



Shire of Wickepin

# Minutes

Townscape & Cultural Planning Committee

Council Chambers, Wickepin

## 3 March 2021



## Notice of a Townscape and Cultural Planning Committee Meeting

Please note that the next Townscape and Cultural Planning Committee Meeting of the Shire of Wickepin will be held on Wednesday 3 March 2021 at Council Chambers, Wickepin, commencing at 9.30am.

Certification: I have perused this agenda and am aware of all recommendations made to council and support each as presented.

Mark J Hook  
Chief Executive Officer

25 February 2021

### Disclaimer

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In particular and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wickepin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns that anyone who has an application lodged with the Shire of Wickepin must obtain and only should rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

## Terms of Reference

### 1. Name

Townscape and Cultural Planning Committee

### 2. Members

Cr Fran Allan  
Cr Allan Lansdell  
Cr John Mearns  
Kym Smith  
Sue Astbury  
Ted Astbury  
Tim Cowcher  
Kevin Coxon  
Helen Warrilow

### 3. Objectives

This Committee deals with issues relating to Townscape and Cultural Planning in the Shire of Wickepin and makes recommendations to the Ordinary Council meeting.

The Townscape and Cultural Planning Committee has no delegated authority.

The main functions of the Committee are to:

1. *Receive reports from the Chief Executive Officer and appropriately delegated officers.*
2. *Consider the material in the reports from the Chief Executive Officer and appropriately delegated officers.*
3. *Formulate recommendations to the Ordinary Council Meeting.*
4. *To represent to the Council the views of the community regarding Townscape and Cultural Planning.*
5. *To represent the Councils position in regards to Townscape and Cultural Planning to regulatory bodies and interest groups/committees.*
6. *To assist the Wickepin Council in developing a Townscape and Cultural Planning strategy.*

### 4. Scope/Jurisdiction

The Committee is appointed and empowered in accordance with the provisions of the Local Government Act 1995.

Resolutions/recommendations of the committee must first be considered and endorsed by Council prior to any action by a Committee Member or Chief Executive Officer.

### 5. Appointment of Committee Members

Council calls for written nominations for members of the Townscape and Cultural Planning Committee in October, to run in accordance with Council elections. Committee members are appointed by Council at the November Ordinary Council meeting.

### 6. Appointment of Committee Chair

A chairperson is appointed every second year at the first Townscape and Cultural Planning Committee meeting after the Local Government elections by the committee members.

**7. Meeting Frequency**

The Townscape and Cultural Planning Committee meets four times a year, on the first Wednesday of the month at 9.30am.

Meeting dates for 2021 are as follows:

Day	Date	Time
Wednesday	3 March	9.30am
Wednesday	2 June	9.30am
Wednesday	1 September	9.30am
Wednesday	3 November	9.30am

**8. Related Policies/Bylaws:** Nil.

**SHIRE OF WICKEPIN  
QUESTIONS FROM THE PUBLIC**

**Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so; however, Council requires your name, address and written questions to be provided to the meeting secretary.**

**NAME:**

**SIGNATURE:**

**ADDRESS:**

**TELEPHONE:**

**MEETING/DATE:**

**NAME OF ORGANISATION REPRESENTING (if applicable):**

**QUESTION:**

## QUESTIONS FROM THE PUBLIC

The Shire of Wickpin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

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**Minutes of a Townscape and Cultural Planning Committee Meeting held in Council Chambers, Wickepin,  
Wednesday 3 March 2021 at 9.30am**

The Chairperson declared the meeting open at 9.35am.

**1. Attendance, Apologies and Leave of Absence (Previously Approved)**

Cr Fran Allan	Member
Kym Smith	Member
Sue Astbury	Member
Tim Cowcher	Member
Kevin Coxon	Member

Mark Hook	Chairperson - Chief Executive Officer
Lara Marchei	Executive Support Officer

**Apologies**

Cr Sarah Hyde  
Ted Astbury

**Leave of Absence (Previously Approved)**

A letter of resignation has been received from Chairperson Sarah Hyde dated 24 February 2021 advising of her resignation from the Townscape & Cultural Planning Committee as Chairperson and as a member.

**2. Public Question Time****3. Applications for Leave of Absence/Apologies****4. Petitions, Memorials and Deputations****4.1 Election of Chairperson**

CEO Mr Mark Hook took the Chair. The CEO called for nominations for Chairperson.

Kym Smith nominated Sue Astbury, Sue declined the nomination.

**Moved T Cowcher / Seconded Cr Allan**

As there were no more nominations for Chairperson, CEO Mr Mark Hook remain as Chairperson for this meeting and that a Chairperson be elected at the next Townscape meeting.

**Carried 5/0**

**5. Declarations of Member's and Officer's Interest****6. Confirmation of Minutes**



## Townscape and Cultural Planning Meeting – 4 November 2020

**Moved Cr Allan / Seconded K Coxon**

That the minutes of the Townscape and Cultural Planning Committee held on 4 November 2020 be confirmed as a true and correct record.

**Carried 5/0**

**7. Status Report**

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

<b>Subject/Action</b>	<b>Officer</b>	<b>Progress</b>	<b>Status</b>	<b>Comment</b>
Historical Sites Signage	CDO	That council purchases signage for 2 historically significant sites – to be nominated in consultation with the Wickepin History Group and that signage to be designed and manufactured to the Shire of Wickepin specifications.	○	Wording and photos received for the Jewish Settlement. CEO arranging a draft sign.
Historical Plaque Display	CDO	That council mount the Electricity Supply and Water Supply plaques onto timber posts similar to that used in the War Memorial and determine appropriate positioning in consultation with the Wickepin History Group.	✓	Signs placed at Wickepin Town Hall.
Directional Signage – Old Cemetery Wickepin	CDO	That council updates the directional road signage on Old Cemetery Road in accordance with council's Policy 8.1.14.	○	In consultation with Manager of Works.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress    ✓ = completed    ✕ = superseded

**8. Notice of Motions of Which Notice Has Been Given****9. Receipt of Reports & Consideration of Recommendation****10. Notice of Motions for the Following Meeting**

## 11. Reports & Information

The CEO provided the following report on the construction of the Wogolin Road Recreation Area:

### 11.1 – Tender RFT 4 2020/2021 Construction Wogolin Road Recreation Area

<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location/Address:</b>	<b>Wogolin Road, Wickepin</b>
<b>Name of Applicant:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>File Reference:</b>	<b>FM.TEN.1220, CP.MAI.576</b>
<b>Author:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>9 February 2021</b>

#### Enclosure/Attachments:

1. RFT 4 2020/2021 Construction Wogolin Road Recreation Area.
2. Tender documents received from Natureplay Solutions, Phase 3, LD Total, Phoenix Landscaping Services.

#### Summary:

Council is being requested to accept the tender from Natureplay Solutions for RFT 4 2020/2021 Construction Wogolin Road Recreation Area for Stage 1 and 2a at a cost of \$676,979 GST exclusive.

#### Background:

Council at the 18 November 2020 Ordinary Meeting of Council passed the following resolution.

#### ***Resolution No 181120-07***

#### ***Moved Cr Hyde / Seconded Cr N Astbury***

*That Council submit applications to the LRCI Programs for Stage One and Stage Two (a) of the Wogolin Road Recreational Area for the amount of \$601,539.*

***Carried 8/0 by absolute majority***

The two grant applications were successful as per the following advice received from the

Approved Work Schedule for Shire of Wickepin, WA, \$ 363,886					
Project ID	Project name/ concise description	Infrastructure Type	Work Category	Eligible grant activity	LRCI Program funding required
1.	Wickepin Aquatic Centre - Improvements	Community	Painting/Improvements to Community Facilities	Yes	\$ 23,886
2.	Wongolin Playground	Community	Landscaping Improvements / Playgrounds and skate parks	Yes	\$ 340,000
<b>TOTAL LRCI Program funding required</b>					<b>\$ 363,886</b>

Following is a copy of the advert placed in the West Australian and the Narrogin Observer.



**Shire of Wickpin**

The Shire of Wickpin invites tenders as detailed below.

***Tender RFT 4 2020/2021 Construction of Wogolin Road Recreation Area***

**SPECIFICATIONS**

A copy of the Specifications and Conditions of Tender can be obtained from the Shire of Wickpin Administration Centre during normal office hours (8.30am-5.00pm) by telephoning Executive Support Officer on (08) 9888 1005. A copy can also be obtained by e-mailing your request to [eso@wickpin.wa.gov.au](mailto:eso@wickpin.wa.gov.au).

Tenders close at 4.00pm on 15 January 2021 and can be addressed to, The Chief Executive Officer, PO Box 19, Wickpin 6370, or delivered to the Council Tender Box at the Shire of Wickpin Administration Centre, 77 Wogolin Road, and duly marked with the relevant tender number.

**The lowest or any tender will not necessarily be accepted.**

**Mark J Hook**  
Chief Executive Officer

The RFT 4 2020/2021 Construction Wogolin Road Recreation Area, documents are attached under separate cover for members' information.

**Comments:**

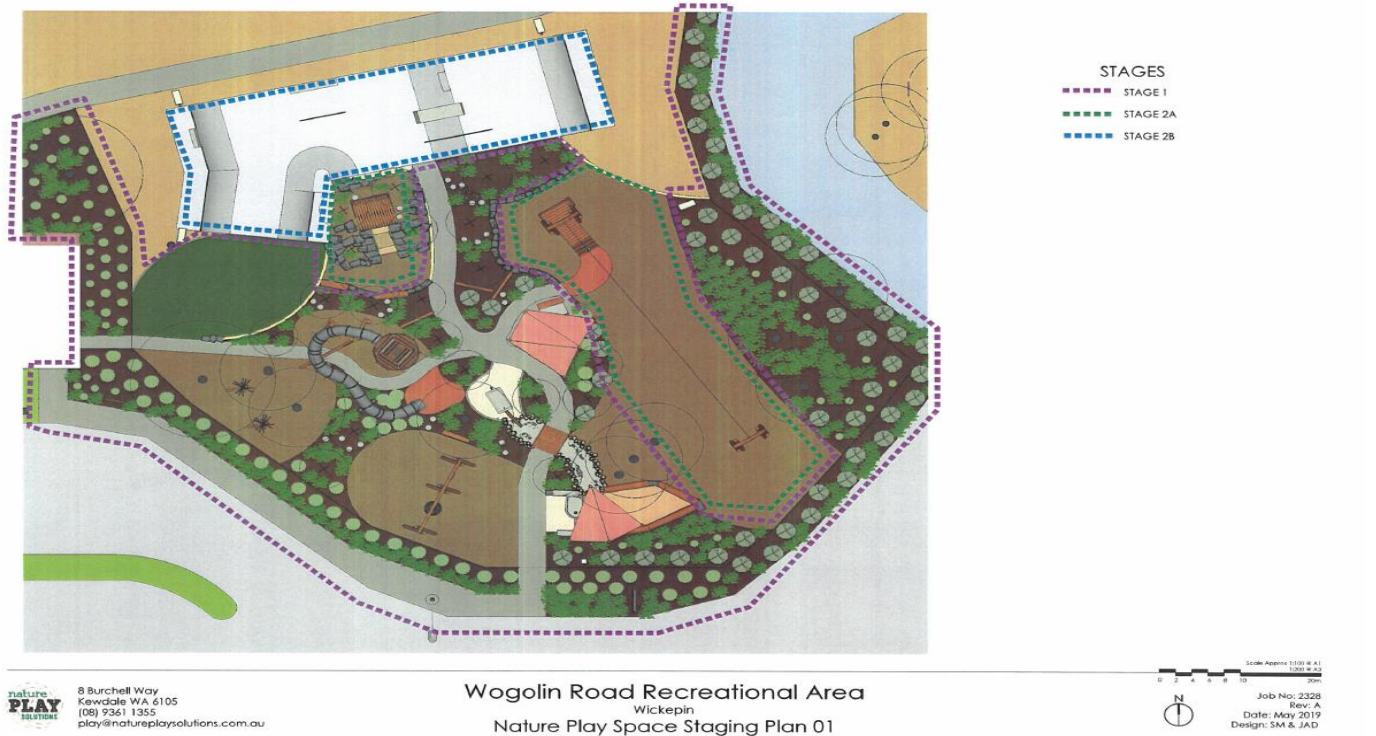
At the closing of the RFT 4 2020/2021 Construction Wogolin Road Recreation Area, council received the following tenders, which have all been deemed to be compliant with the tender documentation:

Company	Description	Price per Stage GST Exempt	Total GST Exempt
Natureplay	Stage 1	\$571,128	\$676,979
	Stage 2A	\$105,851	
Phase3	Stage 1 and 2A	\$840,519.26	\$1,098,948.36
	Stage 2B	\$258,429.10	
LD Total	Stage 1	\$908,175.79	\$1,272,727.27
	Stage 2A	\$108,611.88	
	Stage 2B	\$255,939.60	
Phoenix Landscaping Services	Stage 1	\$773,190	\$773,190

The tenders received have been evaluated using the following evaluation sheet.

<b>SHIRE OF WICKPIN EVALUATION</b>									
<b>RFT 4 2020/2021 Construction of Wogolin Road Recreation Area</b>									
CRITERION	A		B		C		Total	Score	Ranking
	<b>Demonstrated Quality of Previously Similar Work</b>		<b>Availability of Resourcing to Undertake Project</b>		<b>Tendered Price</b>				
	weighting	<b>20%</b>	weighting	<b>20%</b>	weighting	<b>60%</b>			
TENDERER	raw score	weighted score	raw score	weighted score	raw score	weighted score	raw score	weighted score	
Natureplay	4.0	0.8	4.0	0.8	5.0	3.0	9.80	4.60	<b>1</b>
Phase 3	4.0	0.8	4.0	0.8	2.0	1.2	6.80	2.80	<b>2</b>
LD Total	3.0	0.6	4.0	0.8	2.0	1.2	5.60	2.60	<b>3</b>
Phoenix Landscaping Services	1.0	0.2	2.0	0.4	2.0	1.2	3.20	1.80	<b>4</b>
	<b>Score</b>	<b>Description of Score</b>							
	0	Offer did not address the criterion							
	1	offer contained insufficient/unclear information							
	2	Acceptable offer							
	3	Good offer							
	4	Very Good offer							
	5	Excellent offer							

Following is a diagram showing the appropriate stages of the Wogolin Road Recreational Area.





Stage 1 covers the following as per the concept plans adopted by council.

### Project No. 2328 - Stage 1

#### Costing based on Rev A

Category	Summary Description
<b>Blocks, Logs &amp; Prep</b>	Labour Site prep & set out Kerbing Logs Rocks Limestone block - recon
<b>Blocks, Logs &amp; Prep Total</b>	
<b>Equipment</b>	Labour Fence Gate - Single Gate - Double Sand Play Table (Right) Water Play Table Log Bench Water Channel RH Swing A-Frame Triple (Rigid/Flexi/Basket) Balancing Log - Galvanised Legs Stilts Balance Sleeper with Stumps Water-Play Fountain - Galvanised Transition Bench (Right) Concrete Stepper - exposed finish Cubby Frame Bench Seat Concrete with Back Picnic Table Play Tower Humpback Bridge - No Balustrade Bin Shade Structure Water Creek with river stones Light Pole Park Signage by others
<b>Equipment Total</b>	
<b>Surfaces</b>	Labour Gravel Lawn Mulch - Playground IAS Mulch - Playground Path River sand Rubber surfacing Rubber beach edge
<b>Surfaces Total</b>	
<b>Plants</b>	Labour Mulch - Garden Soil Conditioner Plants - Normal density Trees - Small
<b>Plants Total</b>	
<b>Other</b>	Labour Machinery Hire Project management Mobilisations Reticulation Retic controller & wiring Site clean up & finalisations Waste disposals Plumber for Fountain Transport/logistics
<b>Other Total</b>	
<b>Total</b>	

Stage 2A covers the following as per the concept plans adopted by council.

## Project No. 2328 - Stage 2a

Costing based on Rev A

Category	Summary Description
<b>Blocks, Logs &amp; Prep</b>	Labour Site prep & set out Rocks
<b>Blocks, Logs &amp; Prep Total</b>	
<b>Equipment</b>	Labour Upright Logs Flying Fox - Single 20M Concrete Stepper - exposed finish Concrete Slide - Height 1200mm Decking Balustrading - Jarrah 75 x 50
<b>Equipment Total</b>	
<b>Surfaces</b>	Labour Rubber surfacing Rubber beach edge Mulch - Playground IAS Fill
<b>Surfaces Total</b>	
<b>Plants</b>	Labour Mulch - Garden Soil Conditioner Trees - Small Plants - Normal density
<b>Plants Total</b>	
<b>Other</b>	Labour Machinery Hire Mobilisation Project management Site clean up & finalisation Waste disposal Reticulation Transport/logistics
<b>Other Total</b>	
<b>Total</b>	

Stage 2B covers the following as per the concept plans adopted by council.

## Project No. 2328 Stage 2b

### Costing based on Rev A

Category	Summary Description
<b>Blocks, Logs &amp; Prep</b>	Labour Site prep & set out
<b>Blocks, Logs &amp; Prep Total</b>	
<b>Equipment</b>	Labour Skate Park Light Poles
<b>Equipment Total</b>	
<b>Other</b>	Labour Machinery Hire Mobilisation Project management Site clean up & finalisation Waste disposal Transport/logistics
<b>Other Total</b>	

The current funds for the Wogolin Road Recreation Area under the LRCI Programs for the Wogolin Road Recreational Area is \$601,539.

\$340,000 Phase 1 and \$201,539 Phase 2.

If council accepts the tender from Natureplay for \$601,359 for stage 1 and 2A Council will need to fund the difference of \$75,620 from within the Municipal Fund, by accepting a donation from the Wickepin Cropping Group or utilising funds from the building reserve as outlined in *Section 6.11 (2)(b) of the Local Government Act 1995*

The CEO has been made aware that the Wickepin Cropping Fund is looking to fund a major project in Wickepin so the CEO has forwarded an email to the Wickepin Cropping Fund to see if they would be able to donate \$75,000 to this worthwhile project. At the writing of this report no reply has been received.

As this is an unbudgeted item council needs to bear in mind section 6.8 Expenditure from municipal fund not included in annual budget under the Local Government Act 1995.



Council at this stage is unable to utilise any of its Cash Backed Reserves for this project as there is not a reserve that would cover this project and council has not undertaken one month's Local Public Notice as outlined in *Section 6.11 (2)(b) of the Local Government Act 1995* to use funds from the Building Reserve for the Wogolin Road Recreation Area.

Following is a list of council's reserves and their uses as stated within council's Annual Report.

(a) Reserves cash backed - Leave Reserve	Ongoing	To be used to fund annual and long service leave requirements							
(b) Reserves cash backed - Plant Reserve	Ongoing	To be used for the purchase of road plant, machinery and equipment							
(c) Reserves cash backed - Building Reserve	Ongoing	To be used for the construction of new buildings, predominantly staff housing							
(d) Reserves cash backed - Fire Fighting Reserve	Ongoing	To be used to fund the provision of bush fire equipment for brigades							
(e) Reserves cash backed - Cottage Homes Reserve	Ongoing	To be used for the future maintenance and construction of new Cottage Homes Units							
(f) Reserves cash backed - Special Events Reserve	Ongoing	To be used to fund special events and celebrations							
(g) Reserves cash backed - Computer Reserve	Ongoing	To be used for the purchase, upgrade or replacement of hardware as necessary							
(h) Reserves cash backed - Young Singles Accommodation Reserve	Ongoing	Additional income over expenditure held for future repairs or improvements							
(i) Reserves cash backed - Saleyards Reserve	Ongoing	Additional income over expenditure held for future repairs or improvements							
(j) Reserves cash backed - Sewerage Reserve	Ongoing	Additional income over expenditure held for future repairs or improvements							
(k) Reserves cash backed - Refuse Reserve	Ongoing	Additional income over expenditure for the future creation or maintenance of the refuse site							
(l) Reserves cash backed - Land Development Reserve	Ongoing	Income received from the sale of the English house, held for the future development of the English Land							
(m) Reserves cash backed - Aged Persons Accommodation Reserve	Ongoing	To be used for the construction and future maintenance requirements for the Aged Person accommodation units							
(n) Reserves cash backed - Swimming Pool Reserve	Ongoing	To be used to fund major repairs or improvements at the Wickepin Swimming Pool							
(o) Reserves cash backed - Albert Facey Homestead Reserve	Ongoing	To be used for the refurbishment and future maintenance of Albert Facey Homestead							
(p) Reserves cash backed - Fuel Facility Reserve	Ongoing	To be used for future maintenance and upgrade of Wickepin Fuel Facility							

Council would be able to utilise \$75,000 from the Building Reserve if it was to follow *Section 6.11 (2)(b) of the Local Government Act 1995* and give one month's Local Public Notice of the use of the Building Reserve Funds for the Wogolin Road Recreation Area, **Absolute Majority required.**

## Statutory Environment:

### Local Government Act 1995

#### 3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

#### 6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

#### \* Absolute majority required.

- (1a) In subsection (1) —
 

**additional purpose** means a purpose for which no expenditure estimate is included in the local government's annual budget.
- (2) Where expenditure has been incurred by a local government —
  - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

- (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

#### **6.11. Reserve accounts**

- (1) *Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*
- (2) *Subject to subsection (3), before a local government —*
- (a) *changes\* the purpose of a reserve account; or*
  - (b) ***uses\* the money in a reserve account for another purpose,***
- it must give one month's local public notice of the proposed change of purpose or proposed use.*

**\* Absolute majority required.**

- (3) *A local government is not required to give local public notice under subsection (2) —*
- (a) *where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or*(b) *in such other circumstances as are prescribed.*
- (4) *A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.*
- (5) *Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.*

#### **Policy Implications:**

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#### **2.1.17 TENDERS OF BUDGETED ITEMS**

**OBJECTIVE: To call tenders for all items on the current adopted budget for all items above \$250,000.**

*The CEO is authorised to call tenders for all items on the current adopted budget over \$250,000.*

*Upon receipt of tenders by the CEO, all tenders are to be submitted to Council for approval, including, where necessary comparative schedules setting out major aspects of each tender. Council shall give due consideration to local businesses within the Shire of Wickpin, irrespective of prices.*

*In addition to tender conditions set out in Part 4 of the Local Government (Functions and General) Regulations 1996 (WA), the following conditions apply:*

- *tenders are to arrive at the Shire of Wickpin admin office marked "Tender"; and*
- *tenders to close not less than 14 days prior to an ordinary meeting of Council.*

#### **Financial Implications:**

The current funds for the Wogolin Road Recreation Area under the Two LRCI Programs for the Wogolin Road Recreational Area is \$601,539. \$340,000 Phase 1 and \$201,539 Phase 2.

Council is still awaiting to hear if the Wogolin Recreation Areas under phase 2 of the LRCI program has been approved. The Agreement to accept the \$201,539 has been signed and accepted we are just waiting for approval of the following project nomination.

## Local Roads and Community Infrastructure Program Phase 2 - Work Schedule - Project Nomination

Funding Recipients are required to nominate project(s) they plan to undertake with LRCI Program Phase 2 funding by providing information to the Department of Infrastructure, Transport, Regional Development and Communications ('Department') via emailing [IIP@infrastructure.gov.au](mailto:IIP@infrastructure.gov.au). A separate Project Nomination row must be completed for each project or group of small projects that an Eligible Funding Recipient wishes to undertake.

For ease of assessment, and to limit requests for more information, please fill all fields as completely and accurately as possible.

Name [Council, State]						LRCI Phase 2 Funding Allocation					\$
#	Project Name	Project Description / Problem Being Addressed	Infrastructure Type	Total Project Cost	LRCI Phase 2 Funding Required *	Construction Start Date	Construction End Date	Estimated jobs supported		Project Electorate	Project Land / Asset Owner **
	[Project location or street address: Work category]	[Please align project description to project work categories on Page 3 where possible]	[Please select one item]	[\$]	[\$]	[MM/YY]	[MM/YY]	[Numerical figure – refer FAQ instructions]		[Please list the Federal Project Electorate]	[Please select one item]
				Funding required should not exceed allocation		Construction to be within 01/21 and 12/21, as per guidelines		Council employees	Contractors		
1	Wogolin Road Play Ground Stage 2  Wogolin Road Wickpin WA 6370	Stage 2 Wickpin Town Centre Intergenerational Community Meeting Place and Play Space. Better Community Access to Main Street upgraded Playground Equipment and better meeting place	Community	\$601,539	\$261,359	01/2021	12/2021	3	5		Crown
2			Choose an item.								Choose an item.
3			Choose an item.								Choose an item.
4			Choose an item.								Choose an item.
5			Choose an item.								Choose an item.
6			Choose an item.								Choose an item.
<b>Total</b>		-	-			-	-			-	-

Has the availability of funding under the Local Roads and Community Infrastructure Program required you to hire additional Council staff?										Choose an item.	<b>Number</b>
											0

#	* If project is not fully funded by LRCI, state details of Council or other contribution	** If Project Land or Asset Owner is not Council, please indicate nature of permission	If applicable, details of any recycled materials used on the project
	LRCI contribution round 1 \$340,000	Leased from State Government	Unsure until tenders accepted

If council accepts the tender from Natureplay for \$601,359 for stage 1 and 2A council will need to fund the difference of \$75,620 from other funding sources.

The CEO has emailed the Wickepin Cropping Group to see if they could fund the shortfall of \$75,000.

Council is able to utilise \$75,000 from the Building Reserve if it was to follow *Section 6.11 (2)(b) of the Local Government Act 1995* and give one month's Local Public Notice of the use of the Building Reserve Funds for the Wogolin Road Recreation Area.

### Strategic Implications:

The Wogolin Road Recreation Area sits within Goal Two of the Shire of Wickepin Community Strategic Plan 2018/2028.

## infrastructure

### GOAL 2: Improve the amenities and aesthetics along the main street of townsites

SHORT TERM STRATEGY	MEDIUM TERM STRATEGY	POINT OF MEASUREMENT	10 YR OUTCOME
2.1 Annual stocktake of existing parks and gardens across the Shire 2.2 Established local groups are engaged in redesigning the current park and garden at the western end of the main street of Wickepin 2.3 Develop a Wickepin Playground Plan	2.4 Council continues to try to engage to improve the agricultural display along the main street of Wickepin 2.5 Playgrounds are updated 2.6 Parks and gardens across the Shire are maintained and continually enhanced 2.7 Garden staff are informed, equipped and resourced	<ul style="list-style-type: none"> <li>- Annual parks and garden audit is completed and discussed at Council</li> <li>- Increase in the number of visitors who stop and use the main street playground</li> </ul>	The community is engaged in the activation and maintenance of our open spaces

### Recommendations:

1. That council accept the tender from Nature Play for Stage 1 of the Wogolin Road Recreational Area as per the received tender and RFT 4 2020/2021 Construction Wogolin Road Recreation Area documentation at the tendered price of \$571,128.
2. That council accept the tender from Natureplay for Stage 2A of the Wogolin Road Recreational Area as per the received tender and RFT 4 2020/2021 Construction Wogolin Road Recreation Area documentation at the tendered price of \$105,851 with the additional funds coming from the Municipal funds or through a donation from the Wickepin Cropping Group.
3. That the CEO be authorised to accept the tender from Natureplay for Stage 2A of the Wogolin Road Recreational Area as per the received tender and RFT 4 2020/2021 Construction Wogolin Road Recreation Area documentation at the tendered price of \$105,851 utilising \$75,000 from the Building Reserve Fund and that the CEO give one month's advertising period advertising the use of \$75,000 from the Building Reserve Fund to fund the balance required for Stage 2A of the Wogolin Road Recreation Area.

### Voting Requirements:

Absolute majority for all recommendations

**Moved K Smith / Seconded S Astbury**

That it be recommended to council:

1. That council accept the tender from Nature Play for Stage 1 of the Wogolin Road Recreational Area as per the received tender and RFT 4 2020/2021 Construction Wogolin Road Recreation Area documentation at the tendered price of \$571,128.
2. That council accept the tender from Natureplay for Stage 2A of the Wogolin Road Recreational Area as per the received tender and RFT 4 2020/2021 Construction Wogolin Road Recreation Area documentation at the tendered price of \$105,851 with the additional funds coming from the Municipal funds or through a donation from the Wickepin Cropping Group.
3. That the CEO be authorised to accept the tender from Natureplay for Stage 2A of the Wogolin Road Recreational Area as per the received tender and RFT 4 2020/2021 Construction Wogolin Road Recreation Area documentation at the tendered price of \$105,851 utilising \$75,000 from the Building Reserve Fund and that the CEO give one month's advertising period advertising the use of \$75,000 from the Building Reserve Fund to fund the balance required for Stage 2A of the Wogolin Road Recreation Area.

**Carried 5/0**

### **11.1 Other matters raised by members:**

#### CEO – Mark Hook

Mark advised that stage 1 of the Living Lakes project has been completed but are still awaiting for drinking fountain to be installed.

#### Sue Astbury

Sue thanked the CEO for the installation of bollards at access points on the walk trails to restrict vehicle access.

Sue advised that the 'walking' sign has still not been re installed on the trail near the water treatment plant.

### **12. Urgent Business**

### **13. Closure**

The next Townscape and Cultural Planning Committee meeting will be held on Wednesday 2 June 2021 commencing at 9.30am.

There being no further business the Chairperson declared the meeting closed at 10.30am.