Electronic Funds Transfer	EFT 15933-15934,15936-15986	\$219,840.71
Cheques	16038-16041	\$ 37,537.99
Direct Deductions	January 2026	\$796.74
Superannuation	January 2026	\$10,987.00
Credit Card	January 2026	\$903.00
BPay Payments	January 2026	\$ 4,201.79
Payroll	January 2026	\$96,136.00
Licensing	January 2026	\$0.00
<b>Municipal Fund Total</b>		<b>\$370,403.30</b>
<b>Trust Fund</b>		
Electronic Funds Transfer	EFT 15932	\$240.00
Cheques		\$
<b>Trust Fund Total</b>		<b>\$240.00</b>
<b>Total</b>		<b>\$370,643.30</b>

### Statutory Environment

*Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

### Policy Implications

*Council Policy 3.1.7 – EFT Payment and Cheque Issue*

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

### Financial Implications

#### Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

#### Future Financial Years

Nil

### Strategic Implications

#### Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

### Voting Requirement

Simple majority

**Officer Recommendation**

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$370,403.30 and Trust of \$240.00 for January 2026, as included in **Attachment 13.2.1**.*

**Council Decision**

**Resolution** OCM-180226-03

**Moved** Cr Mearns

**Second** Cr Gaull

**That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$370,403.30 and Trust of \$240.00 for January 2026, as included in Attachment 13.2.1.**

**Carried** 6/0

**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaull

**Against** Nil

### 13.3 Statement of Financial Activity – December 2025

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	FM.FR.1212
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	The author has no financial, proximity or impartiality interests in this item.
<b>Report Written Date</b>	15 January 2026
<b>Attachments</b>	Attachment 13.3.1 - Statement of Financial Activity – December 2025

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#### Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended December 2025.

Council is requested to accept the Statement of Financial Activity.

#### Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

#### Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.3.1**.

#### Statutory Environment

*Local Government Act 1995 – Section 6.4 Financial report*

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

*Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)*

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

#### Policy Implications

*Council Policy 3.1.14.2 – Monthly Financial Reporting*

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

**Financial Implications**Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

**Strategic Implications****Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

**Voting Requirement**

Simple Majority

**Officer Recommendation**

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending December 2025, as included in **Attachment 13.3.1**.*

**Council Decision**

**Resolution OCM-180226-04**

**Moved Cr Mearns**

**Second Cr Gaull**

**That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending December 2025, as included in Attachment 13.3.1.**

**Carried 6/0**

**For Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaull**

**Against Nil**

### 13.4 Statement of Financial Activity – January 2026

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	FM.FR.1212
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	The author has no financial, proximity or impartiality interests in this item.
<b>Report Written Date</b>	9 February 2026
<b>Attachments</b>	Attachment 13.4.1 - Statement of Financial Activity – January 2026

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#### Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended January 2025.

Council is requested to accept the Statement of Financial Activity.

#### Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

#### Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.4.1**.

#### Statutory Environment

*Local Government Act 1995 – Section 6.4 Financial report*

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

*Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)*

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

#### Policy Implications

*Council Policy 3.1.14.2 – Monthly Financial Reporting*

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

**Financial Implications**Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

**Strategic Implications****Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

**Voting Requirement**

Simple Majority

**Officer Recommendation**

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending January 2025, as included in **Attachment 13.4.1**.*

**Council Decision**

**Resolution OCM-80226-05**

**Moved Cr Mearns**

**Second Cr Gaull**

**That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending January 2025, as included in Attachment 13.4.1.**

**Carried 6/0**

**For Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaull**

**Against Nil**

### 13.5 2026 Annual General Meeting of Electors – Receival of Minutes

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	GO.CME.1306
<b>Author</b>	David Burton, Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	9 February 2026
<b>Attachments</b>	Attachment 13.5.1 - Minutes AGM of Electors Held 4 February 2026

---

#### Summary

For Council to formally 'receive' the Minutes of the Annual General Meeting of Electors held on 4<sup>th</sup> February 2026

#### Background

At the Annual General Meeting (AGM) of Electors held on 4 February 2026, 7 electors, 5 councillors and 3 staff were present.

At the meeting motions were carried to confirm the minutes from the previous year's (2025) AGM and to receive the Annual Report (including therein the Annual Financial Statements and Auditor's Report) for the year ending 30 June 2025. No further action on those motions is required.

Several questions were raised during the General Business section of the meeting. Most questions were answered at the time or taken on notice to be responded to at a later date.

#### Comments

As the Minutes from the AGM of Electors will not be confirmed until the next AGM of Electors, it is prudent for Council to formally receive the Minutes so that they become a 'record of Council'.

#### Statutory Environment

Sections 5.27, 5.29 and 5.33 of the *Local Government Act 1995* require an Annual Electors Meeting to be held each year and for decisions made at such meetings to be considered by the Council.

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Voting Requirement

Simple Majority

#### Officer Recommendation

*That Council receive the Minutes of the Annual General Meeting of Electors held on 4 February 2026.*

**Council Decision**

**Resolution** OCM-180226-06

**Moved** Cr Allan

**Second** Cr Corke

**That Council receive the Minutes of the Annual General Meeting of Electors held on 4 February 2026.**

**Carried** 6/0

**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaul

**Against** Nil

UNCONFIRMED

### 13.6 Licence to Occupy – Public Transport Authority

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Railway Reserve, Wickepin
<b>Name of Applicant</b>	Public transport Authority
<b>File Reference</b>	LD.LA.0001
<b>Author</b>	David Burton, Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	9 February 2026
<b>Attachments</b>	Attachment 13.6.1 - Draft Lease Template

---

#### Summary

The Public Transport Authority has offered the Shire a licence to occupy for railway reserve land in Wickepin. This licence replaces a previous licence that expired in October 2025.

#### Background

Between 2010 and 2025 a licence to occupy existed between the Shire of Wickepin and the Public Transport Authority (PTA) for a portion of railway reserve fronting Wogolin Road – encompassing Albert Facey Homestead, playground, public toilets, skate park and car parking.

The licence expired in October 2025 and requires renewal.

PTA has offered to enter into a new Licence to Occupy for a further 10 year period, with the land covered by the licence being extended to include a portion of the railway reserve on the northern side of the rail line running from the Wickepin-Pingelly Road to behind the golf club.

The terms and conditions of the licence are:

Lessee:	Shire of Wickepin
Address of premises:	Portion of land located adjacent to line 59 between the 42.5km and 44km rail markers and along Wogolin Road and Fisher Street, Wickepin, Western Australia.
Lease Number:	L2663
Location/Region:	Wickepin/Corridor
Use:	Community Purpose (Parking & Drainage)
Rent:	\$1.00 payable on demand
Reviews:	24 monthly to market upon change of use, subject to PTA prior approval.
Term:	10 years
Options:	Not available
Start date:	1 <sup>st</sup> November 2025
Area: Approx.	40,936sqm
Lease Plan attached:	Yes
Type of Agreement:	Licence to Occupy
Insurance – Tenant required to pay insurance premiums on an annual basis – Update clause 8.2 Tenant's Obligations (3) pay each premium on an annual basis and before..." a later date.	

#### Comments

The Shire had previously looked at the possibility of purchasing this property, as the lease agreement is going to be ongoing for the Shire's purposes. Staff sought to engage with PTA about the possibility of purchasing the land again and were advised:

*I think a licence to occupy is the best form of tenure the Shire can hope for in this case.*

*While it may technically be crown land, it's under PTA's jurisdiction on the grounds that it was originally resumed for purposes of the railway. DPLH/the Minister for Lands wouldn't entertain selling any of it or transferring management as a reserve without PTA's consent.*

*The land the subject of the licence is partially 'corridor land' under the Rail Freight System Act 2000. That also means that Arc Infrastructure has a stake in discussions. Where corridor land is sold to third parties, Arc has a right to seek compensation.*

*Given the land is adjoining active rail and it's possible the state may be buying back the freight network, this land could be valuable in terms of PTA's future operations. That's to say, it's a lot more difficult for the Authority to resume freehold land later than it is to simply keep it under our control as per the status quo. That being the case, I don't think PTA Executive would have much appetite to agree to relinquish the land.*

*I can pursue it further internally if you wish, but I don't believe the possible purchase of this land by the Shire of Wickepin is a likely outcome.*

### **Statutory Environment**

Nil.

### **Policy Implications**

Nil

### **Financial Implications**

A possible cost of \$500 ex-GST lease preparation fee is payable by the Shire if it determines to accept the renewal of the licence for the land.

As the use of the land is consistent with "community purposes" the annual licence fee has been set at \$1.00 payable if and when demanded.

### **Strategic Implications**

Strategic Community Plan Goal 2 – Improve the amenities and aesthetics along the main street of townsites (although not specific to the licence to occupy without effective tenure of the land the development and maintenance of community facilities on this land could not occur).

### **Voting Requirement**

Simple Majority

### **Officer Recommendation**

*That Council:*

- 1. Accept the offer from the Public Transport Authority (including the terms and conditions contained therein) to enter into a new Licence to Occupy for Lease Agreement L2663 encompassing railway reserve land in Wickepin.*
- 2. Authorise signing of Lease Agreement L2663.*

**Council Decision**

**Resolution** OCM-180226-07  
**Moved** Cr Gaul  
**Second** Cr Mearns

**That Council:**

1. **Accept the offer from the Public Transport Authority (including the terms and conditions contained therein) to enter into a new Licence to Occupy for Lease Agreement L2663 encompassing railway reserve land in Wickepin.**
2. **Authorise signing of Lease Agreement L2663.**

**Carried** 6/0  
**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaul  
**Against** Nil

**Recommendation**

*That Council moves into suspended standing orders to discuss item 13.7.*

**Resolution** OCM-180226-08  
**Moved** Cr L Corke  
**Seconded** Cr F Allan

**That Council moves into suspended standing orders at 4.24pm to discuss item 13.7.**

**Carried** 6/0  
**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaul  
**Against** Nil

**Recommendation**

*That Council reinstate standing orders.*

**Resolution** OCM-180226-09  
**Moved** Cr T Miller  
**Seconded** Cr D Gaul

**That Council reinstate standing orders at 4.35pm.**

**Carried** 6/0  
**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaul  
**Against** Nil

### 13.7 Purchase of Wickepin Community Shed Building

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Community Shed – Richter Street, Wickepin
<b>Name of Applicant</b>	Wickepin Community Shed
<b>File Reference</b>	A5193
<b>Author</b>	David Burton, Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	10 February 2026
<b>Attachments</b>	Attachment 13.7.1 - Letter from Community Shed and Letter from Ms Carolyn McDougall

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#### Summary

For Council to consider the purchase of the 'donga' unit used at the Wickepin Community Shed for community use.

#### Background

A letter has been received from the Wickepin Community Shed requesting that the Shire purchase the 'donga' unit currently located at the Community Shed and used by the facility. The group has received a letter from Carolyn McDougall stating that she had purchased the item and moved it to the location at her own expense of \$4,500. Ms McDougall has noted that the ownership of the building is to be passed on to her daughters pending her demise.

#### Comments

As the item is located on the Shire land, rather than having an item owned by another person and having to keep track of the ownership, it would be easier for the Shire to purchase the building from Ms McDougall for the amount of \$4,500 to remove any future liability for the building. At the time of writing this report, Ms McDougall has not been contacted to see if she is willing to sell the building to the Shire.

As an alternative, the owner of the building could be requested to remove the structure, and the current units used at the Harrismith Caravan Park could be relocated to the site to perform the same function. While this would remove any issues with regards to ownership, it is likely to give the owner of the building a facility that has little to no use and the cost of relocating the donga unit from Harrismith would not be a significant savings from the cost of the purchase.

It is recommended that the CEO approach the owner to transfer ownership of the donga unit to the Shire to reduce any complications at a later date for the amount of \$4,500.

#### Statutory Environment

Local Government Act 1995 Section 6.8

6.8. Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - b) is authorised in advance by resolution\*; or
  - c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

### **Policy Implications**

Nil

### **Financial Implications**

Cost of the unit will be \$4,500, which can come from building maintenance funds.

### **Strategic Implications**

Nil

### **Voting Requirement**

Absolute Majority

### **Officer Recommendation**

*That the Chief Executive Officer be authorised to negotiate the purchase of the donga unit located at the Wickepin Community Shed for the amount of \$4,500, with funds being allocated from building maintenance.*

### **Council Decision**

<b>Resolution</b>	<b>OCM-180226-10</b>
<b>Moved</b>	<b>Cr Miller</b>
<b>Second</b>	<b>Cr Gaull</b>

**That Item 13.7 be laid on the table.**

<b>Carried</b>	<b>6/0</b>
<b>For</b>	<b>Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaull</b>
<b>Against</b>	<b>Nil</b>

### 13.8 Camping – Curlew Way Wickepin

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	4 Curlew Way, Wickepin
<b>Name of Applicant</b>	C Sumadirata
<b>File Reference</b>	A6839
<b>Author</b>	David Burton, Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	12 February 2026
<b>Attachments</b>	Attachment 13.8.1 – Camping Application from C Sumariarta

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#### Summary

This report is for Council to consider approving a 24-month camping permit for 4 Curlew Way, Wickepin for a mobile home.

#### Background

The owner of 4 Curlew Way, Wickepin has requested a permit for 24 months for camping at the location with a RV. The location will be used for camping when the owner is not travelling to other areas.

Recent changes to the Caravan Parks and Camping Grounds Regulations do allow for this to be approved by Council for a period of 24 months. After which, the person can apply again.

#### Comments

With regards to the assessment of the application, the main concern is that the home will have access to power, water and sewerage services to ensure that basic health provisions are covered. The applicant has indicated that the building will be connected to services and will have a solar power generation system for electricity.

Previous applications have been accepted by the EHO with the following conditions:

1. The Tiny House on Wheel must be maintained in such condition that it is not a hazard to safety or health.
2. The Tiny House on Wheel must have wheels attached to it, to enable it to be moved within 24 hours if required.
3. The land must be maintained in such condition that it is suitable for camping, particularly in relation to –
  - (i) Safety and health; and
  - (ii) Access to services (electricity; potable water; ablution facilities and sewerage disposal).
4. Wastewater must be disposed of by –
  - Grey water (shower/hand basin/sink/washing machine) to discharge directly to a gully or any other system approved by the Shire.
  - Black water (toilet) to discharge directly into an approved on-site effluent treatment system if the property is not connected to sewer.
5. The Shire may revoke an approval by written notice to the holder of the approval, if the Shire is satisfied that a condition of the approval has been breached.

The owner has indicated that they will place a fence structure on the property and the RV will be located behind it when in situ.

The Regulations have been changed to allow people to 'camp' at their property while waiting for a building to be completed, rather than renting a separate property. While this owner is not looking at a permanent building, the regulations do allow camping on the property.

The Shire does have the right to disapprove the application, but must give a reason for not allowing the camping. The owner can then apply directly to the Minister for approval, which would overrule the Shire.

For the approval it is recommended that the following items be included as part of the approval:

- Unit is to be approved by the Environment Health Officer and declared fit for habitation;
- Annual Rubbish Fees will still apply for the property, and
- Further application is to be made within 3 months of the current permit expiring.

### Financial Implications

There is currently no financial consideration for this approval, as there is no fee established for this application. Staff will be assessing the process and look at an appropriate fee to be established as other applications are likely to be received.

### Strategic Implications

#### GOAL – Governance

Objective: 6. New businesses are attracted and existing businesses grow

Strategy: 6.2 Plan in a Local Planning Strategy and Town Planning Scheme for a diverse range of land, housing and development opportunities for facilitation of growth in residential and industrial land use – to meet current and future needs

### Voting Requirement

Simple Majority

### Officer Recommendation

*That Council **APPROVES** the camping at 4 Curlew Way, Wickepin, subject to the following:*

- *Unit is to be approved by the Environment Health Officer and declared fit for habitation;*
- *Annual Rubbish Fees will still apply for the property;*
- *Further application is to be made within 3 months of the current permit expiring.*

### Council Decision

**Resolution** OCM-180226-11

**Moved** Cr Mearns

**Second** Cr Miller

*That Council **APPROVES** the camping at 4 Curlew Way, Wickepin, subject to the following:*

- *Unit is to be approved by the Environment Health Officer and declared fit for habitation;*
- *Annual Rubbish Fees will still apply for the property;*
- *Further application is to be made within 3 months of the current permit expiring*

**Carried 0/6**

**For** Nil

**Against** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaull

*Council noted that there has been no clear intention of building a house at the property and that it would only be used as a camping ground when the person is in town. Council considered that there*

*was adequate space at the Wickepin Caravan Park to accommodate this and did not approve the request.*

Peter Thompson entered the meeting at 4.35pm

UNCONFIRMED

### 13.9 Synergy Road Use Agreement

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Fence Road, south of Kondinin-Williams Road to boundary
<b>Name of Applicant</b>	Synergy
<b>File Reference</b>	RD.0150
<b>Author</b>	David Burton, Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	10 February 2026
<b>Attachments</b>	Attachment 13.9.1 Letter from Synergy - <b>CONFIDENTIAL</b> Attachment 13.9.2 Road condition Report - <b>CONFIDENTIAL</b>

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#### Summary

For Council to given consideration to a formal request by Synergy to gain access to Fence Road for the transport of OSOM construction materials for the King Rocks Wind Farm Project.

#### Background

The State Government, through Synergy, has made a funded commitment to establish the King Rocks Wind Farm Project as part of the shift to transform the electricity system and explore renewable energy solutions. The King Rocks Wind Farm is located within the eastern Wheatbelt region of WA in the Shire of Kondinin, 350km east of Perth. This wind farm sits approximately 35km north-east of Hyden on land primarily used for agricultural farming purposes, including crop and grain production. The King Rocks Wind Farm will have up to 17 wind turbines with a capacity that could generate up to 105MW of electricity. The project will also involve the construction of associated infrastructure such as roads, transmission lines and substation facilities. Towers up to 125 metres tall with turbine blades of up to 80 metres long will bring the total height of each wind turbine up to around 206 metres. With Development Approval received from the Shire of Kondinin for the wind farm, construction is expected to begin in 2025. The King Rocks Wind Farm is expected to be complete by 2027 (source Synergy website).

#### Comments

Synergy undertook a desktop assessment of proposed road routes to deliver the project to the site (refer to Synergy Project Memorandum for further advice). This route assessment process also considered a preferred port for discharging materials for storage and loading onto OSOM vehicles. The Port of Bunbury was selected as it aligned with the preferred road route option. The Shire of Wickepin was not involved in the road assessment task and was only notified by Synergy after the preferred route was selected. Whilst the majority of the transport task operates on the State road network from Bunbury, this changes once it goes through part of the Shire of Wickepin. A number of Local Government roads are earmarked for access use once OSOM vehicles arrive, but the use of Fence Road from the Shire's southern boundary to the Kondinin-Williams Road is required.

The Shire of Wickepin expressed concern that Fence Road was not designed or built to accommodate this road haulage task, and the impact on the surface could be significant. Shire officers were also concerned about risking the significant recent capital investment allocated to this particular road through the Wheatbelt Secondary Freight Network (WSFN) program. These concerns have been somewhat reduced, resulting from independent technical advice provided by Rural Infrastructure Services (Allister Butcher), who has been instrumental in providing Shire of Wickepin project management oversight for the WSFN upgrade works completed on Fence Road. Similarly, Synergy has agreed to be responsible for any damage that occurs on the road resulting from their OSOM vehicle use, fair wear and tear excepted. This is reflected in the Letter Agreement.

An agreement has also been reached with Synergy for Rural Infrastructure Services to be appointed (by Synergy) to undertake a pre and post-road use dilapidation survey of the thoroughfare. This agreement also extends to the scope of the dilapidation survey approach. A final report will be made available by Synergy (through Rural Infrastructure Services) following the conclusion of the transport operations.

Synergy has also agreed to make a financial contribution to the Shire of Dumbleyung in recognition of the consumed useful life of the road asset utilised by Synergy for this transport task. This contribution aligns with a GHD report following a review of this matter (refer to the attached GHD report). The contribution level has been set at \$191.33 per OSOM vehicle for the duration of the transport task, which equates to just over \$35K in total. Synergy will confirm and validate the final number of truck movements at the conclusion of road transport operations for Shire invoicing purposes.

Synergy will need to develop a comprehensive transport plan for the entire road transport operation. It is envisaged that road transport operations will be mostly conducted at night in an effort to avoid congestion with other commuters. Synergy will also need to consider other potential impacting (conflicting) road access factors, including seasonal agricultural uses, school bus routes and other road user requirements.

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Synergy is offering to recompense the Shire of Wickepin at a rate of \$191.33 per vehicle movement, which aligns with the recommendations reflected in the GHD King Rocks Wind Farm Incremental Cost Impact of Additional Freight Tasks report. Based on an estimated 187 OSOM movements, this would result in just over \$35K Synergy financial contribution to the Shire.

### **Strategic Implications**

Nil

### **Voting Requirement**

Simple Majority

### **Officer Recommendation**

*That Council:*

- 1. Grant approval for Synergy to access Fence Road for the oversize overmass (OSOM) movement of construction materials associated with the King Rocks Wind Farm Project.*
- 2. Approval is given for the Chief Executive Officer to execute the Letter Agreement with Synergy to formalise the agreed terms and conditions in relation to the use of Fence Road.*

**Council Decision**

**Resolution**    **OCM-180226-12**

**Moved**        **Cr Gaul**

**Second**       **Cr Miller**

***That Council:***

- 1. Grant approval for Synergy to access Fence Road for the oversize overmass (OSOM) movement of construction materials associated with the King Rocks Wind Farm Project.***
- 2. Approval is given for the Chief Executive Officer to execute the Letter Agreement with Synergy to formalise the agreed terms and conditions in relation to the use of Fence Road.***

**Carried**    **6/0**

**For**        **Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaul**

**Against**   **Nil**

### 13.10 Shire of Wickepin Local Planning Strategy

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Whole Shire
<b>Name of Applicant</b>	Shire of Wickepin
<b>File Reference</b>	LD.DO.3
<b>Author</b>	David Burton, Chief Executive Officer
<b>Interest Disclosures</b>	The author has no financial, proximity or impartiality interests in this item.
<b>Report Written Date</b>	10 February 2026
<b>Attachments</b>	Attachment 1310.1 – Submissions Attachment 13.10.2 – Schedule of Submissions Attachment 13.10.3 – Publicly Advertised Draft Strategy

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#### Summary

Council to consider submissions, to seek Council support for the Local Planning Strategy and seek final endorsement by the Western Australian Planning Commission.

#### Background

The purpose of this report is to consider submissions on the draft Local Planning Strategy (Strategy).

The existing Strategy was endorsed by the Western Australian Planning Commission (WAPC) on 27 March 2007. In 2022, the Shire and its planning consultant, Edge Planning & Property, commenced preparation to review the Strategy with a goal of finalising a new Strategy.

The Strategy sets out a 10 to 15-year vision for land use and development within the Shire, taking into consideration the Shire's adopted Community Plan and the community aspirations. The Strategy is also the key instrument for translating the State and Regional plans and policies at the local level.

The Strategy has been prepared and comprises the following:

- Part 1 – Strategy; and
- Part 2 – Background Information and Analysis.

Part 1 is the Strategy and outlines the vision, objectives and key strategic responses to address issues and opportunities across the Shire. The Strategy identified the following key planning objectives:

- (a) Manage the district's growth by developing a long-term land use planning strategy that contributes to the lifestyle enjoyed by residents;
- (b) Formulate a strategy that provides for a co-ordinated approach to land use planning throughout the Shire within a framework that has regard to the environmental, social and economic values;
- (c) Provide strategic guidance on the use and development of all land within the Shire which will address issues of competing land uses and economic, social and environmental objectives;
- (d) Encourage sustainable development and the expansion of the Wickepin and Yealering townsites, to improve service viability while conserving or enhancing a strong sense of community;
- (e) Promote and manage a sustainable settlement pattern to avoid unnecessary duplication of resources;
- (f) Ensure that future subdivision and development within and near the Wickepin and Yealering townsites provides a broad range of housing and lifestyle choices that enhance the character, environment and amenity of the townsites;
- (g) Assist with growing the district's economic and employment base by encouraging greater diversification and promoting a resilient and increasingly robust economy;
- (h) Promote agriculture as a key economic and social driver within the district;
- (i) Encourage increased tourism activity;

- (j) Protect and enhance the environmental values and natural resources of the Shire and to promote ecologically sustainable land use and development;
- (m) Safeguard and enhance the character and amenity of the Shire's natural and built environment;
- (n) Set aside or designate land required for public and community purposes and provide for land uses that will facilitate the health and well-being of residents;
- (o) Ensure a sufficient supply of serviced land for housing, commercial and industry, agriculture and other rural pursuits, community facilities, open space and recreation and tourist infrastructure; and
- (r) Recognise and protect places of natural beauty and of historic and scientific interest which are considered important to the heritage of the Shire.

The following themes have been applied to address the key objectives. These are:

- Community, urban growth and settlement;
- Economy and employment;
- Environment; and
- Infrastructure.

Part 2 comprises Background Information and Analysis. The key planning issues include:

- Rural communities and businesses face ongoing financial, social, environmental and climatic challenges;
- The potential threat of climate change, impact on the viability of the traditional broadacre agriculture, including a drying climate, and more frequent storm occurrences;
- A potential decline in population due to farm amalgamations and improvement in efficiencies requiring less employers and families, which reduces demand for basic services and threatens their provisions;
- Trends for basic services to be rationalised and centralised in larger regional centres;
- Changing demographics including a loss of population aged between 14 - 24;
- Extensive historical clearing of the Shire resulting in some areas experiencing environmental degradation and salinity;
- Supporting a more robust economy, including more diverse economic and employment options to retain current residents and attract future residents;
- Protecting agricultural land and avoidance of land use conflicts;
- Ensuring an adequate land supply for community needs;
- Being development ready and having flexibility to capitalise on opportunities that will provide for economic development and population attraction and retention;
- Need to provide for a diversity of lifestyle/living options to assist in retention and attraction of population;
- The need to sustainably manage water resources and water availability for potable, non-potable and agricultural supplies;
- Loss of biodiversity values and conserving remnant vegetation;
- Ensuring development suitably addresses hazards including bushfire; and
- Desire to diversify the economic base.

The draft Strategy includes maps showing future land uses, major transport routes and key planning constraints.

The WAPC emphasises a need for local planning strategies to provide an overarching framework to future development, land use and governance.

The draft Strategy, amongst matters, promotes:

- Growth in the Wickepin and Yealering townsites with a range of living opportunities and appropriate services;
- Additional residential and rural residential development;

- Rural smallholding development near the Wickepin townsite;
- Infill residential development where connected to reticulated sewerage;
- Support for workforce accommodation; and
- Additional industrial development.

Once the Strategy is endorsed by the WAPC, the Strategy will assist to promote and direct private sector investment, promote sustainable development and provide a framework for legislative controls affecting development.

#### *Council Resolution*

At the Ordinary Council Meeting on 21 August 2024, the Council passed the following motion at Resolution OCM 210824-13:

*'That with respect to the proposed Shire of Wickepin Draft Local Planning Strategy, Council:*

1. *Pursuant to Regulation 12 of the Planning and Development (Local Planning Schemes) Regulations 2015, adopts the Shire of Wickepin Draft Local Planning Strategy, as detailed in Attachment 14.5.1, for the purposes of advertising.*
2. *Forwards the Shire of Wickepin Draft Local Planning Strategy to the Western Australian Planning Commission for assessment and compliance with Regulation 12 of the Planning and Development (Local Planning Schemes) Regulations 2015.*
3. *Upon receiving certification from the Western Australian Planning Commission, advertise the Shire of Wickepin Draft Local Planning Strategy in accordance with Regulation 13 of the Planning and Development (Local Planning Schemes) Regulations 2015, including an extended public comment period of 90 days.*
4. *After the expiry of the period within which submissions may be made, review the Shire of Wickepin Draft Local Planning Strategy, considering any submissions received.*
5. *After the completion of the review of Shire of Wickepin Draft Local Planning Strategy, submit to the Western Australian Planning Commission:*
  - (a) a copy of the advertised Local Planning Strategy; and*
  - (b) a schedule of the submissions received; and*
  - (c) particulars of any modifications to the advertised local planning strategy proposed by the local government.'*

#### *Assessment by the Department of Planning, Lands and Heritage and WAPC certification*

Following the Council's decision, the Shire administration requested the WAPC certify the draft Strategy and authorise it for public advertising. Following liaising with the Department of Planning, Lands and Heritage (DPLH), the WAPC required modifications to be made to the draft Strategy. The WAPC's Statutory Planning Committee, certified the draft Strategy (gave its support for community and stakeholder advertising) with the WAPC's decision provided to the Shire on 22 July 2025. Most of key measures supported by Council on 21 August 2024 were retained in the draft Strategy certified by the WAPC.

### *Public advertising of draft Strategy*

In accordance with the Council resolution, the Shire administration consulted extensively for 90 days. In particular:

- A notice was placed in the local Watershed newsletter on multiple occasions as well as the Narrogin Observer;
- Details were placed on the Shire website and Facebook page;
- A copy of the draft Strategy and notice were provided at the Shire's front counter and the Wickepin Library;
- The draft Strategy was available for inspection at the DPLH's Perth office;
- A community drop-in session occurred on 15 September 2025; and
- A letter was sent to the following stakeholders:
  - Department of Biodiversity, Conservation and Attractions;
  - Department of Creative Industries, Tourism and Sport;
  - Department of Education;
  - Department of Energy and Economic Diversification;
  - Department of Fire and Emergency Services;
  - Department of Health;
  - Department of Local Government, Industry Regulation and Safety;
  - Main Roads Western Australia;
  - Department of Mines, Petroleum and Exploration;
  - Department of Planning, Lands and Heritage;
  - Department of Primary Industries and Regional Development;
  - Department of Water and Environmental Regulation;
  - Water Corporation;
  - Western Power;
  - Wheatbelt Development Commission;
  - Telstra;
  - Arc Infrastructure;
  - Adjoining Shires;
  - Peak body for Gnaala Karla Booja;
  - Local Member of Parliament – Lower House (State);
  - Bush Fire Chief and local captains;
  - Key community groups;
  - Facey Group;
  - Local/regional branch of the WA Farmers Federation; and

### *Submissions*

The Shire received 8 submissions on the draft Strategy which are set out in **Attachment 13.10.1** and summarised in the Schedule of Submissions in **Attachment 13.10.2**. In summary:

- One submission was received from a community member. This submission raised no objection but recommended the Shire review residential densities to promote new housing and subdivision including promoting access from laneways;
- Most submissions were from State Government departments and servicing agencies. No objections were raised with most matters relating to future planning stages including at the development application and subdivision application stages; and
- The Department of Fire and Emergency Services (DFES) seeks a bushfire management plan to support the Strategy. Background is outlined in the Schedule of Submissions.

Given the extent of consultation, it can only be assumed that there is overall community acceptance of the draft Strategy.

The publicly advertised draft Strategy is outlined in **Attachment 13.10.3**.

## Comments

### Overview

Following a review of the submissions, it is recommended that Council support the Strategy set out in **Attachment 13.10.3** without modification.

It is considered that the draft Strategy provides a sound land use planning framework for the district. In summary, based on the recent consultation on the draft Strategy, there is either support or acceptance by the community and stakeholders to proposals such as:

- New residential, rural residential and rural smallholding subdivision/development to be contained in and around the Wickepin townsite and modest new residential development in the Yealering townsite;
- Promoting economic development, diversifying the local economy and assisting to facilitate employment;
- Supporting the identification of a new industrial area in the Wickepin townsite;
- Measures to support environmental enhancement; and
- Protecting agricultural land and a general presumption against subdivision (the creation of additional lots) on rural land.

The Council has the following options:

- Proceed with the Strategy without modification; or
- Proceed with the Strategy with modification; or
- Defer and seek additional information; or
- Not to proceed with the Strategy.

Based on the submissions, it is recommended that no modifications are required to the publicly advertised Strategy. Given on-going State planning framework changes, it is expected the WAPC will require modest modifications to the Strategy to reflect changes in the last year and anticipated upcoming state planning framework changes.

Should Council agree with the officer recommendation, the DPLH and then the WAPC will consider the submissions and the Council's final supported version of the Strategy and, in time, the WAPC will endorse the Strategy. Following the WAPC endorsement of the new Strategy, the old Local Planning Strategy endorsed on 27 March 2007 will be revoked.

### Statutory Environment

*Planning and Development Act 2005, Shire of Wickepin Local Planning Scheme No. 4 and Shire of Wickepin Local Planning Strategy*

*The Planning and Development (Local Planning Schemes) Regulations 2015 11(2)* set out that:

'A local planning strategy must –

- (a) set out the long-term planning directions for the local government; and
- (b) apply any State and regional planning policy that is relevant to the strategy; and
- (c) provide the rationale for any zoning or classification of land under the local planning scheme.'

The Strategy will guide the review and amendments of the Local Planning Scheme, the formulation of relevant local planning policies and guide the assessment of development applications and subdivision applications.

### Policy Implications

Policy implications are outlined in the draft Strategy. Finalisation of the Strategy will increase certainty for everyone with an interest in the matters raised and should assist in more consistent decision making. In time, there will be a need to review or prepare new local planning policies.

### Financial Implications

The Shire has met the cost of preparing and advertising the draft Strategy. A provision has been included in the 2025/2026 annual budget for planning services.

There will be future costs in implementing the proposals and recommendations set out in the Strategy. The Council should, in-time, adequately increase budget accounts to ensure that necessary additional and/or expanded infrastructure and services are appropriately funded and maintained.

### Strategic Implications

The Strategy (and the associated Local Planning Scheme) will establish Council's land use planning framework for the district. Accordingly, it is highlighted that the finalised Strategy will have significant implications on development and subdivision in the district along with influencing infrastructure coordination, economic development and managing natural resources. There are wide ranging economic, social and environmental implications which are summarised in this report and outlined in the Strategy. This includes the likelihood of planning for an increase in population and the associated demands of new and expanded infrastructure and services.

The Strategy, once endorsed will assist:

- In coordinating the provision of infrastructure and services;
- In more orderly, planned and sustainable development;
- In the decision-making of the local government and other authorities/agencies;
- The Council in its planning, the Shire with its service delivery and will provide increased certainty for other stakeholders;
- To provide a framework for more detailed planning at the structure plan, subdivision and development stages;
- To inform landowners and developers/subdividers of Council requirements; and
- To raise community/stakeholder awareness.

The draft Strategy has referred to and is considered consistent with the *Shire of Wickepin Strategic Community Plan* including its approach to community services, the economy, the built environment and the natural environment.

The draft Strategy aligns with several strategic goals and objectives of the Shire of Wickepin. These goals may include:

Objective: 6 New businesses are attracted and existing businesses grow

Strategy: 6.2 Plan in a Local Planning Strategy and Town Planning Scheme for a diverse range of land, housing and development opportunities for facilitation of growth in residential and industrial land use – to meet current and future needs.

### Voting Requirement

Simple Majority

### Officer Recommendation

That Council:

1. Notes the submissions set out in **Attachment 13.10.1**

2. Endorses the local government comments and the local government recommendations in the Schedule of Submissions in **Attachment 13.10.2**
3. Supports the *Shire of Wickepin Local Planning Strategy* outlined in **Attachment 13.10.3** pursuant to 14(2)(b) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.
4. Refers the Local Planning Strategy to the Western Australian Planning Commission for final endorsement in accordance with Regulation 14(3) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.
5. Delegates authority to the Shire's Chief Executive Officer to progress matters with the Department of Planning, Lands and Heritage and to make modifications to the Local Planning Strategy if directed to by the Western Australian Planning Commission.
6. Supports the revocation of the *Shire of Wickepin Local Planning Strategy* (endorsed on 27 March 2007) following the new Local Planning Strategy being endorsed by the Western Australian Planning Commission.
7. Notes the Shire administration will arrange to publish a copy of the notice relating to the endorsed *Shire of Wickepin Local Planning Strategy* on the Shire website and in a local newspaper.
8. Notes the Shire administration, following Western Australian Planning Commission endorsement, will advise submitters of the above and thank them for their input into the process.

#### Council Decision

<b>Resolution</b>	<b>OCM-180226-13</b>
<b>Moved</b>	<b>Cr Gaul</b>
<b>Second</b>	<b>Cr Mearns</b>

#### That Council:

1. **Notes the submissions set out in Attachment 13.10.1**
2. **Endorses the local government comments and the local government recommendations in the Schedule of Submissions in Attachment 13.10.2**
3. **Supports the *Shire of Wickepin Local Planning Strategy* outlined in Attachment 13.10.3 pursuant to 14(2)(b) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.**
4. **Refers the Local Planning Strategy to the Western Australian Planning Commission for final endorsement in accordance with Regulation 14(3) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.**
5. **Delegates authority to the Shire's Chief Executive Officer to progress matters with the Department of Planning, Lands and Heritage and to make modifications to the Local Planning Strategy if directed to by the Western Australian Planning Commission.**
6. **Supports the revocation of the *Shire of Wickepin Local Planning Strategy* (endorsed on 27 March 2007) following the new Local Planning Strategy being endorsed by the Western Australian Planning Commission.**
7. **Notes the Shire administration will arrange to publish a copy of the notice relating to the endorsed *Shire of Wickepin Local Planning Strategy* on the Shire website and in a local newspaper.**

- 8. Notes the Shire administration, following Western Australian Planning Commission endorsement, will advise submitters of the above and thank them for their input into the process.**

**Carried 6/0**

**For Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr L Corke, Cr D Gaull**

**Against Nil**

UNCONFIRMED

## **14 Confidential Reports and Information**

## **15 Urgent Business**

## **16 Closure**

With no further business, the Presiding Member declared the meeting closed at 4.45pm.

UNCONFIRMED



## **9.1.1 Minutes of the RoeROC Ordinary Meeting held Thursday 5 March 2026**

# ROEROC

Roe Regional Organisation of Councils  
Corrigin | Kondinin | Kulin | Narembeen | Wickepin

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## MINUTES

### RoeROC Ordinary Meeting

Thursday 5<sup>th</sup> March 2026

Shire of Narembeen Council Chambers



## CONDUCT OF MEETINGS

### Membership:

The RoeROC Committee includes:

- The Shire President of each Member Council
- One elected member (Deputy Delegate)
- The Chief Executive Officer of each Member Council
- One senior officer (Deputy Officer)

Deputy CEOs and observers may attend at the discretion of their Council.

### Presiding Member:

The Chairperson and Deputy Chairperson are elected every two years in line with the Host Shire rotation. If the Chairperson is unavailable, the Deputy or a nominated member will preside.

### Voting:

- Each Member Council has **one vote**, regardless of the number of representatives present.
- All resolutions or decisions of RoeROC (whether by the Committee or the Executive) are to be determined by a simple majority vote of members present and eligible to vote.

### Current Voting Delegates

Shire	Delegate	Deputy Delegate
<b>Corrigin</b>	Cr Sharon Jacobs	Cr Heather Talbot
<b>Kondinin</b>	Cr Bruce Browning	Cr Bev Gangell
<b>Kulin</b>	Cr Brad Smoker	Cr Robbie Bowey
<b>Narembeen</b>	Cr Holy Cusack	Cr Hannah Bald
<b>Wickepin</b>	Cr Julie Russell	Cr Tyron Miller

### Role of the Committee

The role of the RoeROC Committee is to:

- Facilitate collaboration among Member Councils on matters of mutual interest;
- Provide a forum for regional leadership, shared decision-making, and advocacy;
- Oversee the development, coordination, and delivery of joint projects, services, and initiatives;
- Consider strategic regional issues affecting the Member Councils and propose coordinated responses; and
- Provide guidance and direction to working groups and the RoeROC Executive Officer.

### Objectives of RoeROC

The objectives of RoeROC are to:

- Provide strong regional leadership and strategic direction;
- Advocate on regional priorities identified and supported by Member Councils;
- Form a collaborative alliance to improve infrastructure, community services, and economic resilience across the region;
- Promote cooperation and resource sharing for greater efficiency and cost-effectiveness;
- Pursue joint initiatives that enhance environmental management, tourism, health services, and local government capability; and
- Support sustainable population retention and regional development without diminishing the autonomy or relationships of individual Member Councils with their communities or external stakeholders.

### Arrangements for Projects and Non-Ongoing Agreements

Projects may only proceed where participating Member Councils have agreed. Each participating Council must make necessary budget provisions for their share. A formal Project Plan must be prepared outlining scope, timeline, financial commitments, and governance arrangements.

All RoeROC projects are managed by a Lead Council and supported by the Executive Officer, with reporting provided to participating Councils. Councils that commit to a project are financially responsible until its completion, regardless of later changes to membership.

### No Delegated Powers

RoeROC is an advisory and collaborative body and does **not** hold any delegated authority under the *Local Government Act 1995* or any other legislation. All decisions and recommendations made by RoeROC must be referred to the respective Member Councils for formal resolution, endorsement, or implementation unless otherwise provided for in a specific agreement or project.

### Working Group Protocols and Structure

RoeROC may establish Working Groups to support its strategic or operational objectives. These groups report to the RoeROC Executive and Committee through the Executive Officer.

# ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting  
held at the Shire of Narembeen on  
**Thursday 5<sup>th</sup> March 2026**

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# ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting  
held at the Shire of Narembeen on  
**Thursday 5<sup>th</sup> March 2026**

## MINUTES

### 1. Opening And Announcements

*The Chairperson, Cr Holly Cusack welcomed attendees and declared the meeting open at 4.08pm*

### 2. Attendance

Cr Sharon Jacobs	President, Shire of Corrigin
Cr Heather Talbot	Councillor, Shire of Corrigin
Natalie Manton	CEO, Shire of Corrigin
Cr Holly Cusack	President, Shire of Narembeen (Chairperson)
Cr Hannah Bald	Deputy President, Shire of Narembeen
Rebecca McCall	CEO, Shire of Narembeen
Cr Robbie Bowey	Councillor, Shire of Kulin
Cr Bruce Browning	Councillor, Shire of Kondinin
Bruce Wright	CEO, Shire of Kondinin
Cr Tyron Miller	Deputy President, Shire of Wickepin
David Burton	CEO, Shire of Wickepin
Darren Mollenoyux	Executive Officer, RoeROC
Brendon Gerrard	Principal Roe EHO ( <i>via Microsoft Teams</i> )

### 3. Apologies

<i>Alan Leeson</i>	<i>CEO, Shire of Kulin</i>
<i>Cr Brad Smoker</i>	<i>Deputy President, Shire of Kulin</i>
<i>Cr Julie Russell</i>	<i>President, Shire of Wickepin</i>
<i>Cr Beverley Gangell</i>	<i>Deputy President, Shire of Kondinin</i>

### 4. Guests

<i>Cr John Mearns</i>	<i>Councillor, Shire of Wickepin</i>
<i>Cr Leach</i>	<i>Councillor, Shire of Corrigin</i>

### 5. Declarations of Interest

### 6. Presentations

*Nil*

## **7. Minutes of Meetings**

- Minutes of the RoeROC Ordinary Meeting held on the 4<sup>th</sup> December 2025, included at **Attachment 7.1.**
- Minutes of the RoeROC Executive Meeting held on the 5<sup>th</sup> February 2026, included at **Attachment 7.2.**
- Minutes of the Bendering Landfill Site Working Group Meeting held on the 12<sup>th</sup> February 2026, included at **Attachment 7.3.**

### **OFFICER RECOMMENDATION AND REESOLUTION**

**Moved: Cr Jacobs**

**Seconded: Cr Browning**

**The following minutes endorsed en bloc;**

**That the following minutes are received as a true and correct record of proceedings;**

- **RoeROC Ordinary Meeting held on the 4<sup>th</sup> September 2025**

**The following minutes were received;**

- **RoeROC Executive Meeting held on the 5<sup>th</sup> February 2026**
- **Bendering Landfill Site Working Group Meeting held on the 12<sup>th</sup> February 2026**

**Carried 5 / 0**

**8. RoeROC Meeting Outcomes Status Report**

The following provides a status report as of 23<sup>rd</sup> February 2026

MINUTES REFERENCE/DATE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
27 March 2018	Member shires agreed to allocate \$5,000 to a reserve fund to be included in each shire's annual budget		Proceeds from Bending Tip fees after expenses distributed to shires and can be used for reserves. Bending Waste Site Management Plan identified a need for each shire to have a reserve of approx. \$83,000 by 2026 to cap stage 1.	
15 June 2023	Roe EHO to identify the highest priority tasks within each shire's Public Health Plan. This initial assessment will help establish specific areas of focus that can be addressed through collaborative efforts. Roe EHO will discuss who will form a working group that will collectively plan and execute strategies to address the identified priority tasks.	B Gerard	The following was agreed at the RoeROC Executive Meeting 28 July 2025  Natalie Manton to inform Brendon Gerrard that the RoeROC Executive discussed the Public Health Plans and agreed to defer further action until the release of the 2025 Census data.	
5 February 2026	Public Health Plans With the deadline for Public Health Plans to be updated being the 30 June 2026, RoeROC CEOs resolved: That a quote be sought from 150Square for: <ul style="list-style-type: none"> <li>the review of RoeROC Member Councils' Public Health Plans; and</li> <li>the development of a new Public Health Plan for the Shire of Wickepin.</li> </ul>		<p><b>Note – The Australian Census will not occur until August 2026, with the likely data not being available until late 2026 / early 2027.</b></p> <p><b>Quote currently being sort and will be presented to RoeROC and individual Council's for consideration.</b></p>	March 2025
7 March 2025	<b>Evacuation Centre Enhancement Project</b> That RoeROC strongly support the development of a business case and submit a joint grant application for the installation of generators and power connection requirements at each of the 5 primary evacuation centres within RoeROC Shires, in line with Disaster Resilience Fund Category 7 projects.	RoeROC EO	Project scope changed due to request for joint project approach from NEWROC, providing a stronger application.  In November 2025 received advise that the grant was unsuccessful.	Grant submitted 16 April 2025.
5 February 2026	CEOs reviewed the feedback on the unsuccessful application at the February 2026 Executive meeting. The RoeROC CEOs agreed that the following actions be undertaken: <ul style="list-style-type: none"> <li>The RoeROC Executive Officer provide a template to CEOs on what additional / missing information is</li> </ul>		<b>The Executive Officer is preparing a spreadsheet for CEOs to respond to information and details to improve business case.</b>	

	<p>required to meet in readiness for future funding applications for backup power upgrades at evacuation centres.</p> <ul style="list-style-type: none"> <li>• RoeROC to ensure that everyone is ready for when grant applications are available.</li> <li>• Monitor smaller grant opportunities for funding of the initial readiness for generators with the installation of power switch set up (Transfer Switch).</li> </ul>			
<b>5 June 2025</b>	<p><b>Key Workforce Housing Project</b></p> <ol style="list-style-type: none"> <li>1. Accept Whitney Consulting as the preferred consultant based on the evaluation of price, relevant experience, and resource availability, as the successful quotation for the development of funding submissions and guidance on the RoeROC Key Worker Housing Project.</li> <li>2. That each RoeROC member Council make budget provision of \$9,000 in their 2025/2026 budget for grant consultancy for the Key Worker Accommodation project.</li> <li>3. That RoeROC endorsed the RoeROC Key Worker Accommodation Project Action Plan, as presented.</li> </ol>	<p>RoeROC EO</p> <p>RoeROC CEOs</p>		
<b>28 July 2025</b>	<ol style="list-style-type: none"> <li>1. That RoeROC proceed with Recommendation 1 from Whitney Consulting — to update the existing RoeROC Key Worker Housing Business Case — with the aim of completing the update by the end of October 2025.</li> <li>2. That the RoeROC Executive Officer confirm with Whitney Consulting that RoeROC has agreed to proceed with the enhancement of the business case and arrange a project start-up meeting.</li> <li>3. That RoeROC continue to undertake initial advocacy for Key Worker Housing funding through its internal lobbying group.</li> </ol>	<p>RoeROC EO</p> <p>RoeROC EO</p>	<p>Joint start up meeting held with Whitney Consulting with EO, CEOs and key staff. Individual meetings held between Whitney Consulting and CEOs.</p>	<p>Individual Shires to provide all details by October 2025</p> <p>Revised Business Case to be completed by December 2025</p>
<b>17 November 2025</b>	<p>That the RoeROC Executive:</p> <ol style="list-style-type: none"> <li>1. Agrees to support progressing with the preparation and submission of a joint application to the State Government’s Regional Housing Support Fund (RHSF) for the RoeROC Key Worker Housing Project.</li> <li>2. Ratifies the email approval to engage Whitney Consulting to prepare the application to the RHSF for the RoeROC Key Worker Housing Project at a cost of \$5,980 (plus GST), to be shared equally among the</li> </ol>	<p>RoeROC CEOs</p>	<p>Update provided in the December 2025 Agenda outlining status and agreement to apply for RHSF grant.</p> <p><b>The joint application to the Regional Housing Support Fund was submitted in</b></p>	<p>Application to be submitted by December 2025</p>

	<p>member Shires.</p> <p>3. Finalises its approach and position on the inclusion of project costs, co-contributions and letters of support to enable submission within the program timeframe.</p>		<p><b>December 2025. The State Government subsequently extended the closing date to February 2026. The timeframe for announcing successful applications has not been advised.</b></p>	
<p><b>28 July 2025</b></p>	<p><b>Joint Renewable Energy Policy</b></p> <p>1. It was agreed to develop a shared Council Planning Policy framework to guide renewable energy developments across RoeROC Shires, using WALGA’s guidance document and templates.</p> <p>2. A working group of Tory Young, Natalie Manton and Alan Leeson lead the development of a draft Council Planning Policy framework and templates to for use by member Councils.</p> <p>3. The working group to report progress of the draft RoeROC policy and engagement framework for the RoeROC CEOs at the Executive Meeting by 30/11/25</p>	<p>RoeROC EO &amp; Working Group</p>	<p>First meeting of the working group held on the 2<sup>nd</sup> September 2025.</p> <p>At the Committee Meeting 4 November 2025 it was agreed “The Committee requested the RoeROC Executive Officer to obtain quotations for a consultant or temporary employee to assist member Councils in formalising a suite of policies and frameworks to support the management and development of renewable energy projects and related initiatives.”</p> <p>Update provided at the December 2025 Committee Meeting, where it was resolved to defer any further progress.</p> <p><b>The State Government has released the Draft Renewable Energy Planning Code for public comment. This has been included in the March 2026 agenda for direction.</b></p>	<p>November 2025</p>
<p><b>17 November 2025</b></p>	<p>That the RoeROC Executive Officer:</p> <p>1. Invite Steve Thompson, Edge Planning and Property to the December RoeROC Meeting and seek an itemised quote.</p> <p>2. Seek additional quotations from Shire of Kalamunda and Joe Douglas from Exurban.</p>			
<p><b>4 December 2025</b></p>	<p>That RoeROC defers progressing the renewables framework until further details become available, with further updates to be provided at the March 2026 RoeROC Committee Meeting.</p>			
<p><b>17 November 2025</b></p>	<p><b>RoeROC SSWG Community Development Workshop</b></p> <p>1. The RoeROC Executive Officer is to update the RoeROC Shared Services and Collaboration Plan to incorporate the outcomes of the SSWG Community Development Workshop.</p> <p>2. The RoeROC Executive Officer is to provide an update to the SSWG and Community Development staff, commence coordination on the agreed focus areas, including opportunities for events, regional campaigns, grant support, and community education.</p>	<p>RoeROC EO RoeROC SSWG</p>	<p><b>The first Community Development meeting will be held on the 4<sup>th</sup> March 2026.</b></p>	<p>February 2026</p>

<p><b>17 November 2025</b></p>	<p><b>Bendering Landfill - Independent Accounting Advice</b>                  2. A follow up workshop be held with the Shared Services Working Group, Site Working Group and CEOs in February 2026 to progress the matter.                  3. The Shire of Corrigin, as the lead Shire for the Bendering Landfill Facility, obtain independent legal advice regarding the ownership of shared assets and preparation of a legal agreement between the Shires of Corrigin, Kondinin, Kulin and Narembeen.</p>	<p>Corrigin CEO                  RoeROC EO                   Corrigin CEO</p>	<p><b>The joint meeting was held on the 25 February 2026. Outcomes will be considered at the next RoeROC Executive meeting on 7<sup>th</sup> May 2026</b></p>	<p>March 2026</p>
<p><b>17 November 2025</b></p>	<p><b>Inquiry into Local Government Funding and Fiscal Sustainability</b>                  1. Member Shires are to make individual submissions and provide a copy to the RoeROC Executive Officer to prepare a joint submission.                  2. Discussion held regarding future consideration for an independent, suitably skilled person, be engaged to undertake an in-depth review of member Shires Annual Information Returns to identify any areas where additional funds could be obtained.</p>	<p>RoeROC CEOs                  RoeROC EO</p>	<p>Awaiting individual Council submissions</p>	<p>3 February 2026                   Ongoing</p>
<p><b>5 February 2026</b></p>	<p><b>Future Projects and Priorities</b>                  At the February 2026 RoeROC Executive Meeting the following was agreed to:                  The Executive Officer is to undertake preliminary scoping and information gathering on identified priority areas, and to prepare a formal agenda item for consideration at the May 2026 RoeROC CEO Meeting.</p>	<p>RoeROC EO                  RoeROC CEOs</p>	<p><b>The RoeROC Executive Officer has commenced preparation in line with CEO feedback.</b></p>	<p>May 2026</p>

**9. RoeROC Executive Officer KPIs – Status Report**

The following provides a status report as of 24<sup>th</sup> February 2026

ACTION	TIMELINE	STATUS
Retain a RoeROC Executive Officer to administer the organisation, develop and implement strategic projects as well as governing frameworks.	Ongoing	
<b>KPI #1a</b>	<b>Timeline</b>	
Effectively manage the process of improving the RoeROC governance structure, to be retained as a VROC, amending the current MOU and Terms of Reference to create a single document, ensuring a smooth transition and successful implementation.	July 2025	<ul style="list-style-type: none"> <li>Presented in the July 2025 Executive Meeting.</li> <li>Updates made by Executive in August 2025.</li> <li>RoeROC Committee endorsed September 2025.</li> <li>Endorsed at RoeROC Special Meeting on 10 November 2025</li> </ul> <p style="text-align: right;"><b>COMPLETED</b></p>
<b>KPI #1b</b>	<b>Timeline</b>	
Ensure an effective and transparent process is undertaken for evaluating and implementing the inclusion of the Shire of Wickepin as a member of RoeROC.	August 2025	<ul style="list-style-type: none"> <li>Presented for discussion and direction at the July 2025 Executive Meeting Agenda.</li> <li>Discussion Paper presented to RoeROC Executive Meeting in August 2025.</li> <li>Presented at September 2025 Committee Meeting with recommendation made to present to individual Member Councils at September 2025 Council Meeting.</li> <li>Endorsed at RoeROC Special Meeting on 10<sup>th</sup> November 2025</li> </ul> <p style="text-align: right;"><b>COMPLETED</b></p>
Review the Bendinger Landfill Site Working Group Terms of Reference.	March 2026	

ACTION	TIMELINE		STATUS
Advocate for the development of a shared policy framework for renewable energy and carbon offsets among Shires for the betterment of the region.	2025/26		
<b>KPI #2</b>	<b>Draft</b>	<b>Adoption</b>	
Develop a shared policy framework for renewable energy and carbon offsets among the Shires for the betterment of the region. Potential planning policy to be drafted.	Sept 2025		<ul style="list-style-type: none"> <li>WALGA released the guide and templates in early July 2025, this will be discussed in this agenda.</li> <li>Working group formed and met in August 2025.</li> <li>Update provided at September 2025 Committee meeting where delegates voted to seek external consultant to support process.</li> </ul>

<b>ACTION</b>	<b>TIMELINE</b>	<b>STATUS</b>
Progress the RoeROC Key Worker Housing Project through the engagement of a consultant to finalise the business case and identify and pursue appropriate grant funding opportunities.	2025 - 2027	
<b>KPI #3a</b>	<b>TIMELINE</b>	
Establish and support RoeROC Key Worker Housing Lobby Group to implement targeted advocacy and lobbying activities aligned with the approved Action Plan.	Ongoing 25/26	Action Plan reviewed and updated at the February 2026 Executive Meeting. Lobby Group is to meet and commence advocacy work following joint ROC event.
<b>KPI #3b</b>	<b>Lodgement</b>	
In conjunction with Whitney Consulting to identify funding sources and prepare applications with supporting documentation to secure external funding for the implementation of the strategies outlined in the investment plan.	Prior to closing date of funding program.	<ul style="list-style-type: none"> <li>Individual member Councils are progressing with compilation of additional information for Tara Whitney, which is due by end of October 2025.</li> <li>RHSF Grant Application submitted December 2025</li> </ul>
<b>ACTION</b>	<b>TIMELINE</b>	<b>STATUS</b>
Support the implementation of the Eastern Wheatbelt Power Resilience Project by progressing initiatives to enhance evacuation centre infrastructure across RoeROC Shires.	2025/26	
<b>KPI #4a</b>	<b>Timeline</b>	
Pending funding outcomes, coordinate the delivery of the project at identified RoeROC evacuation centres.	Dependent on success of funding application	Notified that our grant application was unsuccessful. Now seeking alternative funding streams.
<b>KPI #4b</b>	<b>Lodgment</b>	
Continue to identify funding opportunities for additional projects that align with local emergency arrangements and community resilience objectives.	Prior to closing date of funding program.	Monitoring and strengthening business case.

<b>ACTION</b>	<b>TIMELINE</b>	<b>STATUS</b>
Maintain functioning shared services working groups.	2025/26	
<b>KPI #5a</b>	<b>Timeline</b>	
Provide executive support to the Shared Services Working Group to ensure alignment with RoeROC objectives and identified shared projects.	Ongoing	Ongoing
<b>KPI #5b</b>	<b>Timeline</b>	
Deliver effective executive support to the Bendering Landfill Site Working Group to ensure timely progression of initiatives and actions as directed by RoeROC, and in line with the Bendering Landfill Site Working Group MOU.	Ongoing	Continuing Workshop with Talis being held on 29 <sup>th</sup> July 2025 On site works undertaken in September 2025 Meeting held on 12 February 2026

<b>KPI #5c</b>	<b>Timeline</b>	
<p>Finalise and implement the Shared Services and Collaboration Plan that identifies key areas for inter-council collaboration, resource sharing, and efficiency improvements across RoeROC member shires.</p>	<p>Endorsed by Executive July 2025 Adopted by Committee by Sept 25</p> <p>Ongoing delivery</p>	<p>Plan adopted at the June 2025 RoeROC Committee Meeting, will be reviewed regularly by the SSWG and Executive, including any impacts from the request by Shire of Wickepin to become a member.</p> <p>SSWG met with Community Development staff to review potential collaboration points from the RoeROC Plan. Update provided at the November 2025 RoeROC Executive Meeting.</p> <p>As per direction from February 2026 Executive Meeting, the Executive Officer is commencing review of projects and strategic priorities for presentation at the May 2026 Executive Meeting.</p>

<b>ACTION</b>	<b>TIMELINE</b>	<b>STATUS</b>
<p>Facilitate the sharing of knowledge and understanding between Shires for regional benefit.</p>	<p>Ongoing</p>	
<p><b>KPI #6a</b></p>	<p><b>Implement</b></p>	
<p>Populate the platform with expert contacts and initial resources.</p>	<p>July 2025</p>	<p>Not all Shires have the same software and further research needs to occur as to establishment of a RoeROC sharing platform.</p>

## **10. Bending Landfill Site & RoeHealth – Matters for Information / Update**

### **10.1 Bending Waste Site**

The Bending Landfill Site Compliance Audit Report as of 27 February 2026 has been prepared by Brendon Gerrard and is provided at Attachment 10.1.

*Brendon Gerrard provided a verbal overview of his report.*

### **10.2 Bending Landfill Working Group Meeting**

The Bending Landfill Working Group met on the 12<sup>th</sup> February 2026, a copy of the minutes of the meeting have been provided to delegates.

Topics covered at the meeting included:

- Cost Allocation for Site Works and New Cell Construction
- Surveying Requirements for Stage 2 Works
- Bending Landfill Site – Weighbridge  
*Bending Working Group Decision*
  1. *If the Shires want to continue charging for disposal of waste to the Bending Waste Site, it is recommended that the 4 Shires make a budget provision in the 2026/2027 financial year for the major repairs to the weighbridge, to meet compliance. The quote received for repairs to meet compliance has been obtained for \$40,000.*
  2. *That the Shires consider making budget provision in 2026/2027 for the installation of a tower security camera system (with 3 cameras) at the Bending Waste Site.*
- Operational works during total fire ban
- Requirements for access to site by public
- Standard of work by Avon Waste staff
- Capturing ariel images with drone every three months

*Noted*

### **10.3 Bending Landfill Site – Independent Accounting Advice**

An update on the outcomes of the workshop held on 25 February 2026 with Moore Australia, CEOs, Finance staff, Works Managers, EHO and Avon Waste will be provided at the meeting.

*Natalie Manton and Rebecca McCall provided an overview of the workshop.*

**11. Matters for Decision**

**11.1 Financial Report**

<b>APPLICANT</b>	Shire of Corrigin
<b>REPORTING OFFICER:</b>	Natalie Manton
<b>DATE:</b>	26 <sup>th</sup> February 2026
<b>DISCLOSURE OF INTEREST:</b>	
<b>ATTACHMENT NUMBER:</b>	11.1 RoeHealth Statements Bendering Landfill Waste Statements

**COMMENT**

Financial reports for RoeHealth Scheme and Bendering Waste Site are attached for consideration.

*Additional Information*

*The expenditure is currently approx. \$60,000 with the construction of the new pits and income is only \$14,000 so current deficit of approx. \$10,000 per Shire. Although more income to come in throughout the year and not much expenditure.*

*The landfill site ran at a loss of \$7,000 in 2023/24, \$25,000 in 2024/25 and currently \$40,000 for 2025/26.*

**RECOMMENDATION AND RESOLUTION**

**Moved: Cr Jacobs**

**Seconded: Cr Bowey**

**That the financial reports for the RoeHealth Scheme and Bendering Waste Site prepared by the Shire of Corrigin for the period ending 31 January 2026 be received.**

**Carried 5 / 0**

## 11.2 Joint ROC Event

<b>REPORTING OFFICER:</b>	Darren Mollenoyux
<b>DATE:</b>	25 <sup>th</sup> February 2026
<b>DISCLOSURE OF INTEREST:</b>	
<b>ATTACHMENT NUMBER:</b>	11.2a – Joint ROC Media Release 11.2b – Joint ROC Summary Paper
<b>CONSULTATION</b>	WEROC Executive Officer NEWROC Executive Officer

### SUMMARY

This agenda item provides an opportunity for delegates to discuss the recent Joint ROC Event and to consider potential next steps and actions for RoeROC, either at an individual ROC level or collectively with the three ROCs.

### BACKGROUND

The Joint ROC Event brought together Elected Members and Chief Executive Officers from RoeROC, WEROC and NEWROC to discuss shared regional priorities. These priorities were presented to Members of Parliament, Heads of Departments and Agencies, and other key stakeholders to raise awareness and seek guidance regarding potential support and strategic direction.

The event reinforced the value of regional collaboration and highlighted opportunities for structured follow-up at both the individual ROC level and collectively across the three ROCs.

The forum enabled strategic dialogue on:

- Key workforce development, attraction and retention
- Affordable and key worker housing and land pressures
- Reliability of essential services – power / telecommunications
- Economic diversification
- The regional freight task

Discussions were practical in nature and focused on raising the profile of issues affecting the Eastern Wheatbelt. The event was intended as a starting point for ongoing advocacy and collaboration rather than delivering immediate solutions.

A copy of the media release and the initial Summary Paper is attached to assist delegates in considering potential follow-up actions.

### COMMENT

The event demonstrated strong alignment across the three ROCs regarding the importance of coordinated advocacy and collaboration. There is clear benefit in RoeROC considering how momentum can be maintained through defined next steps, both internally and in partnership with WEROC and NEWROC.

### Next Steps for Consideration

#### 1. RoeROC Level

- Consider key themes and strategic priorities arising from the Joint ROC Event.
- Identify specific advocacy priorities relevant to RoeROC member Councils.
- Determine actions to be progressed by the Executive Officer and/or CEOs.
- Incorporate agreed initiatives into RoeROC's strategic priorities.

#### 2. Collective Three ROC Approach (RoeROC, WEROC and NEWROC)

- Is there an appetite for the development of coordinated Eastern Wheatbelt advocacy?
- Identify potential joint funding submissions or collaborative regional initiatives.
- Confirm whether further joint ROC forums or strategic sessions should be considered and if so how often.

### STATUTORY ENVIRONMENT

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

There are no immediate financial implications associated with this report. Any future joint initiatives, advocacy campaigns or collaborative projects will be subject to separate consideration and budget allocation.

**STRATEGIC OBJECTIVES**

RoeROC MOU

- 2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

That the RoeROC Committee:

- 1. Notes the outcomes of the Joint ROC Event;
- 2. Considers and determines priority next steps arising from the event; and
- 3. Determines agreed actions to be undertaken by the Executive Officer and RoeROC CEOs.

*Note*

*The RoeROC Executive Officer informed the meeting that the Josh Pomykala the CEO of RDA Wheatbelt has offered to come and meet/present at a future meeting of RoeROC. It is suggested that Josh be invited to attend the RoeROC Meeting on Thursday 4th June 2026.*

**RESOLUTION**

**Moved: Cr Bald**

**Seconded: Cr Bowey**

**That the RoeROC Committee:**

- 1. Notes the outcomes of the Joint ROC Event;**
- 2. Meet with WEROC, NEWROC & RoeROC annually on new priorities; and**
- 3. RoeROC’s immediate prioritises arising from the event are:**
  - a) Commence advocacy on RoeROC Key Worker Housing Project.**
  - b) Maintain contact with key stakeholders and Department Directors and build on those relationships.**

**Carried 5 / 0**

### 11.3 RoeROC Key Worker Housing – Action Plan Review

<b>REPORTING OFFICER:</b>	Darren Mollenoyux
<b>DATE:</b>	25 <sup>th</sup> February 2026
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>ATTACHMENT NUMBER:</b>	11.3 – Revised Key Worker Housing Action Plan
<b>CONSULTATION</b>	Rebecca McCall, Housing Project Lead CEO RoeROC CEOs Tara Whitney, Whitney Consulting

#### SUMMARY

To provide an update on the RoeROC Key Worker Housing Project following the submission of the application to the Regional Housing Support Fund (RHSF), discussions at the Joint ROC Event, and to review the Key Worker Housing Project Action Plan to confirm priorities.

#### BACKGROUND

At the RoeROC Executive Meeting held on 17 November 2025, the Executive resolved to progress a joint application to the Regional Housing Support Fund. The application has now been lodged, drawing on the endorsed Action Plan, business case development, identified shovel-ready opportunities, and coordinated advocacy activities.

The joint application to the RHSF was submitted in December 2025. The State Government subsequently extended the closing date to February 2026. The timeframe for announcing successful applications has not yet been advised.

At the February 2026 RoeROC Executive Meeting, the CEOs reviewed the current RoeROC Key Worker Housing Project Action Plan and resolved as follows:

1. *That the Executive Officer incorporates CEO feedback and updates into the RoeROC Key Worker Housing Project Action Plan.*
2. *That Rebecca McCall confirms the position of Scott Stirrat on the Lobby Group and determine if an alternative delegate is required.*
3. *That the revised Action Plan be presented to the RoeROC Committee for consideration at its March 2026 meeting.*
4. *That, following endorsement by RoeROC, the Executive Officer schedules a meeting of the RoeROC Key Worker Housing Lobby Group to consider the endorsed Action Plan and commence agreed actions.*
5. *That the Executive Officer seek advice from Tara Whitney regarding her participation in the initial Lobby Group meeting to provide input and observations based on experience from other projects.*

Housing was also a key focus of discussion at the Joint ROC “Made in the Eastern Wheatbelt” event held in Perth on 16 February 2026, attended by Members of Parliament and senior Department and agency representatives.

#### COMMENT

The reviewed and updated RoeROC Key Worker Housing Project Action Plan is provided as an attachment for delegates’ consideration and endorsement. The Shire of Narembeen has advised that Cr Scott Stirrat is agreeable to continue as a member of the Lobby Group.

Following endorsement of the Action Plan, the Lobby Group will need to convene to commence implementation of the agreed actions. Suggested meeting dates are:

9<sup>th</sup> March 2026  
11<sup>th</sup> March 2026  
13<sup>th</sup> March 2026  
16<sup>th</sup> March 2026

#### STATUTORY ENVIRONMENT

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

No additional financial commitment is sought at this stage. Any future funding allocations, co-contributions or project delivery costs will be subject to further Executive and individual Council consideration, dependent on the outcome of the RHSF application.

## **STRATEGIC OBJECTIVES**

### RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

### Strategic Priorities 2025 – 2027

Progress the RoeROC Key Worker Housing Project through the engagement of a consultant to finalise the business case and identify and pursue appropriate grant funding opportunities. In collaboration with the RoeROC Key Worker Housing Lobby Group, implement targeted advocacy and lobbying activities aligned with the approved Action Plan.

### RoeROC Executive Officer KPI 3b

In conjunction with Whitney Consulting to identify funding sources and prepare applications with supporting documentation to secure external funding for the implementation of the strategies outlined in the investment plan.

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION**

That the RoeROC Committee:

1. Considers and endorses the revised RoeROC Key Worker Housing Project Action Plan provided at Attachment 11.3.
2. Sets a meeting date for the RoeROC Key Worker Housing Lobby Group to commence the actions outlined in the Action Plan.

## **RESOLUTION**

**Moved: Cr Jacobs**

**Seconded: Cr Bald**

**That the RoeROC Committee:**

1. **Endorses the revised RoeROC Key Worker Housing Project Action Plan provided at Attachment 11.3, with amendments to members of the Lobby Group**
2. **That the Key Worker Housing Action Lobby Group consist of:**  
**RoeROC Lead CEO – Rebecca McCall**  
**CEO Representative – Alan Leeson**  
**RoeROC Executive Officer – Darren Mollenoyux**  
**Councillor Delegate – Cr Sharon Jacobs (Shire of Corrigin)**  
**Councillor Delegate – Cr Scott Stirrat (Shire of Narembeen)**  
**Proxy Delegate – Cr Bruce Browning (Shire of Kondinin)**  
**Proxy Delegate – Shire of Wickepin (to be confirmed)**
3. **Sets a meeting date for the RoeROC Key Worker Housing Lobby Group to commence the actions outlined in the Action Plan on 16<sup>th</sup> March 2026.**

**Carried 5 / 0**

## 12. Matters for Information / Update

### 12.1 RoeROC Joint Local Planning Strategy

Each Member Shire had resolved in May 2025, to undertake a Report of Review as the first stage of the statutory process to assess the merit of progressing a regional Joint Local Planning Strategy. The Department of Planning, Lands and Heritage (DPLH) provided Local Governments with advice that it has now advanced preparation of the Strategy and is working towards completion of a preliminary draft for comment for late February 2026.

The DPLH has been engaging directly with each local government to seek feedback on draft mapping, proposed strategic directions and actions, and to confirm relevant information.

It was also agreed that a representative from each Shire (CEO and/or Town Planner) participate in monthly Teams meetings to support technical discussions and ensure a coordinated, high-quality outcome. CEOs were requested to nominate a suitable staff representative.

### 12.2 Future Projects and Priorities

At the February 2026 Executive Meeting, CEOs undertook an initial discussion regarding future RoeROC projects and priority areas, informed by the Shared Services and Collaboration Plan and the RoeROC Strategic Priorities 2025–2027.

CEOs noted that several significant strategic projects are currently progressing and agreed that RoeROC should not commence additional large-scale projects at this time. However, there are opportunities to progress smaller-scale or collaborative initiatives.

Potential areas identified for preliminary investigation included:

- Progressing Community Development Group initiatives
- Investigating potential shared Planning Services arrangements
- Exploring a joint RFQ process for Public Health Plan reviews
- Facilitating a procurement workshop involving CEOs and Works Managers

Delegates are invited to identify any additional projects or strategic directions for consideration.

The Executive Officer will undertake preliminary scoping and information gathering and prepare a formal agenda item for consideration at the May 2026 RoeROC CEO Meeting.

### 12.3 Renewable Energy Framework

At the December 2025 RoeROC Committee Meeting, the Committee considered progress on developing a regional Renewable Energy Policy Framework, including consultant quotations to support this work. An Expression of Interest was received from Edge Planning and Property, noting relevant experience across several RoeROC Shires; however, other consultants declined to submit quotations due to workload and capacity constraints.

Advice received highlighted uncertainty around scope, future planning reforms, and variability across Shire planning frameworks.

It was agreed at the last Committee Meeting “*That RoeROC defers progressing the renewables framework until further details become available, with further updates to be provided at the March 2026 RoeROC Committee Meeting.*”

#### Update

The State Government has released the Draft Renewable Energy Planning Code for public comment from 12 December 2025 to 10 April 2026, together with accompanying Guidelines. WA Planning have announced:

*“The purpose of the draft Renewable Energy Planning Code (Code) is to provide a clear and consistent framework for assessing energy infrastructure that supports the generation, storage and transmission of renewable energy across Western Australia.*”

*The Code has been prepared to provide clearer guidance to industry, local government and communities by:*

- *introducing a consistent development assessment framework for renewable energy infrastructure across Western Australia;*
- *establishing clear development standards and application requirements;*
- *improving certainty in managing potential land use and environmental impacts, such as noise and landscape considerations.*

*The initial focus of the Code is on wind farms, with flexibility to expand to other renewable energy developments in the future, including solar farms and battery energy storage systems. Once finalised, the Code will take effect when incorporated into local planning schemes or improvement schemes.*

*The Code is accompanied by Guidelines, that will form part of the planning framework however will not be incorporated into planning schemes. The Guidelines may be updated from time to time and provide guidance on matters addressed in the Code, including:*

- *material required to accompany development applications;*
- *key reports and plans that may be required as a condition of development approval; and*
- *proponent-led preliminary community and stakeholder engagement.”*

Full details of the Draft Renewable Energy Planning Code can be found on the Planning WA website <https://www.planning.wa.gov.au/draft-renewable-energy-planning-code>

Concern has been raised by the CEOs as there is limited reference to Local Government.

This item is provided for consideration and direction and copy of Code is at Attachment 12.3.

**ACTION**

**No further action on development of joint RoeROC Renewables Framework at this time.**

## **12.4 Joint ROC Works and Services Development Day**

Following discussions with Works Managers in mid-February, it was agreed the Joint ROC Works and Services Development Day will be held in Bruce Rock in early to mid-May 2026.

The event will focus on practical skills development, leadership capability, workforce planning and regional collaboration. The program includes keynote presentations, safety and wellbeing sessions, competency-based training, leadership workshops for Leading Hands and Supervisors, and a facilitated session for Works Managers to discuss regional workforce attraction and development.

The President of the WA Works Managers Association has indicated support for, and involvement in, the event. The day will be delivered on a cost-recovery basis, with sponsorship opportunities being explored.

## **12.5 ERP Project Update**

The Shared Services Working Group has continued progressing scoping and planning following the release of WALGA’s final ERP Resources, which provides a consistent and sector aligned framework to support ERP assessment and potential collaborative procurement.

Three member Shires are finalising reviews of the scoring and scoping documentation, undertaking internal consultation, and preparing draft tender specifications aligned with the adapted templates. The current target is to have market-ready tender documentation completed and a project management consultant engaged by 30 June 2026.

Narembeen, Kulin and Corrigin are progressing implementation timeframes aligned to 2027 and

2028. At this stage, Kondinin and Wickepin have advised that they are not proposing to progress ERP implementation in the short term but may consider the resources and scope in future.

## 12.6 Disaster Ready Fund Application

The joint RoeROC and NEWROC application to the 2025/26 Disaster Ready Fund (DRF) for power upgrades and installation of backup generators at designated evacuation centres was unsuccessful.

Following consideration of the assessment feedback, RoeROC CEOs agreed that the Executive Officer will develop a standardised template outlining the additional information required to strengthen future submissions. This approach will support RoeROC Shires to be grant - ready for future funding rounds. In the interim, the Executive Officer will continue to monitor and smaller funding opportunities, including those that may support preliminary works such as installation of transfer switches to improve preparedness for generator installation.

WALGA has advised that Round Four of the Disaster Ready Fund is expected to open in early 2026, with approximately \$200 million available nationally. Consistent with previous rounds, funding is anticipated to prioritise construction-ready, infrastructure-based mitigation projects that demonstrably reduce disaster risk, emergency evacuation shelters, backup power and warning systems.

The Department of Communities has also indicated its willingness to support Local Governments in preparing DRF applications for community facility upgrades that enhance emergency response capability. Local Governments with potentially eligible projects are invited to respond to a series of preliminary scoping questions by 20 March 2026.

Delegates requested to consider whether RoeROC intends to submit an application under Round Four of the DRF and, if so, whether this should be progressed:

- As a RoeROC only application; or
- As a joint application with NEWROC (and/or other regional partners).

### RESOLUTION

Moved: Cr Bald

Seconded: Cr Talbot

**That RoeROC makes a grant submission under Round Four of the Disaster Ready Fund for the installation of back up generators and power switches, in line with previous scope and including the Shires of Corrigin, Kulin, Narembeen and Wickepin, with the CEOs determine an aligned percentage co-contribution.**

**Carried 5 / 0**

## 12.7 Audit, Risk and Improvement Committee Member Training

WALGA has announced a new course *Essential Skills for Independent Audit Risk and Improvement Committee Members*.

Designed specifically for independent members of Audit, Risk and Improvement Committees (ARICs), the program provides a practical introduction to committee responsibilities and effective participation. Participants will gain the knowledge and confidence to contribute meaningfully to ARIC meetings and to preside over meetings in accordance with formal meeting procedures.

This 1-day course includes:

- Local Government context, purpose, services and facilities, oversight and accountabilities
- Roles and responsibilities of Committees and Committee Members
- Role of the ARIC
- Meeting procedures and presiding at meetings

While WALGA is delivering this training in Perth on 9 March 2026, the CEO of the Shire of Wickepin has suggested exploring the option of hosting a RoeROC based training session. This

would reduce travel and accommodation costs and enable RoeROC Shires to share expenses, while providing locally accessible and relevant training.

Delegates are requested to consider the proposal to hold a RoeROC ARIC Training Session within RoeROC.

**ACTION**

- **The RoeROC Executive Officer liaise with WALGA to determine the possibility of hosting a RoeROC based Audit, Risk and Improvement Committee training session at the Shire of Corrigin.**
- **Confirm indicative costs, minimum participant numbers and delivery requirements.**
- **Report back to the RoeROC CEOs with a proposed delivery model, budget implications and recommended cost-sharing arrangements for consideration.**

### 13. Late Items

#### 13.1 Shire of Kondinin – Request for Dispensation of Bendering Tip Fees - Asbestos

REPORTING OFFICER:	Darren Mollenoyux, RoeROC Executive Officer
APPLICANT	Bruce Wright, CEO Shire of Kondinin
DISCLOSURE OF INTEREST:	
DATE:	4 March 2026
ATTACHMENT NUMBER:	Agenda and Minutes – Previous Asbestos Fee Waiver Request
CONSULTATION:	Brendon Gerrard, Roe PEHO Bruce Wright, CEO Shire of Kondinin Natalie Manton, Bendering Lead CEO Rebecca McCall RoeROC Lead CEO

#### SUMMARY

The Bendering Landfill Working Group are requested to consider a request from the Shire of Kondinin seeking dispensation of Bendering Landfill Site disposal fees associated with the disposal of approximately 300m<sup>3</sup> to 400m<sup>3</sup> of asbestos contaminated soil.

#### BACKGROUND

At the Bendering Landfill Site Working Group meeting held on 12 February 2026, the Roe PEHO, Brendon Gerrard, enquired whether the Shire of Kondinin had made any approach regarding the disposal of approximately 300m<sup>3</sup> of asbestos contaminated soil. Members advised that no request had been received at that time.

On 26 February 2026, the RoeROC Executive Officer received a further enquiry from the Roe PEHO seeking confirmation as to whether a request had been received for RoeROC to consider dispensation of Bendering Tip fees for the disposal of waste from a large contaminated asbestos site within the Shire of Kondinin. The Executive Officer confirmed that no request had been received.

Later on 26 February 2026, the Roe PEHO advised that a formal request from the Shire of Kondinin would be forthcoming. He further advised that, following the Working Group meeting, he had met onsite with relevant officers to consider a plan for the receipt and management of the asbestos waste, and that the proposed approach had also been discussed with Avon Waste.

The Shire of Kondinin has subsequently submitted a formal request to RoeROC via the Bendering Landfill Working Group seeking dispensation of Bendering Landfill Site disposal fees in relation to asbestos remediation works at Reserve 22905 and Reserve 22906.

The Shire of Kondinin writes as follows;

*“In February 2026, the Shire of Kondinin identified asbestos-containing material, including remnants of historical buildings, within a section of Reserve 22905 and part of Reserve 22906, bounded by Connell Street, Stafford Street and Hyden–Kondinin Road.*

*A licensed asbestos removal contractor has been engaged to undertake remediation works at the site. These works are expected to involve the disposal of approximately 300m<sup>3</sup> to 400m<sup>3</sup> of asbestos contaminated soil at the Bendering Tip.*

*Given the significant volume of material and the unplanned nature of this public health remediation, the Shire of Kondinin respectfully requests consideration for the dispensation of Bendering Tip disposal fees associated with this project.*

*Please let me know if you require any further information to support this request.”*

The following supporting information has been provided by the Shire of Kondinin CEO:

*“The Shire of Kondinin requests consideration for dispensation regarding fees associated with the remediation of asbestos material within the community. This request is made on the basis that the site contains a significant volume of asbestos and the remediation is unplanned, arising as a public health necessity.*

*The area in question is intended to be developed as a community space accessible to the public and is located adjacent to the main road between Kondinin and Hyden, a route promoted throughout the Roe region as a tourist attraction on the “Pathways to Wave Rock”. The remediation therefore provides benefits not only to the Shire of Kondinin, and Roe Shire communities but also the broader WA community.*

*Supporting the remediation of large asbestos-contaminated sites aligns with the Shire’s public health objectives, as outlined in the Public Health Plan and Strategic Community Plan. The project will create safe, designated spaces for exercise and recreational activity, contributing to physical wellbeing, mental wellbeing and social engagement. Proactively addressing asbestos hazards in community spaces demonstrates a commitment to public health and risk mitigation while enhancing the usability of key recreational areas.*

*There is also precedent for fee dispensation in similar circumstances:*

- *Following the bushfires in Corrigin, farmers were eligible for a 50% reduction in fees, providing critical assistance for those without insurance.*
- *In the Shire of Bruce Rock, farmers affected by bushfires were granted full fee waivers at their disposal facility.*
- *Dispensation was also provided for community asbestos remediation projects, including the Wadderin Dam and Narembeen High School.*

*In light of these precedents and the significant public health and community benefits, we respectfully request that the Committee consider full or partial dispensation of fees associated with this asbestos remediation.”*

## **COMMENT**

This matter is presented to enable an informed recommendation to the Lead Shire of the Bendering Landfill Site, being the Shire of Corrigin.

The Shire of Corrigin has confirmed the following details relating to previous requests for fee reductions for disposal of asbestos:

*“RoeROC and Shire of Corrigin Council agenda item for the Bruce Rock/ Corrigin fires attached for background. The fee discount was considered because the cost of the asbestos cleanup was over \$200,000 for some farmers and came on top of significant losses of sheds, fences, stock, machinery etc. Shire of Bruce Rock had also offered discount. No discount was granted where insurance covered the cost. Asbestos disposal fees from Corrigin fire of \$27,184. Refunds of \$10,130 were granted for 8 properties.*

*Back in 2020 delivery of ACM from Wadderin Dam at Narembeen paid full fee of \$53,181. All shires and Narembeen DHS have paid full fee for disposal of wrapped asbestos in the past.”*

## **Key matters for consideration include:**

- The plan for the safe receipt, handling and management of 300m<sup>3</sup> to 400m<sup>3</sup> of asbestos contaminated soil at the Bendering Landfill Site.
- Consideration of the Shire of Kondinin’s request for dispensation of disposal fees associated with this material.
- The financial impact of any fee reduction on the Bendering Landfill Site operations.

## **STATUTORY ENVIRONMENT**

The *Work Health and Safety Act 2020* (WHS Act), the *Work Health and Safety (General) Regulations 2022* (WHS Regulations) and *Work Health and Safety (Mines) Regulations 2022* (WHS Mines

Regulations) outline all responsibilities and duties relating to workplace health and safety in Western Australia.

*Health (Asbestos) Regulations 1992*

*Environmental Protection Act 1986*

*Environmental Protection (Rural Landfill) Regulations 2002*

*Environmental Protection Regulations 1987*

## **POLICY IMPLICATIONS**

Nil

## **CONSULTATION**

Brendon Gerrard, Roe PEHO

Natalie Manton, Shire of Corrigin

Bruce Wright, Shire of Kondinin

Rebecca McCall, Shire of Narembeen

## **FINANCIAL IMPLICATIONS**

Bendering Landfill Site Fees 2025/2026

<b>Bendering Waste Site – Disposal</b>	<b>Per</b>	<b>Ex GST</b>	<b>GST</b>	<b>Total</b>
Contaminated Asbestos Soil	Per m3	\$56.36	\$5.64	\$62.00
Contaminated Asbestos Soil	Per tonne	\$181.82	\$18.18	\$200.00
Plus asbestos mobilisation / treatment fee <i>(or cost price plus 30% which ever is greater)</i>	Once only	\$227.27	\$22.73	\$250.00
Admin / Supervisor Fee	Per hour	\$109.09	\$10.91	\$120.00

The cost of disposal of the volume of asbestos contaminated soil would be:

<b>Volume</b>	<b>Per unit</b>	<b>Total</b>
300m3	\$62.00	<b>\$18,600</b>
400m3	\$62.00	<b>\$24,800</b>

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION**

That the RoeROC Committee

1. Considers the Shire of Kondinin's request for dispensation of Bendering Landfill Site disposal fees associated with the disposal of approximately 300m<sup>3</sup> to 400m<sup>3</sup> of asbestos contaminated soil.
2. Makes a recommendation to the Lead Shire of the Bendering Landfill Site, being the Shire of Corrigin, regarding any reduction or dispensation of disposal fees associated with this material.

## **MOTION LAPSED**

**Moved Cr Browning                      Seconded Cr**

**That the RoeROC Committee accepts Shire of Kondinin's request for 100% fee waiver of Bendering Landfill Site disposal fees associated with the disposal of approximately 300m<sup>3</sup> to 400m<sup>3</sup> of asbestos contaminated soil.**

**Lapsed due to lack of seconder**

## **ACTION**

**That the RoeROC CEO group undertake the development of a Bendering Landfill Site Asbestos Disposal Fee - Consideration of Waiver Policy.**

## 14. General Business

This section provides an opportunity for delegates to raise any additional matters, late business or emerging issues relevant to RoeROC.

Delegates are encouraged to highlight topics that may warrant future consideration, collaboration or further exploration, as well as any matters they wish to bring to the meeting's attention for awareness.

## 15. Next Meeting

### CEO meeting Schedule 2026

Thursday 7 <sup>th</sup> May 2026 at 1.00pm	Shire of Narembeen
Thursday 6 <sup>th</sup> August 2026 at 1.00pm	Shire of Narembeen
Thursday 5 <sup>th</sup> November 2026 at 1.00pm	Shire of Narembeen

### RoeROC Meeting Schedule 2026

Thursday 4 <sup>th</sup> June 2026 at 1.00pm	Shire of Narembeen
Thursday 3 <sup>rd</sup> September 2026 at 1.00pm	Shire of Narembeen
Thursday 3 <sup>rd</sup> December 2026 at 1.00pm	Shire of Narembeen

The next RoeROC meeting will be held on Thursday 4<sup>th</sup> June 2026 at the Shire of Narembeen.

## 16. Meeting Closure

*The Chair, Cr Holly Cusack thanks everyone for their attendance on contribution to the meeting and declared the meeting closed 6.11pm.*



## **9.1.2 Minutes of the Bush Fire Advisory Committee Meeting held Monday 9 March 2026**



# Minutes

## Bush Fire Advisory Committee Meeting Monday 9 March 2026

Date	Monday 9 March 2026
Time	6.30pm
Location	Shire of Wickepin 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Wednesday 11 March 2026

## **Terms of Reference**

### **1. Name**

Bush Fire Advisory Committee

### **2. Members**

#### Voting Members

- Chief Bush Fire Control Officer
- Deputy Chief Bush Fire Control Officer
- All Fire Control Officers

#### Non-Voting Members

- Representative(s) from DFES
- Representative(s) from Wickepin Police
- Shire of Wickepin CEO and nominated staff

### **3. Function of the Committee**

To provide advice to Council in regard to all matters relating to bush fire control, prevention and management including recommendations on the annual firebreak requirements, capital (equipment) purchase, review of firefighting/prevention practices, firefighting training, etc.

### **4. Role and Scope of the Committee**

To advise the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.

### **5. Meeting Frequency**

Twice per annum with scope to call additional meeting if need arises (i.e. post-emergency events) – actual dates to be determined by the Presiding Member in consultation with Committee Members and applicable Shire officers.

### **6. Delegated Powers**

The Committee has no delegated powers and is an advisory committee to Council only. Recommendations of Committee meetings are to be presented to Council by Shire officers for noting or consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.

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# 1. Declaration of Opening

The Presiding Member declared the meeting open at 6.32.

## 2. Attendance

### 2.1 Present

#### Members

L Lansdell	Chief Bush Fire Control Officer
T Russell	Deputy Chief Bush Fire Control Officer
T Leeson	Fire Control Officer
C Sims	Fire Control Officer
T Mullan	Fire Control Officer
W Astbury	Fire Control Officer
R Butler	Fire Control Officer
D White	Fire Control Officer
D Bird	Fire Control Officer
M Pockran	Fire Control Officer

T Nagtegaal	DFES - AO Upper Great Southern
P Milne	Wickepin Police Sergeant
A Spencer	Wickepin Police

#### Employees

D Burton	Chief Executive Officer
G Cross	Manager Works and Services

## 3. Apologies and Leave of Absence

### 3.1 Apologies

D Stacey	Fire Control Officer
P Russell	Fire Control Officer
J Hamilton	Fire Control Officer

## 4. Fire Control Officer Presentations

### 4.1 Presentations

Trent Nagtegaal      DFES.

Presented some information to the group with regards to the importance of ensuring that fires are reported, even if small, as it counts towards the number of incidents throughout the years. This comes into play when considering items requested through the LGGS Funding

For incident, please report Name and position (Shire of Wickepin FCO) and the nearest intersection.

## 5. Declarations of Members and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed – Nil.

## 6. Confirmation of Minutes of Previous Meetings

### 6.1 Minutes of the Bush Fire Control Officers Meeting held on 26 August 2025

#### Officer Recommendation

Moved: Cal Sims

Seconded: Dan Whyte

*That the minutes of the Bush Fire Control Officers Meeting held on 26 August 2025 be confirmed as a true and correct record.*

Carried

### 6.2 Business Arising from Minutes

- Is there any progress on CESM – Information to follow in status report.
- Weather Stations - Need to check log ins – need access to Facey Group Stations as well.
- Fire Danger Viewer – needs .gov email address. Possible for Shire to have look at setting up an email and officers to do training. DFES using system to back up data.
- Standpipes – instructions on back of door for units – laminated step-by-step chart.
- Fast fill pump for Townsendale unit, can this be progressed.

## 7. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
Blackspot Areas	CEO	To investigate the blackspot areas	○	CEO to provide information to meeting
CESM/ Fire Liaison Officer	CEO	Request for Shire to be engaged in a CESM or Fire Liaison Officer.	○	In discussions with shire of Kulin. DFES

				advised the possibility of 6 CESMs over the next 6 years. We have placed an application in, waiting to be confirmed.
Weather Stations	CEO	Request to be considered in the 25/26 Budget.	✓	Chase up with Facey Group.
Yealering/86Gate Fire Brigade - Lockable Storage	CEO	Small lockable shed with cement floor to be erected.	○	Expected to be completed by end June 2026.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress    ✓ = completed    ✕ =superseded

## 8. Motions of Which Notice Has Been Given

Nil

## 9. Notices of Motions for the Following Meeting

Nil

## 10. Reports and Information

### 10.1 Chief Bush Fire Control Officer's Report

Thankyou to the Shire of Wickepin for continuing to provide equipment and staff at times of need, and for the admin support provided. Thanks to DFES for your work within our Shires and brigades also.

We received three new fast-fill pump trailers this year which are available throughout our Shire for our volunteers to use- Thanks to DFES and the Shire for securing these valuable resources for our brigades.

The Shire of Wickepin purchased 5 new Origo weather stations this year, and along with the Facey Groups' original stations are proving to be a useful tool for monitoring conditions across our Shire. I'd like to thank the Facey Group for their assistance with the stations and their ongoing support.

I was able to attend a number of Brigade meetings throughout the Shire in September/October and was pleased to see these meetings are well attended by the volunteers in each brigade. They are a great opportunity to ensure that contacts are up to date and that all members are enrolled correctly. Thankyou to Tim Haslam, from Popanyinning who was personally affected by Fire on his family farm in recent years, who volunteered his time to travel to a few of these

brigade meetings and give a brief presentation which reminds us all on the importance of decision making and preparedness in fire situations.

A relatively quiet fire season for the Shire of Wickepin, with the main incidents over harvest attended by our Fire Control Officers and other volunteers being in neighbouring Shires.

#### Noted Fires

- 17/11/25 – Shipleys property – Caused by lightning.
- 19/11/25 – Micheal Greens property – Lightning strike, likely put out by rain
- 1/12/25- Greive's property, Cuballing Shire. Started by Header front. Town truck and volunteers attended.
- 5/12/25 – Butlers- Small fire at header, extinguished quickly by farmer. Incident 764127.
- 15/12/25 – Multiple Lightning Strikes
  - 1) Road Verge Wickepin-Kulin Rd and Fence Rd
  - 2) Wittwers paddock- neighbouring Shire, attended by Wickepin volunteers.
- 11/2/26 – McNamaras, Pingelly Shire. Pole top fires, attended by Wickepin Volunteers.
- 11/2/26, 12/2/26- Duckworths, Kulin Shire. Pole top fires, attended by Wickepin Volunteers.
- 26/2/26 – Multiple Lightning Strikes
  - 1) Malyalling Rd- Gary Langs property, leased by Lyneham.
  - 2) English Rd- Verge
  - 3) Hazeldene – Craig Jespersen's property in Pine Tree plantation.

Thankyou to all Fire Control Officers for contributing their time and assistance with Harvest & Vehicle Movement Bans, the regular call-ups and of course their management of fires when needed. Communication has been well distributed to all brigades via the various WhatsApp groups over the harvest period, thanks to the FCO's for doing so.

Special thankyou to Trevor for providing his support as outgoing CBFCO and to Toby, Deputy CBFCO, for stepping in when I have been unavailable throughout the season.

## **11. Appointments 2026/2027 Fire Season**

*CEO took meeting from 6.59pm as all positions declared vacant.*

### **11.1 Chief Bush Fire Control Officer**

*That Luke Landsdell be nominated as the Chief Bush Fire Control Officer of the Shire of Wickepin for the 2026/2027 bush fire season:*

*Luke Landsdell accepted the nomination.*

*There being no further nominations the Chief Executive Officer declared Luke Landsdell elected to the position of the Chief Bush Fire Control Officer of the Shire of Wickepin for the 2026/2027 fire season.*

#### **Appointments Moved en-bloc**

**Moved: Dan Whyte**

**Seconded: Toby Russell  
Carried**

## 11.2 Deputy Chief Bush Fire Control Officer

### Officer Recommendation

*That Toby Russell be nominated as the Deputy Bush Fire Control Officer of the Shire of Wickepin for the 2026/2027 bush fire season:*

*Toby Russell accepted the nomination.*

*There being no further nominations Chairman declared Toby Russell elected to the position of the Deputy Chief Bush Fire Control Officer of the Shire of Wickepin for the 2026/2027 fire season.*

### Appointments Moved en-bloc

**Moved: Dan Whyte**

**Seconded: Toby Russell  
Carried**

*CBFCO Elect took meeting from 7.00pm*

## 11.3 Fire Control Officers/Bush Fire Radio Operators/Fire Weather Officers

### Officer Recommendation

*That the following persons be appointed as Fire Control Officers/Bush Fire Radio Operators and Fire Weather Instrument Officers of the Shire of Wickepin for the 2026/2027 bush fire season:*

#### **Current Officers 2025/2026**

*Luke Lansdell  
Toby Russell  
Trevor Leeson  
Todd Mullan  
Cal Sims  
Roger Butler  
Phil Russell  
Dan White  
Daniel Bird  
Wes Astbury  
Jim Hamilton  
Dave Stacey  
Matt Pockran*

#### **2026/2027 Officers**

*Luke Lansdell  
Toby Russell  
Trevor Leeson  
Todd Mullan  
Cal Sims  
Roger Butler  
Phil Russell  
Dan White  
Daniel Bird  
Wes Astbury  
Jim Hamilton  
Dave Stacey  
Matt Pockran*

### Appointments Moved en-bloc

**Moved: Dan Whyte**

**Seconded: Toby Russell  
Carried**

## 11.4 Clover Burning Permits

### Officer Recommendation

*That the following persons be appointed as Clover Permit Issuing Officers for the 2026/2027 fire season:*

#### **Current Officers 2025/2026**

*Wes Astbury  
Dan White*

#### **2026/2027 Officers**

*Wes Astbury  
Dan Whyte*

### Appointments Moved en-bloc

**Moved: Dan Whyte**

**Seconded: Toby Russell  
Carried**

## 11.5 Dual Fire Control Officers from Wickepin

### Officer Recommendation

*That the following persons be appointed as Dual Fire Control Officers for the 2026/2027 fire season:*

#### **Current Officers 2025/2026 -**

*David Stacey, Jim Hamilton, Matt Pockran  
Trevor Leeson, Luke Lansdell and Phil Russell  
Trevor Leeson, Roger Butler and Luke Lansdell  
Wes Astbury and Daniel Bird  
Dan White and Daniel Bird  
Roger Butler and Jim Hamilton  
Wes Astbury, David Stacey and Todd Mullan*

*Shire of Corrigin  
Shire of Narrogin  
Shire of Cuballing  
Shire of Dumbleyung  
Shire of Wagin  
Shire of Pingelly  
Shire of Kulin*

#### **Dual Fire Control Officers 2026/2027**

*David Stacey, Jim Hamilton, Matt Pockran  
Luke Lansdell and Toby Russell  
Trevor Leeson, Roger Butler and Luke Lansdell  
Wes Astbury and Daniel Bird  
Dan White and Daniel Bird  
Roger Butler and Jim Hamilton Matt Pockran  
Wes Astbury, David Stacey and Todd Mullan*

*Shire of Corrigin  
Shire of Narrogin  
Shire of Cuballing  
Shire of Dumbleyung  
Shire of Wagin  
Shire of Pingelly  
Shire of Kulin*

### Appointments Moved en-bloc

**Moved: Dan Whyte**

**Seconded: Toby Russell  
Carried**

*Can the Shire please send out a list of other Dual Fire Controls Officers.*

## 11.6 Dual Fire Control Officers from adjoining Shires

Nil

## **11.7 Shire of Wickepin Fire Break Notice 2026/2027**

*That the Committee recommends to Council for the following wording for the 2026/2027 Fire Break Notice:*

*Bush Fires Act 1954  
Shire of Wickepin  
Annual Firebreak Notice 2026/2027*

*Action is required by owners and/or occupiers of all land in the Shire of Wickepin. Please read this notice carefully. Any queries should be directed to the Shire of Wickepin Administration Centre or Local Shire Bush Fire Control Officer. Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954, owners and occupiers of property within the Shire of Wickepin are hereby required on or before 1 October 2026 and thereafter to 14 April 2027 to plough, scarify or otherwise provide and maintain firebreaks clear of all inflammable material at least 2.5 metres wide as follows:*

### ***Rural Land***

*Inside the boundary of all land held by each owner or occupier, their firebreaks need not follow the perimeter of any paddock but will be acceptable following land contours in an endeavour to overcome water erosion;*

- To subdivide each holding into lots of no greater than 400 hectares; and*
- To surround the homestead, out buildings and fuel storages on any such land.*
- From 15 October all harvesting, baling and stubble crunching (including cutting and raking) operations, there shall be an operational mobile engine powered firefighting unit or units with a minimum combined capacity of 1,200 litres of available water, located in or immediately adjacent to the paddock being harvested and /or baled. The minimum capacity of any single firefighting unit shall be 600 litres of available water. The responsibility to supply and operate the firefighting unit lies with the occupier.*

### ***Townsite Land and Residential Blocks***

*All lots within the townsites of Harrismith, Tincurrin, Toolibin, Wickepin and Yealering are required to be cleared and maintained free of all debris or inflammable material. Failure to comply with these requirements renders the owner or occupier liable to a penalty of \$5,000.*

### ***Clearing of Fence Lines***

*When clearing for new fence lines adjoining road reserves, you must have written approval from the Shire of Wickepin prior to commencement of clearing works. Landholders are asked to consider locating the fence three (3) metres inside their boundary to avoid any clearing on road reserves. Old fences should first be removed. If landholders wish to place their fence on the boundary, they may clear no more than one (1) metre beyond their boundary. This may be varied in special circumstances at the discretion of the Chief Executive Officer. Any timber removed from the road reserve is to be pushed onto the owner's property.*

### ***Fencing of Road Reserves***

*Council encourages farmers to fence off road reserves running through their properties to protect trees on these reserves and to allow new growth of vegetation.*

### **Burning on Roadsides**

Should property owners wish to carry out burning of the road reserve adjacent to their property, it is necessary to obtain council approval prior to any burning taking place.

### **Burning Periods**

Restricted Burning – 1 October 2026 to 31 October 2026

Prohibited Burning – 1 November 2026 to 7 February 2027

Restricted Burning – 8 February 2027 to 14 April 2027

### **Harvest and Fire Ban 2026/2027 Season**

Harvesting is banned on Christmas Day, Boxing Day and New Year's Day.

Lighting of fires is banned on Good Friday and Easter Sunday.

**Moved: Trevor Leeson**

**Seconded: Wes Astbury**

That the Fire Break Notice be approved.

**Carried**

## **12. General Business**

### **12.1 Shire Notes**

- Kestral Weather Units on hand.
- Fast Fill trailers purchased.

### **12.2 Upgrades to Shed Facilities**

---

<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	- Various Fire Sheds around the shire
<b>Name of Applicant</b>	- Bush Fire Brigades
<b>File Reference</b>	
<b>Author</b>	David Burton, Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	26 February 2026
<b>Attachments</b>	Nil

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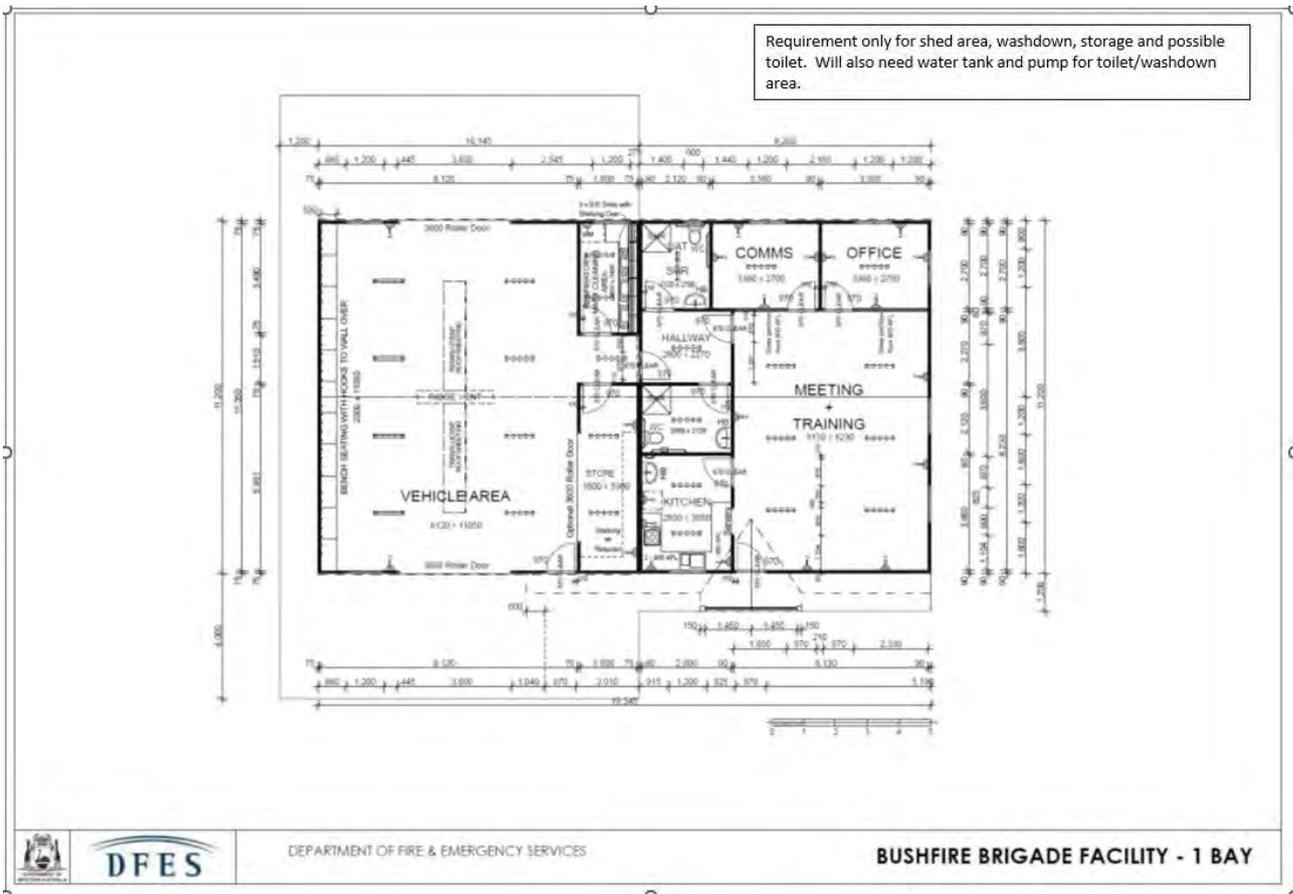
#### **Summary**

For Council to consider the priority of upgrading Bush Fire Brigade facilities around the Shire of Wickepin

#### **Background**

The current facilities for the various Bush Fire Brigades around the Shire are mostly old shed structures that have been able to house the bush fire units, but are now very outdated and not in keeping with DFES standards for maintaining the facilities for the various units and also providing a space for the volunteers of the brigade and facilities.

For a single fire unit and brigade building, the DFES standard from the LGGS funding is for a facility of the following:



The estimated cost of this facility is \$700,00 to \$800,000. This is 100% funded through DFES, but there are limited funds in the pot.

**Comments**

The consideration of the facility is quite large, and with the expenditure for multiple sites, preference may be more towards a simpler structure that would cater for most of the needs of the brigades. an example used in other areas is as follows:



The cost estimate for this facility would be approximately \$130,000 including sewerage connection, fitout and concrete.

The Shire is currently looking at upgrading the facilities at:

Yealering - Shed  
Wickepin - Shed  
Tincurren - Shed; and also  
Townsendale - Fire Unit and Shed.

DFES have advised that the request for all the buildings can be done in a single application, but the priority of the buildings would need to be established so the buildings can be funded in separate years. For future years, the same application can be made, with updated information.

It is requested that the Bush Fire Brigades assist the Shire with a recommendation of the priority and style of the buildings that it would like to see on the various sites.

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Buildings are 100% funded through DFES, unless the building is larger than the recommended footprint for the facility.

### **Strategic Implications**

Nil

### **Voting Requirement**

Simple Majority

### **Officer Recommendation**

**Moved: Dan Whyte**

**Seconded: Roger Butler**

*That the Chief Executive Officer submit a funding request for upgrading the Bushfire Brigade facilities in the following priority:*

- 1 Yealering - small shed facility 50,000l tank.*
- 2 Townsendale - small shed – fast fill pump – water tank.*
- 3 Townsendale permanent fire unit*
- 4 Tincurren - small shed facility*
- 5 Wickepin – small shed facility*

***Carried***

## **12.3 FCO Comments**

Wes Astbury

- Radios having issues – cutting out – need to get them serviced.

Matt Pockron

- Requires a base station. Shire handheld to Matt Pockron for interim.

Cal Sims

- Requires one more WAERN radio unit, for vehicle.

Daniel Bird

- To get the base radio from the Tincurrin Store.
- Can the Shire prepare a register of what radio is with who – could have been done previously.

Trevor Leeson

- Kaolin Mine – Annual Inspection, was this done recently?
- Permits – Permits to Owners and Occupiers – not to workers. Send hard copy if possible or send copy of both sides of form.
- Renewables – possible site east of Narrogin. Concerns with issues with fires from generators – general discussion.

Roger Butler

- when do we set a Harvest Ban? Check – Luke and CEO to speak to DFES.
- FCO's to consider restricting the issue of permits based on the numbers.
- Can the Shire please note 1,200l in area and in paddock – Farmers to be reminded of obligation to have correct farming units in paddocks. Lessee's to be advised of requirements.
- More Kestral recording books are required.
- Maintenance on Fire Truck – Yealering and Harrismith trucks (no door latches, intercom not working) pumps have leaks, foam not working – from May – DFES replacement truck may be required.
- Grain outloading permits – Kulin and Bruce Rock have something in place, can the Shire please investigate?

Luke Landsdell

- Be careful when issuing permits – take note of what is being burnt.

**Fuel – Make sure trucks are full – surrounding areas having issues with fuel supply.**

## 13. Closure

The next Bush Fire Control Officers Committee meeting will be held in September 2025.

There being no further business, the Chairperson declared the meeting closed at 8.28pm



## 13.1.1 List of Accounts February 2026

# List of Accounts Due & Submitted to Council

## February-26

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Muni</b>
EFT15987	05/02/2026	J MAC ENGINEERING PINGELLY	\$ 1,053.47
EFT15988	11/02/2026	AUSTRALIA POST	\$ 2,399.41
EFT15989	11/02/2026	AIR LIQUIDE WA PTY LTD	\$ 60.86
EFT15990	11/02/2026	AFGRI EQUIPMENT AUSTRALIA PTY LTD	\$ 789.62
EFT15991	11/02/2026	CARON ASHLEY	\$ 64.99
EFT15992	11/02/2026	GOODYEAR AUTOCARE NARROGIN	\$ 30.00
EFT15993	11/02/2026	BKS ELECTRICAL	\$ 71.50
EFT15994	11/02/2026	BEACON EQUIPMENT	\$ 414.00
EFT15995	11/02/2026	CUTTING EDGES PTY LTD	\$ 13,803.59
EFT15996	11/02/2026	COUNTRY PAINT SUPPLIES	\$ 79.00
EFT15997	11/02/2026	DIGGAWEST & EARTHPARTS WA	\$ 165.00
EFT15998	11/02/2026	DUFFY ELECTRICS	\$ 452.65
EFT15999	11/02/2026	EWEN RURAL SUPPLIES	\$ 3,242.58
EFT16000	11/02/2026	GREAT SOUTHERN FUEL SUPPLIES	\$ 12,968.86
EFT16001	11/02/2026	HANCOCKS HOME HARDWARE	\$ 82.60
EFT16002	11/02/2026	HITACHI CONSTRUCTION MACHINERY AUSTRALIA	\$ 1,301.04
EFT16003	11/02/2026	ID RENT	\$ 9,900.00
EFT16004	11/02/2026	MCINTOSH & SON NARROGIN	\$ 24.99
EFT16005	11/02/2026	GREAT SOUTHERN WASTE DISPOSAL	\$ 6,277.63
EFT16006	11/02/2026	NARROGIN PUMPS, SOLAR AND SPRAYING	\$ 2,314.73
EFT16007	11/02/2026	NARROGIN PACKAGING	\$ 300.00
EFT16008	11/02/2026	NARROGIN LIQUOR BARONS	\$ 199.97
EFT16009	11/02/2026	OWENS BUILDING	\$ 1,122.00
EFT16010	11/02/2026	PARRYS	\$ 305.96
EFT16011	11/02/2026	REPCO	\$ 259.67
EFT16012	11/02/2026	TEAM GLOBAL EXPRESS PTY LTD	\$ 149.32
EFT16013	11/02/2026	WICKEPIN NEWSAGENCY	\$ 452.50
EFT16014	11/02/2026	WEST AUSTRALIAN NEWSPAPERS	\$ 608.40
EFT16015	11/02/2026	WA ELECTORAL COMMISSION	\$ 14,304.22
EFT16016	11/02/2026	YENER MAINTENANCE AND PLANT HIRE	\$ 10,560.00
EFT16017	16/02/2026	STARTRACKS ASTRO EVENTS	\$ 2,090.00
EFT16018	19/02/2026	WICKEPIN HOTEL CO-OPERATIVE LIMITED	\$ 670.00
EFT16019	20/02/2026	DEPARTMENT OF EDUCATION - SWIMMING	\$ 980.00
EFT16020	20/02/2026	AUSTRALIAN TAXATION OFFICE	\$ 10,825.00
EFT16021	26/02/2026	GOODYEAR AUTOCARE NARROGIN	\$ 590.00
EFT16022	26/02/2026	BURGESS RAWSON (WA) PTY LTD	\$ 1,616.85
EFT16023	26/02/2026	BACKROADS MECHANICAL	\$ 1,351.90
EFT16024	26/02/2026	CONTRACT AQUATIC SERVICES	\$ 22,807.84
EFT16025	26/02/2026	DIAMOND LOCKSMITHS	\$ 731.50
EFT16026	26/02/2026	ERIKA CLEMENT	\$ 22.75
EFT16027	26/02/2026	FULFORD EARTHMOVING & CIVIL	\$ 18,964.00
EFT16028	26/02/2026	HANCOCKS HOME HARDWARE	\$ 32.35
EFT16029	26/02/2026	HINCO INSTRUMENTS	\$ 1,507.00
EFT16030	26/02/2026	BERYLE HOLM	\$ 484.90
EFT16031	26/02/2026	KELYN TRAINING SERVICES	\$ 3,038.50
EFT16032	26/02/2026	LAKE YEALERING GOLF CLUB	\$ 2,957.90
EFT16033	26/02/2026	LGIS INSURANCE BROKING SERVICE	\$ 4,125.00
EFT16034	26/02/2026	NARROGIN GLASS	\$ 712.36
EFT16035	26/02/2026	NARROGIN HARDWARE MAKIT	\$ 622.40
EFT16036	26/02/2026	NARROGIN PUMPS, SOLAR AND SPRAYING	\$ 328.90
EFT16037	26/02/2026	NARROGIN PACKAGING	\$ 367.40

EFT16038	26/02/2026	NARROGIN & DISTRICTS PLUMBING SERVICE	\$ 668.80
EFT16039	26/02/2026	NEWGROUND WATER SERVICES PTY LTD	\$ 1,388.20
EFT16040	26/02/2026	PERFECT COMPUTER SOLUTIONS - PCS	\$ 425.00
EFT16041	26/02/2026	REPCO	\$ 629.75
EFT16042	26/02/2026	PETER ROBERT STRIBLING	\$ 260.43
EFT16043	26/02/2026	R J SMITH ENGINEERING	\$ 109.00
EFT16044	26/02/2026	SHIRE OF NARROGIN	\$ 1,260.00
EFT16045	26/02/2026	WURTH AUSTRALIA PTY LTD	\$ 859.35
EFT16046	26/02/2026	INDUSTRIAL AUTOMATION	\$ 16.50
EFT16047	26/02/2026	AUTOMOTIVE WORKSHOP SERVICES	\$ 1,974.50
EFT16048	26/02/2026	NARROGIN BEARING SERVICES	\$ 1,159.13
EFT16049	26/02/2026	NARROGIN CARPETS & CURTAINS	\$ 2,150.00
EFT16050	26/02/2026	REPCO	\$ 335.50
		<b>TOTALS EFT</b>	<b>\$ 169,821.27</b>
16042	10/02/2026	SHIRE OF WICKEPIN	\$ 191.25
16043	11/02/2026	SYNERGY	\$ 154.24
16044	11/02/2026	WATER CORPORATION	\$ 16,191.52
16045	26/02/2026	WATER CORPORATION	\$ 11,330.77
16046	26/02/2026	SYNERGY	\$ 5,624.04
		<b>TOTALS CHEQUE</b>	<b>\$ 33,491.82</b>
DD16459.1	24/02/2026	CRISP WIRELESS PTY LTD	\$ 238.00
DD16375.1	01/02/2026	CRISP WIRELESS PTY LTD	\$ 238.00
DD16421.1	11/02/2026	CRISP WIRELESS PTY LTD	\$ 238.00
DD16460.1	25/02/2026	3E ADVANTAGE PTY LTD	\$ 1,217.26
DD16412.1	09/02/2026	3E ADVANTAGE PTY LTD	\$ 1,217.26
		<b>TOTALS DIRECT DEBIT</b>	<b>\$ 3,148.52</b>
DD16489.1	22/02/2026	ANZ BANK	\$ 3,450.04
		<b>TOTALS CREDIT CARD</b>	<b>\$ 3,450.04</b>
DD16393.1	04/02/2026	AWARE SUPER	\$ 4,934.74
DD16393.2	04/02/2026	GESB SUPER	\$ 146.98
DD16393.3	04/02/2026	CONSTRUCTION + BUILDING UNIONS SUPERANNUATION FUND (CBUS)	\$ 67.66
DD16393.4	04/02/2026	ANZ SUPER	\$ 234.73
DD16393.5	04/02/2026	CARESUPER	\$ 471.53
DD16393.6	04/02/2026	PRIME SUPER	\$ 613.42
DD16393.7	04/02/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	\$ 546.47
DD16393.8	04/02/2026	ESSENTIAL SUPER	\$ 19.88
DD16393.9	04/02/2026	REST INDUSTRY SUPER	\$ 296.31
DD16393.10	04/02/2026	MLC SUPER FUND - PLUM SUPER	\$ 562.69
DD16393.11	04/02/2026	AUSTRALIAN SUPER	\$ 279.25
DD16440.1	18/02/2026	AWARE SUPER	\$ 6,915.51
DD16440.2	18/02/2026	GESB SUPER	\$ 176.37
DD16440.3	18/02/2026	ANZ SUPER	\$ 293.41
DD16440.4	18/02/2026	CARESUPER	\$ 472.63
DD16440.5	18/02/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$ 310.99
DD16440.6	18/02/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	\$ 566.73
DD16440.7	18/02/2026	PRIME SUPER	\$ 306.43
DD16440.8	18/02/2026	REST INDUSTRY SUPER	\$ 296.37
DD16440.9	18/02/2026	MLC SUPER FUND - PLUM SUPER	\$ 562.69
DD16440.10	18/02/2026	AUSTRALIAN SUPER	\$ 279.25
		<b>TOTALS SUPERANNUATION</b>	<b>\$ 18,074.79</b>
98020226	02/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 1,340.85
98030226	03/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 564.60
98040226	04/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 779.70
98050226	05/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 436.05
98060226	06/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 3,433.05

98090226	09/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 1,142.00
98110226	11/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 1,284.25
98120226	12/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 1,211.85
98160226	16/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 432.10
98170226	17/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 5,700.40
98180226	18/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 1,666.65
98190226	19/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 1,407.60
98230226	23/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 2,020.75
98240226	24/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 5,195.50
98250226	25/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 38.80
98260226	26/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 32.00
98270226	27/02/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$ 605.65
		<b>TOTALS LICENSING</b>	<b>\$ 27,291.80</b>
PAYROLL	04/02/2026		\$ 48,310.00
PAYROLL	19/02/2026		\$ 65,307.00
		<b>TOTALS PAYROLL</b>	<b>\$ 113,617.00</b>
		<b>ACCOUNT TOTALS</b>	<b>\$ 368,895.24</b>
		<b>TOTAL PAYMENTS FEBRUARY 2026</b>	<b>\$ 368,895.24</b>

## Credit Card Payment Summary

**23/01/2025 TO 22/002/2026**

### CARD ENDING XXXX224175

DATE	COMPANY	
27/01/2026	AMCA	\$ 116.00
29/01/2026	EXTREME MARQUEES	\$ 2,409.00
2/02/2026	SHIRE OF WICKEPIN	\$ 171.65
17/02/2026	AUSTRALIA DAY COUNCIL OF ADELAIDE	\$ 668.85
<b>Total For This Card</b>		<b>\$ 3,365.50</b>

### CARD ENDING XXXX244131

DATE	COMPANY	
23/01/2026	COLES NARROGIN	\$ 69.40
16/02/2026	CITY OF PERTH	\$ 15.14
<b>Total For This Card</b>		<b>\$ 84.54</b>

**TOTAL FOR SHIRE OF WICKEPIN \$ 3,450.04**

### FUEL CARD

Jan-26

Job	Job Description	Line Total
P248	HINO 700 SERIES - FS 2848	\$ 322.28
P1955A	FUSO CANTER 7.5T CREW CAB	\$ 4,341.01
P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK	\$ 1,420.23
P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS	\$ 377.72
P2433	HINO FG 1628 TRUCK	\$ 277.27
P664	JOHN DEERE Z997 RIDE ON MOWER - GREEN	\$ 65.21
P2473	HINO 300 SERIES 921 AUTO TRADE ACE	\$ 952.09
P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	\$ 168.76
P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	\$ 11.72
P706	HOLDEN COLORADO 4X4 SINGLE - MEHCANIC UTE	\$ 100.74
P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO	\$ 226.09
PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE -CEO	\$ 236.89
P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO	\$ 309.12
PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L	\$ 2,029.49
P813	CAT 12H GRADER 2017	\$ 2,130.24
		<b>\$ 12,968.86</b>



## 13.2.1 Monthly Financial Report February 2026



## SHIRE OF WICKEPIN

### MONTHLY FINANCIAL REPORT

For the Period Ended 28 February 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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# Shire of Wickepin

## Compilation Report

For the Period Ended 28 February 2026

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

### Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 28 February 2026 of \$753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

### Preparation

Prepared by: E.Clement DCEO

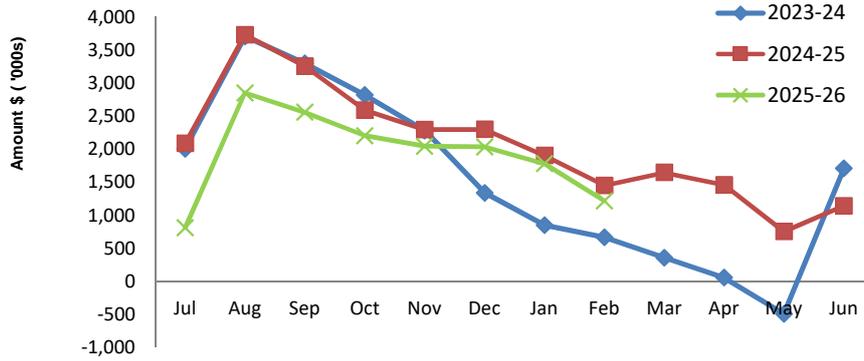
Date prepared: 6-Mar-26

Reviewed by: David Burton CEO

# Shire of Wickepin

Monthly Summary Information  
For the Period Ended 28 February 2026

**Liquidity Over the Year (Refer Note 3)**



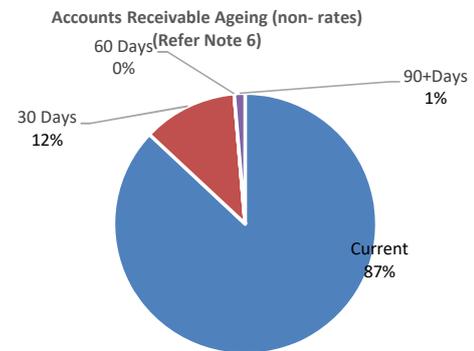
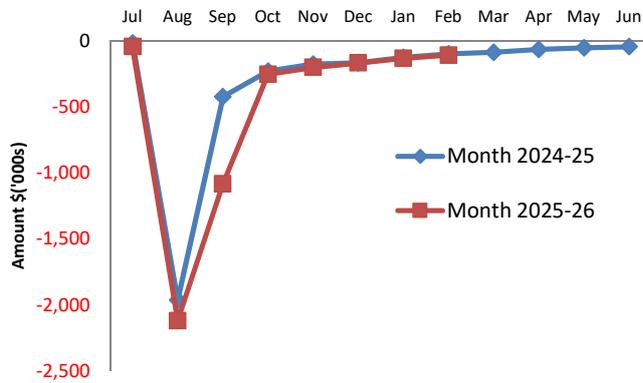
**Cash and Cash Equivalents as at period end**

Unrestricted	\$ 1,851,080
Restricted	\$ 3,681,298
	\$ 5,532,378

**Receivables**

Rates	\$ 109,238
Other	\$ 3,721
	\$ 112,959

**Rates Receivable (Refer Note 6)**



**Comments**

Unrestricted cash includes the following payments in advance

25/26 Grants Commission - General	\$ 622,862.00
25/26 Grants Commission - Roads	\$ 386,093.00
<b>Amounts paid in advance</b>	<b>\$ 1,008,955.00</b>

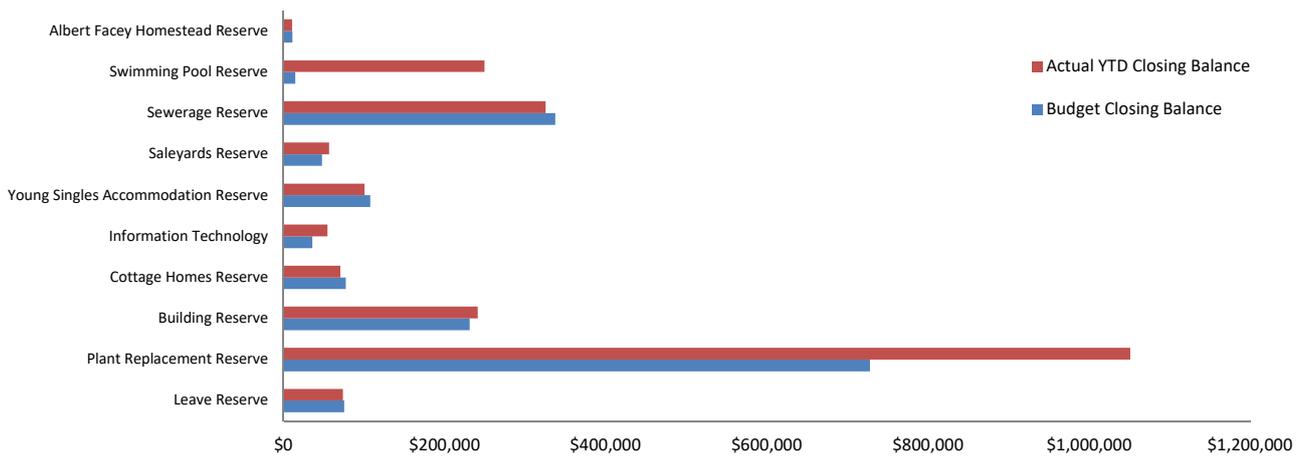
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**Shire of Wickepin**  
**Monthly Summary Information**  
 For the Period Ended 28 February 2026

**Capital Expenditure Program YTD (Refer Note 13)**



**Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)**



**Comments**

This information is to be read in conjunction with the accompanying Financial Statements and notes.

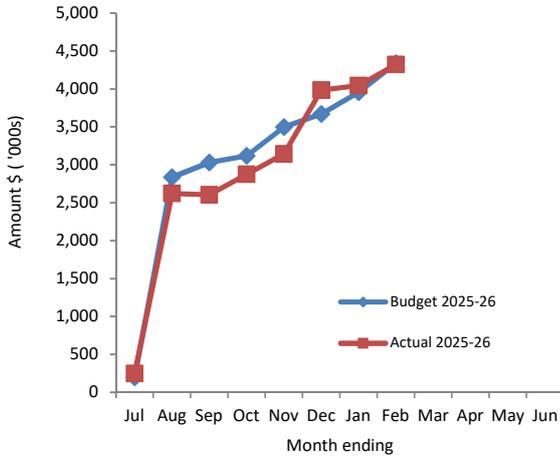
# Shire of Wickepin

## Monthly Summary Information

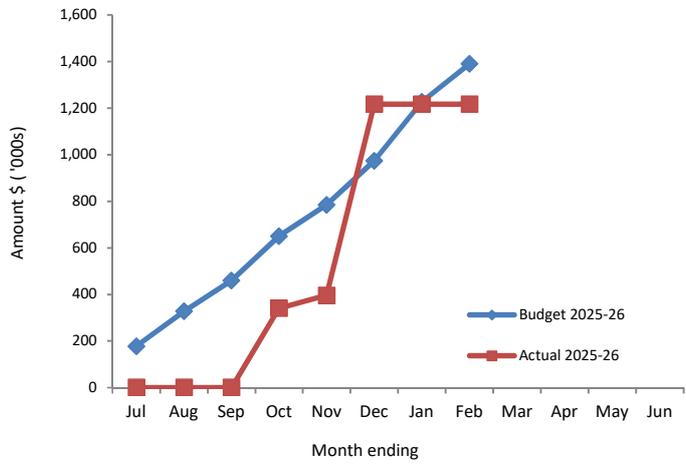
For the Period Ended 28 February 2026

### Revenues

**Budget Operating Revenues -v- Actual (Refer Note 2)**

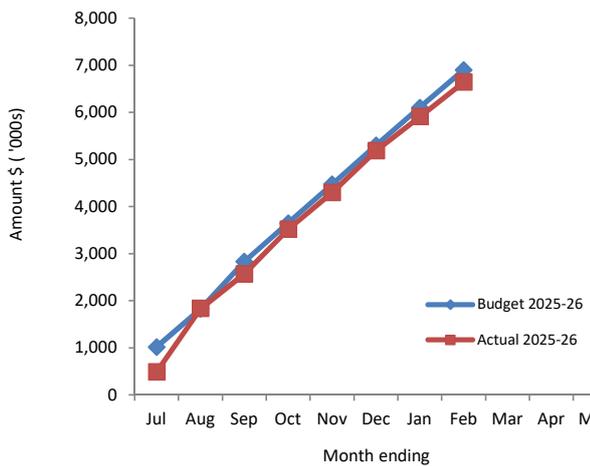


**Budget Capital Revenue -v- Actual (Refer Note 2)**

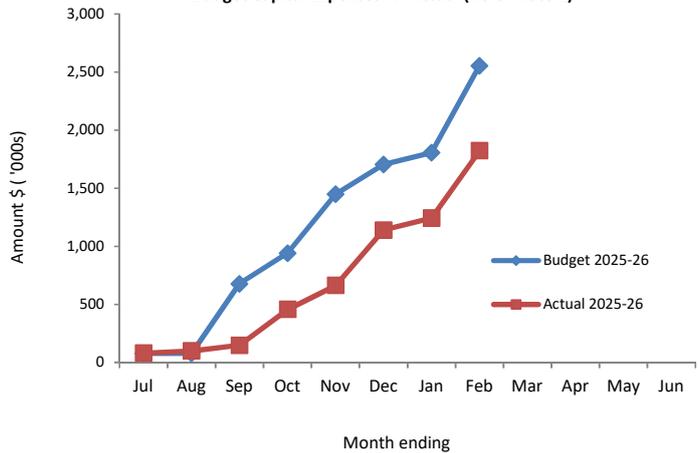


### Expenditure

**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



### Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WICKEPIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 28 February 2026**

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	2,005	1,328	16,991	15,663	1179.46%	▲
General Purpose Funding - Rates	1,763,698	1,763,544	1,776,636	13,092	0.74%	
General Purpose Funding - Other	986,168	664,309	750,599	86,290	12.99%	▲
Law, Order and Public Safety	145,000	123,762	124,808	1,046	0.85%	
Health	220	144	234	90	62.25%	
Education and Welfare	300	192	695	503	262.22%	
Housing	116,850	77,872	82,668	4,796	6.16%	
Community Amenities	288,221	186,501	214,196	27,695	14.85%	▲
Recreation and Culture	201,943	105,135	310,353	205,218	195.19%	▲
Transport	1,914,882	1,340,923	947,764	(393,159)	(29.32%)	▼
Economic Services	77,325	54,536	71,609	17,073	31.31%	▲
Other Property and Services	32,000	21,328	25,399	4,071	19.09%	
Total Operating Revenue	<b>5,528,612</b>	<b>4,339,574</b>	<b>4,321,952</b>	<b>(17,622)</b>		
<b>Operating Expense</b>						
Governance	(778,721)	(563,535)	(422,427)	141,108	25.04%	▼
General Purpose Funding	(115,118)	(76,836)	(58,628)	18,208	23.70%	▼
Law, Order and Public Safety	(365,208)	(256,554)	(166,850)	89,704	34.96%	▼
Health	(25,804)	(19,642)	(15,195)	4,447	22.64%	
Education and Welfare	(42,216)	(28,308)	(10,564)	17,744	62.68%	▼
Housing	(308,643)	(212,212)	(167,573)	44,638	21.03%	▼
Community Amenities	(692,590)	(462,678)	(387,604)	75,074	16.23%	▼
Recreation and Culture	(1,536,391)	(1,047,751)	(1,156,366)	(108,615)	(10.37%)	▲
Transport	(5,794,448)	(3,867,528)	(3,888,440)	(20,912)	(0.54%)	
Economic Services	(366,485)	(245,642)	(200,720)	44,922	18.29%	▼
Other Property and Services	(142,822)	(121,695)	(164,428)	(42,733)	(35.12%)	▲
Total Operating Expenditure	<b>(10,168,446)</b>	<b>(6,902,381)</b>	<b>(6,638,795)</b>	<b>263,585</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	6,125,360	4,083,528	4,072,159	(11,369)	(0.28%)	
Adjust (Profit)/Loss on Asset Disposal	(58,537)	(39,032)	(83,170)	(44,138)	113.08%	
Adjust Provisions and Accruals	0	0	0	0		
Adjust Rounding	0	0	0	0		
Net Cash from Operations	<b>1,426,989</b>	<b>1,481,690</b>	<b>1,672,145</b>	<b>190,456</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	323,872	215,915	262,832	46,917	21.73%	▲
Total Capital Revenues	<b>323,872</b>	<b>215,915</b>	<b>262,832</b>	<b>46,917</b>		
<b>Capital Expenses</b>						
Land and Buildings	(100,500)	(75,500)	(45,533)	29,967	39.69%	▼
Infrastructure - Roads	(1,909,630)	(1,518,357)	(916,975)	601,382	39.61%	▼
Infrastructure - Footpaths	(45,000)	(30,000)	0	30,000	100.00%	▼
Infrastructure -Other	(294,000)	(269,000)	(215,835)	53,165	19.76%	▼
Plant and Equipment	(937,000)	(624,000)	(635,871)	(11,871)	(1.90%)	
Furniture and Equipment	(56,000)	(36,000)	(6,719)	29,281	81.34%	▼
Total Capital Expenditure	<b>(3,342,130)</b>	<b>(2,552,857)</b>	<b>(1,820,933)</b>	<b>731,924</b>		
Net Cash from Capital Activities	<b>(3,018,258)</b>	<b>(2,336,942)</b>	<b>(1,558,101)</b>	<b>778,841</b>		
<b>Financing</b>						
Transfer from Reserves	616,100	0	0	0		
Repayment of Debentures	(40,785)	(20,435)	(20,345)	90	0.44%	
Transfer to Reserves	(185,000)	0	0	0		
Net Cash from Financing Activities	<b>390,315</b>	<b>(20,435)</b>	<b>(20,345)</b>	<b>90</b>		
Net Operations, Capital and Financing	<b>(1,200,954)</b>	<b>(875,688)</b>	<b>93,699</b>	<b>969,387</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>1,200,954</b>	<b>1,200,954</b>	<b>1,127,309</b>	<b>(73,645)</b>	<b>(6.13%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>325,266</b>	<b>1,221,008</b>	<b>895,742</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WICKEPIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 28 February 2026**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Rates	9	1,747,673.00	1,747,519	1,760,625	13,106	0.75%	
Rates excluding General Rates	9	16,025.00	16,025	16,011	(14)	(0.09%)	
Operating Grants, Subsidies and Contributions	11	1,098,711.00	872,294	971,637	99,343	11.39%	▲
Fees and Charges		530,421.00	432,405	499,298	66,893	15.47%	▲
Interest Earnings		152,000.00	39,144	29,284	(9,860)	(25.19%)	
Other Revenue		0.00	0	0	0		
Profit on Disposal of Assets	8	86,913.00	57,936	90,547	32,611		
<b>Total Operating Revenue</b>		<b>3,631,743.00</b>	<b>3,165,323</b>	<b>3,367,402</b>	<b>202,079</b>		
<b>Operating Expense</b>							
Employee Costs		(1,624,033.00)	(1,084,823)	1,141,508	(56,685)	(5.23%)	
Materials and Contracts		(1,810,357.00)	(1,240,558)	992,994	247,564	19.96%	▲
Utility Charges		(294,193.00)	(195,387)	138,519	56,868	29.11%	▲
Depreciation on Non-Current Assets		(6,125,360.00)	(4,083,528)	4,072,159	11,369	0.28%	
Interest Expenses		(2,047.00)	(1,024)	905	119	11.62%	▲
Insurance Expenses		(273,080.00)	(270,829)	262,996	7,833	2.89%	
Other Expenditure		(11,000.00)	(7,328)	22,337	(15,009)	(204.81%)	▼
Loss on Disposal of Assets	8	(28,376.00)	(18,904)	7,377	11,527	60.98%	
<b>Total Operating Expenditure</b>		<b>(10,168,446.00)</b>	<b>(6,902,381)</b>	<b>6,638,795</b>	<b>263,585</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		6,125,360.00	4,083,528	4,072,159	(11,369)	(0.28%)	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537.00)	(39,032)	83,170	(44,138)	113.08%	
Adjust Provisions and Accruals		0.00	0	0	0		
Adjust Rounding		0.00	0	0	0		
<b>Net Cash from Operations</b>		<b>(469,880.00)</b>	<b>307,439</b>	<b>717,595</b>	<b>410,157</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	1,896,869.00	1,174,251	954,550	(219,701)	(18.71%)	▼
Proceeds from Disposal of Assets	8	323,872.00	215,915	262,832	46,917	21.73%	▲
Proceeds from Sale of Assets		0.00	0	0	0		
<b>Total Capital Revenues</b>		<b>2,220,741.00</b>	<b>1,390,166</b>	<b>1,217,382</b>	<b>(172,784)</b>		
<b>Capital Expenses</b>							
Land and Buildings	13	(100,500.00)	(75,500)	45,533	29,967	39.69%	▲
Infrastructure - Roads	13	(1,909,630.00)	(1,518,357)	916,975	601,382	39.61%	▲
Infrastructure - Footpaths	13	(45,000.00)	(30,000)	0	30,000	100.00%	▲
Infrastructure - Drainage	13	(294,000.00)	(269,000)	215,835	53,165	19.76%	▲
Plant and Equipment	13	(937,000.00)	(624,000)	635,871	(11,871)	(1.90%)	
Furniture and Equipment	13	(56,000.00)	(36,000)	6,719	29,281	81.34%	▲
<b>Total Capital Expenditure</b>		<b>(3,342,130.00)</b>	<b>(2,552,857)</b>	<b>1,820,933</b>	<b>731,924</b>		
<b>Net Cash from Capital Activities</b>		<b>(1,121,389.00)</b>	<b>(1,162,691)</b>	<b>603,551</b>	<b>559,140</b>		
<b>Financing</b>							
Transfer from Reserves	7	616,100.00	0	0	0		
Repayment of Debentures	10	(40,785.00)	(20,435)	20,345	90	0.44%	
Transfer to Reserves	7	(185,000.00)	0	0	0		
<b>Net Cash from Financing Activities</b>		<b>390,315.00</b>	<b>(20,435)</b>	<b>20,345</b>	<b>90</b>		
<b>Net Operations, Capital and Financing</b>		<b>(1,200,954.00)</b>	<b>(875,688)</b>	<b>93,699</b>	<b>969,387</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,200,954.00</b>	<b>1,200,954</b>	<b>1,127,309</b>	<b>(73,645)</b>	<b>(6.13%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>325,266</b>	<b>1,221,008</b>	<b>895,742</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

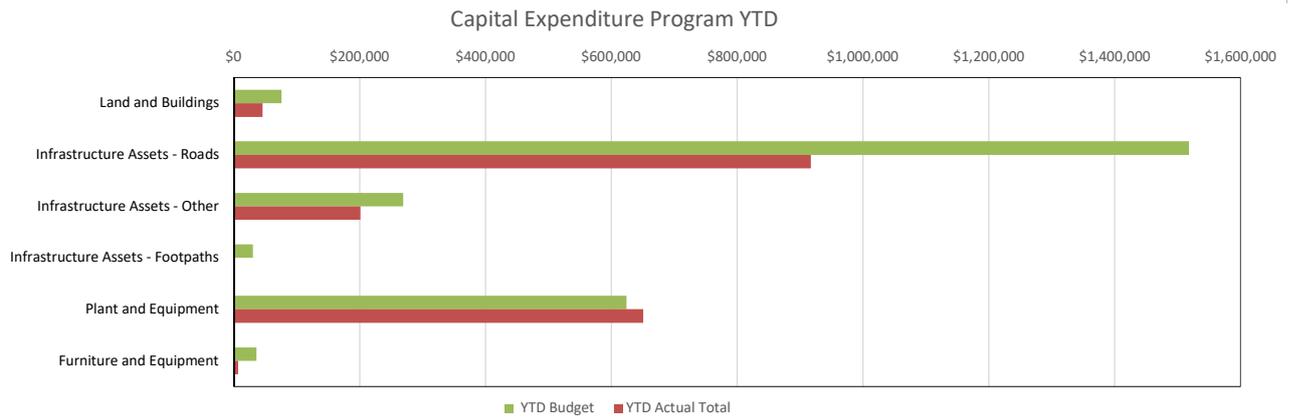
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WICKEPIN**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 28 February 2026

		YTD 28 02 2026					
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 45,533	\$ 0	\$ 45,533	\$ 75,500	\$ 100,500	\$ (29,967)
Infrastructure Assets - Roads	13		916,975	916,975	1,518,357	1,909,630	(601,382)
Infrastructure Assets - Other	13	200,865	0	200,865	269,000	294,000	(68,135)
Infrastructure Assets - Footpaths	13	0	0	0	30,000	45,000	(30,000)
Plant and Equipment	13	650,841	0	650,841	624,000	937,000	26,841
Furniture and Equipment	13	6,719	0	6,719	36,000	56,000	(29,281)
<b>Capital Expenditure Totals</b>		<b>903,958</b>	<b>916,975</b>	<b>1,820,933</b>	<b>2,552,857</b>	<b>3,342,130</b>	<b>(731,924)</b>

**Funded By:**

Capital Grants and Contributions	0	1,896,869	1,896,619	1,896,869
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	262,832	215,915	(58,537)	46,917
Own Source Funding - Cash Backed Reserves	0	0	20,000	0
Own Source Funding - Operations	0	440,073	1,484,048	440,073
<b>Capital Funding Total</b>	<b>262,832</b>	<b>2,552,857</b>	<b>3,342,130</b>	<b>(2,290,025)</b>



**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

*A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment*

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

*Council operations as disclosed in this statement encompass the following service orientated activities/programs:*

**(s) GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Reporting Programs (Continued)**

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners and employees.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.

**SHIRE OF WICKEPIN**  
**NOTES TO FINANCIAL ACTIVITY STATEMENT**  
For the Period Ended 28 February 2026

**Note 2: EXPLANATION OF MATERIAL VARIANCES**

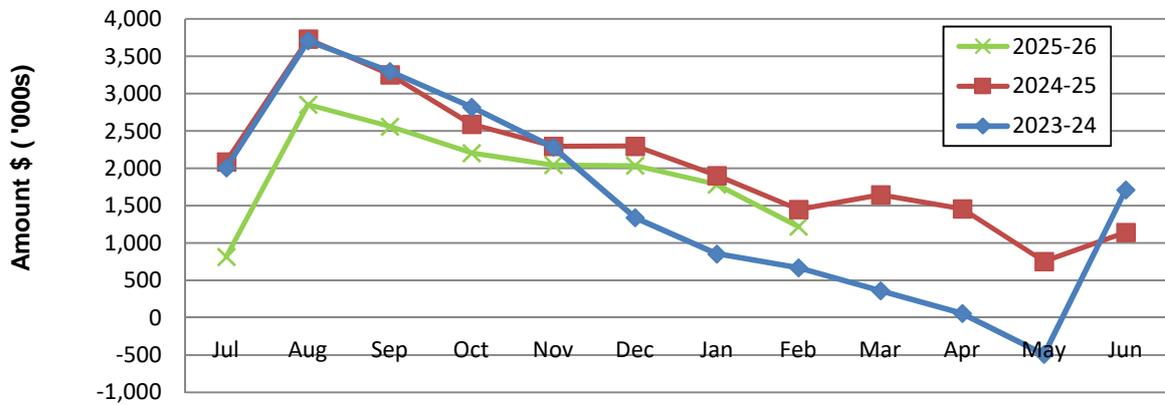
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	15,663	11.79%	▲	Permanent	Paid Parental Leave income, Aus Day Grant, Profit on sale of plant increase.
General Purpose Funding - Other	86,290	13%	▲	Permanent	Grant funding increase
Law, Order and Public Safety	1,046	1%			
Health	90	62%			
Education and Welfare	503	262%			
Housing	4,796	6%			
Community Amenities	27,695	15%	▲	Timing	Increase in Bus Charges, Cemetery Charges
Recreation and Culture	205,218	195%	▲	Permanent	LRCI Funding increase
Transport	(393,159)	(29%)	▼	Timing	Road funding not yet received
Economic Services	17,073	31%	▲	Timing	Caravan Park fees income up
Other Property and Services	4,071	19%			
<b>Operating Expense</b>					
Governance	141,108	25.04%	▼	Timing	Decrease in admin salaries, superannuation., subscriptions.
General Purpose Funding	18,208	23.70%	▼	Timing	Administration Allocation reduced to staff movements
Law, Order and Public Safety	89,704	34.96%	▼	Timing	Fire maintenance accounts not yet expended.
Health	4,447	22.64%			
Education and Welfare	17,744	62.68%	▼	Timing	CDO projects on hold. Playgroup maintenance not yet expended
Housing	44,638	21.03%	▼	Timing	Housing maintenance not yet expended
Community Amenities	75,074	16.23%	▼	Timing	Building maintenance still to be done
Recreation and Culture	(108,615)	(10.37%)	▲	Timing	WDCS Maintenance not budgeted, Insurance increase, Harrismith Insurance claim
Transport	(20,912)	(0.54%)			
Economic Services	44,922	18.29%	▼	Timing	Area Promotion - not yet expended. Standpipe costs down
Other Property and Services	(42,733)	(35.12%)	▲	Timing	Parts & repairs costs up, Staff payouts of Leave on termination.
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(219,701)	(18.71%)	▼	Timing	Bus Grant( remove at budget review) Road Grants not yet received
Proceeds from Disposal of Assets	46,917	21.73%	▲	Timing	Increase in Proceeds
<b>Capital Expenses</b>					
Land and Buildings	28,162	39.69%	▼	Timing	Tennis club Roof, Netball Seating, Yealering Hall still be to be done
Infrastructure - Roads	12,744	39.61%	▼	Timing	Road Construction Projects not yet completed
Infrastructure - Footpaths	22,500	100.00%	▼	Timing	Not yet expended
Infrastructure - Other	29,057	19.76%	▼	Timing	Niche Wall, Dust Suppression still to be done.
Plant and Equipment	321,302	(1.90%)			
Furniture and Equipment	25,750	81.34%	▼	Timing	Computer equipment not yet purchased, CCTV project not yet expended
<b>Financing</b>					
Loan Principal	90	0.44%			

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 28 February 2026

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
		YTD 28 Feb 2026	30 June 2025	YTD 27 Feb 2025
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,851,080	1,247,830	3,054,752
Cash Restricted	4	3,681,298	3,681,298	2,824,404
Receivables - Rates	6	109,238	44,991	157,827
Receivables -Other	6	3,721	287,679	5,929
Interest / ATO Receivable/Trust		65,732	42,308	25,304
		5,711,069	5,304,106	6,068,216
<b>Less: Current Liabilities</b>				
Payables	-	577,749	(264,315)	(210,020)
Contract Liabilities		-		(853,441)
Provisions	-	231,014	(231,184)	(227,654)
		808,763	(495,499)	(1,291,116)
Less: Cash Reserves	7	3,681,298	(3,681,298)	(2,824,404)
<b>Net Current Funding Position</b>		<b>1,221,008</b>	<b>1,127,309</b>	<b>1,952,696</b>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Account	0.00%	600,787			600,787	ANZ	At Call
Reserve Bank Account	0.00%		3,681,298		3,681,298	ANZ	At Call
Trust Bank Account	0.00%			3,053	3,053	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
<b>(b) Term Deposits</b>							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%				0		03-Jun-25
Municipal	4.80%	1,248,470			1,248,470	WA Treasury	At Call
Reserve	4.53%				0		03-Jun-25
Trust	0.40%				0		
<b>Total</b>		<b>1,849,957</b>	<b>3,681,298</b>	<b>3,053</b>	<b>5,534,307</b>		

**Comments/Notes - Investments**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>		Opening Surplus	\$	\$	\$	\$
	<b>Permanent Changes</b>						0
	Yealering Tennis Club - Power		Capital Expenditure		25,000	(25,000)	(25,000)
	Transfer from Reserve		Operating Revenue				0
							0
							0
							0
				<b>0</b>	<b>25,000</b>	<b>(25,000)</b>	

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

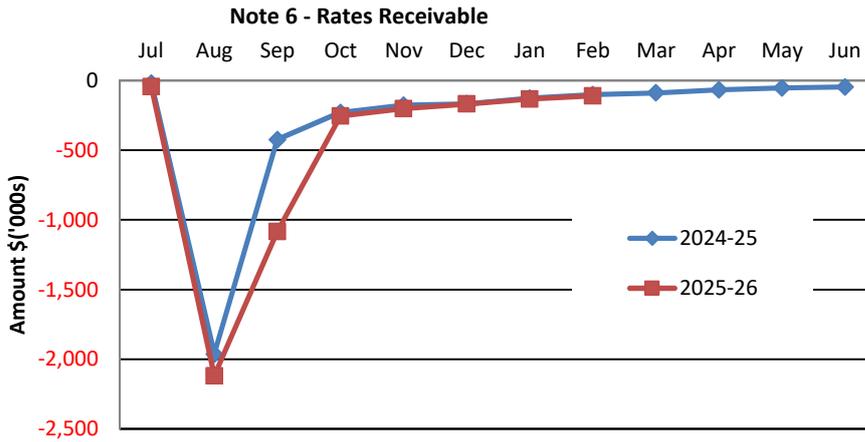
**Note 6: RECEIVABLES**

**Receivables - Rates Receivable**

Opening Arrears Previous Years  
 Levied this year  
Less Collections to date  
 Equals Current Outstanding

**Net Rates Collectable**  
 % Collected

	YTD 28 Feb 2026	30 June 2025
	\$	\$
	44,774	20,238
	1,990,431	1,834,180
	(1,925,967)	(1,809,644)
	<b>109,238</b>	<b>44,774</b>
	<b>109,238</b>	<b>44,774</b>
	94.63%	97.59%



**Comments/Notes - Receivables Rates**

**Receivables - General**

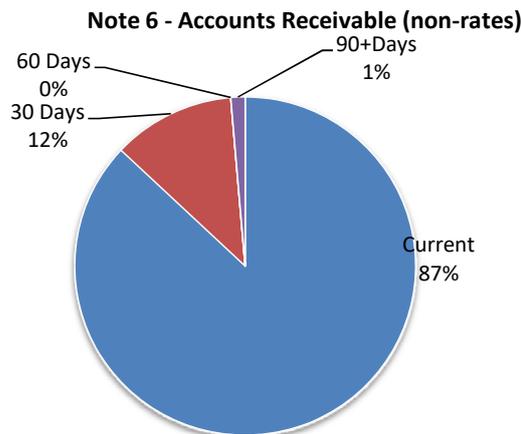
Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	3,237	434	0	50

**Total Receivables General Outstanding**

**3,720.79**

Amounts shown above include GST (where applicable)



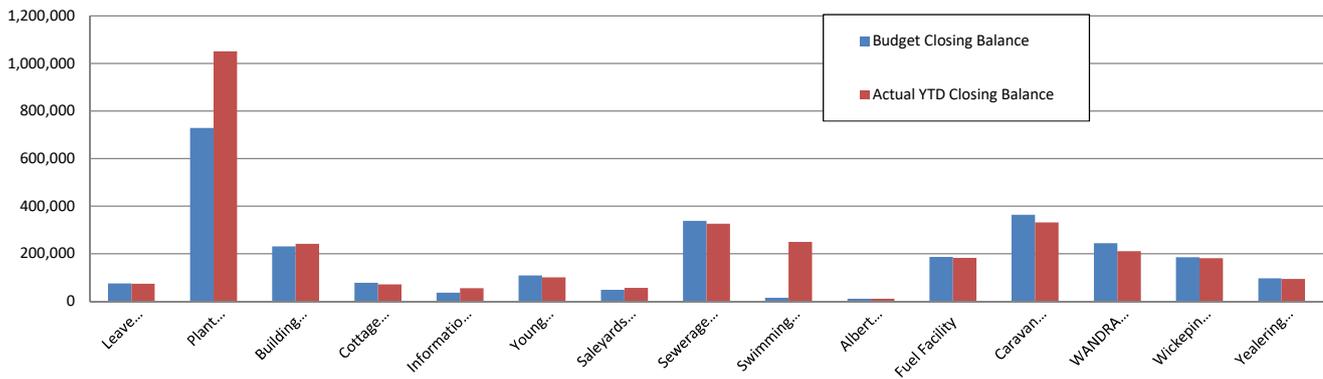
**Comments/Notes - Receivables General**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**Note 7: Cash Backed Reserve**

2025-26											
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance	
	\$	\$	\$	\$	\$	\$	\$		\$	\$	
Land Development Reserve	247,491	5,328		15,000					267,819	247,491	\$ 1.83
Waste Management Reserve	140,810	3,034							143,844	140,810	\$ 1.00
Leave Reserve	73,475	1,582							75,057	73,475	\$ 0.54
Plant Replacement Reserve	1,051,239	22,800				346,000			728,039	1,051,239	\$ 5.18
Building Reserve	240,703	5,181		10,000		25,000			230,884	240,703	\$ 1.78
Cottage Homes Reserve	70,419	1,626		5,000					77,045	70,419	\$ 0.52
Information Technology	54,202	1,167					20,000		35,369	54,202	\$ 0.40
Young Singles Accommodation Reserve	100,176	2,396		5,000					107,572	100,176	\$ 0.78
Saleyards Reserve	56,239	1,469				10,000			47,708	56,239	\$ 0.50
Sewerage Reserve	325,267	6,963		5,000					337,230	325,267	\$ 2.35
Swimming Pool Reserve	249,178	5,366				240,000			14,544	249,178	\$ 1.80
Albert Facey Homestead Reserve	10,487	223							10,710	10,487	\$ 0.08
Fuel Facility	182,323	3,925							186,248	182,323	\$ 1.34
Caravan Park & Accommodation Reserve	331,615	7,138		25,000					363,753	331,615	\$ 2.45
WANDRA events & Emergency Repairs Reserve	209,698	4,514		30,000					244,212	209,698	\$ 1.55
Wickepin Bowling Greens - Replacement	180,917	3,894							184,811	180,917	\$ 1.33
Yealering Bowling Green - Replacement	93,669	2,016							95,685	93,669	\$ 0.69
Future Projects Rerserve	63,391	1,378		10,000					74,769	63,391	\$ 0.32
	<b>3,681,298</b>	<b>80,000</b>	<b>0</b>	<b>105,000</b>	<b>0</b>	<b>641,000</b>	<b>0</b>	<b>0</b>	<b>3,225,298</b>	<b>3,681,298</b>	

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**Note 8 CAPITAL DISPOSALS**

Actual YTD Profit/(Loss) of Asset Disposal				Amended Current Budget			
				YTD 28 02 2026			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				<b>Plant and Equipment</b>			
185,000	174,254	95,455	84,709	Truck WK342	78,408	84,709	6,301
			0	Bus	5,794	0	(5,794)
			0	Cherry Picker - P3570	1,965	0	(1,965)
41,358	18,968	26,364	3,974	Gardeners Ute WK468	(4,124)	3,974	8,098
47,050	12,168	31,818	(3,064)	Crew Cab WK2567	(18,854)	(3,064)	15,790
71,350	12,491	54,545	(4,314)	PWS 2024 Isuzu D Max Dual Cab	746	(4,314)	(5,060)
56,073	3,288	54,650	1,865	PCEO - 2025 Isuzu STNSDN (Trade 1)	(2,699)	1,865	4,564
			0	PCEO - 2025 Isuzu STNSDN (Trade 2)	(2,699)	0	2,699
<b>400,831</b>	<b>221,169</b>	<b>262,832</b>	<b>83,170</b>		<b>58,537</b>	<b>83,170.28</b>	<b>24,633</b>

**Comments - Capital Disposal/Replacements**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**Note 9: RATING INFORMATION**

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
<b>Differential General Rate</b>											
GRV	0.869500	261	1,543,428	135,462			135,462				134,196
UV	0.004310	308	378,123,945	1,631,037	13		1,631,050		500		1,631,550
Mining UV	0.004310						0				
<b>Sub-Totals</b>		569	379,667,373	1,766,499	13	0	1,766,512	0	500	0	1,765,746
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV	600	111	389,968	66,000			66,000				66,600
UV	600	42	3,955,708	25,200			25,200				25,200
Mining UV	600										
<b>Sub-Totals</b>		153	4,345,676	91,200	0	0	91,200	0	0	0	91,800
Ex Gratia Rates							1,857,712				1,857,546
Discount							16,011				16,025
Rates Writeoffs							(97,047)				(110,000)
<b>Amount from General Rates</b>							(40)				(50)
Specified Area Rates							<b>1,776,635</b>				<b>1,763,521</b>
<b>Totals</b>							<b>1,776,635</b>				<b>1,763,521</b>

**Comments - Rating Information**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**10. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual	Budget	Actual	Budget	Actual	Budget	
			\$	\$	\$	\$	\$	\$	
Loan 103 -Staff House	229,102		20345	40,785	208,757	229,102	1071	2,047	2/12/2030
	229,102	0	20,345	40,785	208,757	229,102	1,071	2,047	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2025-26 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>								
Grants Commission - General	WALGGC	Y	530,348	0	530,348	0	457,187	73,162
Grants Commission - Roads	WALGGC	Y	298,320	0	298,320	0	261,658	36,662
<b>GOVERNANCE</b>								
Australia Day Grant	Aust Day Council	N	0	2,000	2,000		2,000	0
<b>LAW, ORDER, PUBLIC SAFETY</b>								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	77,000	0	77,000	0	57,750	19,250
<b>COMMUNITY AMENITIES</b>								
Bus grant	Lotterywest	N	90,000			90,000	0	90,000
<b>RECREATION AND CULTURE</b>								
LRCI Phase 4	LRCI Stage 4	Y	181,943			181,943	226,332	(44,389)
Yealering Hall	Lotterywest	N	0			70,000	70,000	0
<b>TRANSPORT</b>								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	1,053,342	0	0	1,053,342	429,685	623,657
RRG Grants - Capital Projects	Regional Road Group	Y	571,334	0		571,334	228,533	342,801
Direct Grant - Maintenance	Dept. of Transport	Y	193,043		193,043		193,043	0
<b>TOTALS</b>			<b>2,995,330</b>	<b>2,000</b>	<b>1,100,711</b>	<b>1,966,619</b>	<b>1,926,187</b>	<b>1,141,143</b>

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2026**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 25	Amount Received	Amount Paid	Closing Balance 28-Feb-26
	\$	\$	\$	\$
Housing Bonds	0	1,108	-1,108	0
Master Key Deposits	1,122	3,094	-2,844	1,372
Nomination Deposits	0	500	-500	0
Building and BCITF	282	256	-415	123
Wickepin Community Harvest Fund	76,903	0	-76,903	0
Miscellaneous Trust	2,449	1,320	-840	2,929
Licensing		140,216	-140,216	0
	<b>80,755</b>	<b>146,494</b>	<b>-222,825</b>	<b>4,425</b>

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ○
- 60% ○
- 80% ●
- 100% ●

SHIRE OF WICKEPIN  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 28 February 2026

Note 13: CAPITAL ACQUISITIONS

		28/02/2026				
		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
<b>Infrastructure Assets</b>						
<b>Land &amp; Buildings</b>						
<b>Recreation and Culture</b>						
○	Replace Roof and Ceiling Wickepin Tennis Club	15,000	15,000	0	15,000	
○	Netball Court Seating	5,000	0	0	5,000	
○	Wickepin Town Hall	8,000	8,000	6,000	2,000	
○	Wickepin Swimming Pool- Disable Toilet- LRCI Phase 4	XSP6	8,500	8,500	0	8,500
○	Yealering Hall	CLPH2	29,000	29,000	0	29,000
○	Lake Yealering Foreshore Ablution Building	LYFA2	0	0	7,696	
○	Yealering Tennis Club Power	XYTC	0	0	31,837	
	<b>Recreation And Culture Total</b>	<b>65,500</b>	<b>60,500</b>	<b>45,533</b>	<b>59,500</b>	
<b>Transport</b>						
○	Toolseum Restumping	5,000	0	0	0	
	<b>Transport Total</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Land and Buildings Total</b>	<b>100,500</b>	<b>75,500</b>	<b>45,533</b>	<b>74,500</b>	
<b>Footpaths</b>						
○	<b>Transport</b>					
	Footpaths	LFP1	45,000	30,000	0	30,000
	<b>Transport Total</b>	<b>45,000</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	
	<b>Footpaths Total</b>	<b>45,000</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	
<b>Furniture &amp; Equipment</b>						
<b>Governance</b>						
○	Various Locations - New CCTV System	XCTV	36,000	36,000	6,719	29,281
○	Computer Server	XAB5	20,000	0	0	0
	<b>Governance Total</b>	<b>56,000</b>	<b>36,000</b>	<b>6,719</b>	<b>29,281</b>	
	<b>Furniture &amp; Office Equip. Total</b>	<b>56,000</b>	<b>36,000</b>	<b>6,719</b>	<b>29,281</b>	
<b>Plant , Equip. &amp; Vehicles</b>						
<b>Governance</b>						
●	Ceo Vehicle 25/26 Trade 1	XCEO3	60,000	60,000	59,786	214
○	Ceo Vehicle 25/26 Trade 2	XCEO4	60,000	0	0	0
	<b>Governance Total</b>	<b>120,000</b>	<b>60,000</b>	<b>59,786</b>	<b>214</b>	
	<b>Recreation And Culture Total</b>				<b>0</b>	
<b>Law, Order and Public Safety</b>						
●	Weather Stations	XWS1	33,000	33,000	23,628	(9,372)
●	Fast Fill Trailers x3	XFFT			28,725	28,725
	<b>Law, Order and Publis Safety Total</b>	<b>33,000</b>	<b>33,000</b>	<b>52,353</b>	<b>(9,372)</b>	
<b>Transport</b>						
○	Truck WK342	XPM4	324,000	324,000	317,671	6,329
○	Bus	XPM6	220,000	0	0	220,000
○	Cherry Picker - P3570	XPM8	30,000	30,000	0	30,000
●	Gardeners Ute WK468	XPM9	50,000	50,000	47,061	2,939
●	Crew Cab WK2567	XPM10	55,000	55,000	50,796	4,204
○	Traffic Lights	XPM11	25,000	25,000	30,030	(5,030)
●	MWS Ute	XPW3	80,000	80,000	78,172	1,828
	<b>Transport Total</b>	<b>784,000</b>	<b>564,000</b>	<b>523,731</b>	<b>270,251</b>	
	<b>Plant , Equip. &amp; Vehicles Total</b>	<b>937,000</b>	<b>624,000</b>	<b>635,871</b>	<b>270,465</b>	
<b>Infrastructure Other</b>						
<b>Law, Order and Public Safety</b>						
○			0			0
○			0			0
	<b>Community Amenity Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Recreation and Culture</b>						
●	Harrismith Community Centre Playground- LRCI Phase 4	XHC1	25,000	25,000	25,750	(750)
○	Yealering Niche Wall	XYC1	25,000	0	0	25,000
○	Wickepin Swimming Pool	XSP8	234,000	234,000	171,591	62,409
	<b>Recreation and Culture Total</b>	<b>284,000</b>	<b>259,000</b>	<b>197,341</b>	<b>86,659</b>	
<b>Economic Services</b>						
○	Saleyards Dust Suppression	CLSY1	10,000	10,000	3,525	6,475
	<b>Economic Services Total</b>	<b>10,000</b>	<b>10,000</b>	<b>3,525</b>	<b>6,475</b>	
<b>Transport</b>						
○	Traffic Signs - Smiley Faces	XPM12	0	0	14,970	(14,970)
	<b>Transport Total</b>	<b>0</b>	<b>0</b>	<b>14,970</b>	<b>(14,970)</b>	
	<b>Infrastructure Other Total</b>	<b>294,000</b>	<b>269,000</b>	<b>215,835</b>	<b>78,165</b>	
<b>Roads</b>						
<b>Transport Regional Road Group</b>						
○	Wickepin Harrismith Rd	RG157	538,296	507,144	544,715.77	(6,420)
○	Lomos South Road	RRG155	317,992	317,992	314,243.24	3,749
	<b>Regional Road Group Total</b>	<b>856,288</b>	<b>825,136</b>	<b>858,959</b>	<b>(2,671)</b>	
<b>Transport Roads to Recovery</b>						
○	Yilliminning Road	R2R004	475,629	290,000	10,165	
○	Stock Route Road	R2R163	198,729	198,729	0	
○	Gilliminning Road	R2R035	189,492	189,492	10,200	
○	Wishbone Road	R2R040	189,492	15,000	32,200	
	<b>Roads to Recovery Total</b>	<b>1,053,342</b>	<b>693,221</b>	<b>52,565</b>	<b>0</b>	
<b>Council Resources Construction</b>						
●	Railway Road Harrismith - Lrci 4- Layby	XH15	0	0	2,335	(2,335)
●	Toolibin Rd, Toolibin - Lrci 4- Layby	XH16	0	0	3,116	(3,116)
	<b>Council Resources Construction Total</b>	<b>0</b>	<b>0</b>	<b>5,452</b>	<b>(2,335)</b>	
	<b>Roads Total</b>	<b>1,909,630</b>	<b>1,518,357</b>	<b>916,975</b>	<b>(5,006,19)</b>	
○	<b>Capital Expenditure Total</b>	<b>3,342,130</b>	<b>2,552,857</b>	<b>1,820,933.47</b>	<b>477,404</b>	



## **13.4.1 Policy 2.1.6 – Elected Members, Committee Members and Candidates Code of Conduct**

## 2.1.6 Code of Conduct for Council Members, Committee Members and Candidates

### Policy Purpose:

This Policy is adopted in accordance with section 5.104 of the *Local Government Act 1995*.

### Division 1 — Preliminary provisions

#### 1. Citation

This is the Shire of Wickepin Code of Conduct for Council Members, Committee Members and Candidates.

#### 2. Terms used

##### 1) In this code —

**Act** means the Local Government Act 1995;

**candidate** means a candidate for election as a council member;

**complaint** means a complaint made under clause 11(1);

**publish** includes to publish on a social media platform.

2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

### Division 2 — General principles

#### 3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

#### 4. Personal integrity

(1) A council member, committee member or candidate should —

- (a) act with reasonable care and diligence; and
- (b) act with honesty and integrity; and
- (c) act lawfully; and
- (d) identify and appropriately manage any conflict of interest; and
- (e) avoid damage to the reputation of the local government.

(2) A council member or committee member should —

- (a) act in accordance with the trust placed in council members and committee members; and
- (b) participate in decision making in an honest, fair, impartial and timely manner; and
- (c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
- (d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

#### 5. Relationship with others

(1) A council member, committee member or candidate should —

- (a) treat others with respect, courtesy and fairness; and
- (b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

#### 6. Accountability

A council member or committee member should —

- (a) base decisions on relevant and factually correct information; and

- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to council or committee meetings; and
- (d) be open and accountable to, and represent, the community in the district.

### **Division 3 — Behaviour**

#### **7. Overview of Division**

This Division sets out —

- (a) requirements relating to the behaviour of council members, committee members and candidates; and
- (b) the mechanism for dealing with alleged breaches of those requirements.

#### **8. Personal integrity**

(1) A council member, committee member or candidate —

- (a) must ensure that their use of social media and other forms of communication complies with this code; and
- (b) must only publish material that is factually correct.

(2) A council member or committee member —

- (a) must not be impaired by alcohol or drugs in the performance of their official duties; and
- (b) must comply with all policies, procedures and resolutions of the local government.

#### **9. Relationship with others**

A council member, committee member or candidate —

- (a) must not bully or harass another person in any way; and
- (b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- (c) must not use offensive or derogatory language when referring to another person; and
- (d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- (e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

~~must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.~~

#### **10. Council or committee meetings**

When attending a council or committee meeting, a council member, committee member or candidate —

- (a) must not act in an abusive or threatening manner towards another person; and
- (b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
- (c) must not repeatedly disrupt the meeting; and
- (d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
- (e) must comply with any direction given by the person presiding at the meeting; and
- (f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

#### **11. Complaint about alleged breach**

(1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.

- (2) A complaint must be made —
  - (a) in writing in the form approved by the local government; and
  - (b) to a person authorised under subclause (3); and
  - (c) within 1 month after the occurrence of the alleged breach.
- (3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.
- (4) A complaint must be dealt with under clauses 12 to 15 unless —
  - (a) the complaint is referred to the Inspector in accordance with subclause (5); and
  - (b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act.

*Note for this subclause:*  
*See section 5.105(1) of the Act.*
- (5) If the *Local Government (Model Code of Conduct) Regulations 2021* regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.
- (6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under the *Local Government (Local Government Inspector) Regulations 2025* regulation 6.

## **12. Dealing with complaint**

- (1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.
 

*Note for this subclause:*  
*See also clause 14A in relation to the appointment of a monitor to assist the local government to deal with matters raised by a complaint.*
- (2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.
- (3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- (4) If the local government makes a finding that the alleged breach has occurred, the local government may —
  - (a) take no further action; or
  - (b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
- (5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
- (6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —
  - (a) engage in mediation;
  - (b) undertake counselling;
  - (c) undertake training;
  - (d) take other action the local government considers appropriate.
- (7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —
  - (a) its finding and the reasons for its finding; and
  - (b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

## **13. Dismissal of complaint**

- (1) The local government must dismiss a complaint if it is satisfied that —
  - (a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
  - (b) either —
    - (i) the behaviour was dealt with by the person presiding at the meeting; or

- (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- (2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

#### **14. Withdrawal of complaint**

- (1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.
- (2) The withdrawal of a complaint must be —
  - (a) in writing; and
  - (b) given to a person authorised under clause 11(3).

#### **14A. Appointment of monitor**

- (1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.
- (2) If the Inspector appoints a monitor —
  - (a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and
  - (b) the local government must comply with the direction.

#### **14B. Performance of local government's functions under cl. 12 and 13**

- (1) The local government's functions under clauses 12 and 13 must be performed by the council.
- (2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government.
- (3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government —
  - (a) a member of the council of any local government;
  - (b) a member of the governing body of any regional subsidiary;
  - (c) an employee of any local government or regional subsidiary;
  - (d) an employee of WALGA or the Local Government Professionals Australia (WA);
  - (e) a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —
    - (i) local governments;
    - (ii) members of councils;
    - (iii) employees of local governments.
- (4) A resolution made under subclause (3) must include the following —
  - (a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;
  - (b) an explanation as to why the council is satisfied as referred to in paragraph (a);
  - (c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.
- (5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

#### **15. Other provisions about complaints**

- (1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.
- (2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

- (3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.  
*Note for this clause:*  
*See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division.*

## Division 4 — Rules of conduct

### *Notes for this Division:*

- Under section 8A.3(1) of the Act, a council member commits a conduct breach if the council member contravenes a rule of conduct. Section 8A.3(2) of the Act extends this to the contravention of a rule of conduct that occurred when the council member was a candidate.*
- A conduct breach is dealt with under Part 8A Division 5 of the Act.*

### **16. Overview of Division**

- (1) This Division sets out rules of conduct for council members and candidates.
- (2) A reference in this Division to a council member includes a council member when acting as a committee member.

### **17. Misuse of local government resources**

- (1) In this clause —  
**electoral purpose** means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;  
**resources** of a local government includes —
  - (a) local government property; and
  - (b) services provided, or paid for, by a local government.
- (2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

### **18. Securing personal advantage or disadvantaging others**

- (1) A council member must not make improper use of their office —
  - (a) to gain, directly or indirectly, an advantage for the council member or any other person; or
  - (b) to cause detriment to the local government or any other person.
- (2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

### **19. Prohibition against involvement in administration**

- (1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- (2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

### **20. Relationship with local government employees**

- (1) In this clause —  
**local government employee** means a person —
  - (a) employed by a local government under section 5.36(1) of the Act; or
  - (b) engaged by a local government under a contract for services.
- (2) A council member or candidate must not —
  - (a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
  - (b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or

- (c) act in an abusive or threatening manner towards a local government employee.
- (3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.
- (4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —
  - (a) make a statement that a local government employee is incompetent or dishonest; or
  - (b) use an offensive or objectionable expression when referring to a local government employee.
- (5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

## 21. Disclosure of information

- (1) In this clause —
  - closed meeting** —
    - (a) means a part of a council or committee meeting, that is closed to members of the public under section 5.23(2), (3) or (4) of the Act; and
    - (b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026;
  - confidential document** means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;
  - document** includes a part of a document;
  - non confidential document** means a document that is not a confidential document.
- (2) A council member must not disclose information that the council member —
  - (a) derived from a confidential document; or
  - (b) acquired at a closed meeting other than information derived from a non confidential document.
- (3) Subclause (2) does not prevent a council member from disclosing information —
  - (a) at a closed meeting; or
  - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
  - (c) that is already in the public domain; or
  - (d) to an officer of the Department; or
  - (e) to the Minister; or
  - (f) to a legal practitioner for the purpose of obtaining legal advice; or
  - (g) if the disclosure is required or permitted by law.

## 22. Disclosure of interests

- (1) In this clause —
  - interest** —
    - (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
    - (b) includes an interest arising from kinship, friendship or membership of an association.
- (2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —
  - (a) in a written notice given to the CEO before the meeting; or
  - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act
- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —
  - (a) that they had an interest in the matter; or

- (b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.
- (5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —
  - (a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
  - (b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- (6) Subclause (7) applies in relation to an interest if —
  - (a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
  - (b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.
- (7) The nature of the interest must be recorded in the minutes of the meeting.

### 23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

<b>Document Control Box</b>							
<b>Document Responsibilities:</b>							
<b>Owner:</b>	Chief Executive Officer			<b>Owner Business Unit:</b>	Corporate		
<b>Reviewer:</b>	Chief Executive Officer			<b>Decision Maker:</b>	Council		
<b>Compliance Requirements:</b>							
<b>Legislation:</b>							
<b>Industry:</b>							
<b>Organisational:</b>							
<b>Document Management:</b>							
<b>Risk Rating:</b>	Medium	<b>Review Frequency:</b>	Every 2 years	<b>Next Due:</b>	2027	<b>Records Ref:</b>	
<b>Version #</b>	<b>Meeting Date:</b>	<b>Resolution No:</b>					
1.	17/06/2015	170615-12					
2.	15/03/2017	150317-11					
3.	19/02/2020	180320-02					
4.	17/02/2021	170321-03					
5.	20/10/2021	201021-29					
6.	16/03/2022	200422-12					
7.	19/11/2025	191125-13					
8.	18/03/2026						



## **13.7.1 Policy 3.1.5 - Sponsorship, Contributions and Donations to Sporting and Community Groups**

## 3.1.5 Sponsorship, Contributions and Donations to Sporting and Community Groups

### OBJECTIVE:

Provide guidelines for the provision of financial assistance to community and sporting clubs within the Shire of Wickepin.

### POLICY:

A maximum of 2.5% of the previous year's levied rates may be provided for in Council's budget each year to distribute to community and sporting organisations upon application to the Council.

\$3,000 per year will be allocated to a rolling fund for grants ~~under~~ up to \$500 with the CEO being given delegated authority to authorise the grants under \$500.

### 3.1.5.1 ~~Fund Objective~~ Eligible Items for Funding

~~Funds from Council may be made available for the following:~~

- Purchase of equipment required for the ongoing operations ie shade tent, tables, chairs, computers, etc;
- Infrastructure improvements ie fencing, lighting, storage, etc
- establishment or improvement of playing areas or buildings
- Support for major sporting and community events
- Support for general sporting clinics, including coaching clinics, **workshops** :and
- To assist community groups in establishing a service or activity seen as a need for the betterment of and improvement to the enjoyment of life within the community.
- Increasing visitors to the region

### Ineligible Items for Funding

- Assistance towards Council's rates or standard user agreements;
- Assistance towards financial operating costs of the applicant ie rent, staff wages, utility costs, insurance, loan repayments stationery, etc;
- Replacement and repairs of consumables including technology items;
- Food, drinks and alcohol;
- Interstate and overseas travel;
- Conference attendance;
- Projects that have already commenced;
- Projects not based in the Shire of Wickepin;
- Projects that duplicate an existing or similar project/service within the community unless support can be shown of approval by business and Council approval;
- An item benefiting an individual;
- Subsidising sporting club fees.
- Trophies, prizes

~~Council may fund the following:~~ Applicants can request funding of:

- 100% up to \$2000
- 75% between \$2,000 and \$5,000
- 50% \$5,000 and above

Voluntary labour and equipment may be included in the applicant's contribution at a value of \$25/hour **per person**.

Council employees or equipment may be used in lieu of a cash contribution from Council.

Council will favour applications that would not otherwise be funded through other government grants e.g. CSRFF.

### **3.1.5.2 Application Procedure Process**

Applications for funding must be received at the Shire of Wickepin Office by close of business of the due date each year to be considered in the Council budget. ~~Applications are to be made in writing on the Shire of Wickepin Community Grants form.~~

Applications should only be made when an applicant group is confident that all cash the applicant proposes to contribute will be readily available if a grant is approved. **Proof of funds may be requested before final approval.**

The value of work undertaken by volunteers can be included in the local contribution but this value may not exceed one third of the completed value of the project. The voluntary work should be described and valued at the rate of \$25.00 per hour **per person.**

~~Funds are not to be used for trophies, prizes or expenses (including loan repayments) incurred in the conduct of the sport or community activities. (included in ineligible items)~~

Council reserves the right for the CEO or his/her delegate to carry out an inspection of the project at any time prior to and at completion of the project.

### **Acquittal Process**

Grant recipients are required to lodge an acquittal of funding using the Shire of Wickepin Community Grants Acquittal form, prior to 30 June of the year funding was received.

This information will be presented to Council by the CEO, DCEO or CEDO.

Failure to complete the acquittal will disqualify the applicant for future funding.

### **3.1.5.3 GUIDELINES**

- All applications must be completed on the Shire of Wickepin Community Grants form. ~~attached.~~
- Applications should be supported by 2 written quotes for materials or other goods included in the funding submission if possible.
- Applications will be acknowledged as received by Council.
- Council reserves the right to request further information on demand.
- No project requiring funding shall commence without the written consent of Council.
- Money granted must be spent on the project allocated.
- All monies allocated must be spent and claimed by 30 June in the financial year for which it was allocated and any unspent allocation will not be carried over to the next budget year.
- Council reserves the right to inspect reserves and buildings without prior notification to the respective committee.
- All funded projects are to acknowledge the Shire of Wickepin through project media, community engagement and event promotions. ~~CEO~~ CEO can provide support regarding signage and approved use of the Shires Logo.
- Eligible Items:
  - Purchase of equipment required for the ongoing operations ie shade tent, tables, chairs, computers, etc;
  - Infrastructure improvements ie fencing, lighting, storage, etc;
  - establishment or improvement of playing areas or buildings ;
  - Support for major sporting and community events ;
  - Support for general sporting clinics, including coaching clinics, workshops;

- To assist community groups in establishing a service or activity seen as a need for the betterment of and improvement to the enjoyment of life within the community;
- Increasing visitors to the region.
- Ineligible Items:
  - Assistance towards Council's rates or standard user agreements;
  - Assistance towards financial operating costs of the applicant ie rent, staff wages, utility costs, insurance, stationery, etc;
  - Replacement and repairs of consumables including technology items;
  - Food, drinks and alcohol;
  - Interstate and overseas travel;
  - Conference attendance;
  - Projects that have already commenced;
  - Projects not based in the Shire of Wickepin;
  - Projects that duplicate an existing or similar project/service within the community unless support can be shown of approval by business and Council approval;
  - An item benefiting an individual;
  - Subsidising sporting club fees.
- All successful applicants must provide Council with an acquittal of all funding received on a Shire of Wickepin acquittal form prior to 30 June of the year funding was received.

<b>Document Control Box</b>							
<b>Document Responsibilities:</b>							
<b>Owner:</b>	Chief Executive Officer			<b>Owner Business Unit:</b>	Corporate		
<b>Reviewer:</b>	Chief Executive Officer			<b>Decision Maker:</b>	Council		
<b>Compliance Requirements:</b>							
<b>Legislation:</b>							
<b>Industry:</b>							
<b>Organisational:</b>							
<b>Document Management:</b>							
<b>Risk Rating:</b>	Medium	<b>Review Frequency:</b>	Every 2 years	<b>Next Due:</b>	2027	<b>Records Ref:</b>	
<b>Version #</b>	<b>Meeting Date:</b>	<b>Resolution No:</b>					
1.	17/06/2015	170615-12					
2.	15/03/2017	150317-11					
3.	18/03/2026						



## 13.10.1 Budget Review 2025/2026

# SHIRE OF WICKEPIN

## BUDGET REVIEW REPORT

### FOR THE PERIOD ENDED 28 FEBRUARY 2026

*LOCAL GOVERNMENT ACT 1995*

*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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SHIRE OF WICKEPIN  
STATEMENT OF BUDGET REVIEW  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

		Budget v Actual			Estimated	Predicted	
		Adopted	Updated	Year to Date	Year at End	Variance	
Note		Budget	Budget	Actual	Amount	(b) - (a)	
		\$	\$	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
	General rates	1,747,673	1,747,673	1,760,625	1,757,673	10,000	▲
	Rates excluding general rates	16,025	16,025	16,011	16,025		
	Grants, subsidies and contributions	1,098,711	1,098,711	971,637	1,230,502	131,791	▲
	Fees and charges	530,421	530,421	499,706	556,532	26,111	▲
	Interest revenue	152,000	152,000	29,284	132,000	(20,000)	▼
	Profit on asset disposals	86,913	86,913	90,547	88,762	1,849	▲
		3,631,743	3,631,743	3,367,810	3,781,494	149,751	
<b>Expenditure from operating activities</b>							
	Employee costs	(1,624,034)	(1,624,034)	(1,141,508)	(1,597,734)	26,300	▲
	Materials and contracts	(1,810,357)	(1,810,357)	(996,067)	(1,943,321)	(132,964)	▼
	Utility charges	(294,190)	(294,190)	(138,519)	(294,190)		
	Depreciation	(6,125,360)	(6,125,360)	(4,072,159)	(6,125,360)		
	Finance costs	(2,047)	(2,047)	(905)	(2,047)		
	Insurance	(273,080)	(273,080)	(262,996)	(284,033)	(10,953)	▼
	Other expenditure	(11,000)	(11,000)	(22,400)	(11,000)		
	Loss on asset disposals	(28,377)	(28,377)	(7,378)	(7,590)	20,787	▲
		(10,168,445)	(10,168,445)	(6,641,932)	(10,265,275)	(96,830)	
	Non-cash amounts excluded from operating activities	6,066,822	6,066,822	3,988,990	6,066,822		
	<b>Amount attributable to operating activities</b>	(469,880)	(469,880)	714,868	(416,959)	52,921	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
	Capital grants, subsidies and contributions	1,896,869	1,896,869	954,550	2,149,918	253,049	▲
	Proceeds from disposal of assets	323,872	323,872	262,832	323,872		
		2,220,741	2,220,741	1,217,382	2,473,790	253,049	
<b>Outflows from investing activities</b>							
	Purchase of land and buildings	(334,500)	(334,500)	(45,533)	(379,500)	(45,000)	▼
	Purchase of plant and equipment	(937,000)	(937,000)	(635,871)	(867,970)	69,030	▲
	Purchase of furniture and equipment	(56,000)	(56,000)	(6,719)	(56,000)		
	Purchase and construction of infrastructure-roads	(1,909,630)	(1,909,630)	(916,975)	(2,194,630)	(285,000)	▼
	Purchase and construction of infrastructure-other	(105,000)	(105,000)	(215,835)	(105,000)		
		(3,342,130)	(3,342,130)	(1,820,933)	(3,603,100)	(260,970)	
	<b>Amount attributable to investing activities</b>	(1,121,389)	(1,121,389)	(603,551)	(1,129,310)	(7,921)	
<b>FINANCING ACTIVITIES</b>							
<b>Cash inflows from financing activities</b>							
	Transfers from reserve accounts	616,100	616,100	0	616,100	0	
		616,100	616,100	0	616,100	0	
<b>Cash outflows from financing activities</b>							
	Repayment of borrowings	(40,785)	(40,785)	(20,345)	(40,785)	0	
	Transfers to reserve accounts	(185,000)	(185,000)	0	(230,000)	(45,000)	▼
		(225,785)	(225,785)	(20,345)	(270,785)	(45,000)	
	<b>Amount attributable to financing activities</b>	390,315	390,315	(20,345)	345,315	(45,000)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
	<b>Surplus or deficit at the start of the financial year</b>	1,200,954	1,200,954	1,200,954	1,200,954	0	
	Amount attributable to operating activities	(469,880)	(469,880)	714,868	(416,959)	52,921	
	Amount attributable to investing activities	(1,121,389)	(1,121,389)	(603,551)	(1,129,310)	(7,921)	
	Amount attributable to financing activities	390,315	390,315	(20,345)	345,315	(45,000)	
	<b>Surplus or deficit after imposition of general rates</b>	0	0	1,291,926	0	0	

## 1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the Shire of Wickepin to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for the statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### **Year to Date Actual balances**

Balances shown in this budget as Year to Date Actual are based on records at the time of preparation of the budget review and are subject to final adjustments.

### **Rounding off figures**

All figures shown in this statement are rounded to the nearest dollar.

### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire of Wickepin controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

### **Critical accounting estimates and judgements**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the budget review.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the current financial year:

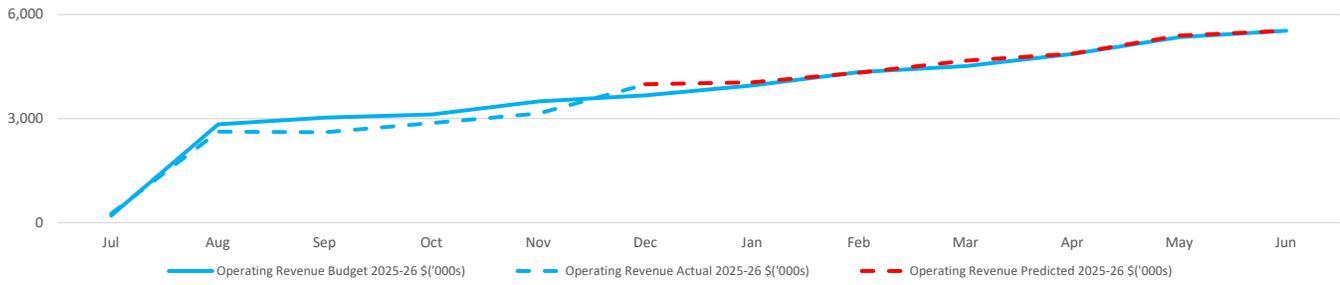
- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

### **MATERIAL ACCOUNTING POLICIES**

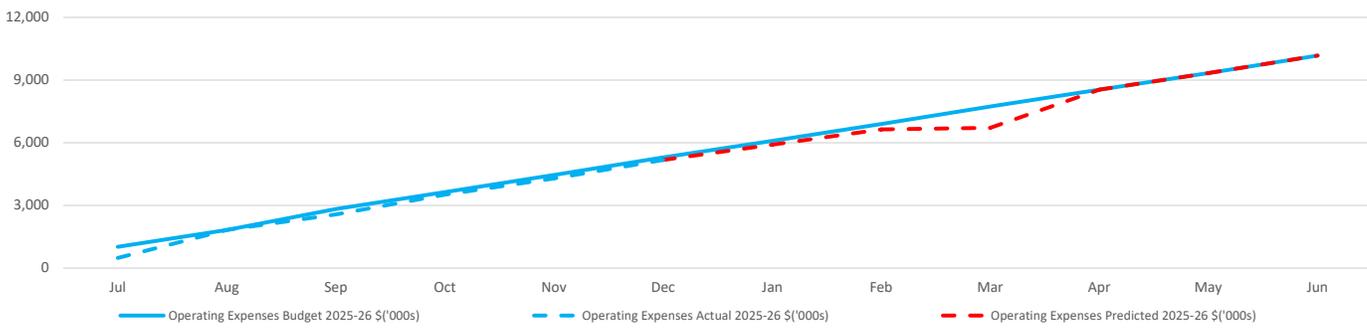
Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

2. SUMMARY GRAPHS - BUDGET REVIEW

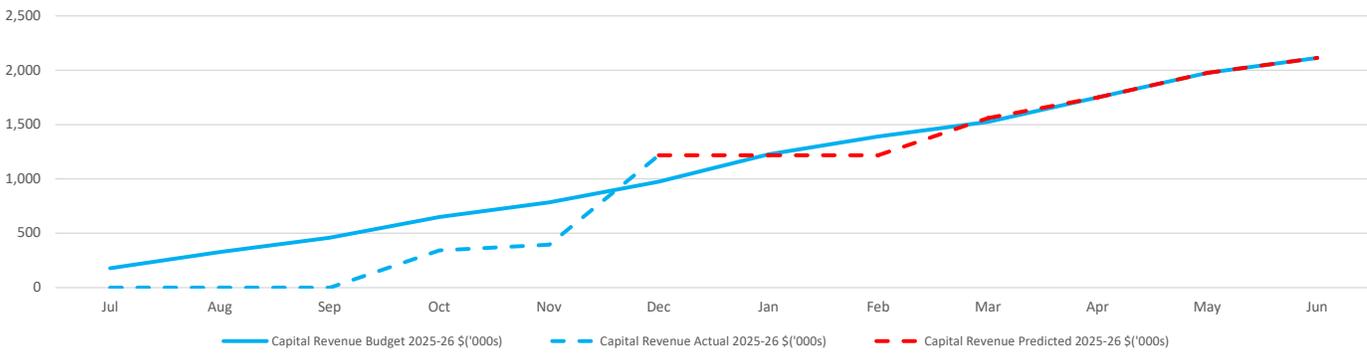
Operating Revenue



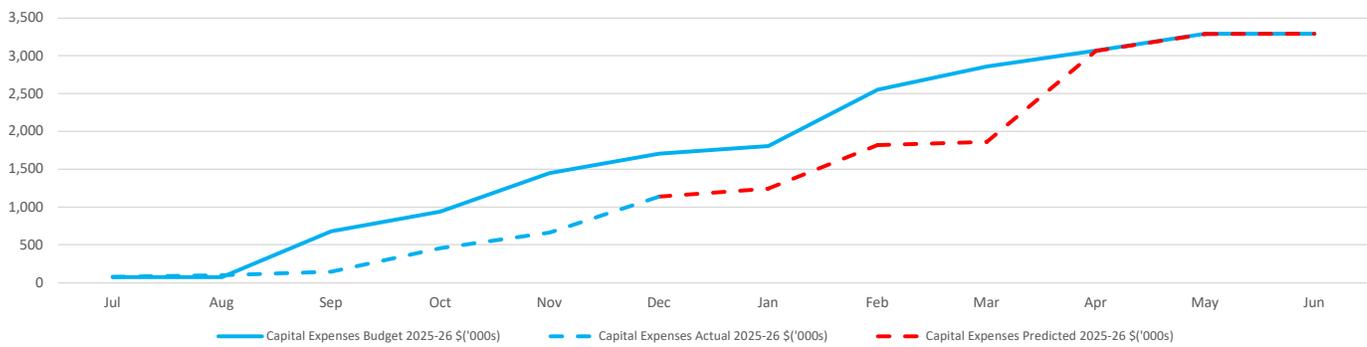
Operating Expenses



Capital Revenue



Capital Expenditure



This information is to be read in conjunction with the accompanying financial statements and notes.

3 NET CURRENT FUNDING POSITION  
EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

(a) Composition of estimated net current assets	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at
	30 June 2025	30 June 2026	Estimates	28 February 2026	End Amount
	\$	\$	\$	\$	\$
<b>Current assets</b>					
Cash and cash equivalents	5,008,761	3,170,046	3,170,046	5,527,041	3,170,046
Trade and other receivables	394,927	394,927	394,927	177,440	394,927
	5,403,688	3,564,973	3,564,973	5,704,481	3,564,973
<b>Less: current liabilities</b>					
Trade and other payables	(365,189)	(158,527)	(158,527)	(577,502)	(158,527)
Borrowings	(40,785)	(40,785)	(40,785)	(20,485)	(40,785)
Employee related provisions	(231,014)	(231,013)	(231,013)	(231,014)	(231,013)
	(636,988)	(430,325)	(430,325)	(829,001)	(430,325)
<b>Net current assets</b>	4,766,700	3,134,648	3,134,648	4,875,480	3,134,648
Less: Total adjustments to net current assets	(3,565,746)	(3,209,413)	(3,134,648)	(3,660,813)	(3,134,648)
<b>Closing funding surplus / (deficit)</b>	1,200,954	(74,765)	0	1,214,667	0

(b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at
	30 June 2025	30 June 2026	Estimates	28 February 2026	End Amount
	\$	\$	\$	\$	\$
Less: Reserve accounts	(3,681,298)	(3,250,198)	(3,250,198)	(3,681,298)	(3,250,198)
Add: Current liabilities not expected to be cleared at end of year					
- Current portion of borrowings	40,785	40,785	40,785	20,485	40,785
- Employee benefit provisions	74,767		74,765		74,765
<b>Total adjustments to net current assets</b>	(3,565,746)	(3,209,413)	(3,134,648)	(3,660,813)	(3,134,648)

(c) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at
	30 June 2025	30 June 2026	Estimates	28 February 2026	End Amount
	\$	\$	\$	\$	\$
Less: Profit on asset disposals	(14,968)	(86,913)	(86,913)	(90,547)	(88,762)
Less: Movement in liabilities associated with restricted cash	(2)	(2)	(2)		
Less: Fair value adjustments to financial assets at fair value through profit or loss	2,664				
Add: Loss on disposal of assets	2,047	28,377	28,377	7,378	7,590
Add: Depreciation on assets	6,109,685	6,125,360	6,125,360	4,072,159	6,125,360
Non-cash movements in non-current assets and liabilities					
Employee benefit provisions	46,181				46,181
<b>Non-cash amounts excluded from operating activities</b>	6,145,607	6,066,822	6,066,822	3,988,990	6,090,369



**SHIRE OF WICKEPIN**  
**NOTES TO THE REVIEW OF THE ANNUAL BUDGET**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**4 PREDICTED VARIANCES**

**Variance**  
**\$**

		<b>Variance</b>	
		<b>\$</b>	
<b>Revenue from operating activities</b>			
4.1	<b>General rates</b> The Discount was not taken up to budgeted figures	10,000	▲
4.2	<b>Grants, subsidies and contributions</b> Increase in Financial Assistance grants 25.26	131,791	▲
4.3	<b>Fees and charges</b> Insurance claim funds	26,111	▲
4.4	<b>Interest revenue</b> Interest on Reserve - interest rate decrease to budgeted rate	(20,000)	▼
4.5	<b>Profit on asset disposals</b> Increase in trade prices on sale of vehicle	1,849	▲
<b>Expenditure from operating activities</b>			
4.6	<b>Employee costs</b> Employee costs below budget	26,300	▲
4.7	<b>Materials and contracts</b> Road Maintenance increase	(132,964)	▼
	Building Maintenance costs increase		
	Insurance Building costs increase		
4.8	<b>Insurance</b> Increase in Insurance costs for buildings	(10,953)	▼
4.9	<b>Loss on asset disposals</b> Reduction in Loss of Vehicles due to better trade in values	20,787	▲
<b>Inflows from investing activities</b>			
4.10	<b>Capital grants, subsidies and contributions</b> WSFN Reseal funding	253,049	▲
<b>Outflows from investing activities</b>			
4.11	<b>Purchase of land and buildings</b> Reduce cost - Weather Stations Adjustment for Pool Contract - Refurbishment	(45,000)	▼
4.12	<b>Purchase of plant and equipment</b> Removal of Cherry Picker Purchase	69,030	▲
4.13	<b>Purchase and construction of infrastructure-roads</b> WSFN Reseal Costs Curlew Way easement Traffic Signs - Smiley Faces	(285,000)	▼
<b>Cash outflows from financing activities</b>			
4.14	<b>Transfers to reserve accounts</b> New Reserve - Software Reserve	(45,000)	▼



## 13.11.1 Central Country Zone

**ZONE AGENDA ITEM TEMPLATE AND PRIORITISATION FRAMEWORK GUIDE**

*The Framework adopted by Zones in April 2024 (included below) utilises 10 criteria to sharpen thinking and encourage decision-makers to consider the wider context and impacts of the issue before settling on a pathway forward.*

*Zone Delegates can use the framework to guide their decision-making when determining whether or not to request action or advocacy from WALGA on a particular issue (that is, sector-wide issues). Issues that are not sufficiently prioritised (that is, regional issues) could instead be dealt with at the Zone level (e.g. through direct advocacy efforts on behalf of the Zone).*

*The Prioritisation Framework does not remove the need for judgements to be made and is intended to guide, not replace, decision-making.*

*How to use the Framework:*

- *If the majority of the factors are towards the left column, the issue is a high priority.*
- *If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.*
- *If the majority of the factors are towards the right column, the issue is a low priority.*

*Following prioritisation, an appropriate and proportionate policy and advocacy approach can be determined.*

<b>Impact on Local Government Sector</b> Impact on Local Government sector without intervention	High	Medium	Low
<b>Reach</b> Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
<b>Influence</b> Capacity to influence decision makers	High	Medium	Low
<b>Principles</b> Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
<b>Clarity</b> Policy change needed is clear and well-defined	Clear	Partial	Unclear
<b>Decision-maker support</b> Level of support among decision-makers (political and administrative)	High	Medium	Low
<b>Public support</b> Level of support among the public or other stakeholders	High	Medium	Low
<b>Positive consequences for WALGA</b> Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.	High	Medium	Low

<b>Negative consequences for WALGA</b> Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.	High	Medium	Low
<b>Partnerships</b> Potential for partnerships with other stakeholders	Yes (3+)	Possibly (1-2)	No (0)

Please use the below Agenda item template and submit any items to the Zone Executive Officer.

Heading
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*By Shire of Wickepin*

#### BACKGROUND

At the recent Annual Electors Meeting for the Shire of Wickepin, concern was raised by several members of the public about long grass and the lack of any Bush Fire Risk Mitigation along the rail corridors in our Shire.

The lack of control has allowed long grass and vegetation to accumulate over several years and now forms a significant risk to the local towns and the agricultural region. The long grass and vegetation provide an area where any fire would quickly spread into the surrounding bushland and townsite. It also increases the damage caused by fire and reduces the ability of the Local Fire Brigade to effectively control fires, requiring additional resources from other areas and DFES as the fireground is increased.

The uncontrolled growth of grasses and bushland is clearly evident in the areas of the unused Tier 3 rail corridors and is widespread across the wheatbelt region.

It has been noted that the Central Country Zone has previously sent correspondence to the Federal Minister for Communications raising the matter of bush fire mitigation in communications facilities in regional Australia. The rail corridor concern would be a similar issue, but more of a state government issue.

At the March Meeting of the Shire of Wickepin it was resolved that an item be presented to Central Country Zone, requesting action to be taken with a letter written to the Minister for Transport raising the concern and the dangers it creates for the regional areas of Western Australia.

*This section should provide relevant background information including your Local Government's Council decision, where applicable.*

#### RECOMMENDATION

That the That the Central Country Zone write to the Minister for Transport raising the matter of bush fire mitigation along the rail corridors in regional Western Australia

*The Recommendation should be outcome focused and be a clear decision from the Zone requesting an action from either State Council or the Secretariat on behalf of the Zone.*

#### SECRETARIAT COMMENT

*This section will be completed by WALGA after the item is submitted for inclusion on the Agenda.*