

Minutes

ORDINARY MEETING OF COUNCIL
18 FEBRUARY 2015
COUNCIL CHAMBERS
WICKEPIN



Table of Contents

1.	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	3
2.	PUBLIC QUESTION TIME	3
3.	APPLICATIONS FOR LEAVE OF ABSENCE/APOLOGIES	3
4.	PETITIONS, MEMORIALS AND DEPUTATIONS	3
5.	DECLARATIONS OF COUNCILLOR'S AND OFFICER'S INTEREST	3
6.	CONFIRMATION OF MINUTES – ORDINARY MEETING OF COUNCIL – 17 DECEMBER 2014	4
7.	RECEIVAL OF MINUTES	4
8.	STATUS REPORT	5
9.	NOTICE OF MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	7
10.	RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS	7

TECHNICAL SERVICES

10.1.01 –	MANAGER WORKS AND SERVICES REPORT	11
10.1.02 –	SPEED RESTRICTIONS – WICKEPIN STREET, WICKEPIN	14
10.1.03 –	SUBDIVISION LOT NO 1, 8456 GRAY ROAD, HARRISMITH	17
10.1.04 –	JEAN SLOAN SEED COLLECTING TO FEBRUARY 2016	20

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.01 –	FINANCIAL REPORT	22
10.2.02 –	LIST OF ACCOUNTS	25
10.2.03 –	COMMUNITY DEVELOPMENT OFFICER'S REPORT	31
10.2.04 –	APPOINTMENT OF AUTHORISED OFFICERS	35
10.2.05 –	2013/2014 ANNUAL REPORT	40
10.2.06 –	YARLING BROOK ESTATE LAND	43

TOWNSCAPE AND CULTURAL PLANNING

10.3.01 –	TOWNSCAPE & CULTURAL PLANNING COMMITTEE MEETING RECOMMENDATIONS	47
11.	PRESIDENT'S REPORT	49
12.	– CHIEF EXECUTIVE OFFICER'S REPORT	49
13.	NOTICE OF MOTIONS FOR THE FOLLOWING MEETING	55
14.	REPORTS & INFORMATION	55
15.	URGENT BUSINESS	55
16.	CLOSURE	55

**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 18 February 2015**

The President declared the meeting open at 1.34pm pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr FA Allan
	Cr AG Lansdell
	Cr MG Lang
	Cr WA Astbury
	Cr RE Easton
	Cr GCL Hinkley
Chief Executive Officer	Mr MJ Hook
Executive Support Officer	Ms LJ Marchei (Minute Taker)
Manager Works & Services	Mr P Vlahov (1.58pm – 2.16pm)
Community Development Officer	Ms L Parker (2.32pm – 2.47pm)
Member of the Public	Mr Ted Astbury (1.34pm – 1.50pm)

Leave of Absence (Previously Approved)

Apologies

2. Public Question Time

President Steve Martin welcomed Mr Ted Astbury to public question time Mr Ted Astbury raised his concerns regarding the poor mobile phone coverage in the south east area of the Shire of Wickepin.

The president agreed with Mr Ted Astbury and raised concerns regarding the poor mobile phone coverage within the whole shire including the Wickepin town site.

1.50pm – Mr Ted Astbury departed the meeting.

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
10.2.06	Yarling Brook Estate Land	Cr JA Russell	Proximity	Owns adjoining land.

6. Confirmation of Minutes – Ordinary Meeting of Council – 17 December 2014**Resolution No 180215-01****Moved Cr Russell / Seconded Cr Astbury**

That the minutes of the Ordinary Council meeting held on Wednesday 17 December 2014 be confirmed as a true and correct record.

Carried 8/0**7. Receival of Minutes**

8. Status Report

Item	Subject/Action	Officer/ File	Progress	Status	Comment
451-190214-17	Tincurrin Hall upgrade	CEO	That the Shire of Wickepin's Community Development Officer commence full community discussions on the future of all the community halls within the Shire of Wickepin, with all ratepayer and residents in the Shire of Wickepin, and prepare a report on the results of the Community Consultation. That the Community Consultation Report be tabled for discussion at the 21 May 2014 Ordinary Council Meeting.	○	Work still being done by Natalie Manton.
527-171214-03	Acceptance EQuote Preferred Supplier - Supply and Application of Bituminous Products (Including Aggregate)	CEO	That council accepts the EQuote supplied by Bitutek Pty Ltd (as stated in December 2014 minutes).	✓	Letter sent advising of decision 20/12/2014.
528-171214-04	Quotes - Councils Gardeners truck	CEO	That Council accept the quote from WA Hino for the Hino 300 series 717 tipping truck with factory fitted tipping tray and trading the Hino Dutro tipping truck WK698 at a changeover price of \$47,000 GST Exclusive	✓	Letter sent 20/12/2014.
529-171214-05	Equote replacement Komatsu WA250-5H Loader WK 822	CEO	That Council accept the Equote for the purchase of a KOMATSU WA 250PZ-6 loader from Komatsu Australia with a Kerfab Rake Grapple at a change over price of \$187,500.	✓	Placed order on 20/12/2014.
530-171214-06	Wickepin Depot Fuel Bowser and Tanks	CEO	1. That the Shire of Wickepin accepts the written quotation from Great Southern Fuels as follows <i>We hereby offer to remove and level the old fuel facility site at your Wickepin shire depot as asked by Peter Vlahov. In exchange for these works we request the ownership of the 2 fuel bowsers and on ground tank. The 2 x underground tanks will be removed and disposed of by us. We will also dig out the top soil and replace with clean gravel. Assistance with gravel and a disposal site for the old soil would be appreciated.</i> 2. That In exchange for these works Great Southern Fuels be given the ownership of the 2 fuel bowsers and on ground tank with the 2 x underground tanks being removed and disposed of by Great Southern Fuels Narrogin. 3. That Great Southern Fuels dig out the top soil and replace it with clean gravel supplied by the Shire of Wickepin.	✓	Emailed 20/12/2014. Tanks removed, site reinstated.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
531-171214-07	Boundary Fire Signs	CEO	<ol style="list-style-type: none"> 1. That Council authorises the purchase and design of five Lighting of Fires Prohibited signs as per the design (in December 2014 minutes) at a cost of \$2,740: 2. That Council place the Lighting of Fires Prohibited signs at the following sites: <ol style="list-style-type: none"> 1. Williams Kondinin Road at the Fence Road Boundary 2. Williams Kondinin Road at the Shire of Narrogin Boundary 3. Pingelly Wickepin Road on the Pingelly Shire Boundary 4. Wickepin Harrismith Road at the Kulin Shire Boundary 5. Wickepin Corrigin Road Yealering Townsite Boundary 	✓	<p>Signs ordered 20/12/2014.</p> <p>Signs arrived and waiting to be put up 09/02/2014.</p>
532-171214-08	Wickepin Triathlon 2015	CEO	<ol style="list-style-type: none"> 1. That Council set the fees for the use of the showers at the Wickepin Community Centre at \$45.00 for the Wickepin Triathlon Committee. 2. That Council waives the entry fees to the Wickepin Swimming Pool for the competitors of the Wickepin Triathlon being held in February 2015 3. That Council purchase four (4) Event Ahead Signs at a cost of \$208.00 from the annual sign budget. 	✓	<p>Emailed letter to Libby Heffernan 20/12/2014.</p> <p>Signs have been ordered.</p> <p>Swimming Pool Manager has been advised.</p>
533-171214-09	Shire of Cuballing Planning Application Landfill facility	CEO	That as the Shire of Wickepin is a member of the Wagin Waste Group that submitted the Planning Application to the Shire of Cuballing for the proposed Landfill Facility on Portion Lot 23 (3118) Wandering Narrogin, Council does not wish to make any comments on the Planning application for the Proposed Landfill facility on Portion Lot 23 (3118) Wandering Narrogin Road in the Shire of Cuballing.	✓	Email and letter sent to the Shire of Cuballing 20/12/2014.
534-171214-14	Australia Day Awards 2014	CEO	That Council award the Australia day 2014 awards to: <i>Citizen of the Year – Stephen Hill</i> <i>Young Citizen of the Year – Alexander Heffernan</i> <i>Senior Citizen of the Year – Mulvie Corke</i> <i>Community Group of the Year – No nomination</i>	✓	Letters sent to nominees 17/12/2014.
535-171214-15	2013/2014 Annual Audit Report	CEO	That Council adopts the Annual Audit and Management Reports provided by Byfields Accountants and Financial Advisors for the year ended 30 June 2014.	✓	Emailed to DLGC 20/12/2014.
536-171214-16	Rental of Yarling Brook Estate Land – Community Purposes	CEO	That council awards the rental of the Yarling Brook Estate vacant land for the purposes of cropping and grazing to the Wickepin District Sports Club on a joint venture basis with the Wickepin Football Club for a term of three years from 1 April 2015 expiring 31 March 2018 at a rental of \$4,400 (GST inclusive) per annum, further that the following conditions/limitations	○	<p>Letter sent 20/12/2014.</p> <p>Agreement sent to be signed 23/12/2014.</p>

Item	Subject/Action	Officer/ File	Progress	Status	Comment
			<p>be noted;</p> <ol style="list-style-type: none"> 1. Council reserves the right to utilise the land for rural/residential development should the need/demand arise; 2. The WDSC and WFC shall maintain boundary fences in a secure manner; 3. The WDSC and WFC shall have regard for prevailing wind direction when undertaking spraying of crops with respect to adjacent residential areas; 4. The WDSC and WFC shall maintain a fire break around land in accordance with the Fire Break Order of the Shire of Wickepin; 		
537-171214-19	Urgent Business – Wheatbelt Railway Retention Alliance Save Grain on Rail Actions	CEO	That the Shire of Wickepin Advise the Wheatbelt Railway Retention Alliance that it fully supports the Wheatbelt Railway Retention Alliance endeavours in having grain back on the tier 3 rail network. Also the Shire of Wickepin hopes the strong advocacy of the WRRRA on this issue prompts a positive outcome from the State Government to the Economics and Industry Standing Committee Report tabled on the 16th October, 2014. The shire of Wickepin will encourage its communities to be involved in any action organised by the Wheatbelt Railway Retention Alliance and look forward to being informed of the Wheatbelt Railway Retention Alliance future plans regarding the grain freight task back on tier 3 rail lines.	✓	Emailed 20/12/2014.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

Receival of Minutes

7.1 Australia Day Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	211
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	17 December 2014

Enclosure / Attachment:

Minutes of the Australia Day Committee Meeting held on Wednesday 17 December 2014.

Background:

The Australia Day Committee Meeting was held on Wednesday 17 December 2014.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Australia Day Committee Meeting held on Wednesday 17 December 2014 be received.

Voting Requirements: Simple majority.

Resolution No 180215-02

Moved Cr Lang / Seconded Cr Allan

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 8/0

Receival of Minutes

7.2 Lifestyle Retirement Committee

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	203
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	11 February 2015

Enclosure / Attachment:

Minutes of the Lifestyle Retirement Committee Meeting held on Wednesday 11 February 2015.

Background:

The Lifestyle Retirement Committee Meeting was held on Wednesday 11 February 2015.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Lifestyle Retirement Committee Meeting held on Wednesday 11 February 2015 be received.

Voting Requirements: Simple majority.

Resolution No 180215-02

Moved Cr Lang / Seconded Cr Allan

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 8/0

Receival of Minutes

7.3 Townscape & Cultural Planning Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	206
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	11 February 2015

Enclosure / Attachment:

Minutes of the Townscape & Cultural Planning Committee Meeting held on Wednesday 11 February 2015.

Background:

The Townscape & Cultural Planning Committee Meeting was held on Wednesday 11 February 2015.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Townscape & Cultural Planning Committee Meeting held on Wednesday 11 February 2015 be received.

Voting Requirements: Simple majority.

Resolution No 180215-02

Moved Cr Lang / Seconded Cr Allan

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 8/0

1.58pm – MWS Peter Vlahov entered the chambers.

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	2610
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	9 February 2015

Enclosure / Attachment: Ongoing Maintenance List

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment:

Programmed Construction Works

- Works have commenced on the Regional Road projects. Reconstruction and primer seal of the floodway located 3.5km along the Wickepin-Corrigin Road has commenced and is approximately 50% completed.
- Aggregate and Bitumen has been ordered for the second seal coat on the Wickepin-Pingelly Road and the Wickepin-Corrigin Road projects. These works should be completed by 24 February 2015.
- Reseal Johnston Street. Due to the lower than predicted price of bitumen products we are able to reseal various other sections of town streets.
- Reconstruction of the large culvert located on Malyalling Road has also commenced.
- Reconstruction of the Community Centre Car Park will recommence in mid-February.

Plant Replacement

- Front End Loader replacement. Council's new Komatsu loader is likely to be delivered around the 20 February 2015.
- The replacement of the Parks and Gardens truck has been ordered and should be delivered in early March.

Maintenance Works

- Failure repairs to the value of \$37,000.00 (from the road maintenance budget) have been completed on various sections of the Wickepin-Harrismith Road. These failures appear to have developed as a direct result of larger trucks using the road.
- Costings have been requested for failure repairs on Lomos Road.
- General ongoing maintenance

Please see ongoing list attached.

Occupational Health and Safety

- One incident was reported when a grader tire was lifted, resulting in a strained chest muscle.
- An incident was reported when a large concrete headwall broke while being lifted resulting in some damage to the Backhoe grill and radiator.

Workshop

- General servicing.
- Assist with other building and maintenance issues.
- Repairs to Backhoe.
- Warranty repairs to Hino tip truck.

Parks and Gardens

- Mowing and slashing various, including some road verges.
- Repairs are being undertaken at the old railway dam to enable water to be transferred to the football dam.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works and Services dated 9 February 2015.

Voting Requirements: Simple majority

Resolution No 180215-03

Moved Cr Lansdell / Seconded Cr Russell

That council notes the report from the Manager of Works and Services dated 9 February 2015.

Carried 8/0

MWS Action Request Register 2015

	Date	Area	Action	Requested by	Complete Y/N	Date Complete	Notes
2014	27/05/2014	All	Order bush fire signs for shire boundary entries.	Council	○		Ready to be installed.
	19/09/2014	Wickepin	Town Hall – Smashed window health centre side.	Janet Thorley	○		Underway.
	30/09/2014	Wickepin	Wogolin Reserve History Board Signs – Parking and Heritage signs.	Council	○		In progress.
	09/10/2014	Wickepin	Unit 4 – Old furniture in spare room to be taken away.	Mark Hook	○		
	15/10/2014	Wickepin	Private Works: 54 Campbell Street.	Tony Smith	○		
	15/10/2014	Wickepin	Cottage Homes – weeds and fix lattice.	Amy Read	○		
	04/11/2014	Wickepin	Remove prickles on oval banks.	Ty Miller	✓	20/12/2014	Dealt with
	11/11/2014	Various	Removal of advertising signs nailed to trees.		✓	11/12/2014	
	17/11/2014	Various	Standpipes still on manual – change to cards.	Mark Hook	✓	09/02/2015	
	05/12/2014	Wickepin	Bollard lights at Yarling Court need fixing.	CEO	✓	12/12/2014	
	05/12/2014	Wickepin	Unit 1 Yarling Court – Shed keys not opening, check other keys or replace.	CEO	✓	12/12/2014	
	05/12/2014	Yealering	Caravan Park – washers in taps need replacing.	Peter Stribling	✓	11/12/2014	
	08/12/2014	Wickepin	Caravan Park – replace door latch on Donga 3 and kitchen.	Kirsten Rigby	✓	12/12/2014	
	08/12/2014	Wickepin	Community Centre – fix bar roller doors and remove birds' nests.	Ty Miller	✓		
	09/12/2014	Wickepin	Attention needed on 86 Gate Road.	Frank Bird	✓	24/12/2014	
	11/12/2014	Wickepin	Street sign for Collins Street – Wogolin Intersection.	Lauren Osborne	○		Signs need installing
	15/12/2014	Harrismith	Caravan Park – Shower leaking.	Tanya Sands	✓	15/12/2014	
	15/12/2014	Wickepin	Unit 1 Yarling Court – Tidy front and back yard.	ESO	✓	17/12/2014	
	16/12/2014	Wickepin	Smoke alarm in Playgroup is chirping.	Sally Connah	✓	23/12/2014	
	17/12/2014	Wickepin	Hot water systems cover needs to be put back on.	Allan Lansdell	○		
	17/12/2014	Wickepin	White gum tree down on Wickepin Street.	Rate payer	✓	23/12/2014	
	19/12/2014	Harrismith	Caravan Park – ablution block toilets not draining.	Tanya Sands	✓	19/12/2014	
	22/12/2014	Yealering	Tree branch down between Yealering Tennis Club and old toilets.	Wayne Rushton	✓	23/12/2014	
23/12/2014	Wickepin	Public toilets need cleaning.	Cheryl Lang	✓	24/12/2014		
January	14/01/2015	Harrismith	Tree down over road near cricket oval.	Leah Pearson	✓	15/01/2015	
	14/01/2015	Harrismith	Tree down blocking Baker Road.	Cheryl Groom	✓	15/01/2015	
	20/01/2015	Wickepin	Finish end path ramp at Admin office.	Judy Bransby	✓	21/01/2015	
	23/01/2015	Wickepin	Caravan Park – men's urinal been turned off 3 weeks ago, cannot flush.		✓	06/02/2015	
	27/01/2015	Wickepin	Knocked over branches 14 Johnston Street.	Rob Loveridge	○		
	30/01/2015	Wickepin	Unit 1 Yarling Court – Washing machine top washers need replacing	Jody Dunn	○		
	30/01/2015	Wickepin	Unit 1 Yarling Court – TV Arial not working.	Jody Dunn	○		
	04/02/2015	Yealering	Lomus Road bitumen is lifting and dangerous.	Lynda Coxon	○		
06/02/2015	Harrismith	Place Children crossing signs on Wickepin Harrismith Road loc 7390.	Carmen Bayley	○			

Infrastructure and Engineering Services

10.1.02 – Speed Restrictions – Wickepin Street, Wickepin

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Mark J Hook, Chief Executive Officer
File Reference: 2607/2802
Author: Mark J Hook, Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 29 January 2015

Enclosure / Attachment: Council has received the following letter from Ms Caroline Coote:

SHIRE OF WICKEPIN	
DATE RECEIVED:	27 NOV 2014
FILE NO:	2607/2802
TO:	CEO

24-11-2014
 ph. 04 28 20 8284
 email - realart3.org@hotmail.com

To Whom It May Concern!

Due to the repeated high speed, dangerous driving into and exiting the gravel laneway by my duplex cottage 10A Wickepin Street, Wickepin, I hereby do

Urgently!!!

Request (a) speed bumps and 5 km/hour limit to be immediately placed as warning before some child is killed.

This also may help to reduce red dust clouds of very unhealthy proportion coming into my washing and breathing space!

Sincerely,
 Caroline Jeanne Coote.

Background:

Ms Caroline Coote of 10A Wickepin Street has lodged a complaint regarding the speeding traffic down the thoroughfare alongside 10A Wickepin Street Wickepin.

Comment:

Council staff will install a speed hump at the thoroughfare alongside 10A Wickepin Street Wickepin. This should be in place prior to the February 2015 Council Meeting.

The location off the thoroughfare is shown in the following map:



Main Roads WA is the Authority for the reduction of speed limits in Western Australia, but they require Council to request the speed reduction rather than a member of the general public.

Main Roads has been contacted by Caroline Coote of 10A Wickepin Street, Wickepin for a speed reduction on the thoroughfare alongside 10A Wickepin Street, Wickepin.

Main Roads have requested Councils opinion on the reduction of the speed limit on the thoroughfare to 5Kmh as requested by Caroline Coote

In the opinion of the Chief Executive Officer, the placement of speed humps at the thoroughfare alongside 10A Wickepin Street Wickepin should be sufficient to reduce the speed of the traffic using the thoroughfare.

The issue of the dust is an issue but there are a number of laneways and thoroughfares in many towns that are not bituminised and this thoroughfare would not warrant bituminising with the current traffic volume.

Statutory Environment:

*Western Australia Road Traffic Code 2000 Regulation 297(2) Instrument of Authorisation
Local Government Act 1995*

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Nil

Summary:

Council is being requested by Main Roads WA Narrogin if they agree to alter current 50Kmh speed limit on the thoroughfare alongside 10A Wickepin Street Wickepin being to 5Kmh.

Recommendation:

That Council advise Main Roads WA Narrogin that Council does not agree to altering the current 50Kmh speed limit on the thoroughfare alongside 10A Wickepin Street Wickepin to 5Kmh.

Voting Requirements: Simple majority

Resolution No 180215-4**Moved Cr Lang / Seconded Cr Astbury**

That Council advise Main Roads WA Narrogin that Council does not agree to altering the current 50Kmh speed limit on the thoroughfare alongside 10A Wickepin Street Wickepin to 5Kmh.

Carried 8/0

Infrastructure and Engineering Services

10.1.03 – Subdivision Lot No 1, 8456 Gray Road, Harrismith

Submission To:	Ordinary Council
Location / Address:	Lot No 1, 8456 Gray Road Harrismith
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1702
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	12 February

Enclosure / Attachment:

WAPC Letter and attachments Reference Number 151376, Model Subdivision Conditions Schedule October 2012.

Background:

Council has received the attached letter from the Western Australian Planning Commission reference number 151376 requesting comment on the subdivision Lot No 1, 8456 Gray Road Harrismith

Comment:

The Subdivision will create two new lots being Lot 100 and Lot 101 Gray Road Harrismith and appears to be to separate the two building and sheds on the previous location Lot No 1, 8456 Gray Road Harrismith. Current use of the land is zoned General Agriculture and the proposed use of the land is General Agriculture. There appears to be no issue in relation to the subdivision of this area of land and the author of this report supports the proposed subdivision of Lot No 1, 8456 Gray Road Harrismith.

Attached under separate cover is the WAPC Model Subdivision Conditions Schedule October 2012 that Council may impose on subdivisions.

As the land is general agriculture the conditions council should consider imposing are as follows:

B1	All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme and Building Regulations of Australia. (Local Government)	Ba1	Boundary and effluent disposal clearance.	On local government advice, where changes have the potential to impact on setbacks of existing dwellings, and there may be existing effluent disposal systems on site.	<i>SPP 3.1 Residential Design Codes</i>
E2	Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the specification of Western Power [DELETE / INSERT LICENSED SERVICE PROVIDER AS APPLICABLE] for the provision of an electricity supply service to the lot(s) shown on the approved plan of subdivision. (Western Power) [DELETE / INSERT LICENSED SERVICE PROVIDER AS APPLICABLE]		Electricity provision for freehold lots.	Where underground electricity may not be appropriate.	<i>DC 1.1 Subdivision of Land – General Principles</i> <i>Liveable Neighbourhoods Element 6</i>
W1	Arrangements being made with the Water Corporation [DELETE / INSERT SERVICE PROVIDER AS APPLICABLE] so that provision of a suitable water supply service will be available to the lots shown on the approved plan of subdivision. (Water Corporation) [DELETE / INSERT LICENSED SERVICE PROVIDER AS APPLICABLE]	If exemption use W4	Water Supply.	Considered an essential service. Majority of freehold, survey-strata and vacant lot strata approvals require the imposition of this condition. Guidance for water servicing in Rural, Rural Residential and Rural Living zone types is provided in <i>SPP 2.5 and DC 3.4</i> . Water service suppliers in WA are required to be licensed by the Economic Regulation Authority (<i>Water Services Licensing Act 1995</i>). Generally inappropriate for boundary realignments and rural subdivision.	<i>SPP 2.5 Agricultural and Rural Land Use Planning Policy</i> <i>DC 1.1 Subdivision of Land – General Principles</i> <i>DC 3.4 Subdivision of Rural Land</i> <i>Liveable Neighbourhoods Element 6</i>

Statutory Environment:	Nil
Policy Implications:	Not applicable.
Financial Implications:	No Costs to Council
Strategic Implications:	Not Applicable

Summary:

Council is being requested to advise the WAPC if they would like any conditions imposed on the Subdivision or make any comments on the proposed subdivision on Lot No 1, 8456 Gray Road Harrismith. Council only needs to impose the conditions that each lot has its own power and water supplies.

Recommendation:

That Council advise the WAPC that it is in favour with the proposed subdivision on Lot No 1, 8456 Gray Road Harrismith and that the following conditions be imposed:

B1	All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme and Building Regulations of Australia. (Local Government)	Ba1	Boundary and effluent disposal clearance.	On local government advice, where changes have the potential to impact on setbacks of existing dwellings, and there may be existing effluent disposal systems on site.	<i>SPP 3.1 Residential Design Codes</i>
E2	Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the specification of Western Power [DELETE / INSERT LICENSED SERVICE PROVIDER AS APPLICABLE] for the provision of an electricity supply service to the lot(s) shown on the approved plan of subdivision. (Western Power) [DELETE / INSERT LICENSED SERVICE PROVIDER AS APPLICABLE]		Electricity provision for freehold lots.	Where underground electricity may not be appropriate.	<i>DC 1.1 Subdivision of Land – General Principles</i> <i>Liveable Neighbourhoods Element 6</i>
W1	Arrangements being made with the Water Corporation [DELETE / INSERT SERVICE PROVIDER AS APPLICABLE] so that provision of a suitable water supply service will be available to the lots shown on the approved plan of subdivision. (Water Corporation) [DELETE / INSERT LICENSED SERVICE PROVIDER AS APPLICABLE]	If exemption use W4	Water Supply.	Considered an essential service. Majority of freehold, survey-strata and vacant lot strata approvals require the imposition of this condition. Guidance for water servicing in Rural, Rural Residential and Rural Living zone types is provided in <i>SPP 2.5 and DC 3.4</i> . Water service suppliers in WA are required to be licensed by the Economic Regulation Authority (<i>Water Services Licensing Act 1995</i>). Generally inappropriate for boundary realignments and rural subdivision.	<i>SPP 2.5 Agricultural and Rural Land Use Planning Policy</i> <i>DC 1.1 Subdivision of Land – General Principles</i> <i>DC 3.4 Subdivision of Rural Land</i> <i>Liveable Neighbourhoods Element 6</i>

Voting Requirements: Simple majority

Resolution No 180215-5

Moved Cr Lansdell / Seconded Cr Allan

That Council advise the WAPC that it is in favour with the proposed subdivision on Lot No 1, 8456 Gray Road Harrismith and that the following conditions be imposed:

B1	All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme and Building Regulations of Australia. (Local Government)	Ba1	Boundary and effluent disposal clearance.	On local government advice, where changes have the potential to impact on setbacks of existing dwellings, and there may be existing effluent disposal systems on site.	<i>SPP 3.1 Residential Design Codes</i>
E2	Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the specification of Western Power [DELETE / INSERT LICENSED SERVICE PROVIDER AS APPLICABLE] for the provision of an electricity supply service to the lot(s) shown on the approved plan of subdivision. (Western Power) [DELETE / INSERT LICENSED SERVICE PROVIDER AS APPLICABLE]		Electricity provision for freehold lots.	Where underground electricity may not be appropriate.	<i>DC 1.1 Subdivision of Land – General Principles</i> <i>Liveable Neighbourhoods Element 6</i>
W1	Arrangements being made with the Water Corporation [DELETE / INSERT SERVICE PROVIDER AS APPLICABLE] so that provision of a suitable water supply service will be available to the lots shown on the approved plan of subdivision. (Water Corporation) [DELETE / INSERT LICENSED SERVICE PROVIDER AS APPLICABLE]	If exemption use W4	Water Supply.	<p>Considered an essential service.</p> <p>Majority of freehold, survey-strata and vacant lot strata approvals require the imposition of this condition.</p> <p>Guidance for water servicing in Rural, Rural Residential and Rural Living zone types is provided in <i>SPP 2.5 and DC 3.4</i>.</p> <p>Water service suppliers in WA are required to be licensed by the Economic Regulation Authority (<i>Water Services Licensing Act 1995</i>).</p> <p>Generally inappropriate for boundary realignments and rural subdivision.</p>	<p><i>SPP 2.5 Agricultural and Rural Land Use Planning Policy</i></p> <p><i>DC 1.1 Subdivision of Land – General Principles</i></p> <p><i>DC 3.4 Subdivision of Rural Land</i></p> <p><i>Liveable Neighbourhoods Element 6</i></p>

Carried 8/0

Infrastructure and Engineering Services

10.1.04 – Jean Sloan Seed Collecting to February 2016

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1105
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	12 February 2015

Enclosure / Attachment: Nil

Background:

Jean Sloan of Kondinin wishes to have access to all reserves vested in the Shire of Wickepin for the collection of native plant seeds.

Comment:

Jean Sloan currently holds a commercial purpose licence number CPO104637 from the Department of Parks and Wildlife.

Greening Australia WA has been granted access and permission to Collect Native Plant Seed from Reserves Vested in the Shire of Wickepin.

The permission was granted under the following conditions:

- All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of the licence.
- Permission is for a twelve month period beginning 1st July 2014.
- This letter allows for collection by only Greening Australia (WA) staff members.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation.

The author of this report can see no issue granting Jean Sloan a licence to Collect Native Plant Seed from Reserves Vested in the Shire of Wickepin in line with the permission granted to Greening Australia WA.

Statutory Environment: Wildlife Conservation Act (1950)

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to grant permission to Jean Sloan of Kondinin to Collect Native Plant Seed from Reserves Vested in the Shire of Wickepin up to the 28th February 2016.

With the following conditions:

- All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of the licence.
- Permission is for a twelve month period beginning 1st July 2014.
- This letter allows for collection by only Greening Australia (WA) staff members.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation.

Recommendation:

That Council grant permission to Jean Sloan of Kondinin to Collect Native Plant Seed from Reserves Vested in the Shire of Wickepin up to the 28th February 2016.

With the following conditions:

- All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of the licence.
- Permission is for a twelve month period beginning 1st July 2014.
- This letter allows for collection by only Greening Australia (WA) staff members.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation.

Voting Requirements: Simple majority

Resolution No 180215-6**Moved Cr Lansdell / Seconded Cr Easton**

That Council grant permission to Jean Sloan of Kondinin to Collect Native Plant Seed from Reserves vested in the Shire of Wickepin up to the 28th February 2016.

With the following conditions:

- All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of the licence.
- Permission is for a twelve month period beginning 1st July 2014.
- This letter allows for collection by only Greening Australia (WA) staff members.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation.
- No picking during imposed harvest and vehicle movement bans.

Carried 8/0

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	1212
Author:	Natalie Manton – Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	9 February 2015

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
 - (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 31 January 2015 as presented be received.

Voting Requirements: Simple majority

Resolution No 180215-07

Moved Cr Allan / Seconded Cr Easton

That the financial statements tabled for the period ending 31 January 2015 as presented be received.

Carried 8/0

Bank Balances

As at 31/01/2015

	Bank Statement
Municipal Fund	210,472.74
Municipal OCDF	585,217.98
Municipal ANZ Term Deposit	500,000.00
Petty Cash	500.00
Reserves	894,514.33
Total	\$2,190,705.05
Trust Fund	55,115.61
Transport Account	184.65

Debtors

Rates as at 31/01/2015

Account 7461	Rates	67,174.91
Account 6051	Sewerage	6,047.37
Account 7451	Excess Receipts	-4,138.70
Account 1092	ESL	2,195.09
Account 7481	Domestic Rubbish	2,353.10
Account 7491	Commercial Rubbish	0.00
Account 7201	Refuse Site Levy	734.59
Account 1052	ESL Penalty	180.70
Total		\$74,547.06

Sundry Debtors as at 31/01/2015

Current	170,681.58
1 Month	59.18
2 Months	
3 Months	165.00
Total	\$170,905.76

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	1209
Author:	Natalie Manton - Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	5 February 2015

Enclosure / Attachment: List of Accounts

Background: Please find following the List of Accounts remitted during the period from 1 December 2014 – 31 January 2015

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
Cheques	15079- 15110	36,485.04
EFTPOS	5047 - 5106	197,882.15
	5108 – 5174	214,828.29
Superannuation	Dec - Jan	18,952.84
Other Transfers	Payroll Dec 2014 & Jan 15	129,434
Trust Account		
Cheques	1251-1252	431.65
EFT	5107	280.00
TOTAL		<u>\$598,293.97</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Financial Implications:	Not applicable
Strategic Implications:	Not applicable
Recommendation:	That Council acknowledges that payments totaling \$598,293.97 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.
Voting Requirements:	Simple majority

Resolution No 180215-08

Moved Cr Russell / Seconded Cr Lansdell

That Council acknowledges that payments totaling **\$598,293.97** has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 8/0

List of Accounts Due & Submitted to Committee

February 2015

Chq/EFT	Date	Name	Description	Muni	Trust
1251	23/12/2014	BCITF	BCITF LEVIES SEPT - DEC 2014		\$ 71.65
1252	23/12/2014	DOCEP - BOND ADMINISTRATOR	BOND JODY DUNN		\$ 360.00
EFT5047	01/12/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions		
EFT5048	01/12/2014	BEST OFFICE SYSTEMS	C554E COPIER CHARGES	\$ 110.28	
EFT5049	01/12/2014	CJD EQUIPMENT PTY LTD	REPAIRS TO BACK HOE TRANSMISSION	\$ 559.50	
EFT5050	01/12/2014	COURIER AUSTRALIA	KEY CABINET AND FIRE CLOTHING FREIGHT	\$ 124.44	
EFT5051	01/12/2014	AC & EJ FULFORD & CO	GRAVEL PUSHING WICKEPIN PINGELLY ROAD	\$ 30.13	
EFT5052	01/12/2014	FESA - ESL	2014/15 ESL QUARTER 2	\$ 11,220.00	
EFT5053	01/12/2014	HANCOCKS HOME HARDWARE	ROPE REFLECT	\$ 10,579.20	
EFT5054	01/12/2014	HARRIS ZUGLIAN ELECTRICS	MAINTENANCE AROUND SHIRE	\$ 19.25	
EFT5055	01/12/2014	IT VISION	RATES AND PROPERTY TRAINING NATALIE MANTON	\$ 395.04	
EFT5056	01/12/2014	LANDMARK ENGR & DESIGN	LARGE HUB CLEAR SLATS GALVANIZED FRAME	\$ 539.00	
EFT5057	01/12/2014	MAJOR MOTORS PTY LTD	REPAIRS TO WIRING HARNESS	\$ 1,633.50	
EFT5058	01/12/2014	MELCHIORRE PLUMBING AND GAS	MAINTENANCE AROUND SHIRE	\$ 4,131.98	
EFT5059	01/12/2014	NARROGIN RETRAVISION	INSPECT AIR CONDITIONER	\$ 2,690.66	
EFT5060	01/12/2014	NARROGIN BEARING SERVICE	AIR GREASE GUN	\$ 302.00	
EFT5061	01/12/2014	NARROGIN PUMPS, SOLAR AND SPRAYING	POOL PUMP	\$ 129.00	
EFT5062	01/12/2014	STAR TRACK EXPRESS	AIR CON BELT	\$ 408.38	
EFT5063	01/12/2014	PACIFIC BRANDS WORKWEAR	CLOTHING - AMANDA BULLOCK	\$ 70.48	
EFT5064	01/12/2014	E & MJ ROSHER P/L	3PL ROAD SWEEPER SEWELL B200	\$ 243.10	
EFT5065	02/12/2014	AUSTRALIAN TAXATION OFFICE	OCTOBER GST PAYMENT	\$ 11,649.00	
EFT5066	08/12/2014	AUSTRALIA POST	POSTAGE	\$ 28,222.00	
EFT5067	08/12/2014	COURIER AUSTRALIA	SIGNS	\$ 181.22	
EFT5068	08/12/2014	LANDGATE	RURAL VALUATION	\$ 9.78	
EFT5069	08/12/2014	DEPT OF PLANNING & INFRASTRUCTURE	DAP FEES WA KAOLIN PTY LTD	\$ 124.70	
EFT5070	08/12/2014	EMEN RURAL SUPPLIES	NOVEMBER ACCOUNT	\$ 6,557.00	
EFT5071	08/12/2014	GREAT SOUTHERN FUEL SUPPLIES	NOVEMBER ACCOUNT	\$ 2,364.69	
EFT5072	08/12/2014	IT VISION	RATES AND PROPERTY TRAINING	\$ 18,888.24	
EFT5073	08/12/2014	RG & JE MILLER FAMILY TRUST	CONSULTANCY PAYROLL MICHELLE MILLER	\$ 775.50	
EFT5074	08/12/2014	GREAT SOUTHERN WASTE DISPOSAL	NOVEMBER ACCOUNT	\$ 2,964.50	
EFT5075	08/12/2014	NARROGIN RETRAVISION	PHONE COVER AND PROTECTOR PLUG	\$ 4,358.62	
EFT5076	08/12/2014	STAR TRACK EXPRESS	PARTS FOR SHIRE VEHICLES	\$ 278.00	
EFT5077	08/12/2014	MAUREEN PREEDY	CLEANING YEALERING	\$ 99.64	
EFT5078	08/12/2014	TALIS	PROJECT TA14005	\$ 900.00	
EFT5079	08/12/2014	WICKEPIN HOTEL	ALCOHOL SUPPLIED	\$ 2,200.00	
EFT5080	08/12/2014	WICKEPIN NEWSAGENCY	NEWSPAPERS AND REFRESHMENTS	\$ 101.00	
EFT5081	15/12/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	\$ 98.40	
EFT5082	15/12/2014	BYFIELDS ACCOUNTANTS AND FINANCIAL ADVISERS	AUDIT, ACQUITTAL	\$ 113.86	
EFT5083	15/12/2014	YVONNE BOWEY CONSULTING	CONSULTANCY	\$ 10,642.50	
EFT5084	15/12/2014	BELVEDERE NURSERY	VARIOUS PLANTS	\$ 1,522.50	
				\$ 290.85	

Attachment- Item 10.2.02

EFT5085	15/12/2014	YEALERING AGPARTS & REPAIRS	SERVICE FIRE TRUCK AND GAS CARAVAN PARK	\$	463.51
EFT5086	15/12/2014	COURIER AUSTRALIA	FREIGHT	\$	38.10
EFT5087	15/12/2014	COVS PARTS PTY LTD	GLOBE AND BEACON AMBER	\$	282.35
EFT5088	15/12/2014	CAMPERVAN & MOTORHOME CLUB	SIGN PACK YEALERING	\$	313.00
EFT5089	15/12/2014	KELLY COCHRANE	CLEANING YEALERING	\$	575.00
EFT5090	15/12/2014	EDWARDS MOTORS PTY LTD	OIL CHANGE AND FILTER	\$	118.65
EFT5091	15/12/2014	AC & EJ FULFORD & CO	HARRISMITH AND YEALERING WORK	\$	46,772.00
EFT5092	15/12/2014	PG & JD FORREST	VERTI MOWING	\$	2,761.09
EFT5093	15/12/2014	HANCOCKS HOME HARDWARE	WASHERS FOR DEPOT	\$	15.77
EFT5094	15/12/2014	KLEENHEAT GAS	FEES HARRISMITH COMMUNITY HALL	\$	66.00
EFT5095	15/12/2014	KEL'S TYRES	TYRES	\$	1,448.70
EFT5096	15/12/2014	NARROGIN HARDWARE MAKIT	LASER LIGHT SHEETS	\$	129.60
EFT5097	15/12/2014	NARROGIN BEARING SERVICE	PARTS	\$	349.04
EFT5098	15/12/2014	STAR TRACK EXPRESS	PARTS WK813	\$	32.04
EFT5099	15/12/2014	NARROGIN BOILERMAKERS	SAFETY VESTS	\$	42.00
EFT5100	15/12/2014	PCS	COMPUTER SUPPORT	\$	425.00
EFT5101	15/12/2014	PACIFIC BRANDS WORKWEAR	CLOTHING	\$	449.90
EFT5102	15/12/2014	NARROGIN COUNTRY FRESH MEAT	SENIORS LUNCH MEAT	\$	169.72
EFT5103	15/12/2014	DYNAMIC PRINT	PURCHASE ORDER BOOKS	\$	614.00
EFT5104	15/12/2014	T-QUIP	PARTS	\$	361.35
EFT5105	15/12/2014	WESTRAC EQUIPMENT	PARTS	\$	203.44
EFT5106	15/12/2014	WESTERN AUSTRALIAN TREASURY CORP	Loan No. 98 Interest payment - SUB-DIVISION DEVELOPMENT	\$	16,723.95
EFT5107	23/12/2014	BUILDING COMMISSION, DEPARTMENT OF COMMERCE	BUILDING LICENCE FEES	\$	280.00
EFT5108	24/12/2014	CR F ALLAN	COUNCILLOR PAYMENT JULY-DEC 2014	\$	2,477.28
EFT5109	24/12/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	\$	113.86
EFT5110	24/12/2014	WES ASTBURY	MEMBERS TRAVEL ALLOWANCE	\$	2,095.20
EFT5111	24/12/2014	BURGESS RAWSON (WA) PTY LTD	WATER USAGE WICKEPIN PUBLIC TOILETS	\$	409.63
EFT5112	24/12/2014	BEST OFFICE SYSTEMS	COPIER CHARGES MINOLTA	\$	1,174.11
EFT5113	24/12/2014	COURIER AUSTRALIA	COURIER CHARGES	\$	14.39
EFT5114	24/12/2014	COVS PARTS PTY LTD	WORKSHOP SUPPLIES	\$	23.49
EFT5115	24/12/2014	CR ROSS EASTON	COUNCILLOR ALLOWANCE JULY - DEC 2014	\$	1,840.40
EFT5116	24/12/2014	FULTON HOGAN	EZSTREET	\$	1,980.00
EFT5117	24/12/2014	EASIFLEET	MITSUBISHI TRITON NOV 14 LEASE	\$	925.88
EFT5118	24/12/2014	AC & EJ FULFORD & CO	YEALERING WASTE TRANSFER STATION	\$	33,528.00
EFT5119	24/12/2014	GT RADIATOR AND MACHINING SERVICES	RECORE GRADER RADIATOR	\$	4,290.00
EFT5120	24/12/2014	JR & A HERSEY	WORKSHOP SUPPLIES	\$	1,303.08
EFT5121	24/12/2014	HANSON CONSTRUCTION MATERIALS	CONCRETE FOR YEALERING REFUSE SITE 1.70M3	\$	946.55
EFT5122	24/12/2014	CR GERRI HINKLEY	COUNCILLOR ALLOWANCE JULY - DEC 2014	\$	262.80
EFT5123	24/12/2014	JIM'S PEST CONTROL	PEST CONTROL COUNCIL BUILDINGS	\$	3,916.00
EFT5124	24/12/2014	CR MURRAY GRAYDEN LANG	COUNCILLOR ALLOWANCE JULY - DEC 2014	\$	1,211.00
EFT5125	24/12/2014	CR ALLAN LANSDILL	COUNCILLOR ALLOWANCE JULY - DEC 2014	\$	1,560.32
EFT5126	24/12/2014	CR STEVEN JOHN MARTIN	COUNCILLOR ALLOWANCE JULY - DEC 2014	\$	3,783.24
EFT5127	24/12/2014	MCPEST PEST CONTROL	TERMITE TREATMENT	\$	3,168.00
EFT5128	24/12/2014	NARROGIN RETRAVISION	VACUUM CLEANER AND TV BOOSTER	\$	294.00

Attachment- Item 10.2.02

EFT5129	24/12/2014	NARROGIN PUMPS, SOLAR AND SPRAYING	SEWERAGE PUMP REPAIRS	\$	1,433.60
EFT5130	24/12/2014	NARROGIN QUARRY OPERATIONS	METAL DUST SUPPLIES	\$	243.94
EFT5131	24/12/2014	STAR TRACK EXPRESS	ANNUAL MEMBERSHIP WHEATBELT RAILWAY RETENTION	\$	595.24
EFT5132	24/12/2014	NARROGIN CARPET CLEANERS	PLAYGROUP CARPET CLEANING	\$	165.00
EFT5133	24/12/2014	PCS	COMPUTER SUPPORT	\$	212.50
EFT5134	24/12/2014	PACIFIC BRANDS WORKWEAR	UNIFORMS LEAH PEARSON	\$	570.00
EFT5135	24/12/2014	LIONEL ANTHONY RIGBY	CARAVAN PARK MANAGER COMMISSION NOV 2014	\$	261.95
EFT5136	24/12/2014	SHIRE OF WAGIN	LAND PURCHASE REGIONAL REFUSE SITE	\$	58,928.57
EFT5137	24/12/2014	STEEERE DINGO SERVICES	BUILDING MAINTENANCE	\$	611.67
EFT5138	09/01/2015	AUSTRALIAN TAXATION OFFICE	GST CLEARING ACCOUNT	\$	1,865.56
EFT5139	09/01/2015	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	\$	113.86
EFT5140	09/01/2015	AUSTRALIAN SENIOR PUBLICATIONS	ADVERTISING CARAVAN PARKS	\$	800.80
EFT5141	09/01/2015	YVONNE BOWEY CONSULTING	NOVEMBER FINANCIALS	\$	217.50
EFT5142	09/01/2015	COURIER AUSTRALIA	LIBRARY	\$	58.77
EFT5143	09/01/2015	KELLY COCHRANE	CLEANING	\$	400.00
EFT5144	09/01/2015	JEROME DAVENPORT	WICKEPIN SWIMMING POOL ARTWORK	\$	6,199.98
EFT5145	09/01/2015	EWEN RURAL SUPPLIES	DECEMBER ACCOUNT	\$	4,547.98
EFT5146	09/01/2015	AC & E.J.FULFORD & CO	GRADING LEVELLING	\$	13,970.00
EFT5147	09/01/2015	MARKET CREATIONS	ADVERTISING	\$	286.00
EFT5148	09/01/2015	GREAT SOUTHERN WASTE DISPOSAL	DECEMBER ACCOUNT	\$	4,938.90
EFT5149	09/01/2015	NARROGIN BEARING SERVICE	PARTS	\$	61.88
EFT5150	09/01/2015	NARROGIN AUTO ELECTRICS	PARTS BUS	\$	170.45
EFT5151	09/01/2015	PCS	COMPUTER SERVER AND MAINTENANCE	\$	16,150.00
EFT5152	09/01/2015	MAUREEN PREEDY	CLEANING	\$	432.50
EFT5153	09/01/2015	LIONEL ANTHONY RIGBY	CARAVAN PARK MANAGEMENT	\$	2,285.67
EFT5154	09/01/2015	WESTERN AUSTRALIAN TREASURY CORP	Loan No. 102 Interest payment -	\$	3,686.14
EFT5155	09/01/2015	WICKEPIN NEWSAGENCY	PAPERS AND STAFF CHRISTMAS PARTY FOOD	\$	1,631.10
EFT5156	09/01/2015	SHIRE OF WANDERING	SIGNAGE FUEL FACILITY	\$	145.00
EFT5157	20/01/2015	AUSTRALIA POST	ACCOUNT FOR DECEMBER	\$	230.00
EFT5158	20/01/2015	COURIER AUSTRALIA	FIRE AND GRADER SIGNS	\$	79.43
EFT5159	20/01/2015	COVS PARTS PTY LTD	WRENCH SETS	\$	422.95
EFT5160	20/01/2015	FARMERS CENTRE	CAT 2 BUSH	\$	7.92
EFT5161	20/01/2015	GREAT SOUTHERN FUEL SUPPLIES	DECEMBER ACCOUNT	\$	14,326.31
EFT5162	20/01/2015	HARRIS ZUGLIAN ELECTRICS	OVAL RETICULATION	\$	4,855.70
EFT5163	20/01/2015	INGREYS	MAINTENANCE ON FACEY GROUP VEHICLE	\$	295.00
EFT5164	20/01/2015	KEL'S TYRES	MICHELIN TYRES	\$	1,573.00
EFT5165	20/01/2015	NARROGIN HIRE SERVICE	18MM WITH FITTINGS	\$	48.00
EFT5166	20/01/2015	NARROGIN RETRAVISION	FIX AIRCON AT 5 SMITH STREET	\$	184.00
EFT5167	20/01/2015	NARROGIN TOYOTA	IGNITION MODULE	\$	99.00
EFT5168	20/01/2015	SHIRE OF NAREMBEEN	SUBSCRIPTIONS	\$	500.00
EFT5169	20/01/2015	PCS	COMPUTER SUPPORT	\$	607.50
EFT5170	20/01/2015	WAGIN PLUMBING	REPAIRS TO SWIMMING POOL DRAINS	\$	484.55
EFT5171	20/01/2015	SHENTON ENTERPRISES PTY LTD	REPAIRS TO SEWERAGE POND	\$	2,124.49
EFT5172	20/01/2015	STEEERE DINGO SERVICES	WORKS AT AGED UNITS AND FACEY GROUP BUILDING	\$	526.90

Attachment- Item 10.2.02

EFT15173	20/01/2015	WESTERN AUSTRALIAN TREASURY CORP	Loan No. 100 Interest payment -	\$	2,132.25
EFT15174	20/01/2015	WICKEPIN HOTEL	ALCOHOL SENIORS LUNCH	\$	49.50
15079	01/12/2014	CENTRAL AGCARE	ANNUAL CONTRIBUTION	\$	2,000.00
15080	01/12/2014	JASON SIGNMAKERS	FACEY GROUP SIGN	\$	82.50
15081	01/12/2014	TELSTRA	GROUPED ACCOUNT	\$	1,773.41
15082	01/12/2014	WATER CORPORATION	RABBIT PROOF FENCE WATER CHARGES TANK	\$	36.01
15083	08/12/2014	E HODGES	COASTER SEATS AND BULL BAR	\$	1,200.00
15084	08/12/2014	TELSTRA	FIRE BAN SMS	\$	424.00
15085	08/12/2014	SYNERGY	STREET LIGHTS	\$	1,643.30
15086	08/12/2014	WA HINO SALES & SERVICE	SENSOR ASSY	\$	373.01
15087	08/12/2014	YEALERING POST OFFICE	COFFEE SUGAR TEA BAGS	\$	18.50
15088	15/12/2014	BEC DANILOVIC @ WICKEPIN GARDEN CENTRE	VARIOUS PLANTS	\$	330.50
15089	15/12/2014	DAWN JONES	CLEANING HARRISMITH TOILETS	\$	210.00
15090	15/12/2014	PARRYS	SUN HAT	\$	33.95
15091	15/12/2014	TELSTRA	SAT PHONE	\$	72.30
15092	15/12/2014	NARELLE THORNTON	FITNESS CLASS IN WICKEPIN	\$	468.00
15093	15/12/2014	SYNERGY	GROUPED ACCOUNT	\$	7,416.80
15094	15/12/2014	WA HINO SALES & SERVICE	OIL GASKET	\$	7.15
15095	24/12/2014	BILL & BEN'S BAKERY	SENIOR'S CHRISTMAS LUNCH	\$	25.20
15096	24/12/2014	BEC DANILOVIC @ WICKEPIN GARDEN CENTRE	GARDEN COMP VOUCHER	\$	50.00
15097	24/12/2014	DEPARTMENT OF MINES & PETROLEUM	DANGEROUS GOODS LICENCE	\$	638.00
15098	24/12/2014	KAREN LEESON	SENIOR'S LUNCH CATERING	\$	109.97
15099	24/12/2014	CR JULIE RUSSELL	COUNCILLOR ALLOWANCE JULY - DEC 2014	\$	1,010.80
15100	24/12/2014	TELSTRA	MANAGER WORKS PHONE ACCOUNT	\$	125.27
15101	24/12/2014	WATER CORPORATION	WATER USAGE YEALERING BOWLING CLUB	\$	6,941.53
15102	09/01/2015	PARRYS	WORK SHIRTS AND SHORTS	\$	80.71
15103	09/01/2015	TELSTRA	GROUPED ACCOUNT SHIRE	\$	1,926.08
15104	09/01/2015	SYNERGY	STREETLIGHTS	\$	1,590.30
15105	09/01/2015	WATER CORPORATION	WATER ACCOUNTS	\$	2,570.11
15106	20/01/2015	JASON SIGNMAKERS	FIRE SIGNS AND GRADER SIGNS	\$	2,876.50
15107	20/01/2015	TELSTRA	WORKS MANAGER PHONE	\$	205.41
15108	20/01/2015	SYNERGY	GROUPED ACCOUNT	\$	1,150.60
15109	20/01/2015	WA HINO SALES & SERVICE	SENSOR ASSY	\$	1,060.30
15110	20/01/2015	WATER CORPORATION	WATER USAGE	\$	34.83

Attachment- Item 10.2.02

2.32pm – CDO Lee Parker entered the Chambers.

Governance, Audit and Community Service

10.2.03 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lee Parker, Community Development Officer
File Reference:	206
Author:	Lee Parker, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	10 February 2015

Enclosure / Attachment: Nil

<p>Arts and Cultural</p>	<p>Embrace our Roots Sculpture Project</p> <ul style="list-style-type: none"> • Correspondence with CAN WA with regards the acquittal • Acquittal completed and submitted <p>Movie Night</p> <ul style="list-style-type: none"> • Discussion with CRC with regards the evening to be held in Yealering on the 7th February • Background work and promotion for the evening • Contacted relevant people re mosquitoes/ground maintenance and support on the evening • Set up screen/movie at Yealering • Packed away screen after event <p>Dryandra Country Art Food and Wine Event</p> <ul style="list-style-type: none"> • Liaised with organising committee in Narrogin and CRC <p>ANZAC Day</p> <ul style="list-style-type: none"> • Meeting with Steve Martin, Mark Hook and Leah Pearson • Letters to Rick Wilson, Jim Chown, Michael Ronaldson (DVA) and Peter Williamson • Ideas and planning for celebrations • Correspondence with schools • Meeting with Stefie Green re display of fallen soldiers names <p>Other</p> <ul style="list-style-type: none"> • Liaise with Jerome Davenport, urban artist for swimming pool • Maintenance of Facebook • Provided information to artists/community • Supported ARTS Narrogin with their projects
<p>Community Development</p>	<p>Townscape</p> <ul style="list-style-type: none"> • Event signs - prices and funding sourced. <p>War Memorial Upgrade</p> <ul style="list-style-type: none"> • Collated names for Jason Signs for the wooden pillars • Correspondence with Redmond Saw Mills re wooden pillars • Correspondence and phone meetings with Jason Signs

	<ul style="list-style-type: none"> • Research and correspondence re seating at the memorial <p>Wickepin Cemetery</p> <ul style="list-style-type: none"> • Maintained correspondence with the families • Updated list of names for cemetery file • Filing and general work to keep project moving along • Letter to Judith McDougall, architect, re gazebo plans <p>Other</p> <ul style="list-style-type: none"> • Provided notes for Facebook page and mail out • Follow up grant opportunities for Shire of Wickepin projects. • Forwarded information to community members on grant opportunities and events. • Responded to queries from CDO Network
Community Safety and Crime	
Economic Development	<p>Facey Carriage Drive</p> <ul style="list-style-type: none"> • Contacted Marilyn Piper re possible drive in Wickepin • Engaged CRC in possible events to coincide with carriage drive • Meetings/conversations/correspondence to ensure project moves forward
Tourism, Marketing and Promotion	<ul style="list-style-type: none"> • Continual correspondence with Market Creations re website and brochure • Formatting and layout of the tourism brochures for Market Creations
Sport and Recreation	<p>Walk Trails</p> <ul style="list-style-type: none"> • Follow-up consultation with tpg (company engaged with the master trail plan) with regards the successful grant • Discussion with Facey Homestead Management Committee in relation to the manufacture of signs for the Facey Trail <p>Kidsport</p> <ul style="list-style-type: none"> • Maintained and updated file for Kidsport • Forwarded Kidsport information to sporting clubs. <p>Other</p> <ul style="list-style-type: none"> • Triathlon discussions with planning committee
Special Needs Groups inc; Youth, Disabled and Older People.	<ul style="list-style-type: none"> • Started on audit tool for Age Friendly Communities • Meeting with Health Centre as to development of Johnston Park as a seniors orientated park • Researched grants available for Shire • Provided information for groups to access grants.
Heritage	<ul style="list-style-type: none"> • Correspondence regarding the maintenance work to be undertaken on the old Railway Station Building • Background research as needed for project
Governance Other	<ul style="list-style-type: none"> • Staff support as needed.

--	--

Projects Currently on CDO Desk for 2015

War Memorial	<ul style="list-style-type: none"> • Due for completion early April • ANZAC grant and Shire funded
ANZAC Day	<ul style="list-style-type: none"> • Due 25 April • Liaison with public, schools, veterans, Shire staff
Railway Building Restoration	<ul style="list-style-type: none"> • Due for completion early June • Lotterywest and Shire funded
Facey Carriage Drive	<ul style="list-style-type: none"> • Possible annual event to occur last weekend in August • Shire support in-kind
Wickepin Cemetery	<ul style="list-style-type: none"> • To be completed by October • Royalties for Regions, Country Local Governments Fund
Walk Trails Signage	<ul style="list-style-type: none"> • To be completed by early December • Funded by Lotterywest and Shire
Grant for Aged Care	<ul style="list-style-type: none"> • Creating Aged Friendly Communities in Small Towns audit • Liaise with Mark Hook, CEO • Due 15 March 2015

Funding Applications Status Report

Project Name	Funding Organisation	Amount Requested exc Gst	Status
Walk trails plan	Lotterywest	\$19,071	Approved. \$19,071 Council contribution cash \$5000 Council contribution in-kind \$2000
ANZAC Centenary Grant	Dept Veteran's Affairs	\$24,374	Approval of \$18,865 incl for pillars Council contribution cash \$10,000 Council contribution in kind \$2,816
Restoration of Old Railway Station building	Lotterywest	\$56,350	Approved. \$30,000 from Lotterywest Council contribution \$20,000
Embrace Our Roots	CAN WA	\$9,350	Acquitted

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications:**(1) To Develop and Maintain Quality Services and Infrastructure:**

A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

(2) To Ensure the Protection and Improvement of the Environment:

A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come.

(3) To Promote the Development of a Viable and Diversified Local Economy:

A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.

(4) To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:

A healthy, strong and connected community that is actively engaged and involved.

(5) To Provide Efficient, Effective and Accountable Governance:

Availability of council services, personal development opportunities and adequate resident and staff accommodation to attract and retain quality resources.

(6) To Promote the Shire as a Focal Point in the Development of the Greater Region:

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Recommendation:

That council notes the report from the Community Development Officer dated 10 February 2015.

Voting Requirements: Simple majority.

Resolution No 180215-09**Moved Cr Lang / Seconded Cr Lansdell**

That council notes the report from the Community Development Officer dated 10 February 2015.

Carried 8/0

2.47pm – CDO Lee Parker left the chambers.

Governance, Audit and Community Services

10.2.04 - Appointment of Authorised Officers

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark Hook, Chief Executive Officer
File Reference:	1823
Author:	Mark Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	28 January 2015

Enclosure / Attachment Nil.

Background

Under various acts and regulations, Council must appoint authorised officers to act on behalf of Council under these acts and regulations.

Comment

The last list of authorised officer for the Shire of Wickepin is:

Resolution No 190214-19

Moved Cr Hinkley / Seconded Cr Easton

1. That the Shire of Wickepin makes the following appointments:

Leah Pearson, Kerry Fisher, Amanda Bullock, Gillian Spargo and Michelle Miller, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Authorised officer under the Cat Act 2011;

Dog Registration Officer's under the Dog Act 1976 (as amended);

Mark Hook and Peter Vlahov to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Local Government Act 1995 (as amended)

Local Government Act (Miscellaneous Provisions Act 1960)

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

Guy Maley (Town of Narrogin Ranger) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

2. That all previous appointments be cancelled.

Carried 8/0

To ensure Council complies with the Legislation and Regulations, Council needs to adopt the following persons as authorised officers to allow for the officers to legally carry out their role;

1. *That the Shire of Wickepin makes the following appointments:*

Leah Pearson, Natalie Manton, Amanda Bullock, Gillian Spargo and Michelle Miller, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Authorised officer under the Cat Act 2011;

Dog Registration Officer's under the Dog Act 1976 (as amended);

Mark Hook and Peter Vlahov to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Local Government Act 1995 (as amended)

Local Government Act (Miscellaneous Provisions Act 1960)

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

Guy Maley and John Warburton (Town of Narrogin Ranger) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

2. *That all previous appointments be cancelled.*

Statutory Environment

Authorised Person under the *Local Government Act 1995 as Amended*.

Authorised Person under the *Local Government (Miscellaneous Provisions) Act 1960*.

Authorised Person under the Litter Act 1979

26. *Authorised officers, appointment and jurisdiction of etc.*

- (1) *For the purposes of this Act an authorised officer is —*
- (a) *any member of the Police Force;*
 - (b) *any person appointed as such pursuant to subsection (2) within the area of jurisdiction entrusted to him by the appointment;*
 - (c) *within the district of a local government, any person who is —*
 - (i) *a member of the council of the local government; or*
 - (ii) *an employee of the local government; or*
 - (iii) *an honorary inspector appointed by the local government under section 27AA.*

Authorised Person under the Bush Fires Act 1954

14B. Powers of authorised persons during authorised periods

- (1) *In this section — authorised person means a bush fire liaison officer or another person who is given an authorisation and includes a person acting under an authorised person's orders and directions under section 13(6);*

Authorised person under the Cat Act 2011

Division 3 — Authorised persons

Subdivision 1 — Appointment of authorised persons

48. Authorised persons

- (1) *A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions under this Act.*
- (2) *A person who is not an employee of a local government cannot be appointed to be an authorised person for the purposes of section 62.*
- (3) *An authorisation under this section may be made on such conditions as the local government determines, in writing given to the authorised person.*
- (4) *The local government may, in writing given to the authorised person, at any time, cancel an authorisation under this section or add, vary or cancel a condition of an authorisation.*
- (5) *The local government is to issue to each authorised person appointed under subsection (1) a certificate stating that the person is an authorised person for the purposes of this Act.*
- (6) *An authorised person appointed under subsection (1) must —*
- (a) *carry the certificate at all times when exercising powers or performing functions as an authorised person; and*
 - (b) *produce for inspection the certificate at the reasonable request of any person; and*
 - (c) *if he or she ceases to be an authorised person, return the certificate to the local government as soon as is practicable.*

Penalty: a fine of \$5 000.

Dog Act 1976

3. Interpretation

- (1) *In this Act, unless the context otherwise requires —*

authorised person *means a person who is appointed by a local government, to exercise powers on behalf of the local government, under section 29(1);*

registration officer *means a person authorised by the local government to effect the registration of dogs pursuant to this Act;*

- (3) *A person who is authorised by a local government to exercise any power under this Act shall be furnished with a certificate in the prescribed form evidencing his appointment, and shall produce that certificate on being required so to do by a person in respect of whom he exercises, has exercised, or is about to exercise any such power.*

- Policy Implications:** Nil.
- Financial Implications:** Nil.
- Strategic Implications:** Not applicable.

Summary:

Council is being requested to appoint authorised officers under various acts and regulations to allow officers to exercise powers under these acts or regulations.

Recommendation:

1. *That the Shire of Wickepin makes the following appointments:*

Leah Pearson, Natalie Manton, Amanda Bullock, Gillian Spargo and Michelle Miller, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Authorised officer under the Cat Act 2011;

Dog Registration Officer's under the Dog Act 1976 (as amended);

Mark Hook and Peter Vlahov to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Local Government Act 1995 (as amended)

Local Government Act (Miscellaneous Provisions Act 1960)

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

Guy Maley and John Warburton (Town of Narrogin Rangers) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

2. *That all previous appointments be cancelled.*

Voting Requirements: Simple Majority

Resolution No 180215-10**Moved Cr Lansdell / Seconded Cr Allan**

1. That the Shire of Wickepin makes the following appointments:

Leah Pearson, Natalie Manton, Amanda Bullock, Gillian Spargo and Michelle Miller, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Authorised officer under the Cat Act 2011;
Dog Registration Officer's under the Dog Act 1976 (as amended);

Mark Hook and Peter Vlahov to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Local Government Act 1995 (as amended)
Local Government Act (Miscellaneous Provisions Act 1960)
Bush Fires Act 1954 (as amended)
Dog Act 1976 (as amended)
Litter Act 1979 (as amended)
Cat Act 2011

Guy Maley and John Warburton (Town of Narrogin Rangers) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Bush Fires Act 1954 (as amended)
Dog Act 1976 (as amended)
Litter Act 1979 (as amended)
Cat Act 2011

2. That all previous appointments be cancelled.

Carried 8/0

Governance, Audit and Community Services

10.2.05 - 2013/2014 Annual Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark Hook, Chief Executive Officer
File Reference:	1211/1306
Author:	Mark Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	29 January 2015

Enclosure / Attachment: Annual Report 2013/14

Background:

The Annual Report for 2013/2014 is required to be adopted by Council prior to advertising a date for the annual meeting of electors.

Comment:

The 2013/2014 Annual Report includes the Annual Financial Statement, Shire President's Report, Chief Executive Officer's Report, Community Support Officer's Report, Audit Report and Auditors Management Report, as well as other general information about Council.

Council has received the Audit Report for 2013/2014 from Byfields on 5 December 2014; a copy has been forwarded to the Department of Local Government as per the Local Government Financial Regulations.

Council passed the following resolution at its Ordinary Meeting of Council held on 17 December 2014:

Resolution No

Moved Cr / Seconded Cr

That Council adopts the Annual Audit and Management Reports provided by Byfields Accountants and Financial Advisors for the year ended 30 June 2014.

Carried 8/0

The management report noted no significant matters that should be raised or brought to the Councils attention.

The Audit report has been forwarded to the Departmental CEO within 30 days of the receipt by the local government's CEO.

Council needs to set the date for the Annual Electors meeting and Farmers Forum. Council may wish to pick a different date for the Annual Electors meeting other than the Council Meeting Date being Wednesday 18 March 2014.



Perth Office
30 Kaymer Street, Belmont WA 6104
PO Box 1202 Cloverdale WA 6985
T (08) 6274 6400
F (08) 9475 0596

4 December 2014

The President
Shire of Wickepin
PO Box 19
WICKEPIN WA 6370

Dear Sir

Management Report for the Year Ended 30 June 2014

We have completed the audit of your Shire's financial report for the year ended 30 June 2014. We enclose two copies of the audited financial report for your attention. Once accepted by the Council, please return a signed copy for our records.

We direct your attention to the fact that the responsibility for the preparation of the financial statements and adequate disclosure is that of the Council. This includes the maintenance of adequate accounting records and internal controls, the selection and application of accounting policies and the safeguarding of monies of the Shire.

The purpose of our audit of the financial report is to express an opinion on that report and this report on management issues includes only matters that come to our attention during the conduct of our work and therefore should not be regarded as a comprehensive statement of management issues that may exist.

we noted no significant matters that should be raised or brought to the attention of Council.

We enclose our account in relation to the preparation of these documents. It would be appreciated if payment of this account is returned with the documents as attached.

We thank you for the kind assistance provided during the audit. If you wish to discuss any of the above items or require any further information, please contact us immediately.

Yours sincerely

LEANNE OLIVER
Director

Byfields Pty Ltd ACN 150 608 398
DIRECTORS: Andrew Northcott B.Com CPA • Craig Lane B.Com CPA • Dale Woodruff B Bus CPA • Jon Bush B.Com CPA
Leanne Oliver B.Com CPA • Neil Hooper B.Com CPA • Simon Northey B.Bus CPA • Glenn Wallock B Bus CPA • Roger Thomson B Bus CA
ASSOCIATES: Ian Jones B.Com CPA • Lea Williams B.Com CA • Brant Jansen B Bus CPA • Ryan Naughton B.Com CPA • Tony Umbrella B.Bus CA
Liability limited by a scheme approved under Professional Standards Legislation

www.byfields.com.au

Statutory Environment: *Local Government Act 1995*

5.53. Annual reports

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
 - (a) a report from the mayor or president;
 - (b) a report from the CEO;
 - [(c), (d) *deleted*]
 - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
 - (f) the financial report for the financial year;
 - (g) such information as may be prescribed in relation to the payments made to employees;
 - (h) the auditor's report for the financial year;
 - (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*;
 - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - (i) the number of complaints recorded in the register of complaints;
 - (ii) how the recorded complaints were dealt with; and
 - (iii) any other details that the regulations may require; and
 - (iv) such other information as may be prescribed.

[Section 5.53 amended by No. 44 of 1999 s. 28(3); No. 49 of 2004 s. 42(4) and (5); No. 1 of 2007 s. 6.]

Financial Implications: Nil

Policy Implications: Nil

Strategic Implications: To provide efficient, effective and accountable governance

Summary:

Council is being requested to accept the 2013/2014 Annual Report as attached under separate cover.

Recommendation:

That the 2013/2014 Annual Report for the Shire of Wickepin be received and adopted, further that the Annual Electors Meeting and Farmers Forum be held on 18 March 2015 at 6.30 pm.

Voting Requirements: Absolute majority

Resolution No 180215-11

Moved Cr Allan / Seconded Cr Astbury

That the 2013/2014 Annual Report for the Shire of Wickepin be received and adopted, further that the Annual Electors Meeting and Farmers Forum be held on 25 March 2015 at 6.00 pm.

Carried 8/0

Note: Annual Farmers forum to include speakers on mobile phone towers.

2.56pm – Cr Russell declared an interest in the following item and left chambers – owns adjoining land.

Governance, Audit and Community Services

10.2.06 – Yarling Brook Estate Land**Submission To:**

Ordinary Council

Location / Address:

Whole Shire

Name of Applicant:

Mark J Hook, Chief Executive Officer

File Reference:

507

Author:

Mark J Hook, Chief Executive Officer

Disclosure of any Interest:

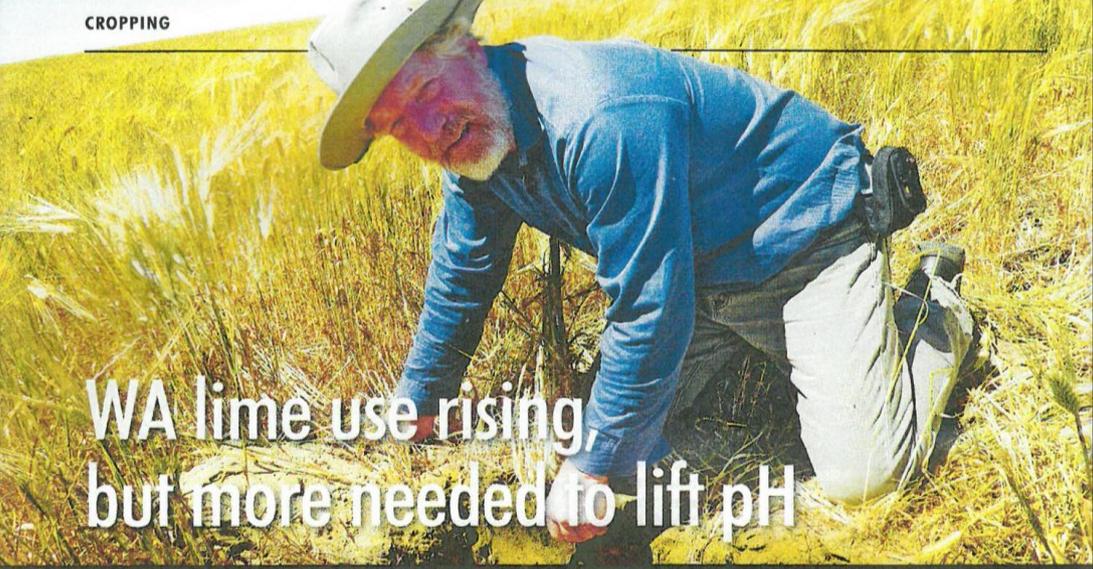
Nil

Date of Report:

6 February 2015

Enclosure / Attachment: Following is an article regarding the use of Lime:

CROPPING



WA lime use rising, but more needed to lift pH

DAFWA researcher Chris Gazey examines the movement of lime in treated areas at a long-term DAFWA trial site at Bindi Bindi, WA, in 2014. The site was established in 1996. Areas where lime is concentrated are stained purple to green, and acidic areas are stained orange.

Western Australian grain growers are increasing the amount of lime they apply to paddocks, but even higher rates are needed to achieve appropriate pH levels in the soil.

This is the message from Department of Agriculture and Food, Western Australia (DAFWA) researcher Chris Gazey, who says WA soils are continuing to acidify and a cross-industry approach is needed to promote lime as an essential input in WA and other states.

Gazey, whose research is supported by the Grains Research and Development Corporation (GRDC), said evidence from 20 years of WA soil acidity research, development and extension proved that managing acidity was a contemporary issue.

"It makes sense in terms of profitability as well as environmentally to recover and protect the soil resource," he said.

"There is compelling evidence that growers, consultants and other stakeholders need to remain focused on managing this problem, which costs WA agriculture more than \$500 million per annum in lost productivity."

Gazey said growers were increasing their use of lime and appropriate soil sampling to identify and prioritise lime application.

"WA growers applied more than 1.6 million tonnes of lime in 2013/14, an increase of almost 50% on 2012/13," he said.

"However, the evidence clearly shows that soils are continuing to acidify, so even more lime is required, and its application needs to be guided by objective measurement through soil sampling at depth.

"Lime needs to be applied at higher rates and to more paddocks, and its application needs to be better targeted within paddocks."

Gazey said mapping across south-west Western Australia showed that the severity and extent of soil acidity, including subsurface acidity, was currently poor.

He said evidence supporting improved soil acidity management in Western Australia included:

- Analysis of more than 69 long-term lime trials demonstrating that long-term yield responses of 10% greater yield are common in years following lime application
- Re-evaluation of a 1994 trial site at Mingenew showing that lime rates, previously considered adequate, do not ameliorate soil pH at depth

SOIL ACIDITY

Gazey said soil acidity was estimated to erode potential crop yields by 9% to 12%, worth \$500 million annually.

"About 14.25 million hectares of WA wheatbelt soils are acidic or at risk of becoming acidic to the point of restricting crop yields," he said.

Soil pH is a measure of the concentration of hydrogen ions (acid) dissolved in the soil water. Some trace elements become more soluble at lower pH and so does aluminium, which is toxic to plants when in solution.



Precision SoilTech research officer Wes Lefroy soil samples a long-term DAFWA lime trial site at Bindi Bindi, WA

If the soil pH is too low, the concentration of aluminium in the soil water increases rapidly and reduces root growth.

Poorer root systems restrict the uptake of nutrients and water and lead to lower plant biomass and grain yields.

When lime is added to soil, it neutralises hydrogen ions.

As the pH is raised, aluminium becomes less soluble and plants are able to develop effective root systems.

ONGOING ACIDIFICATION

The management of soil acidity in south-west WA has been a topic of research, development and extension for more than 20 years.

"The most recent assessment of the current condition of the soil resource in this region demonstrates that soil pH has continued to decline," Gazey said.

"More than 70% of samples taken from the soil surface (0-10cm from the surface) and almost half of samples from the subsurface (10-20 and 20-30cm below the surface) have inadequate pH levels.

"Appropriate pH levels are defined as being at least 5.5 at the surface and at least 4.8 at subsurface levels.

"The ongoing acidification of agricultural land is the result of productive farming practices – including product removal and nitrate leaching – combined with insufficient use of agricultural lime."

GROWER SURVEYS AND WORKSHOPS

WA grower surveys and workshops were conducted by DAFWA from 2010 to 2013 as part of a project, funded by Caring for our Country, which aimed to improve soil

acidity management by WA growers.

A total of 539 growers were surveyed across the WA grainbelt, representing about 1.6 million hectares of land, or 15% of the grainbelt.

"From the growers surveyed, 74% considered soil acidity to be a moderate or greater problem on their farm and in their district," Gazey said.

"On a positive note, 90% of respondents considered soil acidity to be manageable."

The principal barriers to applying sufficient lime to all paddocks immediately were economic constraints such as cash flow and the cost of transport.

Survey results indicated that many growers, particularly those who had taken

"The ongoing acidification of agricultural land is the result of productive farming practices – including product removal and nitrate leaching – combined with insufficient use of agricultural lime."

– Chris Gazey

part in Caring for our Country project activities, intended to markedly increase their subsurface soil sampling.

Gazey said the survey revealed that growers in recent years had applied lime as a single rate 75% of the time.

"But in the future, many growers intend to increase the proportion of split rate or variable rate lime applications to about 50 per cent of total applications," he said.

"Growers indicated that the most

common lime rates would increase from 1-1.5t/ha to 1.5-2t/ha."

ANALYSIS OF RESPONSE TO LIMING

In 1993, a DAFWA database of 69 small plot and large-scale lime trials in the WA grainbelt was investigated to determine factors affecting crop responses to liming. Soil information and yields from the trials were collected for the period 1991 to 2012.

Gazey said the analysis showed that the average gain from liming, considering all years and crops in the database, was 0.18t/ha or a 10% yield increase.

"When the analysis removed the year

that the lime was applied and the following year (lime takes time to react in the soil and responses in the first two years are not expected) there was an average 0.25t/ha or 12% yield increase," he said.

"The data is similar to most other trials around Australia, although higher responses were found in trials that included a combination of lime and deep ripping."

Gazey said that in most situations, yield gains from liming appeared to be



Lime-treated surface soil, stained purple, under pasture at Miling in Western Australia.

relatively constant.

"Analysis of the WA data indicates that liming has a 10% chance of achieving a 40% yield increase, a 30% chance of achieving a 10% yield increase and a 100% chance of achieving a 3% yield increase," he said.

LONG-TERM LIMING RESPONSE AT MINGENEW

In 2013, a DAFWA small-plot lime trial in a paddock at Mingenev – originally conducted in 1994 – was re-examined to investigate the long-term effects of liming. In 1994, agricultural lime sand was applied to replicated trial plots at rates of 0, 0.5, 1, 2 and 4t/ha. The plots were 1.8m wide by 30m long.

Following the initial treatments, the grower spread 1t/ha per hectare of lime each year in 1998, 1999, 2003 and 2012 as part of normal paddock operations.

"The cumulative application of lime by the grower in these years increased or maintained the topsoil (0-10cm) pH above 5.5-6 in all plots where lime was applied in 1994," Gazey said.

"But only the plots that received 4t/ha of lime in 1994 had subsurface pH levels close to the target of 4.8 or higher.

"Where the 1994 treatments were 2t/ha or less, the soil pH below 20cm had continued to acidify.

"Not only had the soil continued to acidify, but the depth to the lowest pH was deeper, meaning it will now require more lime and take longer to recover.

"The treatments receiving the lower rates of lime were so acidic at depth that they will require large amounts of lime and mechanical incorporation to recover the soil pH profile in a reasonable time frame (three

to five years)."

Gazey said the wheat yield was 10% higher in the treatment that received a total of 8t/ha of lime since 1994, and 6% higher for the treatment that received 6t/ha of lime, compared with the treatment that received 4t/ha of lime.

"The soil pH of the plots that received 8t/ha of lime over the 20-year period almost meets recommended targets," he said.

"It is important to note that the quantity of lime applied in these plots far exceeds most current and intended lime application rates in WA."

LOOKING AHEAD

Gazey said soil acidity continued to constrain WA agriculture, but crop and soil measurements and analyses from long-term lime trials clearly demonstrated the benefits of managing soil pH.

"Liming increases crop and pasture yields where soil pH is below recommended targets, and the maintenance of soil at an appropriate pH is needed to maintain yield potential," he said.

"If not managed appropriately, soil acidity will continue to cost growers the opportunity to reach their yield potential."

Gazey said soil acidity management should be viewed not as an encumbrance but as an economically viable opportunity to improve the yield potential and resilience of cropping systems.

NEW COLLABORATIVE RESEARCH

With the GRDC's support, Gazey and his colleagues are working closely with WA grower groups to test and improve a range of tools and practices to help growers better manage soil acidity.

The soil acidity research is part of a collaborative research effort 'Soils Constraints West' which aims to develop and deliver solutions for a range of soil constraints limiting productive grain cropping in WA.

Soils Constraints West represents more than \$33 million of new research aimed at addressing non-wetting soils, subsoil constraints, soil compaction and soil acidity over five years.

The Grains Research and Development Corporation, Department of Agriculture and Food, Western Australia, CSIRO and Murdoch University are funding the research, which was developed following consultation with WA grain growers through the GRDC western regional panel and the GRDC Regional Cropping Solutions Networks (RCSNs).

This new research is in addition to the GRDC's already substantial western region investment in other areas of soil research including soil nutrition, soil carbon and soil 'health'.

GRDC Project Codes: DAW00236, CSA00033

For more information:

GRDC Soil Acidity in WA Hot Topic at www.grdc.com.au/SoilAcidityWA

DAFWA soil acidity webpages at www.agric.wa.gov.au/soil-acidity/managing-soil-acidity

Chris Gazey, DAFWA
08 9690 2000, 0429 107 976
chris.gazey@agric.wa.gov.au

GRDC Grains Research & Development Corporation
Your GRDC working with you

Background:

Council awarded the rental of the Yarling Brook Estate vacant land for the purposes of cropping and grazing to the Wickepin District Sports Club on a joint venture basis with the Wickepin Football Club for a term of three years from 1 April 2015 expiring 31 March 2018 at a rental of \$4,400 (GST inclusive) per annum.

Comment:

It has been brought to the Chief Executive Officers attention that this land may require lime prior to the next cropping program in 2015.

The amount of lime plus the spreading would cost Council in the vicinity of \$5,000. Council has made no allocation in the 2014/2015 adopted budget for the placement of Lime on the Yarling Brook Estate cropping area.

If Council wishes to put lime over the Yarling Brook Estate cropping land it will need an absolute majority decision of council as the amount is unbudgeted in the 2014/2015 financial year.

It is probably too late to organise lime for the 2015 cropping program, and as it is unbudgeted the best option may be to place an amount off \$6,000 in the 2015/2016 Budget Estimates for the 2016 copping program.

Statutory Environment: *Local Government Act 1995*

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*
 - (b) *is authorised in advance by resolution*; or*
 - (c) *is authorised in advance by the mayor or president in an emergency.*

*** Absolute majority required.**

- (1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

- (2) Where expenditure has been incurred by a local government —
- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
 - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Financial Implications: Unbudgeted expenditure of \$5,000

Policy Implications: No Policy

Strategic Implications: Nil

Summary:

Council is being requested to place an amount of \$6,000 in the 2015/2016 budget estimates for lime on the Yarling Brook Estate cropping area leased to the Wickepin District Sports Club and the Wickepin Football Club to end of March 2018

Recommendation:

That an amount of \$6,000 be placed in the 2015/2016 budget estimates for the placement of lime on the Yarling Brook Estate cropping area prior to the 2016 seeding program.

Voting Requirements: Absolute majority

Resolution No 180215-12**Moved Cr Lansdell / Seconded Cr Hinkley**

That council advises the Wickepin District Sports Club and the Wickepin Football Club that council will contribute 1/3 of the cost or up to \$2,000 for the placement of lime on the Yarling Brook Estate cropping area for the 2015 cropping season.

Carried 7/0 by Absolute Majority

Note: Motion differed from the officer's recommendation as council felt the area required lime in the 2015 season.

3.08pm – Cr Russell returned to chambers.

Governance, Audit and Community Services

10.3.01 – Townscape & Cultural Planning Committee Meeting

Recommendations

Submission To:	Townscape & Cultural Planning Committee
Location / Address:	Whole Shire
Name of Applicant:	Governance, Audit and Community Services Committee
File Reference:	1533/206
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	11 February 2015

Enclosure / Attachment: Nil

Background:

Townscape & Cultural Planning Committee Meeting held Wednesday 11 February 2015.

Comment:

The Townscape & Cultural Planning Committee Meeting was held on 11 February 2015 and passed the following recommendations:

Moved Cr Allan / Seconded Sue Astbury

That it be recommended to Council that the Reserve fund be used to purchase 4 event signs:

Expandabrand
Tear drop banners 3.5m high
Double sided with artwork - \$295 each x 4
Heavy metal bases - \$85 x 4
Freight to Perth - \$90
Total cost - \$1610.00

Carried 8/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications: Nil

Recommendation:

That the Townscape Reserve fund be used to purchase 4 event signs:

Expandabrand
Tear drop banners 3.5m high
Double sided with artwork - \$295 each x 4
Heavy metal bases - \$85 x 4
Freight to Perth - \$90
Total cost - \$1610.00

Voting Requirements: Simple majority.

Resolution No 180215-13

Moved Cr Allan / Seconded Cr Lang

That the Townscape Reserve fund be used to purchase 4 event signs:

Expandabrand

Tear drop banners 3.5m high

Double sided with artwork - \$295 each x 4

Heavy metal bases - \$85 x 4

Freight to Perth - \$90

Total cost - \$1610.00

Carried 8/0

11. President's Report

The president reported on the following:

- Australia Day Breakfast ,
Cr Martin thanked all the councillors involved in the Australia Day breakfast held in Harrismith.
- Meeting with Peter Collier regarding closure of Tincurrin Primary School.

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	6 February 2015

Wheatbelt Joint Development Assessment Panel

The Wheatbelt Development Assessment Panel met on Friday 23 January 2015 to approve the Planning Application from WA Kaolin Pty Ltd for DAP Application reference DAP/14/000685 and accompanying plans date stamped received 20 August 2014 for development of:

- a kaolin mine and de-gritting plant on Lot 14431 (DP 155015); and
- a processing plant and storage facility but excluding evaporation ponds on Lot 8798 (P 132472) and Lot 1 (D 92042);

Wheatbelt Joint Development Assessment Panel members in attendance at the meeting were; Mr David Gray (Presiding Member), Mr Terence Tyzack (Specialist Member), Cr Allan Lansdell (Local Government Member, Shire of Wickepin), Cr Julie Russell (Local Government Member, Shire of Wickepin), Mr Mark Hook (Shire of Wickepin CEO), Ms Leah Pearson (Shire of Wickepin minute secretary).

Members of the public in attendance were; Mr Alf Baker (WA Kaolin Holdings) and Mr Steven Martin (President, Shire of Wickepin)

The Wheatbelt Joint Development Assessment Panel approved the following with the following conditions;

Approved application reference DAP/14/000685 and accompanying plans date stamped received 20 August 2014 for development of:

- (i). a kaolin mine and de-gritting plant on Lot 14431 (DP 155015); and
- (ii). a processing plant and storage facility but excluding evaporation ponds on Lot 8798 (P 132472) and Lot 1 (D 92042);

In accordance with the Shire of Wickepin Local Planning Scheme No. 4, subject to the following conditions

Conditions:

1. *Prior to application for a building permit a landscaping/revegetation plan for each site is to be submitted to and approved by the Shire; the landscaping plan is to be implemented and the landscaping maintained throughout the life of the development to the satisfaction of the Shire.*
2. *Prior to application for a building permit the applicant is to submit the following for the approval of the Shire:*
 - (a) *an environmental management plan for the development to the satisfaction of the Shire; and*
 - (b) *a site Rehabilitation Plan for the subject sites to the satisfaction of the Shire.*
3. *Access crossovers onto dedicated roads shall be located, designed, constructed, and maintained to the satisfaction of the Shire. Details of the access crossovers shall be submitted to the Shire for assessment and approval prior to application for a Building Permit.*
4. *All outdoor lighting is to be confined at all times to the land in accordance with the requirements of Australian Standard AS 4282—1997, Control of the obtrusive effects of outdoor lighting.*
5. *Storage of chemicals and liquids shall be within Bunded impervious areas capable of containing any spillages and be connected to an appropriate treatment and disposal system.*
6. *A detailed Dust Management Plan shall be submitted to and approved by the Shire, prior to any works commencing on-site and compliance with the plan must be achieved at all times.*

The following advice notes were also attached to the approval;

1. *This decision constitutes planning approval only and is valid for a period of two years from the date of approval. If the subject development is not substantially commenced within the two year period, the approval shall lapse and be of no further effect.*
2. *This Approval relates to the details provided in the application; a new application for Planning Approval must be submitted to the Shire to undertake the development in a different manner to that stated in the application.*
3. *The applicant is reminded of the requirements to comply at all times with the Environmental Protection (Noise) Regulations 1997.*
4. *This is a Planning Approval only and does not remove the responsibility of the applicant/owner to comply with all relevant building, health, and engineering requirements of the Shire, or with any requirements of the Shire's Local Planning Scheme No. 4. A building permit is required prior to the commencement of any works associated with the development.*
5. *The Shire should be consulted if there are any questions relating to the requirements of this approval, or the planning controls applicable to the land and/or location.*
6. *The development is to comply with the requirements of the National Construction Code. In this regard, it is recommended the applicant consult the Shire's Building Surveyor prior to the commencement of working drawings.*

7. *The applicant should ensure that the proposed development complies with all other relevant legislation, including but not limited to, the Environmental Protection Act 1986 and Regulations, and Dangerous Goods Safety Act 2004 and Regulations.*

Resolution of Native Title Claims in the South West

On 5 July 2013 the Western Australian Government presented the South West Aboriginal Land and Sea Council (SWALSC) with a final offer to resolve native title claims across the South West of Western Australia. All details of the final offer were finalised in October 2014 and accepted by SWALSC.

Since October 2014, SWALSC has had sole responsibility for organising six Indigenous Land Use Agreement (ILUA) authorisation meetings – one for each of the six principal native title claim groups – in the South West.

At each of the ILUA authorisation meetings eligible Noongar people will be asked to vote on whether to accept the State's offer or not. All six groups must endorse the agreement for the South West Settlement to proceed. Should the groups not endorse the agreement, each of the claims is likely to proceed to trial in the Federal Court.

The schedule for authorisation meetings is as follows:

Date	Region/Claim Area	Location
Saturday 31 January 2015	Gnaala Karla Booja	Bunbury
Saturday 14 February 2015	South West Boojarah	Busselton
Saturday 21 February 2015	Wagyl Kaip/ Southern Noongar	Katanning
Saturday 7 March 2015	Yued	Gingin
Saturday 14 March 2015	Ballardong	Northam
Saturday 28 March 2015	Whadjuk	Cannington

The full details of the South West Settlement can be found on the website of the Department of Premier and Cabinet www.dpc.wa.gov.au.

Further information is also available from the DPC South West Settlement team:

Email: southwestsettlement@dpc.wa.gov.au

Phone: (08) 6552 6191 Fax: (08) 6552 5339

Black Spot Funding

The Shire of Wickepin has been advised by Main Roads that is 2015/2016 Black Spot applications have not been recommended to advance to phase 2 of the program:

- 86 Gate Road: \$67,500

The sections of 86 Gate road from slk 2.46 to slk 3.06 has an 8 metres wide gravel surface and requires widening to 10 metres to facilitate a 7 metre wide bitumen surface and 1.5 metre wide gravel shoulders. The angle of the batter slopes on both sides of the approaches to the drainage structures are steep and elevated and require reduction to offer a trafficable area for errant vehicles. Bridge number 3032 at slk 2.85 is 8 metres wide and requires crash barriers to arrest errant vehicles and to offer a safe and complying section of road.

- Toolibin North road : \$30,000

The design of the section of Toolibin North road from slk 3.62 to 4.00 and slk 6.32 to 6.78 is dramatically increasing the chance of front impact and roll over type crashes. Directional control of a vehicle could be lost due to the narrow loose gravel surface through the horizontal curves and finally impacting one of the large trees in the clear zone.

- Gillimanning Road: \$195,000

Three sections of Gillimanning road; section one slk 2.63 to slk 2.97, section two slk 14.04 to slk 14.57 and section three slk 16.73 to slk 17.49 have 7 metre wide gravel surfaces extending through four separate flood ways that scour during rain events that creates a high crash risk. The three sections of road require upgrade, widening, the application of bitumen surfaces and culvert structure widening and upgrade to provide a safe carriageway for traffic. Review and upgrading of guide posts and signs through the sections are required to comply with AS 1742.2- 2009 and offer a safe route for road users.

Therefore they will not be funded as part of the 2015/2016 Black Spot Program. The 2015/2016 Black Spot program has an amount off \$172 659 unallocated grants. The Chief Executive Officer has been advised that as there is unallocated funds Main Roads are calling for resubmissions for other Black Spot works by C.O.B. Friday, 27 February 2015. The CEO will be submitting the 86 Gate Road bridge section with the following works upgrade approaches, install barriers and upgrade signage. Mr Keith Dickerson has been requested to redo the safety Audit and submit the new Black Spot application for the treatments required. There have been a number of Black Spot projects not recommended for funding this year and the issues appear to be a change in the Main Roads criteria for what constitutes black spot projects. The Chief executive officer is working with Main Roads to meet the new criteria's laid down by main Roads Narrogin.

Great Southern Regional Waste Group

The Shire of Wickepin is part of the Wagin Waste Group for the provision of a Regional Waste facility for putrescible wastes only. Council members to the group are the Chief Executive Officer, Cr Allan Lansdell and Cr Ross Easton. The Group has adopted the name "Great Southern Regional Waste Group".

The Great Southern Regional Waste Group comprises the following local government authorities:

- Shire of Wagin
- Shire of Cuballing
- Shire of Pingelly
- Shire of Wickepin
- Shire of Williams
- Shire of Narrogin
- Town of Narrogin

All seven (7) participating Councils are seeking to establish a regional approach to waste management and disposal which is a key objective of the Strategic Waste Management Plan (SWMP) prepared for the WVGC in April 2009. The proposed landfill complies with and is designed to DER and the commonly used Victorian Guidelines for the Siting, Design Operation and Rehabilitation of landfills. Hours of operation are proposed to be, 6.30 am to 5.00 pm Monday to Saturday inclusive, excluding public holidays and Sundays. The site is fenced and surrounded with perimeter vegetated earth bunds. Up to 7 000 tonnes of material is anticipated will be brought to site annually, sorted, recycled and placed to fill. Management Plans are proposed for Dust, Water, Noise and Asbestos. The site will not be used for Medical Waste, Sewerage waste or Asbestos waste as these will all be dealt with by the individual Councils.

On 3 February 2015 the CEO attended an onsite meeting and afterwards at the Shire of Cuballing Council Chambers to discuss the progress of the Regional Refuse Site in the Shire of Cuballing. The meeting went over where the group is up to, what applications have been made and a "where to from here". A Development Application has been made on behalf of the group to the Cuballing Shire for the land on Lot 23 Nebrikinning Road, Cuballing to be able to be used for a Regional Refuse Site. This approval is still to be considered by Cuballing Council with the comment period still open. The proposal seeks Works Approval to construct Stage 1 of a proposed Class II Landfill on Lot 23 Nebrikinning Road, Cuballing to be known as the Great Southern Regional Waste Group Regional Waste Recycling and Disposal Facility. The final end land use is proposed to be to native shrubs. Stage 1 is the first of six stages, with Stages 2 – 6, located in the east of Lot 23, being subject to a future Works Approval Application. Stage 1 is located on a small laterite plateau remnant in an old gravel pit. It is anticipated to have a total volume of approximately 48 000 m³, divided into three cells. Up to 7 000 tonnes of waste is to be disposed of annually. Stage 1 is underlain by 20 metres of impermeable clay which provides a good substrate for landfill.

At the meeting it was brought to our attention that the Cuballing residents had requested the Shire of Cuballing to hold a public meeting regarding the planning approvals for the proposed regional waste facility. The public meeting was held on Tuesday 3rd February at 6.30pm in the Cuballing Community Centre. The CEO believes there were over 80 persons in attendance expressing their concerns over the proposed refuse site. Following is an email received from Rob, Fil & Clancy Walmsley of "The Hundred Acres" expressing their concern to the Shire of Wickepin Councillors.

"I would like to register my disappointment in the untimely fashion that affected local residents were made aware of the above proposed regional landfill facility of which the Shire of Wickepin is a participating body as part of the Wagin Voluntary Group of Councils (WVGC).

Apart from the ill-chosen location for this proposed facility ie an elevated site next to a sensitive intensive agricultural premise (Hawksley's chicken egg farm) in an area surrounded by occupied residences which rely on surface, ground and rain water collection without the benefit of mains water supply and utilising an intersection to a gravel road (Nebrikinning) that is unsafe for rubbish trucks on a route to one of our area's tourist attractions and a significant conservation area (Dryandra Woodlands) I feel that being informed in December 2014 when obviously site investigations commenced in early 2013 is improper public disclosure. Information we are being provided with to make our public submission is changeable at best including yearly tonnage amounts and types of waste to be received. Whilst I appreciate that the Shire of Cuballing is responsible for planning approval and the provision of information etc your shire will be trucking waste to this proposed site and the Shire of Wickepin will need to contribute to the management and correct supervision of such a facility and to the long term rehabilitation and monitoring of this same site long after the possible sixty year lifespan. I would like my concerns tabled at your next shire meeting and I will be contacting all of the local government bodies involved in the WVGC."

The Great Southern Waste Group will meet in March 2015 after the Shire of Cuballing have made their determination in relation to the Planning proposal put forward by the group for the Regional Waste Facility on Lot 23 Nebrikinning Road, Cuballing.

A full copy of the Management Plan for the proposed Regional Waste Facility is attached for Councillors information.

Wickepin Swimming Pool

The current three year fixed term contract for the Wickepin Aquatic Centre Manager expires at the end of the 2015 Swimming season being 31 March 2015. The Chief executive Officer has advised the current Wickepin Aquatic Centre Manager that the current contract will not be extended and that the Shire of Wickepin will be re-advertising the position under a full contract basis for a three year term commencing from 1 July 2015 to 30

June 2018. The advertising for the running of the Wickepin Aquatic Centre under a full contract will commence after 31 March 2015. The full contract will ensure that the Wickepin Aquatic Centre will be managed off season as well as open as and when required by the community for interm swimming lessons, Vac Swim lessons, special events or late and early morning swimmers.

LandCorp 2014 RDAP Application - Wickepin Townsite

Please find attached to this report a copy of the letter received from LandCorp in relation to Councils application to the 2014 Local Regional Development Assistance Program (Local RDAP) for the Wickepin residential project. Council's application was one of seven applications that were considered for funding. During the assessment of the application, LandCorp was conscious of the location of the proposed kaolin mine to the Wickepin town site and of the Shire's desire to make Wickepin the town of first residential choice for mine workers. Advice received from WA Kaolin would indicate that the company is seeking to source labour locally and that the demand of vacant residential lots, as opposed to established housing, may be reduced accordingly. LandCorp has only considered developing five (5) lots in a staged approach, as opposed to the 11 residential lots that the Council was promoting. Based on a desktop "fatal flaw" assessment six (6) projects, including Wickepin, have been resourced, to progression to a "shovel ready" status. LandCorp, over the coming months, will complete an investigation of the proposed development site (feature survey, geotechnical investigations, environmental review, etc.). LandCorp will then finalise a plan of subdivision and secure WAPC subdivision approval. LandCorp also proposes to complete preliminary engineering designs for the required civil works, to secure pre-tender construction estimates to service the lots and to prepare a robust financial model to deliver the project. Some of the projects which were approved to progress to the "shovel ready" status will not proceed into construction as part of the current funding round. Any decision to advance our project beyond the "shovel ready" status will not be taken until LandCorp undertake more robust site and financial data that will then be assembled and compared to the original project assumptions. Unfortunately the current estimates for the value of works for all of the Local RDAP projects is well in excess of the Community Services Obligation funding provided. This means that Wickepin's Project will not be funded in 2015 but will be placed in the 2016 RDAP program for funding.

Meetings Attended

December 2014	Issue/Subject
22/12	Lauren Clarke WDC Aged Housing – Meeting to discuss Aged Units and Royalties for Regions also joining with other Local Governments wishing to undertake aged units in their respective towns
January 2015	Issue/Subject
21/01	Meeting with Cr Martin, Cr Russell and CR Lansdell to Discuss Dap Agenda
23/01	Wheatbelt JDAP meeting to approve DAP Application reference DAP/14/00685 as detailed on the DAP Form 1 dated 1 December 2014. WA Kaolin P/L Kaolin Mine application.
29/01	Wickepin Community cropping members to discuss Insurance issues and grant for Wickepin Aged Units at Johnston street.
30/01	Torro Equipment Perth demonstration of Hako Floor Cleaner for Wickepin Ram Pavilion floors.
February 2015	Issue/Subject
03/02	Wagin Waste Group with an onsite meeting to discuss the progress of the Regional Refuse Site at the Shire of Cuballing. The meeting went over where the group is up to, what applications have been made and a "where to from here". A Development Application has been made on behalf of the group to Cuballing Shire for the land to be able to be used for a refuse site. This is still to be considered by Cuballing Council with a comment period still open
11/02	Lifestyle Retirement Meeting
11/02	Townscape Committee Meeting
18/02	Skin Cancer Screening – All staff

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	December 2014 January 2015	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans		Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Movie Night at Yealering Wickepin Triathlon Family Reunion	7 February 2015 14 February 2015 21 February 2015	Lee Parker Libby Heffernan Steve Martin
A13	Hire of Community Halls / Community Centre	CEO	Wickepin Triathlon	14 February 2015	Libby Heffernan

Recommendations:

That Council endorses the Chief Executive Officer's Report dated 6 February 2015.

Voting Requirements: Simple majority

Resolution No 180215-14

Moved Cr Lansdell / Seconded Cr Astbury

That Council endorses the Chief Executive Officer's Report dated 6 February 2015.

Carried 8/0

13. **Notice of Motions for the Following Meeting**
14. **Reports & Information**
15. **Urgent Business**
16. **Closure**

There being no further business the Presiding Officer declared the meeting closed at 3.45pm.