



Minutes

Annual General Meeting of Electors
Wednesday 4 February 2026

Date	Wednesday 4 February 2026
Time	5.30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 6 February 2026



Notice of Meeting

Please be informed the 2026 Annual General Meeting of Electors was held at 5.30pm on Wednesday 4 February 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

The purpose of the meeting is to –

- Receive the 2025/2026 Annual Report, and
- General Business.

A handwritten signature in black ink, appearing to read 'David Burton', is positioned above the printed name.

David Burton
Chief Executive Officer

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Contents

1	Declaration of Opening	5
2	Attendance	5
	2.1 Present.....	5
3	Confirmation of Minutes	5
4	2024/2025 Annual Report	6
5	General Business	7
	5.1 Questions from Electors.....	9
	5.2 Motions from Electors	9
6	Closure	9

1 Declaration of Opening

The Presiding Member, Shire President J Russell, to declare the meeting open at 5.30pm.

2 Attendance

2.1 Present

Councillors

Cr Julie Russell – President

Cr Lindsey Corke

Cr Darryl Gaul

Cr John Mearns

Employees

D Burton

Chief Executive Officer

E Clement

Deputy Chief Executive Officer

G Cross

Manager of Works and Services

Electors

H Tobin

R Lewis

K Coxon

D Corke

Colin Hemley

P Milne

Clinton Hemley

Apologies

Cr T Miller

Cr W Astbury

3 Confirmation of Minutes

Attachment 1 – Minutes of AGM of Electors held 19 March 2025

A motion is required to confirm the minutes of the Annual General Meeting of Electors held on 19 March 2025

Officer Recommendation

That the minutes of the Annual General Meeting of Electors held on 19 March 2025 are confirmed as a true and correct record.

Resolution **AEM-040226-01**

Moved **F Allan**

Second **H Tobin**

That the minutes of the Annual General Meeting of Electors held on 19 March 2025 are confirmed as a true and correct record.

CARRIED

4 2024/2025 Annual Report

Attachment 2 – Annual Report 2024/2025.

A motion is required to receive the Annual Report (including therein the Annual Financial Statements and Auditor's Report) for the year ending 30 June 2025, as presented.

Any questions on the content of the Annual Report can be asked at this time.

Officer Recommendation

That the Annual Report (including therein the Annual Financial Statements and Auditor's Report) for the year ending 30 June 2025, as presented in Attachment 2, be received.

Resolution **AEM-040226-02**
Moved **H Tobin**
Second **D Gaul**

That the Annual Report (including therein the Annual Financial Statements and Auditor's Report) for the year ending 30 June 2025, as presented in Attachment 2, be received.

CARRIED

5 General Business

Electors in attendance at the Annual General Meeting of Electors are invited to raise matters of general business

Yealering Townsite

Kevin Coxon requested that when the Gardening Crew are in Yealering they could drive around the town not just the foreshore area.

CEO advised that this has already been addressed.

Football oval Dam

Ray Lewis asked why his dam that is just before the Football dam keeps having the bank closed that does not allow water into his dam.

CEO advised he would take this on notice and get back to him.

English Land

Ray Lewis asked use of the English Land that is currently being lease by sporting clubs. Is he able to sublease – or lease to agist sheep.

CEO advised that he would take on notice and get back to him.

CBH

Ray Lewis enquired about the accommodation on CBH land.

As per last year Shire President responded that accommodation is on CBH land and cannot be used by people due to the responsibilities that CBH has.

Clinton Hemley advised that the accommodation is being used all year round by CBH.

Road Signs

Heather Tobin thanked the Shire for the installation of the Smiley face signs.

Phil Milne advised that they have had an impact.

Roads

Cr Darryl Gaull wanted to acknowledge the works crew, that the Wickepin Harrismith Road works was an excellent job. Well Done.

Clinton Hemley asked about the concrete floodways in the Shire and was there any plans to do repairs to them.

Wickepin North road has major potholes in the concrete that need repair.

Shire President suggested that a line may be put in the budget to address this.

Ray Lewis asked if there were any plans to extend the bitumen on Yarling Brook Road to the Railway line.

Shire President advised not at this stage.

Clinton Hemley enquired about trees in the roadside drains. Is there any plans to do more maintenance on these, especially Wickepin North Road?

Shire President advised that this would be looked. There are plans to purchase a new bobcat with the mulching attachment (similar to what Main Roads have) to do this work. Being mindful of the new laws relating to clearing.

Phil Milne enquired about tree limbs that are coming down on Wickepin Pingelly Road (responsibility of the Shire) and Williams Kondinin Road (responsibility of Main Roads). Especially because of the traffic that is coming through from Perth to Esperance.

Shire President advised that they would raise this issue with Main Roads at the next WALGA Zone meeting as Main Roads representatives would be there.

Wickepin Pool

Phil Milne stated that the Swimming Pool was going exceptionally well, 14 doing early morning swimming on Wednesday and Fridays.

Wickepin Community Centre

Ray Lewis asked about the Community centre kitchen as this had been discussed on many occasions.

Shire President advised that at this stage there was no plans to redo the kitchen as it was very functional. But may look at a Dishwasher in next year's budget.

Wickepin Town Hall

Heather Tobin advised that the tiles in the town hall are lifting and need to be repaired.

Is there any possibility of the Town hall being Air conditioned?

Shire President advised that the tile floor would be looked at, but at this stage there is no plans for air conditioning the hall.

Accommodation

Heather Tobin enquired about housing and any collaboration for development of housing. Shire President advised that Council had recently joined RoeRoc. In the future for opportunities may arise through RoeRoc for housing. Funding by RoeRoc would have greater leverage than the Council individually.

Phil Milne asked if there was any plans for the development of the land on the other side of Rintel St

Shire President advised that that this was a reserve and had been thought of. The local Planning Strategy that will be adopted by Council at the February or March meeting has identifies this area as potential housing.

There is a lengthy process that would require the land to be rezoned.

Bushfire Mitigation

Ray Lewis asked about the Fire Hazard on Railway Land, there is very high grasses that would be a major fire hazard in the event of anything happening.

Shire President advised that this land is Arc Infrastructure land and the Shire is not allowed to operate in these areas.

CEO advised that the Shire is currently in discussion with DFES regarding a Bushfire Mitigation Plan Officer.

Shire President advised that Letters would be written to Arc Infrastructure, PTA and Politicians advising of the lack of attention to these major fire hazards.

Ray Lewis enquired about Fire breaks at the Railway dam. Is it possible to have firebreaks put around the reserve?

CEO took this on notice and will investigate what options there are as it is a reserve.

Vehicles

Colin Hemley asked how many vehicles are allowed in residential yards?

Shire President advised this is being addressed by the CEO and Ranger. The new parking local laws will help in trying to solve this problem.

Ray Lewis commented that there a couple of yards in town that have old machinery on them can the Shire do anything about them

Shire President advised these were privately owned so no.

Heather Tobin commented that the back lane of Johnston St was now cleared and looked good.

Australia Day

Ray Lewis congratulated the Shire on a well-run Australia Day event for 2026. Thanks to the Councillors for putting on the day.

5.1 Questions from Electors

Nil

5.2 Motions from Electors

Motions made by Electors at an Annual General Meeting of Electors are presented to a meeting of Council for consideration per Section 5.33 of the Local Government Act 1995, which reads:

“All decisions made at an electors’ meeting are to be considered at the next ordinary council meeting, or if that is not practicable, at the first ordinary council meeting after that meeting or at a special meeting called for that purpose, whichever happens first.”

Nil

6 Closure

The Presiding Member to declare the meeting closed 6.20pm