



A Fortunate Place

Shire of Wickepin

Minutes

# Australia Day Committee

Council Chambers, Wickepin

# 16 SEPTEMBER 2020



## SHIRE OF WICKEPIN QUESTIONS FROM THE PUBLIC

The Shire of Wickepin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

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**Minutes of an Australia Day Committee Meeting held in Council Chambers, Wickepin – Wednesday 16 September 2020 commencing @ 12.30pm.**

The Chairperson declared the meeting open at 12.40pm.

**1. Attendance, Apologies and Leave of Absence (Previously Approved)**

Cr Allan Lansdell	Chairperson
Cr Wes Astbury	Member
Cr Fran Allan	Member
Mr Mark J Hook	Chief Executive Officer
Ms Lara Marchei	Executive Support Officer

**Apologies**

Cr Julie Russell	Member
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**Leave of Absence (Previously Approved)**

**2. Public Question Time**

**3. Applications for Leave of Absence/Apologies**

**4. Petitions, Memorials and Deputations**

**5. Declarations of Member's and Officer's Interest**

**6. Confirmation of Minutes – 18 December 2019**

**Moved Cr Allan /Seconded Cr W Astbury**

That the minutes of the Australia Day Committee meeting held on 18 December 2019 be confirmed as a true and correct record.

**Carried 3/0**

**7. Notice of Motions of Which Notice Has Been Given**

**8. Receipt of Reports & Consideration of Recommendations**

**9. Notice of Motions for the Following Meeting**

## 10. Reports & Information

### 10.1 2021 Event

The 2021 Australia Day function is to be held on Tuesday 26 January at the Harrismith Golf Club.

### 10.2 Community Awards

Call for nominations for the following awards will be advertised, with winners to be announced at the Australia Day celebrations:

Citizen of the Year  
Senior Citizen of the Year  
Young Citizen of the Year  
Community Group of the Year

At the last meeting it was suggested that discussion take place at this meeting to possibly make changes to the name and/or criteria of the Young Citizen of the Year award to encourage more nominations. There have been no nominations for the past 5 years.

Currently the Young Citizen of the Year award nomination reads as follows:

*The Shire of Wickepin is to recognise and encourage significant contributions to community life within the Shire of Wickepin and to promote community responsibility.*

*Persons who have made a noteworthy contribution during the current year and/or given outstanding service to the community over a number of years, be it through commerce, tourism, sport, volunteer work etc, shall be eligible.*

*To be eligible the person must not be more than 21 years of age on 26 January 2020.*

Criteria for the Young Citizen of the Year award to be re worded and forwarded to committee for approval prior to advertising. Schools within the shire also to be encouraged to nominate anyone who has obtained significant achievements.

### 10.4 Other matters raised by members

The CEO advised that he has been approached regarding whether the committee would be in favour of allowing the Wickepin St John Ambulance to present their volunteer recognition awards at the Australia Day breakfast if their sub centre requested. The committee agreed that they would be in favour.

## 11. Urgent Business

## 12. Closure

There being no further business the Chairperson declared the meeting closed at 1pm.

### Actions Requested from meeting

<b>Subject/Action</b>	<b>Officer</b>
Book Harrismith Golf Club	