Alcohol Consumption on Shire Property Permit Application



Organisation		
Address		
NOMINATED INDIVIDUAL RESPONSIBLE FOR THE PERMIT TO CONSUME ALCOHOL		
Name	Telephone	
Address		
Date of Function Start Time of Function	Start Time of Alcohol Consumption	Finish Time of Event
Type of Function		
Venue	Expected number of attendees	
ALCOHOL		
Method of distribution		
Supply	Sale Liquor license supplied	ВУО
What types of drinks will be available		
Non Alcoholic	Low – Mid Strength Beer	Spirits
Wine	Full Strength Beer	
SECURITY AND SAFETY		
What security measures will be undertaken to protect both Council property and members of the public?		
Availability of Security Person	Yes	
Restriction of alcohol to underage persons	Yes	
Minimum of 1 security person per 100 guests	Yes	
Adequate lighting around bar and site	Yes	
Adequate security around bar and site	Yes	
Have you notified the local police of this event?	Yes	
FOOD		
When will food be available?		

Please continue onto the next page

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Permit to Consume Alcohol on Shire Properties

In order to supply and/or consume alcohol in/on a Shire owned facility or reserve, an application to consume alcohol must be made at the time of booking facility or reserve.

A permit to consume alcohol on a Shire owned facility or reserve may be issued by the Shire subject to the following conditions:

- a) An application must be made to the Shire by submission of an "Application to Consume Alcohol on Council Property" (appendix 1) at least 14 days prior to the event date. If alcohol is being sold, the Shire must be provided with a copy of the liquor license as approved by the Department of Racing, Gaming and Liquor, prior to the license period commencing.
- b) The permit holder listed on the "Application to Consume Alcohol on Council Property" is responsible for the safety and wellbeing of all people involved in the event and managing the activity to ensure other users and residents are not impacted.
- Local Police are to be informed and advised of any changes or variation to the hours.
- d) The CEO must be satisfied that any application or request to consume alcohol will not cause undue disruption or harm to members of the community, or does not demonstrate potentially significant risk that would result in damage to a shire owned facility or reserve.
- e) Applications for a permit to consume alcohol will only be considered for facilities and reserves within the following time restrictions:

Sunday – Thursday from 11am to 10pm. Friday and Saturday from 10am to 12am (midnight).

- f) A wedding ceremony on a shire reserve (not to exceed 2 hours) would be permitted.
- g) Compliance with all Shire of Wickepin terms and conditions of venue hire.
- h) A community or corporate event held in/on shire owned facility or reserve, where a Liquor Licence has been successfully obtained from the DLGSC.

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I hereby apply for approval to permit the consumption of alcohol at the abovementioned function. I acknowledge that I have read and understood the Alcohol Consumption on Council Facilities Policy and agree to fully adhere to its conditions and requirements:

Signature of Applicant	Date
Signature of Approving Officer	Date

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