

Minutes

ORDINARY MEETING OF COUNCIL
16 DECEMBER 2015
COUNCIL CHAMBERS
WICKEPIN



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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 16 December 2015**

The President declared the meeting open at 3.35pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

President	Cr JA Russell
Deputy President	Cr WA Astbury
Councillor	Cr SJ Martin
Councillor	Cr RE Easton
Councillor	Cr GCL Hinkley
Councillor	Cr AG Lansdell
Councillor	Cr Fran Allan
Councillor	Cr MG Lang
Chief Executive Officer	Mr MJ Hook
Executive Support Officer	Ms LG Pearson (Minute Taker)

Leave of Absence (Previously Approved)

Apologies

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
10.2.06	Use of Wickepin Recycling Shed Lot 208 Richter Street	Cr Russell	Proximity	Owens adjoining land.

6. Confirmation of Minutes – Ordinary Meeting of Council – 18 November 2015

Resolution No 161215-01

Moved Cr Lang / Seconded Cr Astbury

That the minutes of the Ordinary Council meeting held on Wednesday 18 November 2015 be confirmed as a true and correct record.

Carried 8/0

7. Receival of Minutes

Receival of Minutes

7.1 Australia Day Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	211
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	18 November 2015

Enclosure / Attachment:

Minutes of the Australia Day Committee Meeting held on Wednesday 18 November 2015.

Background:

The Australia Day Committee Meeting was held on Wednesday 18 November 2015.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of the Australia Day Committee Meeting held on Wednesday 18 November 2015 be received.

Voting Requirements: Simple majority.

Resolution No 161215-02

Moved Cr Allan / Seconded Cr Lang

That the minutes of the Australia Day Committee Meeting held on Wednesday 18 November 2015 be received.

Carried 8/0

8. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc).

Item	Subject/Action	Officer/ File	Progress	Status	Comment
613-160915-05	Technical Services Committee Meeting Recommendations	CEO	That Council turn the Gillmanning school site into a parking bay and place parking bay signs on the Pingelly Wickepin Road.	○	Letter sent 17/09/2015. MWS to complete project.
626-211015-30	Wheatbelt South Aged Housing Alliance	CEO	That Council: 1. supports a regional approach to construct dedicated aged persons independent living units; 2. agrees to enter into a Memorandum of Understanding to establish the Wheatbelt South Aged Housing Alliance; and 3. agrees to contribute \$3,500 as seed funding to the Alliance for development of a Business Plan to attract State and/or Federal funding to construct aged persons independent living unit in the various communities.	✓	Email sent to all member council CEO's. MOU has been signed by all parties.
694-181115-04	Replacement of POX 2014 Holden Statesman 0 WK	CEO	1. That the quotation for a 2016 Holden Colorado 7 Auto 2.8 Diesel LTZ for a change over price of \$2,672.73 Cash Back GST Exclusive (\$2,940 GST Inclusive) with the following accessories from Edwards Holden Narrogin be accepted by Council: <ul style="list-style-type: none"> • Tow Package \$900 • Prestige Paint \$418 • Tint \$400 • Redarc brakes \$530 2. That the cash back funds of \$2672.73 be deposited into the Plant Replacement Reserve.	✓	Successful and Unsuccessful letters sent 19/11/2015. Vehicle has been delivered.
695-181115-05	Proposed Closure Thomson Road	CEO	That Council advise Mr Daniel Bird that as there is a water service running inside the Thomson Road reserve Council is unwilling to recommend the closure of Thomson Road to the minister for Lands. That Council issue a gate permit to Balmakin Pty Ltd ATF the Bird Family for Thomson Road as shown in the following Photos, with the following conditions attached to the gate permit: <ul style="list-style-type: none"> • Gates shall not be locked at any time. • All maintenance and associated expenses relating to a gate shall be the responsibility of the applicant. • Any clearing of the road reserve beyond the gate by any party other than the Council or Government Agencies is prohibited. • In accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004, clearing of no more than 1.5m outside of boundary fences is permitted. 	✓	Letters sent 19/11/2015.

Item	Subject/Action	Officer/ File	Progress	Status	Comment																						
			<ul style="list-style-type: none"> The Shire of Wickepin reserves the right to carry out random inspections of gates and to revoke permits if conditions are not met. Gate permits may be revoked by the Council at any time. 																								
696-181115-06	WAERN Radios	CEO	That the Chief Executive Officer prepares and agenda item for the CCZ Agenda requesting the Department of Fire and Emergency Services to make funding available for additional WAERN radios through the ESL levy funding to individual Local Governments.	✓	Agenda Item CCZ 26/02/2016.																						
697-181115-07	Main Roads WA Roadside Refuse Collection	CEO	That the Chief Executive Officer presents an Agenda Item to the first WALGA CCZ Meeting in 2016 on this matter if the issue of the Main Roads WA roadside refuse has not been resolved satisfactorily.	✓	Agenda Item CCZ 26/02/2016.																						
698-181115-11	Application for Outbuilding – Lot 120 Connor Street, Yealering	CEO	That Council: <ol style="list-style-type: none"> Approve the oversized 68m² extension to the existing outbuilding on Lot 120 Connor Street, Yealering; The outbuilding hereby permitted shall be only used for the purpose incidental to the residential use of the property and shall not be used for any habitable, commercial or industrial purposes; and A Building permit be issued for the outbuilding prior to constructions. 	✓	Owners have been notified 19/11/2015. Building Permit issued 20/11/2015.																						
699-181115-13	Dual Fire Control Officers 2015/2016 – Shire of Wagin	CEO	That council appoints Steve Angwin as Dual Fire Control Officers from the Shire of Wagin for the 2015/2016 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.	✓	Reply letter sent 20/11/2015.																						
700-181115-14	Chief Executive Officer Annual Leave	CEO	That Council allow the Chief Executive Officer to take Annual Leave from 25 December to 8 January 2016.	✓	Finance Manager has been notified 19/11/2015																						
701-181115-15	Christmas Office Closure 2015/2016	CEO	That the trading hours for 2015/2016 Christmas period be as follows: <table style="margin-left: 20px;"> <tr><td>Monday 21 December</td><td>Open</td></tr> <tr><td>Tuesday 22 December</td><td>Open</td></tr> <tr><td>Wednesday 23 December</td><td>Open</td></tr> <tr><td>Thursday 24 December</td><td>Open</td></tr> <tr><td>Friday 25 December</td><td>Closed</td></tr> <tr><td>Monday 28 December</td><td>Closed</td></tr> <tr><td>Tuesday 29 December</td><td>Closed</td></tr> <tr><td>Wednesday 30 December</td><td>Closed</td></tr> <tr><td>Thursday 31 December</td><td>Closed</td></tr> <tr><td>Friday 1 January</td><td>Closed</td></tr> <tr><td>Monday 4 January</td><td>Open</td></tr> </table>	Monday 21 December	Open	Tuesday 22 December	Open	Wednesday 23 December	Open	Thursday 24 December	Open	Friday 25 December	Closed	Monday 28 December	Closed	Tuesday 29 December	Closed	Wednesday 30 December	Closed	Thursday 31 December	Closed	Friday 1 January	Closed	Monday 4 January	Open	✓	Has been advertised in the Watershed, Facebook and on the office notice board 20/11/2015.
Monday 21 December	Open																										
Tuesday 22 December	Open																										
Wednesday 23 December	Open																										
Thursday 24 December	Open																										
Friday 25 December	Closed																										
Monday 28 December	Closed																										
Tuesday 29 December	Closed																										
Wednesday 30 December	Closed																										
Thursday 31 December	Closed																										
Friday 1 January	Closed																										
Monday 4 January	Open																										
702-181115-16	Albert Facey Homestead Committee Meeting Recommendations	CEO	That Council resolve that the Albert Facey Homestead committee ANZ bank account be closed and funds be moved to a new trust account within the Shire of Wickepin.	✓	No further action required.																						

Item	Subject/Action	Officer/ File	Progress	Status	Comment
704-181115-20	RAV 4 Network Roads	CEO	That Council request Main Roads to add the roads as stated in November 2015 Council minutes to the RAV 4 Network.	✓	Letter and emails sent 19/11/2015.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

UNCONFIRMED

3.42pm – MOW Peter Vlahov entered the Chambers.

Technical Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	2610
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	8 December 2015

Enclosure / Attachment: Traffic Counter Statistics.

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment:

Programmed Construction Works

- Work is currently under way on Eighty Six Gate Road. Concrete wing walls have been added to the bridge and also to the large culvert. Two trees have been removed and gravel sheeting is in progress.

Plant Replacement

- Council's new six wheel tip truck has arrived at the body builders and is being fitted with the tipper body.
- The new twin cab truck has also arrived and is being fitted out.

Maintenance Works

- The works team have conducted road repairs to the South Harrismith Road, Wickepin North Road and various other roads.
- Tree pruning has been completed on Orchard Road and King Street.
- Some failure repairs have been completed on the Harrismith Road.
- Cemetery upgrade.
- Old Railway Station restoration
- Facey building drainage issues.
- Yealering walk trail repairs.
- Yealering Town Hall ceiling repairs.
- Ongoing general maintenance.
- Traffic counts are attached.

Please see ongoing list attached

Occupational Health and Safety

- A load restraining course has been organized for Feb.
- A fire extinguisher course has been organized for Feb.

Workshop

- General ongoing servicing and minor repairs.

Parks and Gardens

- Continuous improvements to the reticulation system at the Wickepin oval.
- General mowing, pruning and slashing.
- Verti mow the Wickepin oval.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works and Services dated 8 December 2015.

Voting Requirements: Simple majority

Resolution No 161215-03**Moved Cr Lansdell / Seconded Cr Lang**

That council notes the report from the Manager of Works and Services dated 8 December 2015.

Carried 8/0

4.06pm – MOW Peter Vlahov departed the Chambers.

MWS Action Request Register 2015

	Date	Area	Action	Requested by	Complete Y/N	Date Complete	Notes
	04/05/2015	Wickepin	Facey Group – Plumber for downpipe.	Facey Group	✓		Plumber has looked into.
	12/06/2015	Wickepin	Unit 1 Yarling Court – Tiles lifting at back of shower from ants nest.	Jody Dunn	○		Temporarily fixed.
	08/07/2015	Wickepin	Community Centre Mezzanine blinds derailed, chain broken	Hazel Green	○		
	17/08/2015	Wickepin	Men's inside toilets – need fire extinguisher replacing.	Janet Thorley	○		
	17/08/2015	Wickepin	Turn the Face Map around to the new side.	Natalie Manton	○		
September	01/09/2015	Wickepin	Unit 1 Yarling Court – Trees touch roof/gutter need trimming – ants.	Jims Pest	✓		
	02/09/2015	Wickepin	13A Collins Street – tidy front and back gardens.	Leah	✓		
	02/09/2015	Wickepin	CRC – Replace fluro globe in computer room.	Luci Sartori	✓		
	04/09/2015	Wickepin	Community Centre – Clean gutters between the two front entrances.	Hazel Green	✓		
	10/09/2015	Yealering	Faulty shower hose at Caravan Park in disabled shower.	Fran Allan	✓		
	10/09/2015	Harrismith	Clear cement away.	Sue Astbury	✓	09/09/2015	
	10/09/2015	Yealering	Change lock on back door at hall.	Lois Shipley	✓	17/09/2015	
	10/09/2015	Yealering	Bin is missing from pull in bay on Wickepin Corrigin Road.	Fran Allan	✓	17/09/2015	
	10/09/2015	Malyalling	No longer a bin in the parking bay – needs replacing.	Gerri Hinkley	✓	17/09/2015	
	16/09/2015	Yealering	2 pot holes near Colin Coxons shed.	John Sutton	✓		
	21/09/2015	Wickepin	Unit 2 Yarling Court – Gas fitting needs to be replaced.	Violet Holmes	✓		
	21/09/2015	Wickepin	Turn Gillamining School site into a parking bay and place signs.	Council	○		
	October	09/10/2015	Wickepin	Remove fridge for HACCC.	Wendy Butler	✓	
26/10/2015		Yealering	Light in ladies toilet not working.	M. Preedy	✓		
27/10/2015		Yealering	Ants nest at Golf Course needs removing.	Wayne Rushton	○		
28/10/2015		Wickepin	Water tank tap not working properly.	B. Lawler	✓		
30/10/2015		Wickepin	Facey Group – Change battery in smoke alarm.	Bron Dew	✓		
30/10/2015		Wickepin	Water tank at the Community Centre has some washout underneath.	Rate payer	✓		
November	03/11/2015	Wickepin	Tarps at Pavillion need removing for funeral.	Tina Simpson	✓		
	04/11/2015	Wickepin	Light globe blown in Community Centre old crèche toilet.	Janet Thorley	✓		
	09/11/2015	Wickepin	Water leak – copper pipe near water pipe.	B. Halstead	✓		
	09/11/2015	Wickepin	Unit 2 Yarling court – Flywire bedroom windows need fixing.	Violet Holmes	○		
	09/11/2015	Wickepin	Hall ceiling starting to sag – upstairs on stage on the right.	Tina Simpson	✓		

Technical Services

10.1.02 – Great Southern Regional Waste Group - Regional Refuse Site on Nebrikinning Road Cuballing

Submission To:	Ordinary Council
Location / Address:	Nebrikinning Road, Cuballing
Name of Applicant:	Great Southern Regional Waste Group
File Reference:	2902
Author:	Mark J Hook Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	4 December 2015

Enclosure / Attachment: Nil

Background:

The Great Southern Regional Waste Group members met on Thursday 3rd December to consider the endeavours of the "Group" to establish a Regional Refuse Site on Nebrikinning Road in the Shire of Cuballing.

Council will be aware that the Group has for a considerable time been trying to establish a Regional Refuse Site, with previous efforts in the Shire of Wagin, Shire of Narrogin and now the Shire of Cuballing.

The efforts to have the Cuballing site approved accelerated when a landowner agreed to sell approximately 75 hectares to the Group for the purpose of establishing a refuse site.

Drilling and geotechnical examination indicated that the site would be acceptable, and as a consequence, a Development Application was submitted to the Shire of Cuballing to have the land approved for a refuse site.

Comment:

When the Development Application was submitted to the Shire of Cuballing, the Shire referred the application to all relevant stakeholders, including the Environmental Protection Agency (EPA).

As a consequence of the referral, the EPA considered the information provided and designated a Level of Assessment as "not assessed".

This Level of Assessment was appealed by 5 members of the public and a Greens Member of the Legislative Council.

The Minister for the Environment upheld the appeals and referred the matter back to the EPA with instructions for them to review the Level of Assessment.

The Chairman and officers of the EPA also met with the Group to discuss the process and progress of the proposal.

It is unsure at this stage exactly how the matter will proceed as the whole process has proven to be unusual and the EPA is being careful that all due process is being observed.

The Group also had an Memorandum of Understanding (MOU) with the landowners to be able to purchase the property, subject to certain things happening –

- A Works Approval being issued by the Department of Environment Regulation
- A subdivision approval being granted for excision of the land and
- Planning Approval being granted by the Shire of Cuballing

The original MOU was extended by 12 months; this expired on 31st August 2015.

During the 24 months the MOU was in place, none of the conditions of the MOU have been met, with only one (Development Application to Cuballing Shire) being submitted, with no approval being granted.

The MOU has not been extended for a third term.

The Shire of Cuballing is unable to consider the Development Application before it until the EPA process has concluded.

The EPA can from here give a Level of Assessment as "Assessment on Proponent Information" (API) or a "Public Environmental Review" (PER).

The API is a lesser requirement than a PER and would take less time to conduct, however as mentioned, the EPA has not yet determined which will be applied and in fact has not as yet determined whether they will automatically apply a Level of Assessment, or that the Group should apply for a Level of Assessment.

Whichever will eventually apply, both Levels of Assessment are appealable so it is conceivable that if the lesser is applied (API), this will again be appealed and the process could start over again, or at least be delayed considerably.

It is not known how much more would need to be shown by the Group to satisfy an API: it is also not known what would need to be shown to complete a PER, however anecdotally, a PER could cost in the vicinity of \$500,000.

At the meeting referred to in Background above, it was resolved by the Group –
That the Great Southern Regional Waste Group:

- 1 Does not proceed with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road because of the expected high cost and uncertain outcome of meeting the EPA's determined Level of Assessment for this site and formally withdraws the Development Application with the Cuballing Shire
- 2 Advises the landowners, Peter and Heather Dowdell that the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road and therefore will be withdrawing the development application with the Cuballing Shire and from any action to purchase part of their property;
- 3 Gratefully thanks Peter and Heather Dowdell for their patience and perseverance in their dealings with the GSRWG in this process;
- 4 Advises the EPA, other interested authorities and stakeholders that the Development Application is to be withdrawn and the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road
- 5 Proceeds with investigations into alternative short and long term regional options to improve waste management within this region.

The recommendation of the members of the Group will require ratification by each of the individual Councils that comprise the Great Southern Regional Waste Group.

As can be seen, it is the opinion of the committee that comprises the Group that after many years of trying to have the Nebrikinning Road site approved as a refuse site, and due to the expected cost of meeting EPA requirements and the public opposition to the proposal, it has been decided that the Group's efforts should be concentrated in other areas.

As there is still a process to have the Development Application approved by the Shire of Cuballing, then a Works Approval with DER approved (which is appealable), it is considered the cost and time cannot be justified anymore.

It is disappointing this outcome has been reached as the site itself (distance to ground water, geomorphology etc.) has been shown to most likely comply with all parameters.

Statutory Environment:

Environmental Protection Act 1986

Local Government act 1995

Environmental Protection (Rural landfill) Regulations 1997

Waste Avoidance and Resource recovery Act 2007

Policy Implications: Nil

Financial Implications:

A considerable amount of money has been spent on trying to find a site that is suitable for a Regional Refuse Site, and in particular the Nebrikinning Road site. However unless this money had been expended to investigate the site, no application could ever have been made and the Group would be no closer to finding a suitable site.

There most certainly would be further expenditure required to prove the application to satisfy the Level of Assessment expected to be given by the EPA; this could be anything up to \$500,000.

Council has budgeted the following for the regional waste site and the Great Southern Waste Group of Councils in the 2015/2016 adopted budget.

135460	Land Purchase Regional Waste Site	Transfer From Refuse Site Reserve	\$60,000
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LRM1	Wickepin Refuse Site		
	Wagin Waste Group Membership	21	5,500

Strategic Implications:

The Great Southern Regional Waste Group has concluded that to proceed with the Cuballing site is counter-productive as the expected time, expenditure and opposition to the proposal would mean that any positive decision could be many years away and cost hundreds of thousands of dollars; time and money that could be better spent on investigating further options.

This item has long term strategic value to the Great Southern Regional Waste Group and fits within Theme 2 of the Shire of Wickepin Strategic Plan.

Theme 2 – To ensure the Protection and Improvement of the Environment

A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come

Goal	Action	Measure
2.2 Investigate and foster actions to deal with waste disposal and recycling issues.	<ul style="list-style-type: none"> • Take action to ensure the successful implementation of waste disposal. • Investigate the options for Waste Rubbish Disposal and establish and support recycling and implement proposals. • Maintain and improve the Wickepin Effluent Disposal system. • Recycle wastewater for use on recreational areas. 	<ul style="list-style-type: none"> • We have a clear, published waste disposal plan monitored annually to ensure compliance.

Summary:

Council is being requested to consider and agree to the following recommendations from the Great Southern Regional Waste Group meeting held on Thursday 3rd December 2015.

That the Great Southern Regional Waste Group:

- 1 Does not proceed with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road because of the expected high cost and uncertain outcome of meeting the EPA's determined Level of Assessment for this site and formally withdraws the Development Application with the Cuballing Shire
- 2 Advises the landowners, Peter and Heather Dowdell that the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road and therefore will be withdrawing the development application with the Cuballing Shire and from any action to purchase part of their property;
- 3 Gratefully thanks Peter and Heather Dowdell for their patience and perseverance in their dealings with the GSRWG in this process;
- 4 Advises the EPA, other interested authorities and stakeholders that the Development Application is to be withdrawn and the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road
- 5 Proceeds with investigations into alternative short and long term regional options to improve waste management within this region.

Recommendation:

- 1 That Council endorses the recommendation from the Great Southern Regional Waste Group meeting held on Thursday 3rd December 2015.
- 2 That Council advises the Great Southern Regional Waste Group, that Council –

Does not want to proceed with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road because of the expected high cost and uncertain outcome of meeting the EPA's determined Level of Assessment for this site and request the Great Southern Regional Waste Group to formally withdraw the Development Application with the Cuballing Shire: and that the Great Southern Regional Waste Group

Advises the landowners, Peter and Heather Dowdell that the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road and therefore will be

withdrawing the development application with the Cuballing Shire and from any action to purchase part of their property;

Gratefully thanks Peter and Heather Dowdell for their patience and perseverance in their dealings with the GSRWG in this process;

Advises the EPA, other interested authorities and stakeholders that the Development Application is to be withdrawn and the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road;

That the Great Southern Regional Waste Group Proceeds with investigations into alternative short and long term regional options to improve waste management within this region.

Voting Requirements: Simple majority

Resolution No 161215-04

Moved Cr Lansdell / Seconded Cr Lang

1 That Council endorses the recommendation from the Great Southern Regional Waste Group meeting held on Thursday 3rd December 2015.

2 That Council advises the Great Southern Regional Waste Group, that Council –

Does not want to proceed with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road because of the expected high cost and uncertain outcome of meeting the EPA's determined Level of Assessment for this site and request the Great Southern Regional Waste Group to formally withdraw the Development Application with the Cuballing Shire: and that the Great Southern Regional Waste Group

Advises the landowners, Peter and Heather Dowdell that the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road and therefore will be withdrawing the development application with the Cuballing Shire and from any action to purchase part of their property;

Gratefully thanks Peter and Heather Dowdell for their patience and perseverance in their dealings with the GSRWG in this process;

Advises the EPA, other interested authorities and stakeholders that the Development Application is to be withdrawn and the Group will not be proceeding with the development of the proposed Regional Waste Disposal Site at Nebrikinning Road;

That the Great Southern Regional Waste Group Proceeds with investigations into alternative short and long term regional options to improve waste management within this region.

Carried 8/0

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	1212
Author:	Natalie Manton – Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	9 December 2015

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 30 November 2015 as presented be received.

Voting Requirements: Simple majority

Resolution No 161215-05

Moved Cr Martin / Seconded Cr Allan

That the financial statements tabled for the period ending 30 November 2015 as presented be received.

Carried 8/0

Bank Balances

As at 30/11/2015

	Bank Statement
Municipal Fund	452,737.89
Municipal ANZ Term Deposit	503,591.78
Municipal ANZ Term Deposit	300,000.00
Municipal OCDF	1,291,025.33
Petty Cash	700.00
Reserves	1,058,936.13
Total	\$3,606,991.13
Trust Fund	\$63,856.24
Transport Account	627.35

Debtors

Rates as at 30/11/2015

Account 7461	Rates	69,710.91
Account 6051	Sewerage	6750.09
Account 7451	Excess Receipts	-3,158.92
Account 1092	ESL	2,016.30
Account 7481	Domestic Rubbish	2,328.00
Account 7491	Commercial Rubbish	570.08
Account 7201	Refuse Site Levy	841.90
Account 1052	ESL Penalty	194.40
Total		\$79,252.76

Sundry Debtors as at 30/11/2015

Current	115,548.10
1 Month	0.00
2 Months	0.00
3 Months	130.00
	-.80
Total	\$115,677.30

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	1201
Author:	Natalie Manton - Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	9 December 2015

Enclosure / Attachment: List of Accounts

Background: List of Accounts remitted during the period from 1– 30 November 2015

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
Cheques	15239-15256	\$43,597.84
EFT	5878-5990	440,666.63
Payroll	November	87,192.71
Superannuation	November	9,633.25
Trust		
Cheques	1264	50.00
EFT		
	TOTAL	<u>\$581,140.43</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: Detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling **\$581,140.43** have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Resolution No 161215-06**Moved Cr Astbury / Seconded Cr Lang**

That Council acknowledges that payments totaling **\$581,140.43** have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 8/0

List of Accounts Due & Submitted to Committee					
Nov-15					
Chq/EFT	Date	Name	Description	Muni	Trust
1264	30/11/2015	CARMEN BAYLEY	REFUND BOND PAID FOR CAT TRAP		
EFT5878	04/11/2015	APRA	PUBLIC PERFORMANCE/COMMUNICATION LICENCE FEES 2015/16	\$	\$ 87.45
EFT5879	04/11/2015	ATLAS COPCO CONSTRUCTION EQUIPMENT	PURCHASE 2013 DYNAPAC CA2500D ROLLER	\$	\$ 106,700.00
EFT5880	04/11/2015	BEST OFFICE SYSTEMS	PHOTOCOPY AND PRINTER CHARGES OCTOBER 2015	\$	\$ 1,118.84
EFT5881	04/11/2015	CUTTING EDGES PTY LTD	BLADES, WEDGES, BOLTS FOR KOMATSU AND CAT GRADERS	\$	\$ 2,483.53
EFT5882	04/11/2015	COUNTRY PAINT SUPPLIES	PAINT AND EQUIPMENT FOR CARAVAN PARK	\$	\$ 411.56
EFT5883	04/11/2015	COURIER AUSTRALIA	FREIGHT ON FIRE SIGNS, FIRE PROTECTIVE CLOTHING, SPEED BUMP	\$	\$ 82.45
EFT5884	04/11/2015	COVS PARTS PTY LTD	PRE CLEANER BOWL- JOHN DEERE 4040	\$	\$ 20.97
EFT5885	04/11/2015	ESPLANADE HOTEL	ACCOMMODATION, PARKING AND MEALS FOR LGMA CONFERENCE N	\$	\$ 1,915.50
EFT5886	04/11/2015	EDWARDS MOTORS PTY LTD	PURCHASE OF 2015 HOLDEN COLORADO CREW CAB 4X4	\$	\$ 24,824.05
EFT5887	04/11/2015	AC & EJ FULLFORD & CO	PUSH GRAVEL FOR LOMOS RD FROM CORKE'S PIT	\$	\$ 8,250.00
EFT5888	04/11/2015	FRANK WESTON & CO	FLAT BAR FOR TRAY REPAIR ON ROLLER	\$	\$ 5.61
EFT5889	04/11/2015	HANCOCKS HOME HARDWARE	2 X TROLLEY WHEELS FOR SWIMMIN POOL EQUIPMENT	\$	\$ 89.30
EFT5890	04/11/2015	HANSON CONSTRUCTION MATERIALS	CEMENT STABE SAND 5M3 FOR BRIDGES/CULVERTS	\$	\$ 1,531.75
EFT5891	04/11/2015	JASON SIGNMAKERS	2 X LARGE PROHIBITED BURNING SIGNS	\$	\$ 1,089.00
EFT5892	04/11/2015	LAKE YEALERING GOLF CLUB	MOWING OF YEALERING OVAL ANNUAL FEE	\$	\$ 1,500.00
EFT5893	04/11/2015	MARKETFORCE PRODUCTIONS	ADVERTISING- ROAD CLOSURE IN NARROGIN OBSERVER	\$	\$ 179.50
EFT5894	04/11/2015	MOMAR AUSTRALIA P/L	DEPOT MATERIALS- NUT SPRAY, HAND CLEANER, COLD GAL	\$	\$ 276.10
EFT5895	04/11/2015	MICROWAVE SAFETY SYSTEMS	MICROWAVE RADIATION TESTING	\$	\$ 166.10
EFT5896	04/11/2015	NARROGIN HIRE SERVICE	RETICULATION CABLE FOR WICKKEPIN OVAL	\$	\$ 243.40
EFT5897	04/11/2015	NORTH STAR TRANSPORT	FREIGHT ON PELLET FERTILIZER FROM BAILEYS	\$	\$ 96.19
EFT5898	04/11/2015	NARROGIN RETRAVISION	VACUUM CLEANER HEAD COMMUNITY CENTRE	\$	\$ 49.00
EFT5899	04/11/2015	NARROGIN AUTO ELECTRICS	MAGNETIC COAX CABLE 2012 COLORADO UTE	\$	\$ 46.00
EFT5900	04/11/2015	NARROGIN TOYOTA	SHARPEN CHAIN SAW	\$	\$ 40.00
EFT5901	04/11/2015	OFFICEWORKS SUPERSTORES PTY LTD	ADMIN STATIONERY, FOOTREST, FILING	\$	\$ 367.06
EFT5902	04/11/2015	PCS	UPDATE SERVER, CORRECT BACKUP PROCEDURE, TRAVEL	\$	\$ 1,250.00
EFT5903	04/11/2015	MAUREEN SUSAN PREEDY	CLEANING YEALERING HALL, TOILETS, CARAVAN PARK	\$	\$ 512.50
EFT5904	04/11/2015	PETER STRIBLING	YEALERING CARAVAN PARK COMMISSION OCTOBER	\$	\$ 108.09
EFT5905	04/11/2015	JOHN SEEBER	DRAW AND UPDATE PLANS CEMETERY, JOHN ST UPGRADE	\$	\$ 775.00
EFT5906	04/11/2015	ANTONY SMITH	CLEANING NETBALL COURT, PAVILLION FLOORS OCTOBER	\$	\$ 300.00
EFT5907	04/11/2015	TELFORD INDUSTRIES	SWIMMING POOL CHEMICALS- CHLORINE, SODIUM BICARB, CYANURIC	\$	\$ 1,776.39
EFT5908	04/11/2015	WA HINO SALES & SERVICE	SERVICE 5000KM ON HINO TRUCK, INC FILTERS AND OILS	\$	\$ 404.90
EFT5909	04/11/2015	WICKKEPIN NEWSAGENCY	ADMIN MILK, COUNCIL MEETING CATERING, PAPERS OCTOBER 15	\$	\$ 169.50
EFT5910	04/11/2015	WICKKEPIN COMMUNITY RESOURCE CENTRE	CARD FOR PRINTING TOWNSEND DALE FIRE CONTACT SHEET	\$	\$ 9.90
EFT5911	04/11/2015	WESTERN AUSTRALIAN TREASURY CORP	Loan No. 99 Interest payment -	\$	\$ 13,956.94
EFT5912	06/11/2015	BUILDING COMMISSION, DEPARTMENT OF	BUILDING COMMISSION A2549 MCKENZIE	\$	\$ 56.74

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EFT5913	09/11/2015	AUSTRALIA POST	OCTOBER 15 POSTAGE ACCOUNT	\$	271.84
EFT5914	09/11/2015	CORNER'S AUTO ELECTRICS	BATTERY FOR TORRO MOWER	\$	99.00
EFT5915	09/11/2015	YEALERING AGPARTS & REPAIRS	CARAVAN PARK GAS BOTTLE AND 2 X BELTS FOR MULTIPAC ROLLER	\$	281.58
EFT5916	09/11/2015	CHRISTINE HILL FOOD	CATERING FOR MAIN ROADS MEETING	\$	500.00
EFT5917	09/11/2015	MJ & JI DYKE	REPAIR HYDRAULIC HOSE ON GRADER, INC TRAVEL	\$	216.38
EFT5918	09/11/2015	EDWARDS MOTORS PTY LTD	FULL SET SEAT COVERS FOR WK0	\$	600.00
EFT5919	09/11/2015	AC & EJ FULLFORD & CO	WICKEPIN REFUSE SITE MAINTENANCE, MALYWALLING CULVERT,	\$	5,412.00
EFT5920	09/11/2015	GREAT SOUTHERN FUEL SUPPLIES	OCTOBER 2015 FUELS AND OILS FOR VEHICLES AND DEPOT	\$	17,836.74
EFT5921	09/11/2015	GREENLINE	CABLE ASSEMBLY KIT FOR GANG MOWER	\$	112.38
EFT5922	09/11/2015	KEL'S TYRES	4 TYRES FOR HINO 700 SERIES TRUCK	\$	3,520.00
EFT5923	09/11/2015	LGIS INSURANCE BROKING SERVICE	2014/15 VEHICLE INSURANCE ADJUSTMENT	\$	1,050.46
EFT5924	09/11/2015	METROCOUNT	ROAD COUNTERS- BATTERYS, FIELD KIT, ROAD NAILS AND TUBE	\$	757.90
EFT5925	09/11/2015	NARROGIN HIRE SERVICE	PVC PIPE, COUPLING WICKEPIN OVAL RETIC	\$	255.40
EFT5926	09/11/2015	NARROGIN HARDWARE MAKIT	TREATED PINE LENGTHS DECKING	\$	198.00
EFT5927	09/11/2015	NARROGIN BEARING SERVICE	2 TONNE TROLLEY JACK AND JB WELD FOR CAT GRADER	\$	474.66
EFT5928	09/11/2015	NARROGIN AUTO ELECTRICS	BATTERY FOR COURT SWEEPER FOR COMMUNITY CENTRE	\$	341.00
EFT5929	09/11/2015	NARROGIN PACKAGING	TOILET PAPER, INTERTOWELS FOR PUBLIC TOILETS	\$	427.65
EFT5930	09/11/2015	NARROGIN TOYOTA	NYLON LINE - WHIPPER SNIPPER CORD	\$	88.00
EFT5931	09/11/2015	STEELO'S GUNS & OUTDOORS	2 X TRAVEL CHAIRS- GRADER AND TRUCK	\$	119.90
EFT5932	23/11/2015	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION COSTS OCTOBER 15	\$	224.40
EFT5933	23/11/2015	YVONNE BOWEY CONSULTING	FINANCE CONSULTANT- CHECK LTFP AND CORRECT FORMULA	\$	750.00
EFT5934	23/11/2015	COURIER AUSTRALIA	FREIGHT ON LIBRARY BOOKS, WATER SAMPLES POOL AND EFFLUENT	\$	95.61
EFT5935	23/11/2015	COLLIE RADIATOR SERVICE	REPAIR RADIATOR ON WK475 BACKHOE	\$	528.00
EFT5936	23/11/2015	STAPLES / CORPORATE EXPRESS	STATIONARY AND TEASPOONS FOR ADMIN OFFICE	\$	176.57
EFT5937	23/11/2015	EDWARDS MOTORS PTY LTD	SUPPLY AND FIT REAR SOCKET IN MWS VEHICLE	\$	130.00
EFT5938	23/11/2015	EWEN RURAL SUPPLIES	MONTHLY PARTS, REFRESHMENTS, GENERATOR, MOSQUITO SPRAY,	\$	21,745.66
EFT5939	23/11/2015	EASIFLEET	VEHICLE LEASE- FACEY GROUP OCTOBER 2015	\$	934.73
EFT5940	23/11/2015	GEOFF PERKINS FARM MACHINERY CENTRE	HYDRAULIC HOSE FOR ISUZU TRUCK, PARTS FOR MOWER	\$	367.50
EFT5941	23/11/2015	JR & A HERSEY	PROTECTIVE EQUIPMENT- SUNSCREEN, HARD HATS, FLAGGING TAPE	\$	928.07
EFT5942	23/11/2015	HARRIS ZUGLIAN ELECTRICS	POWER POLES FROM LIGHTING UPGRADE AT COMMUNITY CENTRE	\$	1,078.00
EFT5943	23/11/2015	JIM'S PEST CONTROL	SPIDER/ROACH SPRAYING TO ALL BUILDINGS AND HOUSES	\$	4,818.00
EFT5944	23/11/2015	LTC ASPHALT PTY LTD	FAILURE REPAIRS ON FENCE RD	\$	75,034.52
EFT5945	23/11/2015	RG & JE MILLER FAMILY TRUST	PAYROLL CONTRACT FEES 28/8/15 TO 11/11/15 103.5 HOURS	\$	3,957.70
EFT5946	23/11/2015	SHIRE OF MINGENEW	LGMA CONFERENCE DINNER- REIMBURSE FOR FINANCE OFFICER	\$	62.31
EFT5947	23/11/2015	MCDONALD FENCING	REPAIR, PAINT MESH FENCING SURROUNDING COMMUNITY CENTRE,	\$	11,541.54
EFT5948	23/11/2015	MLA HOLDINGS PTY LTD	CYLINDER HEAD- BOMAG STEEL ROLLER	\$	3,203.87
EFT5949	23/11/2015	GREAT SOUTHERN WASTE DISPOSAL	RUBBISH COLLECTION- OCTOBER 2015 DOMESTIC AND COMMERCIAL	\$	5,686.62
EFT5950	23/11/2015	NARROGIN RETRAVISION	SERVICE AIRCONDITIONERS IN ALL BUILDING AND HOUSES	\$	2,448.00
EFT5951	23/11/2015	NARROGIN BEARING SERVICE	4WD HEAVY DUTY RECOVERY KIT	\$	184.95

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EFT5952	23/11/2015	NARROGIN PUMPS, SOLAR AND SPRAYING	WATER TREATMENT TEST TABLETS AND TREATMENTS FOR	\$	1,007.64
EFT5953	23/11/2015	NARROGIN AGRICULTURAL REPAIRS	PLATE COMPACTOR PARTS- PULL START ASSY, THROTTLE LINKAGE	\$	157.00
EFT5954	23/11/2015	NARROGIN PACKAGING	1 X CARTON PET CLEANUP BAG FOR OVAL	\$	149.00
EFT5955	23/11/2015	NARROGIN TOYOTA	16" C/LOOP CHAIN FOR SAW	\$	66.00
EFT5956	23/11/2015	WAGIN PLUMBING	OVAL RETICULATION REPAIRS- 100MM SECTION AND CAMLOCK IN	\$	2,151.60
EFT5957	23/11/2015	RSA WORKS	TECH WORK BITUMEN PROGRAM, JETPATCHING, 86 GATE RD RAILING	\$	2,090.00
EFT5958	23/11/2015	AIRPORT BUILDING SERVICES	REPLACE CONTROL BOARD IN PUMP STATION FOR EFFLUENT	\$	4,884.75
EFT5959	23/11/2015	SHIRE OF NARROGIN	HIRE OF JET PATCHER, INCLUDING OPERATOR FR	\$	14,239.50
EFT5960	23/11/2015	WICKEPIN COMMUNITY RESOURCE CENTRE	LIBRARY SERVICE- CONTRIBUTION TO COMMUNITY RESOURCE	\$	38,500.00
EFT5961	23/11/2015	WATERSHED NEWS	ANNUAL CONTRIBUTION- WATERSHED NEWS	\$	6,500.00
EFT5962	30/11/2015	CITY OF ALBANY	LOCAL STUDY HISTORY COLLECTION RESEARCH AND IMAGES WAR	\$	240.00
EFT5963	30/11/2015	BEST OFFICE SYSTEMS	COPY CHARGES ADMIN OFFICE TO 23/10/15	\$	743.78
EFT5964	30/11/2015	BALLARDS OF NARROGIN	SUPPLY 8MT3 MULCH ADMIN OFFICE GARDEN	\$	1,568.00
EFT5965	30/11/2015	COUNTRY PAINT SUPPLIES	SUPPLY SIKAFLEX- CEMETERY UPGRADE	\$	105.99
EFT5966	30/11/2015	COURIER AUSTRALIA	FREIGHT ON PROGRESSIVE AG AWARD SIGN	\$	22.80
EFT5967	30/11/2015	COVS PARTS PTY LTD	REAR COMBINATION LAMP ISUZU TIP TRUCK	\$	202.93
EFT5968	30/11/2015	KELLY COCHRANE	CLEANING YEALERING HALL, TOILETS, CARAVAN PARK	\$	375.00
EFT5969	30/11/2015	AC & EJ FULFORD & CO	PUSH GRAVEL AT 86 GATE ROAD- LANGS 1000M3	\$	3,300.00
EFT5970	30/11/2015	FESA - ESL	2015/16 ESL 2ND QUARTER CONTRIBUTION	\$	11,301.60
EFT5971	30/11/2015	FELTON INDUSTRIES PTY LTD	BIN WICKEPIN CEMETERY- GALV LID, INGROUND STAND	\$	461.67
EFT5972	30/11/2015	JASON SIGNMAKERS	TRAFFIC SIGNS- SPEED LIMIT, DIRECTIONAL, TREE PRUNING, ROAD	\$	1,159.29
EFT5973	30/11/2015	KLEENHEAT GAS	ANNUAL CYLINDER FEE HARRISMITH COMMUNITY CENTRE	\$	68.20
EFT5974	30/11/2015	LGIS INSURANCE BROKING SERVICE	RAISE INSURANCE ANY OCCURANCE LIMIT	\$	102.62
EFT5975	30/11/2015	MORRISON LOW	COPORATE BUSINESS PLAN- DRAFT, REVIEW AND AMEND AS	\$	8,657.00
EFT5976	30/11/2015	NARROGIN RETRAVISION	SAMSUNG GALAXY WITH CASE P VLAHOV	\$	846.00
EFT5977	30/11/2015	NARROGIN TOYOTA	STIHL- BLOWER BG56	\$	278.99
EFT5978	30/11/2015	PCS	INSTALL NEW SYNERGY CRYSTAL REPORTS, UPDATE PLAY ACCOUNT	\$	297.50
EFT5979	30/11/2015	WAGIN PLUMBING	REPAIR LEAK IN SEWRAGE LINE- WOGOLIN RD/STEERE PROPERTY	\$	697.95
EFT5980	30/11/2015	MAUREEN SUSAN PREEDY	YEALERING CLEANING- CARAVAN APRK, HALL, TOILETS	\$	492.50
EFT5981	30/11/2015	LEE PARKER	REIMBURSE- BRICK VENTS FOR OLD RAILWAY STATION PROJECT	\$	42.00
EFT5982	30/11/2015	RANDFLEX PTY LTD	164 TRIBUTE VASES WICKEPIN CEMETERY	\$	419.76
EFT5983	30/11/2015	SHERIDANS FOR BADGES	METAL NAME BADGES COUNCILLORS	\$	381.27
EFT5984	30/11/2015	ANTONY SMITH	OLD RAILWAY STATION- INSTALL VENT BRICKS, REPAIR DOWNPIPE	\$	510.00
EFT5985	30/11/2015	STEELOS GUNS & OUTDOORS	KEYS CUT 12 X YEALERING HALL, COTTAGE HOME UNIT 5	\$	84.00
EFT5986	30/11/2015	SOUTHWEST PRINT GROUP	BUSINESS CARDS- CR RUSSELL	\$	155.00
EFT5987	30/11/2015	WESTRAC EQUIPMENT	WATER PUMP AND GASKETS CAT 12H GRADER	\$	401.53
EFT5988	30/11/2015	WILSONS SIGN SOLUTIONS	PLATES FOR COUNCILLOR HONOUR BOARD	\$	82.50
EFT5989	30/11/2015	WICKEPIN DISTRICT SPORTS CLUB	SPONSORSHIP WICKEPIN BOWLING CLUB 2015 MERINO FOURS	\$	550.00
EFT5990	30/11/2015	WICKEPIN HOTEL AND HARVEST CAFE	REFRESHMENTS	\$	21.00

15239	04/11/2015	A & A CORASANITI	REIMBURSE BUILDING LICENCE FEES FOR WICKEPIN CEMETERY	\$	1,018.80
15240	04/11/2015	JOHN ROBERTSON CARPENTRY SVCS	TRAIN STATION RESTORATION WORKS- FINAL PAYMENT	\$	10,909.50
15241	04/11/2015	TELSTRA	ADMIN, STAFF, DEPOT, LICENSING PHONE TO 21/10/15	\$	1,623.50
15242	04/11/2015	WICKEPIN PRIMARY SCHOOL	CONTRIBUTION- WICKEPIN PRIMARY SCHOOL ACHIEVEMENT AWARDS	\$	50.00
15243	04/11/2015	WATER CORPORATION	WATER CHARGES STANDPIPES, HALLS, CEMETERYS /19/15 TO	\$	2,156.71
15244	09/11/2015	SHIRE OF WICKEPIN	BUILDING LICENCE JOHNSTON ST GAZEBO	\$	117.65
15245	09/11/2015	SYNERGY	STREETLIGHTS 25 SEP TO 24 OCT 2015	\$	1,751.25
15249	23/11/2015	A & A CORASANITI	WICKEPIN CEMETERY UPGRADE AND GAZEBO. FINAL PAYMENT	\$	14,971.79
15250	23/11/2015	TELSTRA	PHONE CHARGES- SAT PHONE FOR DEPOT	\$	13.45
15251	23/11/2015	WATER CORPORATION	WATER USAGE- FACEY GROUP BUILDING	\$	37.68
15252	26/11/2015	SYNERGY	GROUPED ACCOUNT 8 AUG TO 4 NOV 2015	\$	8,949.35
15253	30/11/2015	AIR LIQUIDE WA PTY LTD	SWIMMING POOL- OXY MEDICAL 'CH' 440 LITRE BOTTLE	\$	81.15
15254	30/11/2015	JOHN ALEXANDER MEDDINGS	30 X VASE HOLDERS WICKEPIN CEMETERY	\$	210.00
15255	30/11/2015	TELSTRA	PHONE ACCOUNT- ADMIN, DEPOT, STAFF MOBILE TO 20/11/15	\$	1,669.33
15256	30/11/2015	WATER CORPORATION	RABBIT PROOF FENCE RD STORAGE TANK TO 8TH DEC 15	\$	37.68
DD8884.1	11/11/2015	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	\$	3,663.07
DD8884.2	11/11/2015	RAMSAY SUPERANNUATION FUND	Superannuation contributions	\$	134.95
DD8884.3	11/11/2015	PRIME SUPER	Superannuation contributions	\$	166.78
DD8884.4	11/11/2015	ING CUSTODIANS PTY LTD	Superannuation contributions	\$	183.85
DD8884.5	11/11/2015	MTAA SUPER FUND	Superannuation contributions	\$	348.49
DD8884.6	11/11/2015	ANZ SUPER - ALLAN HEMLEY	Superannuation contributions	\$	172.46
DD8884.7	11/11/2015	TREMAYNE SUPERANNUATION FUND	Superannuation contributions	\$	97.54
DD8884.8	11/11/2015	COLONIAL FIRST STATE	Superannuation contributions	\$	144.66
DD8890.1	25/11/2015	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	\$	3,444.92
DD8890.2	25/11/2015	RAMSAY SUPERANNUATION FUND	Superannuation contributions	\$	134.95
DD8890.3	25/11/2015	PRIME SUPER	Superannuation contributions	\$	172.46
DD8890.4	25/11/2015	ING CUSTODIANS PTY LTD	Superannuation contributions	\$	183.85
DD8890.5	25/11/2015	MTAA SUPER FUND	Superannuation contributions	\$	348.49
DD8890.6	25/11/2015	ANZ SUPER - ALLAN HEMLEY	Superannuation contributions	\$	172.46
DD8890.7	25/11/2015	TREMAYNE SUPERANNUATION FUND	Superannuation contributions	\$	109.73
DD8890.8	25/11/2015	COLONIAL FIRST STATE	Superannuation contributions	\$	154.59
				\$	493,897.72
				\$	50.00

Attachment- Item 10.2.02

Governance, Audit and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	2203
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	7 December 2015

Enclosure / Attachment: Nil

Background: Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.

Building Licenses:

There were three (3) building application(s) approved and license issued for the month of November 2015.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
6/15-16	Shire of Wickepin	OB	Brick pier & steel frame gazebo	Lot 1, Johnston St, Wickepin
7/15-16	Shire of Wickepin	OB	Brick pier & steel frame gazebo	Wickepin Cemetery, Lot 11787, Cnr Wickepin North Rd & Green Rd, Wickepin
8/15-16	Rick Elson, 13 Connor St, Yealering	Prices Erections	Extension to existing shed	15 Connor St, Yealering

Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Enabling Legislation: Shire of Wickepin Local Town Planning Scheme No. 4.

Council Policy: Nil

Recommendation:

That council notes the report from the EHO/Building Surveyor dated 7 December 2015.

Resolution No 161215-07**Moved Cr Allan / Seconded Cr Lansdell**

That the financial statements tabled for the period ending 30 November 2015 as presented be received.

Carried 8/0

4.28pm – CDO Lee Parker entered the Chambers.

Governance, Audit and Community Service

10.2.04 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lee Parker, Community Development Officer
File Reference:	404
Author:	Lee Parker, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	7 December 2015

Enclosure / Attachment:

Arts and Cultural	<p>Dryandra Country Art Food and Wine Trail</p> <ul style="list-style-type: none"> • Meeting in Narrogin • Advertising co-ordination/stall-holders information/correspondence/mapping/layout for brochure <p>Other</p> <ul style="list-style-type: none"> • Provided support to HeShed/SheShed for creation of Gateway Entrance to Heritage Trail walkway • Correspondence with Brookfield Rail re railway iron for Entrance Installation and possible carriage • Advice and support to ARtS Narrogin
Community Development	<p>Townscape</p> <ul style="list-style-type: none"> • Correspondence with Jason Signs re walk trail signs. Signs delivered to Shire • Meeting re walk trails <p>War Memorial Upgrade</p> <ul style="list-style-type: none"> • Correspondence with Jason Signs re memorial fence • Waiting for delivery of memorial fence <p>Wickepin Cemetery</p> <ul style="list-style-type: none"> • Maintained correspondence with the families • Liaison with Everlon re installation of Granite system. • Granite System installed • Ashes interred. Plaques replaced • Site meetings with regards landscaping and final steps for completion • Correspondence/meetings with regards vases and vase holders <p>Other</p> <ul style="list-style-type: none"> • Provided notes for Facebook page, mail out and Instagram • Follow up grant opportunities for Shire of Wickepin projects. • Assisted community members on grant opportunities and events.
Economic Development	<p>Facey Carriage Drive</p> <ul style="list-style-type: none"> • Correspondence with organising committee re 2016 drive

Tourism, Marketing and Promotion	<ul style="list-style-type: none"> Promotion through social media Advert for Facey Homestead for Dryandra Trail brochure
Special Needs Groups including Youth, Disabled and Older People.	Johnston Park <ul style="list-style-type: none"> Correspondence with equipment suppliers, builders Research with regards equipment/lighting
Sport and Recreation	Kidsport <ul style="list-style-type: none"> Meeting in Narrogin Processed vouchers Correspondence with Dept Sport and Recreation and Town of Narrogin
Governance Other	<ul style="list-style-type: none"> Staff support as needed
Heritage	Railway Restoration <ul style="list-style-type: none"> Site meetings with builder, painter, staff Meeting and correspondence with Heritage Consultant Oversaw exterior restoration completion Oversaw tank installation Planning and implantation of groundwork surrounding building Correspondence with Painter and electrician re interior Acquittal to Lotterywest

Projects Currently On CDO Desk for 2015

War Memorial	<ul style="list-style-type: none"> Barrier fence with WW1 images – under construction Shire funded
Railway Building Restoration	<ul style="list-style-type: none"> Nearing completion Lotterywest and Shire funded Exterior work completed. Interior painting/electricity early 2016
Facey Carriage Drive	<ul style="list-style-type: none"> Next carriage drive in October 2016 Shire support in-kind
Wickepin Art Prize	<ul style="list-style-type: none"> Third weekend in October 2016 Townscape initiative Shire support in-kind and sponsorship of prizes
Wickepin Cemetery	<ul style="list-style-type: none"> Nearing completion. Granite wall laid, ashes interred Royalties for Regions, Country Local Governments Fund Minor detail on wall to be completed. Landscaping planned December
Walk Trails Signage	<ul style="list-style-type: none"> To be completed by December. Signs at depot waiting installation. Funded by Lotterywest and Shire
Lotterywest grants	<ul style="list-style-type: none"> Grants to be submitted: Signage for Yealering and Harrismith Possible CANWA grant: Due March
Johnston Park Development and Play Equipment	<ul style="list-style-type: none"> Due for completion March 2016 Wheatbelt Development Commission funded – Creating Aged Friendly Communities Shire support in kind

Funding Applications Status Report

Project Name	Funding Organisation	Amount Requested exc Gst	Status
Heritage Walk Trail Signage	Lotterywest	\$19,071	Acquitted \$19,071 Council contribution cash \$7000
Restoration of Old Railway Station building	Lotterywest	\$56,350	Approved. \$30,000 from Lotterywest Council contribution \$20,000 Acquittal pending
Johnston Park Development	Wheatbelt Regional Grants SVG	\$51,260	Approved. \$51,260 Council contribution (Labour and Materials) \$7,458
Johnston Park: Intergenerational Play Equipment	FRRR	\$4,701	Pending Council Contribution(Labour and Materials) \$500

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications:**(1) To Develop and Maintain Quality Services and Infrastructure:**

A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

(2) To Ensure the Protection and Improvement of the Environment:

A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come.

(3) To Promote the Development of a Viable and Diversified Local Economy:

A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.

(4) To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:

A healthy, strong and connected community that is actively engaged and involved.

(5) To Provide Efficient, Effective and Accountable Governance:

Availability of council services, personal development opportunities and adequate resident and staff accommodation to attract and retain quality resources.

(6) To Promote the Shire as a Focal Point in the Development of the Greater Region:

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Recommendation:

That council notes the report from the Community Development Officer dated 7 December 2015

Voting Requirements:

Simple majority.

Resolution No 161215-08**Moved Cr Lansdell / Seconded Cr Hinkley**

That council notes the report from the Community Development Officer dated 7 December 2015

Carried 8/0

4.37pm – CDO Lee Parker departed the Chambers.

Governance, Audit and Community Services

10.2.05 – Australia Day Awards 2015

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2401
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	8 December 2015

Enclosure / Attachment: Nil

Background:

The Australia Day Committee met on the 16 December 2015 and has recommended the following be appointed for the following awards for 2015.

Nominations Received:

Citizen of the Year – Juli-Ann Auld

Young Citizen of the Year – No Nomination

Senior Citizen of the Year – Phil Watson and Kevin Coxon

Community Group of the Year – Wickepin Community Fund

Names have been quarantined until the breakfast where the awards will be presented.

Comment:

Names have been quarantined until the breakfast where the awards will be presented.

Statutory Environment: Local Government Act 1995.

Policy Implications: Nil.

Financial Implications:

Strategic Implications: Nil

Summary:

Council is being requested to award the following Australia Day 2015 Awards to:

Citizen of the Year – Juli-Ann Auld

Senior Citizen of the Year – Phil Watson and Kevin Coxon

Community Group of the Year – Wickepin Community Fund

Recommendation:

That Council award the Australia Day 2015 awards to:

Citizen of the Year – Juli-Ann Auld

Senior Citizen of the Year – Phil Watson and Kevin Coxon

Community Group of the Year – Wickepin Community Fund

Voting Requirements: Simple Majority

Resolution No 161215-09

Moved Cr Allan / Seconded Cr Astbury

That Council award the Australia Day 2015 awards to:

Citizen of the Year – Juli-Ann Auld

Senior Citizen of the Year – Phil Watson and Kevin Coxon

Community Group of the Year – Wickepin Community Fund

Carried 8/0

Names have been quarantined until the breakfast where the awards will be presented.

4.38pm – Cr Julie Russell departed the meeting due to declaring a proximity interest; owns adjoining land. Deputy President Wes Astbury assumed the Chair.

Governance, Audit and Community Services

10.2.06 – Use of Wickepin Recycling Shed Lot 208 Richter Street

Submission To: Ordinary Council
Location / Address: Lot 208 Richter Street Wickepin
Name of Applicant: Mark J Hook, Chief Executive Officer
File Reference: 602
Author: Mark J Hook, Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 23rd November 2015

Enclosure / Attachment:

Letter from Wickepin Community Centre Volunteer and Community Support Officer Mrs Libby Heffernan:



**Wickepin
Community Resource Centre**
Your local connection

24 Wogolin Road, Wickepin WA 6370
P: 08 9888 1500 F: 08 9888 1588
E: wickepintc@westnet.com.au

6 November 2015

Mr M Hook
CEO Shire of Wickepin
PO Box 17
Wickepin 6370

SHIRE OF WICKEPIN	
DATE RECEIVED:	9 NOV 2015
FILE NO:	602
TO:	CEO

The Recycling Shed

Dear Mark

The She Shed He Shed and Men's Shed groups would like to request the use of the Recycling Shed please.

As you would be aware the Mens Shed and She Shed He Shed groups are currently working from the old water board building on the other side of the railway line. This has traditionally been a display area for a very extensive collection of heritage farm equipment which takes up a considerable space.

It has come to our attention that the recycling shed is almost empty and not being used at the moment. The cement floor, space, split room and high roof make this a very attractive building for the 'Shedders' to use. Both groups do welding and will hopefully start on some wood work projects in the near future and the door down the centre of the recycling shed means no contamination can occur with the wood and the metal.

The current Mens Shed is on the Yarling Heritage Walk Trail and as such some of the members are intending to bring some of the machinery which has been mended for display closer to the edge of the yard for walkers to view more easily. In certain situations the shed can be opened to the public and it is some member's intension to catalogue and improve the display for that very purpose.

We are aware the recycling shed was built initially for the purpose of a light industrial business to hopefully inhabit. If this situation should arise we are aware that both Shed groups would be required to move out of the premises.

The members are happy to clean and maintain the Recycling shed should we be able to use it.

The She Shed with the assistance of the Men Shed members have completed a gateway to the Yarling Heritage Walk Trail which we hope may be able to be installed in the near future. This group is already planning other sculpture ideas to go on the Walk trail as points of interest.

I am happy to discuss this proposal with you further and look forward to hearing from you soon.

Yours sincerely



Libby Heffernan
Wickepin Volunteer and Community Support Officer

Background:

Council received the attached letter from the Wickepin Community Centre Wickepin Volunteer and Community Support Officer Mrs Libby Heffernan requesting the use of the Wickepin Recycling yard for the She Shed and Men's Shed groups.

Comment:

Currently Council is using the Wickepin recycling sheds for storage and the collection of recyclables from outlying properties along with storage of waste oils and filters etc.

Following are photos of the Current Men's Shed (Old Water Corporation Yard):



Following are photos of the Wickepin Recycling Yard:





If Council is considering leasing the Wickepin Recycling Yard to the Wickepin Community Resource Centre there should be a formal lease agreement with the Wickepin Community Resource Centre. The lease needs to outline each group's responsibilities and the way in which any lease may be terminated if Council requires the use of the Wickepin Recycling Yard at any given time into the future.

Under *Section 3.58 Local Government Act 1995* before Council can enter into any lease agreements for properties under its care, control and management, Council must give local public notice of the proposed disposition describing the property concerned, along with the details of the proposed disposition in local newspapers. Council must also invite submissions on the proposed disposition of the property no less than 2 weeks after the notice is first given. Council must then consider all submissions made to it before the date specified in the notice. If a decision is made by the council or a committee, the decision and the reasons for it are then to be recorded in the minutes of the meeting at which the decision was made.

Shire of Wickepin

Disposal of Land

In accordance with Section 3.58 of the Local Government Act 1995 the Shire of Wickepin proposes to dispose of the Wickepin Recycling Facility Lot 208 Richter Street held by certificate of title Volume 2214 Folio 167 by way of peppercorn lease to the Wickepin Community Resource Centre for use by the She Shed He Shed and the Wickepin Men's Group. Members of the public are able to make a submission in relation to the proposed disposition to the Chief Executive Officer, Shire of Wickepin, P.O Box 19, Wickepin W.A, 6370 no later than 4pm on Friday 29th January 2016.

The Wickepin Recycling yard is the only area within the Wickepin townsite that Council could offer for any new commercial business ventures such as engineering works, cabinet making and electrician, etc.

- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
- (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Financial Implications:

No expenditures cost to Council. If Council leases the property at a nil rental then there will also be no income from this site.

Policy Implications: Nil

Strategic Implications: Fits within theme 4 of Council's Strategic Community Plan

Theme 4 – To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities		
A healthy, strong and connected community that is actively engaged and involved		
Goal	Action	Measure
4.1 Support the development and maintenance of recreational facilities and organisations in the district.	<ul style="list-style-type: none"> • Provide regular maintenance and development of recreation facilities. • Provide and maintain walk trails for recreation and tourism purposes. 	<ul style="list-style-type: none"> • We have adopted a recreation maintenance and development plan to be published to the community to address this need.
4.2 Give support to the retention and expansion of educational facilities in the community.	<ul style="list-style-type: none"> • We progressively upgrade and provide community amenities and facilities that cater to the needs of all age groups. This includes recognising particular community group needs that may include adequate medical facilities for local health issues. 	<ul style="list-style-type: none"> • We have a clear, published community educational and facilities plan that addresses the community's needs.
4.3 Community engagement	<ul style="list-style-type: none"> • Council proactively engages with all elements of its community in order to make decisions that reflect positively 	<ul style="list-style-type: none"> • A clear, documented engagement process with set activities that are tracked and reported against on a

Theme 4 – To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities		
A healthy, strong and connected community that is actively engaged and involved		
Goal	Action	Measure
	on the future of the Shire.	quarterly basis.
4.4 Give support to Arts, Crafts and Cultural activities and Special Events	<ul style="list-style-type: none"> • Maintain the present level of support to Arts & Crafts and Cultural Groups. • Encourage the conduct of "Special Events" by community and other groups 	<ul style="list-style-type: none"> • We publish a monthly calendar of events and actively invest in the promotion of community activities. • The Shire will actively facilitate access to suitable tertiary education services to help meet our community's needs.

Summary:

Council is being requested to lease the Wickepin Recycling Centre to the Wickepin Community Resource Centre She Shed He Shed Group at no rental.

Recommendation:

1. That Council agrees to lease the Wickepin Recycling Shed area to the Wickepin Community Resource Centre at no rental, subject to all the provisions of the *Local Government Act 1995* being met.
2. That the Chief Executive prepares a lease agreement between the Shire of Wickepin and the Wickepin Community Resource Centre for the Wickepin Recycling Centre.
3. That a local public notice of the proposed disposition describing the property concerned, along with the details of the proposed disposition inviting submissions no less than 2 weeks after the notice is first given be placed in the Local newspaper being the Narrogin Observer and the Watershed News.

Voting Requirements: Simple majority

Resolution No 161215-10

Moved Cr Easton / Seconded Cr Martin

1. That Council agrees to lease the Wickepin Recycling Shed area to the Wickepin Community Resource Centre at no rental, subject to all the provisions of the *Local Government Act 1995* being met.
2. That the Chief Executive prepares a lease agreement between the Shire of Wickepin and the Wickepin Community Resource Centre for the Wickepin Recycling Centre.
3. That a local public notice of the proposed disposition describing the property concerned, along with the details of the proposed disposition inviting submissions no less than 2 weeks after the notice is first given be placed in the Local newspaper being the Narrogin Observer and the Watershed News.

Carried 7/0

4.44pm – Cr Julie Russell returned to the Chambers and resumed the Chair.

Governance and Community Services

10.2.07 – Long Term Financial Plan 2015/2025

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1207
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	13 may 2014

Enclosure / Attachment: Long Term Financial Plan 2015/2025

Background:

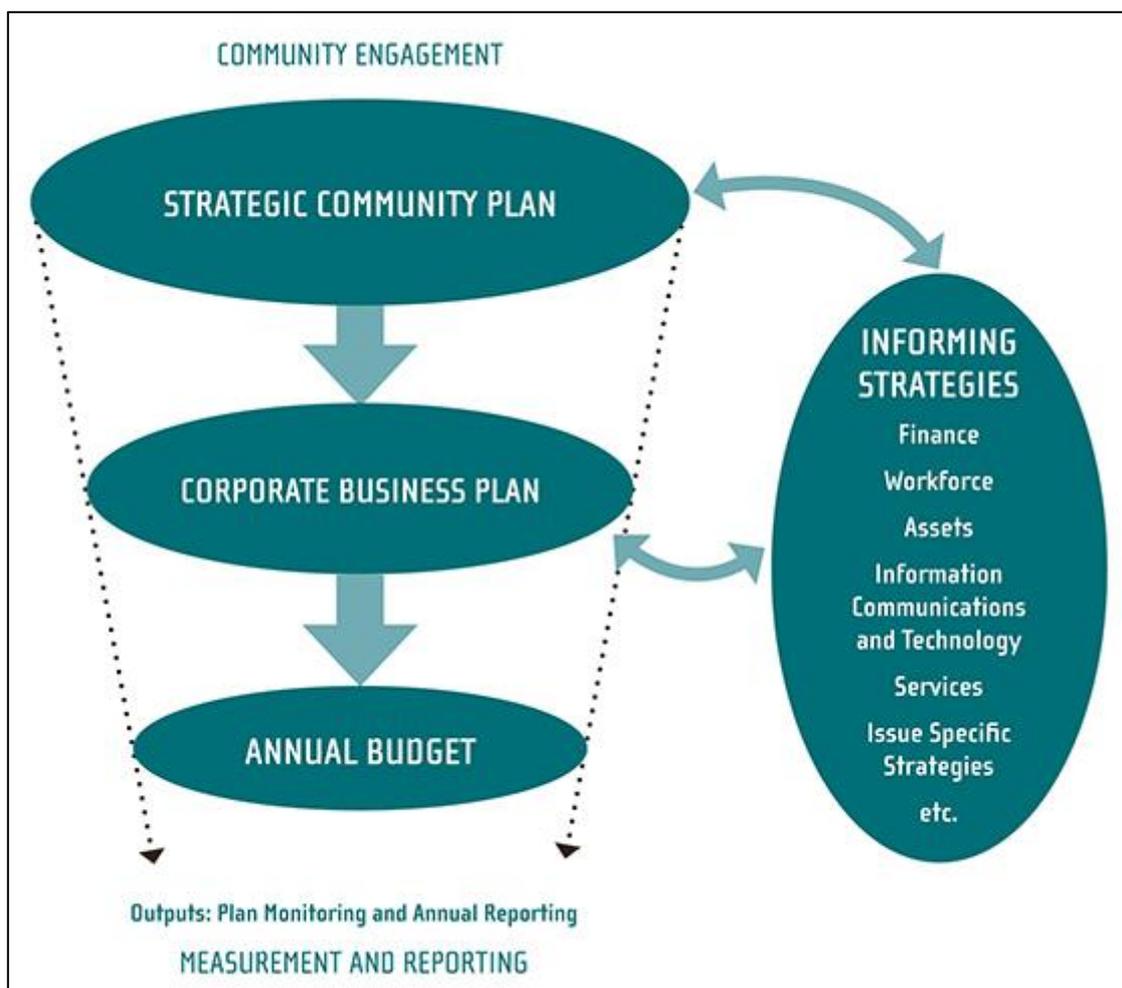
The Shire of Wickepin's Long Term Financial Plan ("LTFP") details what the shire proposes to do over the next ten (10) years, including the period 1 July 2015 to 30 June 2025, as a means of ensuring the shire's financial sustainability. The LTFP has been prepared in the format prescribed by the Department of Local Government and is aligned to other core planning documents by which the shire is accountable to the community including the Strategic Community Plan and the shire's Corporate Business Plan. Information contained in other strategic plans including the Forward Capital Works Plan and Workforce Plan have been utilised in the preparation of the LTFP. The LTFP is a dynamic tool which analyses financial trends over a ten year period on a range of assumptions and provides the shire with information to assess resourcing requirements to achieve its strategic objectives and to assist the shire to ensure its future financial sustainability. The LTFP covers the period 2014-15 to 2024-25. There is a high level of accuracy and detail in the first three (3) years of the LTFP but this is underpinned by a number of assumptions. The remaining seven (7) years of the LTFP are shown as an overview and based on key growth and event assumptions.

Comment:

The Long Term Financial Plan has been reviewed and the data used in the plan are from the 2014/2015 financial years. Council should adopt this Long Term Financial Plan and use the next two years to update the plan in line with reviewed Asset Management Plans, Strategic Community Plan, Workforce Plan and the reviewed Forward Capital Works Plan.

Long term financial planning is a key element of the Integrated Planning and Reporting Framework. It enables local governments to set priorities, based on their resourcing capabilities, for the delivery of short, medium and long term community priorities. The Long Term Financial Plan (LTFP) is a ten year rolling plan that informs the Corporate Business Plan to activate Strategic Community Plan priorities. From these planning processes, annual budgets that are aligned with strategic objectives can be developed. The LTFP indicates a local government's long term financial sustainability, allows early identification of financial issues and their longer term impacts, shows the linkages between specific plans and strategies, and enhances the transparency and accountability of the Council to the community.

The following figure illustrates how the LTFP informs the Integrated Planning and Reporting Framework:



This LTFP has been reviewed in consultation with Council's Asset Management Plans, Work Force Plan and the Shire of Wickepin's Corporate Business Plan for 2015 to 2020.

Statutory Environment:

5.56. Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

[Section 5.56 inserted by No. 49 of 2004 s. 42(6).]

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —

- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
- *Absolute majority required.
- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

[Regulation 19DA inserted in Gazette 26 Aug 2011 p. 3484-5.]

Policy Implications: Nil

Financial Implications:

Review of the LTFP will occur each year as budgets are prepared to account for performance information and changing circumstances

Strategic Implications: Nil

Summary:

Council is being requested to adopt the Long Term Financial Plan as presented for the period 2015 to 2025.

Recommendation:

That the Shire of Wickepin adopts the Long Term Financial Plan as presented for the period 2015 to 2025.

Voting Requirements: Absolute Majority

Resolution No 161215-11

Moved Cr Martin / Seconded Cr Allan

That the Long Term Financial Plan as presented for the period 2015 to 2025 lay on the table for the CEO to review.

Carried 8/0

The resolution differed from the officer's recommendation as Council felt there needed to be some minor amendments to the Long Term Financial Plan.

Governance, Audit and Community Services

10.2.08 – Exemption to Keep More Than 2 Dogs at 9 Moss Parade Wickepin

Submission To:	Ordinary Council
Location / Address:	9 Moss Parade Wickepin
Name of Applicant:	Rosemarie Mathews
File Reference:	A5271
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	20 November 2015

Enclosure / Attachment:

Background:

Council has received an application from Rosemarie Mathews requesting an exemption to keep three (3) dogs at 9 Moss Parade Wickepin.

In support of this application the following information has been provided by the applicant:

The three dogs currently residing on the property are Jemma (Chinese Maltese X), Sheba (Chinese Crested Maltese X) and Sally (Jack Russell).

- (1) The dogs have sufficient area.
- (2) Fencing at the rear of the property complies with Council's policy.
- (3) There are no openings under the house where dogs may gain access.
- (4) The dogs are to be contained to the rear of the property at all times.

Comment:

Two of the dogs are registered with the Shire of Wickepin and Sally the Jack Russell is licensed at the Shire of Pingelly. Processes are in place to transfer the current licence of Sally to the Shire of Wickepin

There have been no complaints from neighbours regarding the dogs and the dogs are in good condition and the fencing on the property is suitable to contain three dogs and complies with Council's Policy 4.2.1.1.

The additional dog has been requested by the applicant due to the recent passing of the applicant's father and the applicant has been left the dog.

Council has received an adjoining landowner's consultation form as per Council's policy 4.2.1 from the adjoining resident residing in number 5 - 7 Moss Parade Wickepin, who fully supports the application for three dogs at 9 Moss Parade, Wickepin.

The staff recommends supporting the request as all details comply with Council's dog policy:

4.2.1 APPLICATION TO KEEP ADDITIONAL DOGS ON PREMISES IN TOWN SITES AND RURAL RESIDENTIAL PROPERTIES

Following is a picture showing the property at 9 Moss Parade, Wickepin.



Statutory Environment:

Dog Act 1976 S26 (3) Limitation as to numbers

- (3) *Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —*
- a) may be made subject to conditions, including a condition that it applies only to the dogs specified therein;*
 - b) shall not operate to authorise the keeping of more than 6 dogs on those premises; and*
 - c) May be revoked or varied at any time.*

Shire of Wickepin Local Law 3.2 Limitation on the number of dogs

- (1) *This clause does not apply to premises which have been -*
 - (a) licensed under Part 4 as an approved kennel establishment; or*
 - (b) granted an exemption under section 26(3) of the Act.*
- (2) *The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act -*
 - (a) 2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite; or*
 - (b) 4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated outside a townsite.*

Policy Implications:

4.2 Animal Control

4.2.1 APPLICATION TO KEEP ADDITIONAL DOGS ON PREMISES IN TOWN SITES AND RURAL RESIDENTIAL PROPERTIES

OBJECTIVE: Control the number of dogs permitted to be kept on a property within the Shire of Wickepin under Section 26 (3) of the Dog Act 1976 (WA).

No more than 2 dogs may be kept on any town property within the Shire of Wickepin without prior Council approval.

Applications for permanent accommodation of additional dogs shall be made to Council and all immediate neighbours are to be notified of the application.

Applications for temporary accommodation of additional dogs shall be approved by the CEO.

Where Council is satisfied in relation to any particular premises that the provisions of the Dog Act 1976 (WA) regarding approved kennel establishments need not be applied in the circumstances, Council may approve the keeping of additional dogs on the premises.

Council approval:

- may be made subject to conditions;
- shall not authorise the keeping of more than 6 dogs on any premises; and
- may be revoked or varied at any time.

4.2.2 CRITERIA FOR RESIDENTS OBTAINING PERMISSION TO KEEP 3 OR MORE DOGS IN THE SHIRE OF WICKEPIN

An application on the prescribed form (attached) must be submitted to the Shire of Wickepin offices. Applications may be for temporary approval up to 3 months or for permanent approval.

All dogs must be registered with the Shire of Wickepin.

The dog owner must provide a reason for wanting to have more than 2 dogs on the town property.

The lot size where dogs reside should be minimum 750sqm, although Council may determine that a smaller area may be approved dependant on size, breed, age of dogs and the topography of the property.

The area where the dogs are confined must have sufficient area for the dogs to use, play and have adequate shelter.

The fencing must be of sufficient strength, configuration and height to confine the dogs and not allow dogs to dig under or climb/jump over.

Gates must meet the same criteria as the fencing when secured and should be lockable.

Houses built on stumps are to have sufficient materials attached under the house and secured into the ground so as to prevent dogs from getting through openings or digging under the house.

Applications are to be checked by the Ranger, or Customer Service Officer, and they are to advise the applicant of the application process.

Once the applicant has submitted the prescribed form, the Ranger is to visit the property to ensure it complies with the conditions set out in the application.

Council officers will arrange notification in writing to be served on each occupier of every residence and landowner within a radius of 70 metres of the nominated property of the applicant's intention to seek Council's approval to keep more than 2 dogs on the nominated property. Notification will include the total number and breed of dogs intended to be kept and invite submissions to be made to Council in respect to the application within 21 days of the date of notification.

After the expired period, the Ranger shall prepare a report on the application to including:

- a map showing the applicants property and immediate properties;
- a summary of the written views of neighbours;
- details of any previous complaints in respect to barking, dogs causing a nuisance, wandering and aggressive behaviour, relevant to the dogs in question;
- comments from the dog owner as to their responsibilities in looking after the dogs; and
- condition of the dogs.

As soon as practical the applicant and neighbours who responded shall be advised of Council's decision in the matter. The applicant will be advised that, if proven justified complaints are received, the approval can be cancelled by the CEO. If the application is rejected the applicant shall be given advice on their right of appeal to the decision.

RESOLUTION:	DATE OF REVIEW:
170615-12	17/06/2015

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to consider granting an exemption to allow the keeping of three dogs at 9 Moss Parade, Wickepin WA 6370.

Recommendation:

That Council approves an exemption to keep three dogs at 9 Moss Parade Wickepin WA 6370 subject to the following conditions:

1. it applies only to the following dogs
 - Jemma Chinese Maltese X Registration Number Wickepin 0014 Expires 31/10/2016
 - Sheba Chinese Crested Maltese X Registration Number Wickepin 0025 Expires 31/10/2016
 - Sally Jack Russell. Registration Number Pingelly 18084 Expires 31/10/2018
2. the dogs are not to cause a nuisance to occupiers of adjoining properties;

Voting Requirements: Simple majority

Resolution No 161215-12**Moved Cr Lansdell / Seconded Cr Easton**

That Council approves an exemption to keep three dogs at 9 Moss Parade Wickepin WA 6370 subject to the following conditions:

1. it applies only to the following dogs
 - Jemma Chinese Maltese X Registration Number Wickepin 0014 Expires 31/10/2016
 - Sheba Chinese Crested Maltese X Registration Number Wickepin 0025 Expires 31/10/2016
 - Sally Jack Russell. Registration Number Pingelly 18084 Expires 31/10/2018
2. the dogs are not to cause a nuisance to occupiers of adjoining properties;

Carried 8/0

Governance, Audit and Community Services

10.2.09 – Shire of Wickepin Corporate Business Plan 2015 – 2020

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook Chief Executive Officer
File Reference:	401
Author:	Mark J Hook Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	09 th November 2012

Enclosure / Attachment: Shire of Wickepin Corporate Business Plan 2015 – 2020.

Background:

The Local Government (Administration) Regulations 1996 (the Regulations) were amended in August of 2011 with the inclusion of regulations that ensure Council meets its statutory obligation under section 5.56 of the Local Government Act 1995 to 'plan for the future of the district'.

The Regulations require Council to prepare and adopt a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP) as identified in the Local Government (Administration) Regulations 1996:

Comment:

All councils are required to prepare a Corporate Business Plan under the Local Government Act 1995 provisions that introduced the Integrated Planning and Reporting Framework in 2012.

The diagram below summarises this framework which requires the adoption of six key documents:

1. A Strategic Community Plan
2. An Asset Management Plan(s)
3. A Workforce Plan
4. A Long Term Financial Plan
5. A four-year Corporate Business Plan
6. The Annual Budget



Statutory Environment:

Local Government Act 1995

5.56. Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
 - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.

- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

Policy Implications: No Policy

Financial Implications: NIL

Strategic Implications:

The adoption of the Shire of Wickepin Corporate Business Plan 2015 – 2020 will:

- Establish the community's vision for the Shire of Wickepin's future, including aspirations and service expectations over the next five years.
- Drive the development of the Shire of Wickepin's Area/Place/Regional Plans, resourcing and other informing strategies.

Summary:

Council is being requested to adopt the Shire of Wickepin Corporate Business Plan 2015 – 2020 as attached to the agenda.

Recommendation:

That the Shire of Wickepin Adopt the Shire of Wickepin Corporate Business Plan 2015 – 2020 as attached.

Voting Requirements: Absolute Majority.

Resolution No 161215-13**Moved Cr Martin / Seconded Cr Lang**

That the Shire of Wickepin Adopt the Shire of Wickepin Corporate Business Plan 2015 – 2020 as attached.

Carried 8/0

Governance, Audit and Community Services

10.2.10 – Town of Narrogin CATS Vehicle Donation

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	309/217
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	4 th December 2015

Enclosure / Attachment:

Minutes Cats Stakeholder Committee Meeting Thursday 29 October 2015

Background:

Council has received the following letter from the Town of Narrogin:

Dear Mark

COMMUNITY ASSISTED TRANSPORT SERVICE VEHICLE - 2016/17

I write to seek a financial contribution from the Shire of Wickepin for the purchase of a replacement Community Assisted Transport Service (CATS) vehicle for the 2016/2017 or future financial years.

As you are most likely aware, CATS has offered a valuable transport service to people without private transport and who require specialist medical treatment in Bunbury, Busselton, Mandurah and Perth. CATS has serviced residents of the Shire of Wickepin.

CATS relies wholly on volunteers as drivers and the vehicle is in use on an average of three days a week with sometimes two or three patients being transported to various hospitals and facilities. Patients transported by CATS, can access WA Country Health Service's Patient Assisted Travel Scheme (PATS) to contribute towards vehicle operating costs including fuel or privately pay \$75.00. Fifteen dollars of this payment can be claimed back from the volunteer drivers for lunch and refreshment expenses. Apart from PATS there is no government support on offer for this highly valued community service.

The service is managed by the Town of Narrogin and has operated successfully since late 2007.

Since its inception, the CATS vehicle has been changed over a number of times. The vehicle is usually traded when the odometer reaches around 50,000 kilometres. The last two vehicles have been purchased with proceeds from the contributions towards fuel paid by the users of the service. There are often occasions when there are two or three people using the service at once and this situation enables funds to be set aside to fund one change over in a financial year.

The Town of Narrogin is requesting a contribution of from each of the Shires who have residents who use the vehicle for the future change over cost of the current vehicle at 50,000 kilometres, estimated at approximately \$13,000.

I trust you will join with the Town of Narrogin in supporting this much needed and invaluable service to community members disadvantaged by the lack of public and appropriate public transport in the wheatbelt region. I would be happy to discuss this request with you, should you have any queries or require further information.

Yours sincerely



Aaron Cook
Chief Executive Officer

27 November 2015

Comment:

The Town of Narrogin has been able to supply the following statistics on the use of the scheme over the last ten years,

The numbers of Wickepin residents who have used the scheme over the last ten years are as follows:

2006	2
2007	0
2008	1
2009	0
2010	0
2011	0
2012	7
2013	8
2014	1
2015	0

Council has not financially contributed towards the CATS vehicle in the past and the original contributors towards the purchase of the vehicle and the management of the scheme were:

Narrogin Rev-heads	\$25,000
Shire of Cuballing	\$ 5,000
Karinya	\$ 5,000
Narrogin Senior Citizens Centre	\$ 5,000

The current funding arrangements in place for 2015/2016 are as follows:

Shire of Wagin
 Shire of Narrogin
 Town of Narrogin (surplus income from the service)

The Shire of Wagin contributes \$2,000 each year to the vehicle changeover, the other contributions are unknown.

The anticipated changeover costs for the Town of Narrogin CATS vehicle is anticipated to be around the \$13,000 and will be required during the 2016/2017 budget years.

It would appear that the scheme normally funds the changeover of the vehicle through normal operating profits. The CEO cannot see why this would be any different over the next few years.

As residents of the Shire of Wickepin are utilising the service, Council may wish to make an annual donation of \$500 towards the scheme to ensure the vehicles are traded on a regular basis and that the scheme continues to operate for the benefit of residents of the Shire of Wickepin.

Statutory Environment:**Financial Implications:**

Council has not previously contributed to the Community Assisted Transport Service Vehicle run by the Town of Narrogin.

Annual contribution of \$500 commencing in the 2016/2017 budget financial year.

Policy Implications: Nil

Strategic Implications: Does not fall within Council's current Strategic Plan.

Summary:

Council is being requested by the Town of Narrogin for a financial contribution toward the replacement Community Assisted Transport Service vehicle for the 2016/2017 financial year and ongoing forward years.

Recommendation:

That Council places an amount of \$500 in the 2016/2017 budget estimates for the provision of an annual contribution towards the Town of Narrogin Community Assisted Transport Service Vehicle.

Voting Requirements: Simple majority

Resolution No 161215-14

Moved Cr Lansdell / Seconded Cr Easton

That Council places an amount of \$500 in the 2016/2017 budget estimates for the provision of an annual contribution towards the Town of Narrogin Community Assisted Transport Service Vehicle.

Carried 8/0

11. President's Report

The Senior's Lunch was held on Friday 4th December with a good number turn up to enjoy the delicious lunch prepared by the wonderful people who volunteer their time through this busy time of the year to enable the Senior's to enjoy a Christmas Celebration together. Along with poetry and musical entertainment, we also enjoyed a photographic display of attendees at previous year's lunches, which brought many fond memories to all. Many Thanks to the Volunteers for their time and good cheer, and to the Shire for sponsoring this annual event.

The Closure of the Tincurrin School Celebrations on Friday 11th December marks a deep etch in our Shire's history. Together with Deputy Cr. Wes Astbury, we gave a short speech in response to receiving the gift of a Banner from the Tincurrin School Committee to the Wickepin Shire, which is to be placed in the Wickepin Community Centre to mark this historic event. The celebrations were wonderfully supported and I congratulate all of those who took part in the organisation.

Good Afternoon Everyone

It is always Sad to see doors closing for a final time.

None more so than These Doors of the Tincurrin Primary School, who have played a vital role over so many years of welcoming, nurturing and educating many of our Shire's finest citizens through their early years of formal education.

The grounds and gardens of the school have lent a welcoming site to the locals and passing traffic for as many years, and have provided a valuable place of pride to the small community which makes up a part of our Shire.

We wish to Congratulate the Tincurrin Community of Parents & Citizens, Students and Staff who have done a commendable job in celebrating the years of the Tincurrin Primary School.

We Thank You for the gift of this beautiful banner, which will be proudly displayed within the Wickepin Community Centre for all to see and reminisce with fond memories.

Thank You.

Thank you to fellow Councillors and Staff for a wonderful and productive year, in particular I thank Cr Steven Martin for his leadership and guidance as President over the past 10 years, and I thank CEO Mark Hook and MOW Peter Vlahov for keeping the wheels turning and ensuring our year has been successful.

I look forward to a productive year for 2016.

Merry Christmas and a safe and Happy New Year to all.

Resolution No 161215-15

Moved Cr Martin / Seconded Cr Easton

That Council endorses the President's Report dated 16 December 2015.

Carried 8/0

Council

12. Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	3 December 2015

Lomos South Road

At the September 2015 Technical Services Committee Meeting the CEO was requested in the status report to look at Lomos South Road being listed as a road of regional significance.

The following is in the roads **2030 Regional Strategies for Significant Local Roads Wheatbelt South Region**.

PINGELLY – KULIN ROUTE

Yealering – Kulin Road (4040010, 4120004) Local Distributor
Lomos South Road (4040169, 4290155) Local Distributor
Wickepin – Corrigin Road (4040171, 4290001) Regional Distributor
Corrigin, Kulin and Wickepin Shires
Last Reviewed: January 2013

FUNCTION

These roads form part of a route connecting the Kulin district to western areas of the region.

This route is an alternative journey to Perth, for both light and heavy vehicles, for Kulin and surrounding areas, particularly those in the areas along and around the Kulin and Lake Grace Local Government boundary. The route is used particularly by heavy traffic for farmers and transport operators to access the grain installation to the west of Yealering.

The route is part of the main transport route for local operators to access the hay pellet operation in Brookton. It is the connecting route between the towns of Kulin and Yealering.

The route is a mix of sealed and unsealed road.

Yealering – Kulin Road (4120004) is a RAV Network 5 road (conditional).

Yealering – Kulin Road (4040010) is a RAV Network 5 road.

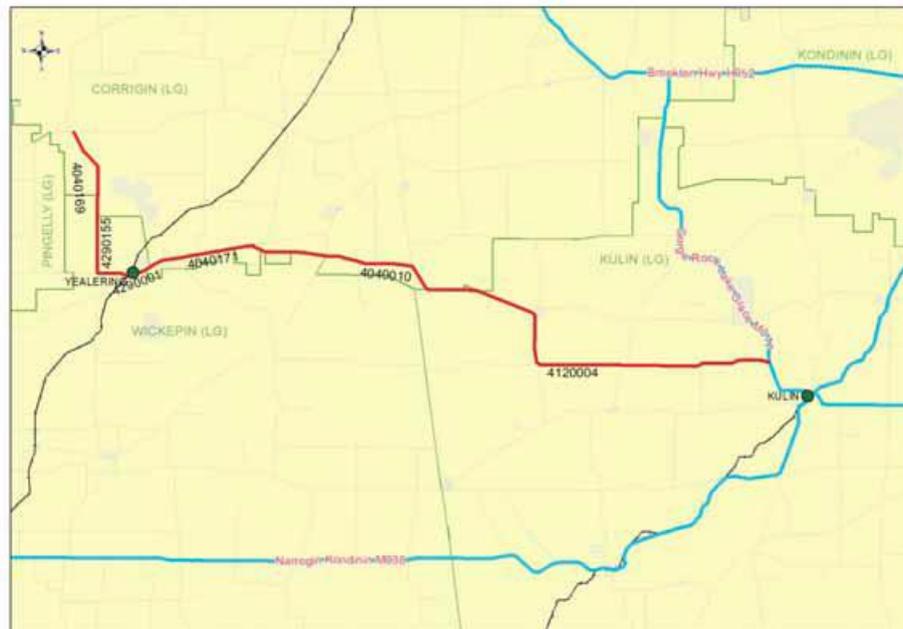
Lomos South Road (4290155) is a RAV Network 4 road (conditional).

DEVELOPMENT NEED

Road is now constructed to 7m Seal. The seal needs to be extended as funds become available. Existing sections of poor horizontal alignment require improvement and the road reconstructed for its entire length. These improvements will ensure the safety and efficiency of the route are brought up to the required standard.

DEVELOPMENT STRATEGY

Construct the road link to consistent bitumen and gravel standard for light/heavy traffic use.



Installation Telecommunications Equipment

WA Police have sought endorsement in the form of letter or email by the Shire of Wickepin for the installation of additional telecommunications equipment and a shelter within the existing compound of telecommunications site at Walters Hill, Western Australia. In brief, Western Australia Police have received funding via the Royalties for Regions initiative to include this site as part of an upgrade to the current Police digital trunked radio network. The upgrade will ensure that police communications will reach the more highly populated regional areas of Western Australia including Wickepin and surrounding districts. WA Police are the communications site owners

The site details are:

Site address:	WAPol communications Site - WALTERS HILL <i>Address: LR3002-435 Lot 8213 On Plan 233524 TRIGONOMETRICAL STATION AND POLICE AND AMBULANCE COMMUNICATIONS</i>		
Site Description:	WA Police communications tower site		
Site Logistics:	Latitude:	32°45'34.11"S	Longitude: 117°40'56.99"E
New installations proposed	<p><u>INSTALLATION ON EXISTING TOWER:</u></p> <p>ANTENNAE 2 x 0.6m VHLP2-7W 1 x Voice Tx/Rx BA80-67</p> <p><u>EQUIPMENT SHELTER REPLACEMENT - footings are part of hut structure</u> 1 X Equipment shelter 2.4m X 1.8m X 1.8m (refer hut elevation and specifications attached).</p> <p><u>SOLAR ARRAY REPLACEMENT - footings are part of hut structure</u></p>		

The WA Police are planning to start construction of the additional telecommunications equipment and shelter within the 1st quarter of 2016. The Chief Executive has endorsed the installation of the additional telecommunications equipment and shelter within the existing compound at Lot 8213 on Plan 233524 Ketts Road, Wickepin as provided in the drawings and specifications attached to an email received from the WA Police on the 17/11/2015 by email on the 30th September 2015.

According to the Telecommunications (Low Impact Facilities) Determination 1997 – as amended, this site is not listed as an area of environmental Significance and therefore Planning Approval is not required by Council. The Chief Executive Officer has also confirmed that the WA Police Regional Radio Network contract which commenced in Oct 2011 provides an exemption from the requirement to obtain building permits for the shelters as they have all been pre-purchased at this date. This exemption is found in Schedule 4 of the Building Regulations 2012, clause 2, item 11, which states in part:

Building work for which a building licence was not required under the former provisions if, before commencement day (April 2012) - the on-site building work had commenced; or a contract to carry out the building work was entered into. (This has been satisfied by the October 2011 contract date.)

This development is minor in nature and costs will be below \$50K. The Chief Executive Officer has forwarded endorsement of the works for the installation of the additional telecommunications equipment and shelter within the existing compound at Lot 8213 on Plan 233524 Ketts Road Wickepin as provided in the drawings and specifications.

Great Southern Waste Group

I attended a meeting with Councillor Lansdell on 3rd December 2015 at the Town of Narrogin to discuss various matters relating to the proposal to establish a Regional Waste site in the Shire of Cuballing.

The matters for discussion at this meeting included:

- Response of the landowners concerning the expired MOU.

The Dowdells have advised the group that they are unwilling to sign another MOU but the land is still for sale.

- A quote by Bowman and Associates to provide a “reasonable” tipping charge at the Narrogin Refuse Site.

The group accepted the quote in the amount of \$3,400.

- A quote by Animal Pest Management Services to produce a Feral Animal Control Plan.
The group accepted the quote in the amount of \$3,000.

- Information from EPA concerning the letter from DPaW and process relating to the Level of Assessment by EPA to the proposal.

The group passed a resolution that each council be sent an agenda item for their December 2015 Council meetings requesting each Council to make a decision on withdrawing the development application for the Nebrikinning site and looking for another site due to the high expense for the EPA Public Environmental Review that will be required for the Nebrikinning site.

Xmas Party

The staff and councillors Christmas party has been organised for Friday 18 December 2015 commencing at 3pm, at the Wickepin District Sports Club. Games begin at 3.30pm and we will be playing play a rock' n' bowl (lawn bowls) tournament. Complimentary bar & food will be served buffet style, which is being catered by one of the local sporting clubs. Partners are also invited to attend.

Seniors Lunch

The Chief Executive Officer attended the Senior Lunch at the Wickepin Community Centre. Congratulations to the organisers as it was a lovely lunch and great to meet the ratepayers and have an informal chat over lunch. The poets were excellent and the music after was very enjoyable

Christmas Break

The shire office will be closed over Christmas from the 24th December 2015 to the 1st January 2016, reopening for business on Monday 4th January 2016. I will be away until the 8th January 2016, Mrs Natalie Manton, Finance Manager has been appointed as Acting Chief Executive Officer in my absence during this period of time. I am available on my mobile phone if required. Merry Christmas and a Happy New Year to all the councillors and staff and on behalf of my family thank you all for a great twelve months, so all have an exciting and prosperous 2016.

Meetings Attended

November	
19 th	Meeting with Main Roads to review scope of Works for realignment and estimating Bulmans hill and Avery corner on the Pingelly Wickepin Road
December	
2 nd	Tincurrin School Closure committee Meeting
3 rd	Great Southern Waste Group meeting at Town of Narrogin with Cr Lansdell
4 th	Senior Citizens Luncheon
7 th	WDC Aged Transport Pilot Project Meeting at Shire of Kulin
9 th	Meeting with VERSO at Town of Narrogin regarding Wheatbelt South Aged Housing Development of a Housing Needs Analysis and 10 Year Staged Housing Development Plan.
11 th	Attended Tincurrin Primary School Student Presentation & Closure Celebration held at Tincurrin School and Tincurrin Golf Club.

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	November 2015	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans		Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Tincurrin Primary School Facey Group 2016 events – Trials Presentation, Women in Agriculture, Spring Field Day	7 December 2015 10 December 2015	Tincurrin PS Facey Group
A13	Hire of Community Halls / Community Centre	CEO	Facey Group 2016 events – Trials Presentation, Women in Agriculture, Spring Field Day	10 December	Facey Group

Recommendations:

That Council endorses the Chief Executive Officer's Report dated 3 November 2015.

Voting Requirements:

Simple majority

Resolution No 161215-16

Moved Cr Martin / Seconded Cr Lang

That Council endorses the Chief Executive Officer's Report dated 3 November 2015.

Carried 8/0

13. Notice of Motions for the Following Meeting**14. Reports & Information****14.1 Cr Easton**

Cr Easton gave a brief update on the meeting he attended at Toolibin Lake, regarding Toolibin Lake.

15. Urgent Business**16. Closure**

There being no further business the Presiding Officer declared the meeting closed at 5.42 pm.