

Minutes

ORDINARY MEETING OF COUNCIL
20 MARCH 2013
COUNCIL CHAMBERS
WICKEPIN



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<p align="center">Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin Wednesday 20 March 2013</p>

The President declared the meeting open at 3.31pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr DJ Astbury
	Cr FA Allan
	Cr AG Lansdell
	Cr KL Coxon
	Cr RE Easton
	Cr GCL Hinkley

Acting Chief Executive Officer	Mrs NA Manton
Executive Support Officer	Miss LG Pearson

Leave of Absence (Previously Approved)

Apologies

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

3:32pm – Tam McKeown - Wickepin Police entered the chambers.

Tam McKeown held a discussion on the following policing topics;

- Local Policing Issues.
- Speeding.
- Crime Prevention.
- Sheep Stealing.

3.38pm – Tam McKeown departed the chambers.

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
10.2.06	Peter and Janet Vlahov – Lease of Land	Cr JA Russell	Proximity	Owns adjoining land
10.2.08	Railway Land Lease 2013	Cr JA Russell	Proximity	Owns adjoining land

6. Confirmation of Minutes – Ordinary Meeting of Council – 20 February 2013**Resolution No 200313-01****Moved Cr Asbury / Seconded Cr Coxon**

That the minutes of the Ordinary Council meeting held on Wednesday 20 February 2013 be confirmed as a true and correct record.

Carried 8/0

7. Receival of Minutes

Receival of Minutes

7.1 Governance, Audit and Community Services Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	202
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	11 March 2013

Enclosure / Attachment:

Minutes of the Governance, Audit and Community Services Committee Meeting held on Wednesday 6 March 2013.

Background:

The Governance, Audit and Community Services Committee Meeting was held on Wednesday March 2013.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Governance, Audit and Community Services Committee Meeting held on Wednesday 6 March 2013 be received.

Voting Requirements: Simple majority.

Resolution No 200313-02

Moved Cr Asbury / Seconded Cr Allan

That the minutes of Governance, Audit and Community Services Committee Meeting held on Wednesday 6 March 2013 be received.

Carried 8/0

Receival of Minutes

7.2 Technical Services Committee

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	204
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	11 March 2013

Enclosure / Attachment:

Minutes of the Technical Services Committee Meeting held on Wednesday 6 March 2013.

Background:

The Technical Services Committee Meeting was held on Wednesday 6 March 2013.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Technical Services Committee Meeting held on Wednesday 6 March 2013 be received.

Voting Requirements: Simple majority

Resolution No 200313-03

Moved Cr Asbury / Seconded Cr Allan

That the Minutes of the Technical Services Committee Meeting held on Wednesday 6 March 2013 be received.

Carried 8/0

Receival of Minutes

7.3 Townscape & Cultural Planning Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	206
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	13 March 2013

Enclosure / Attachment:

Minutes of the Townscape & Cultural Planning Committee Meeting held on Wednesday 13 March 2013.

Background:

The Townscape & Cultural Planning Committee Meeting was held on Wednesday 13 March 2013.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Townscape & Cultural Planning Committee Meeting held on Wednesday 13 March 2013 be received.

Voting Requirements: Simple majority.

Resolution No 200313-04

Moved Cr Asbury / Seconded Cr Allan

That the minutes of Townscape & Cultural Planning Committee Meeting held on Wednesday 13 March 2013 be received.

Carried 8/0

8. Status Report

Item	Subject/Action	Officer/ File	Progress	Status	Comment
318-171012-11	Wagin Regional Waste Group - 2011-2012 budget	CEO	That the President and Chief Executive Officer signs the amended MOU for the Regional Waste Group as outlined in the minutes of Octobers Council Meeting Resolution No. 171012-011.	○	Still waiting for amended MOU for signing.
338-200213-05	Nepowie Sheep Stud – Access Bridge	CEO	<p>1. That Council request Main Roads to remove the bridge number 5344 from the bridge as it is not a Council Bridge or Structure that is eligible for funding.</p> <p>2. That Council also advise the owners of the adjoining land to request the care control and the responsibility of the bridge 5344.</p>	✓	<p>Main Roads been contacted to remove bridge number 5344.</p> <p>Letter sent to owners 27/02/2013.</p>
339-200213-06	RAC Discussion Paper 2012	CEO	<p>That Council inform the RAC WA that the Shire of Wickepin provides the following feedback and comments on the Road Safety Forum RAC Discussion Paper 2012;</p> <p><u>Feedback/comment</u></p> <p>1. The Shire of Wickepin agrees that although the current model for Road Safety in WA has been working well over the past years there is a need for a rethink of the overall operations of Road Safety in WA.</p> <p>2. The Shire of Wickepin supports the RAC WA alternative model outlined under section 2 within the RAC Discussion Paper 2012</p>	✓	Letter sent via email on 26/02/2013.
340-200313-07	Road Closure – Lot 22 Wogolin Road, Wickepin	CEO	That Council advertise in a newspaper circulating in its district a notice of motion that it wishes to cul de sac the section of the back lane way at the rear of Lots 22,23,24,19 Wogolin Road as hatched red in the map attached in the minutes of February's Council Meeting for a period of 35 days as per the <i>Land Administration Act 1997</i> ;	✓	<p>Letter sent to neighbours 28/02/2013.</p> <p>Advert placed in Wickepin Watershed on 05/03/2013.</p>
341-200313-08	Glyphosate Resistance on Road Reserves	CEO	<p>1. That WALGA inform all Councils of the situation with Glyphosate resistance on road reserves and to request each Council to formulate its own program of spraying techniques to reduce Glyphosate resistance weeds on Local and Main Roads and all other Reserve.</p> <p>2. That WALGA assist local governments in developing appropriate plans against Ryegrass Resistance to Glyphosate.</p>	○	
342-200313-13	2011/2012 Annual Report	CEO	That the 2011/2012 Annual Report for the Shire of Wickepin be adopted, and that the annual electors meeting and Farmers Forum be held on 20 March 2012 at 8.00pm.	✓	<p>Advert placed in Wickepin Watershed 05/03/2013 and Narrogin Observer 06/03/2013.</p>

Item	Subject/Action	Officer/ File	Progress	Status	Comment
342-200313-14	DEMC Un-Defendable Areas	CEO	That the Shire of Wickpin inform the Chair of the Great Southern District Emergency Management that there are no areas in the Shire of Wickpin that could not be defended against natural disasters such as flood or fire.	○	
343-200313-15	Local Government Nominations Development Assessment Panels	CEO	That Council nominate the following Councillors to the Wheatbelt Joint Development Assessment Panel for the Shire of Wickpin. Cr Allan Lansdell (Member) Cr Ross Easton (Member) Cr Julie Russell (Alternate Member) Cr Gerri Hinkley (Alternate Member)	○	Sent nomination reply form 27/02/2013 – waiting on Councillor CV's.
344-200313-16	Watershed News - Computer	CEO	That Council advertise that it is disposing of one surplus office computer to the Watershed News by the way of donation under section 3.58 of the Local Government Act 1995.	✓	Advert placed in Wickpin Watershed 05/03/2013 and in Narrogin Observer on 06/03/2013.
345-200313-17	Wheatbelt South SBC - Donation	CEO	That Council donate \$200 to the Wheatbelt South Small Business Centre for its contribution towards the "Regional Local Government Authority Award" for the Wheatbelt South Small Business Awards with the Narrogin Chamber of Commerce.	○	
346-200313-18	2012/2013 Budget Review	CEO	1. That Council Adopts the Annual Budget Review as presented by the Chief Executive Officer for the year ending 30th June 2013. 2. That the Shire of Wickpin forward the adopted budget review to the Department of Local Government.	✓	Adopted budget forwarded to the Department of Local Government 26/02/2013.
347-200313-19	Great Southern Fuels – Wickpin 24Hour Fuel Facility Agreement	CEO	That Council sign the attached Great Southern Fuels Agreement for a period of ten years for the management of the 24 Hour Wickpin Fuel Facility with an Amendment to allow for a review due to the unknown power usage.	○	President to sign agreement.
348-200313-20	Townscape & Cultural Planning Committee Meeting Recommendations	CEO	That Council pass the following recommendations; 1. That Murray Lang be appointed as the Chairperson for the Townscape and Cultural Planning Committee for 2013. 2. That the Wickpin Mothers Group be advised that the Townscape Committee believe the fencing and shade sails at the Wickpin Town Main Street Park and Playground is currently sufficient to meet the Town Park Needs.	✓	Letter sent to Wickpin Mother Group on 26/02/2013.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
349-200313-21	Lifestyle Retirement Committee Meeting Recommendations	CEO	That Council pass the following recommendations; 1. That Karen Williamson be appointed as the Chairperson for the Lifestyle Retirement Committee for 2013. 2. That Syd Martin be appointed as a new member of the Lifestyle Retirement Committee for 2013. 3. That it be recommended to Council that Wendy Newman from the Wheatbelt Development Commission is asked to attend the next Lifestyle Retirement Committee Meeting on Wednesday 13 March 2013 to brief the committee on the happenings in detail. 4. That the results of the Senior Citizens Homes Survey be received.	✓	Letter sent to Syd Martin on 28/02/2013. Chelsea Mott attending on Wednesday 10 April 2013.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ = superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

3.44pm – MWS Mr Peter Vlahov entered the Chambers.

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	2610
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	13 March 2012

Enclosure / Attachment: MWS Works Register 2013

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment: Not applicable.

Programmed Construction Works

- Wickepin-Pingelly Road - The reconstruction works have been completed. Bitumen prime sealing has been programmed to occur on Sunday 17 March 2013. This will be followed by the installation of guide posts and relevant signage etc.
- Avery Corner - Some tree removal has been programmed to occur on Thursday 14 March 2013.
- Wickepin Fuel Facility - Concrete pads have been completed, bowsers have been installed, earth works are in progress, fencing has been ordered and electrical installations will occur after the contractors have completed similar works at Kulin.

Maintenance Works

- Yealering Cemetery Upgrade - This project has now been completed.
- Yealering Bike Track - The track and fence has been completed.
- Maintenance Grading of unsealed roads is ongoing.
- Wickepin-Harrismith Road – All storm damage repairs have been completed.

Occupational Health and Safety

The purchase of mobile traffic lights has been very successful. The traffic lights have improved traffic flow on roadworks and the safety of staff has also been significantly improved.

Workshop

General ongoing servicing

Parks and Gardens

- Sand spreading on the Wickpin Sports Oval.
- General gardening at Yealering and Wickpin.
- Tidy Harrismith Town Hall area.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works and Services dated 13 March 2013.

Voting Requirements: Simple majority

Resolution No 200313-05**Moved Cr Russell / Seconded Cr Hinkley**

That council notes the report from the Manager of Works and Services dated 13 March 2013.

Carried 8/0

MWS Work Register - 2013

	Date of Request	Area	Action Requested	Requested by	Completed Y/N	Date Completed	Notes
2012	16/06/12	Wickepin	Lights on the oval need replacing.	Footy/Hockey clubs	✓	Feb 2013	To be completed 20 February 2013.
	4/07/12	Wickepin	The gravel sheeting on Watts Road.	Technical Services Committee	○		Clearing and earthworks completed. Gravel sheeting has been sourced. To be done next winter.
	4/07/12	Harrismith	Drainage in Harrismith footpath area. New drainage to be placed behind kirb.	Technical Services Committee	○		Part of the summer works program. Footpath finished, drainage to be completed by March.
	April 2013	Wickepin	Arts and Craft - Building to receive a clean up for Art Trail event in May. Cobwebs, help hanging artwork, large cracks in walls need patching.	Natalie Manton	○		Will be completed April/May.
	20/08/12	Wickepin	Fuel Depot	Pete Vlahov	○		Concrete complete, light posts installed, earthworks underway, ordered fencing, bowser installed.
	20/08/12	All	Refuse Sites Signage	Pete Vlahov	○		Ordered signage. Signs received. Being installed.
	24/08/12	Wickepin	Extend Culverts - Wickepin North Road - Black Spot Job	Pete Vlahov	✓	1/02/2013	Completed.
	3/10/12	Wickepin	Exit Light on footy oval side of community centre.	Felicity Astbury	○		To be checked by Alan Ramsay.
January	27/11/2012	Wickepin	Saplings coming up in the water table and road verge along the Wickepin - Pingelly Road, Bushby Road, Pauley Road and others. Need spraying.	Linley Rose	✓	March 2013	Will do when Spraying program commences (after first winter rain).
	Jan 2013	All	Storm damage repairs	Pete Vlahov	✓		Completed.
	31/01/13	Harrismith	Drive Trail sign by Railway crossing has been knocked down - needs putting up in a different spot. Arrows have also been knocked down.	Sue Astbury	○		Will be completed by mid March.
February	31/01/13	Harrismith	Murray Road sign needs replacing.	Julie Murray	○		Signs ordered.
	08/02/13	Harrismith	Standpipe on Wogolin Road/Harrismith North Road is leaking.	Arron Quartermaine	✓	Feb 2013	Completed.
	08/02/13	Wickepin	Yarling Brook sign reads wrong - needs replacing.	Helen Sands	○		Main Roads have been notified.
March	09/02/2013	Harrismith	Need a white line at the stop sign at the crossroads of North Tincurrin Road and Stock Route Road.	Sue Sparks	✓	March 2013	Main Roads have been notified.
		Tincurrin	Sparks road has trees down that needs clearing.				Completed.
	13/02/2013	Harrismith	Harrismith footpath needs attention.	Townscape Committee	○		Pete to complete.
April	13/02/2013	Wickepin	Dump Point Signs are missing.	Townscape Committee	○		Natalie Manton is chasing up. Have to reorder signs.
	Feb 2013	Wickepin	Tree down on Kirk Rock Road.	Pete Vlahov	✓	18/02/2013	Removed.
	Feb 2013	Yealering	Fix lights at Yealering bowls.	Pete Vlahov	✓	19/02/2013	Completed.
	Feb 2013	Wickepin	Repair standpipe at 86 Gate Road.	Pete Vlahov	✓	28/02/2013	Completed.
	5/03/2013	Wickepin	Pete to take photos of Railway stuff	ESO	✓		ESO sent photos.
May	5/03/2013	Wickepin	Phil to take a look at the washing machine in Unit 4 Cottage Homes.	Amy Read	○		
	March 2013	Wickepin	Replace hot water system at Playgroup.	Pete Vlahov	✓	01/03/2013	Completed.
	March 2013	Yealering	Work at Yealering Cemetery	Pete Vlahov	○		
	Feb/March 2013	Wickepin	x2 private works jobs building sheep yards.	Pete Vlahov	✓	Feb/March 2013	Completed.
	Mar-13	Wickepin	War Memorial - get ready for Anzac Day	Pete Vlahov	✓	March 2013	Completed.
	Mar-13	All	Asset pick up for Roman Program.	Pete Vlahov	✓	11/03/2013	Completed.

Infrastructure and Engineering Services

10.1.02 – Technical Services Committee Meeting Recommendations

Submission To:	Technical Services Committee
Location / Address:	Whole Shire
Name of Applicant:	Technical Services Committee
File Reference:	204
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	11 March 2013

Enclosure / Attachment: Nil.

Background:

Technical Services Committee Meeting held 6 March 2013.

Comment:

The Technical Services Committee Meeting was held on Wednesday 6 March 2013 and passed the following Recommendations:

Moved Cr Easton / Seconded Cr Hinkley

That Cr Russell be appointed as the Chairperson for the Governance, Audit and Community Services Committee for 2013.

Carried 4/0

Moved Cr Hinkley / Seconded Cr Easton

That the Report be received.

Carried 4/0

Moved Cr Coxon / Seconded Cr Easton

That the Technical Services Committee Recommends to Council that Council accept the quote from HINO for a new HINO 500 Series 1628 Medium Six with the 9 speed option and trade WK1915 at a change over price of \$87,704 GST exclusive utilising the WALGA preferred supplier purchasing system.

Carried 4/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications: Not applicable.

Recommendation:

That Council pass the following recommendations;

1. That Cr Russell be appointed as the Chairperson for the Governance, Audit and Community Services Committee for 2013.
2. That the Report be received.
3. That the Technical Services Committee Recommends to Council that Council accept the quote from HINO for a new HINO 500 Series 1628 Medium Six with the 9 speed option and trade WK1915 at a change over price of \$87,704 GST exclusive utilising the WALGA preferred supplier purchasing system.

Voting Requirements:

Simple majority

Resolution No 200313-06**Moved Cr Allan / Seconded Cr Easton**

That Council pass the following recommendations;

1. That Cr Russell be appointed as the Chairperson for the Technical Services Committee for 2013.
2. That the 2012-2018 Road Program Report be received.
3. That the Technical Services Committee Recommends to Council that Council accept the quote from HINO for a new HINO 500 Series 1628 Medium Six with the 9 speed option and trade WK1915 at a change over price of \$87,704 GST exclusive utilising the WALGA preferred supplier purchasing system. Council notes that the quote for the HINO is over budget and requests that the CEO inform the Council of where the additional funds, over the budgeted amount, to purchase the truck will be found.

Carried 8/0

The resolution differs from the Officers Recommendation as the name of the Committee was listed incorrectly and the name of the report referred to at point 2 should be specified. The resolution also requested that the CEO inform the Council of where the additional funds, over the budgeted amount, to purchase the truck will be found.

4.09pm – MOW Mr Peter Vlahov departed the Chambers.

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	11 March 2013

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 28 February 2013 as presented be received.

Voting Requirements: Simple majority

Resolution No 200313-07

Moved Cr Russell / Seconded Cr Astbury

That the financial statements tabled for the period ending 28 February 2013 as presented be received.

Carried 8/0

Bank Balances

As at 28/02/2013

	Bank Statement	Adjusted
Municipal Fund	1,545,608.31	1,540,410.96
Petty Cash	500.00	500.00
Reserves	462,455.58	462,455.58
Total	2,008,563.89	2,003,366.54
Trust Fund	27,324.61	27,324.61
Transport Account	1,465.00	0.00

Debtors

Rates as at 28/02/2013

Account 7461	Rates	44,887.86
Account 6051	Sewerage	4,397.68
Account 7451	Ex Receipts	-4,871.34
Account 7441	Pensioners Rebates	2,107.79
Account 7481	Domestic Rubbish	2,393.97
Account 7491	Commercial Rubbish	345.29
Account 7201	Refuse Site Levy	718.67

Sundry Debtors as at 28/02/2013

Current	434,488.35
1 Month	27,171.51
2 Months	0.00
3 Months	57,549.78
Total	519,209.64

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	12 March 2013

Enclosure / Attachment: List of Accounts

Background: Please find following the List of Accounts remitted during the period from 13 February – 12 March 2013

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
Cheques	14582 - 14598	32,141.96
EFTPOS	3425 - 3480	88,986.72
Other Transfers	Payroll February 2013	63,727.00
 Trust Account		
EFTPOS	Transfers	86.05
Cheques	1206 -1207	473.95
 TOTAL		<u>\$185,415.68</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling \$185,415.68 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 200313-08

Moved Cr Allan / Seconded Cr Lansdell

That Council acknowledges that payments totaling \$185,415.68 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 8/0

**SHIRE OF WICKEPIN
CHEQUE LISTING
12/2/2013 TO 11/3/2013**

Chq/EFT	Date	Name	Description	Muni	Trust
1206	20/02/2013	VIOLET THORNE	BOND REFUND - U/3 YARLING COURT		320.00
1207	11/03/2013	BRENDAN CUMMING	REFUND OF BALANCE OF BOND - U/4 COTTAGE HOMES		153.95
EFT3425	21/02/2013	BROWN BUILT	FILING STANDS FOR ADMIN OFFICE STRONGROOM	448.80	
EFT3426	21/02/2013	WA CLEANING EQUIPMENT REPAIRS	PARTS FOR TENNANT SWEEPER/VACUM	154.30	
EFT3427	26/02/2013	JAMES MATTHEWS	REFUND ON CO-CONTRIBUTION DEDUCTION	48.93	
EFT3428	05/03/2013	SPILL STATION	DRUM SPILL DECK	341.00	
EFT3429	06/03/2013	AIR RESPONSE	REPAIRS TO TELECENTRE AIR CONDITIONERS	502.13	
EFT3430	06/03/2013	AUSTRALIAN GOVERNMENT CHILD SUPPORT	PAYROLL DEDUCTIONS	365.36	
EFT3431	06/03/2013	YVONNE BOWEY CONSULTING	BUDGET REVIEW, GRAIN FREIGHT REVIEW, FINANCIALS	4,913.15	
EFT3432	06/03/2013	BEST OFFICE SYSTEMS	COPIER CHARGES	1,594.30	
EFT3433	06/03/2013	NEIL BUTTERWORTH	SPONSORSHIP OF LGA COMMUNITY ORGANISATIONS AWARD	220.00	
EFT3434	06/03/2013	COURIER AUSTRALIA	FREIGHT ON SHELVEING FOR ADMIN OFFICE STRONGROOM	33.50	
EFT3435	06/03/2013	COVS PARTS PTY LTD	WINCH STRAP FOR ROLLER	52.61	
EFT3436	06/03/2013	CORPORATE EXPRESS	STATIONERY FOR ADMIN OFFICE	264.14	
EFT3437	06/03/2013	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	298.51	
EFT3438	06/03/2013	CLEAN INDUSTRY ENVIRONMENTAL SOLUTIONS	STREET SWEEPING - YEALERING TOWN STREETS	1,324.13	
EFT3439	06/03/2013	KELLY COCHRANE	CLEANING OF YEALERING PUBLIC BUILDINGS	275.00	
EFT3440	06/03/2013	DEWS EXCAVATIONS	STORM DAMAGE REPAIRS	18,229.64	
EFT3441	06/03/2013	ELLENBY TREE FARM	TREES FOR WAR MEMORIAL	1,188.00	
EFT3442	06/03/2013	AC & EJ FULFORD & CO	WORKS ON HARRISMITH RD & REFUSE SITES	11,330.00	
EFT3443	06/03/2013	FRANK WESTON & CO	PIPE FOR FUEL FACILITY WORKS	329.85	
EFT3444	06/03/2013	FESA - ESL	ESL LEVY - QUARTERLY PAYMENT	8,943.30	
EFT3445	06/03/2013	FLAMELESS FIRE & SAFETY	SERVICE FIRE EQUIPMENT	1,238.00	
EFT3446	06/03/2013	FORCE TOWERS PTY LIMITED	CHERRY PICKER HIRE FOR OVAL LIGHTS REPAIRS	1,897.50	
EFT3447	06/03/2013	HAINES NORTON	FRINGE BENEFITS TAX TRAINING - BRONWYN	715.00	
EFT3448	06/03/2013	HOIST HYDRAULICS WA PTY LTD	PUMP FOR WK248 & FOOTMOUNTS FOR WK1915	1,513.60	
EFT3449	06/03/2013	LIBBY HEFFERNAN	FACEY HOMESTEAD CLEANING	40.00	
EFT3451	06/03/2013	IKES HOME IMPROVEMENT & GLASS	REPLACE WINDOW IN HARRISMITH DONGAS	190.08	
EFT3452	06/03/2013	INGREYS	PARTS FOR MWS VEHICLE WK0	224.07	
EFT3453	06/03/2013	KEL'S TYRES	PUNCTURE REPAIR FOR FORKLIFT	66.00	
EFT3454	06/03/2013	ROSEMARIE MATTHEWS	CLEANING OF VACANT COTTAGE HOMES UNIT	175.00	
EFT3455	06/03/2013	MARINDUST SALES	FLAGPOLE FOR YEALERING WAR MEMORIAL	297.00	
EFT3456	06/03/2013	NARROGIN CHAMBER OF COMMERCE	ANNUAL MEMBERSHIP	110.00	
EFT3457	06/03/2013	NARROGIN RETRAVISION	CAMERA TO PUT IN MWS UTE	214.00	
EFT3458	06/03/2013	NARROGIN FURNISHINGS	ROLLER BLINDS FOR DEPOT	300.00	
EFT3459	06/03/2013	NARROGIN MOTEL	ACCOMMODATION FOR EHO WHILE DONGAS FULL	314.00	
EFT3460	06/03/2013	STAR TRACK EXPRESS	FREIGHT ON PARTS	382.54	
EFT3461	06/03/2013	NARROGIN TECHNOLOGY SOLUTIONS	POWER SHEILDs FOR ADMIN COMPUTERS	536.00	

Attachment- Item 10.2.02

**SHIRE OF WICKEPIN
CHEQUE LISTING
12/2/2013 TO 11/3/2013**

			WORK CLOTHING	
EFT3462	06/03/2013	NARROGIN BOILERMAKERS	INSTALL DUMP POINT, CONNECT STORM WATER TO TANKS	36.00
EFT3463	06/03/2013	WAGIN PLUMBING	PIPE FOR PINGELLY WICKEPIN ROAD	3,577.20
EFT3464	06/03/2013	ROCLA	SUPERANNUATION CONTRIBUTIONS	215.04
EFT3465	06/03/2013	RAMSAY SUPERANNUATION FUND	CARAVAN PARK CARETAKER'S COMMISSION - FEBRUARY	170.46
EFT3466	06/03/2013	LIONEL ANTHONY RIGBY	PAYROLL DEDUCTIONS	350.92
EFT3467	06/03/2013	SHIRE OF WICKEPIN	REPAIRS TO YEALERING PUBLIC BUILDINGS	50.00
EFT3468	06/03/2013	STEERE DINGO SERVICES	TAKE ROOF MEASUREMENTS - FACEY GROUP BUILDING	804.10
EFT3469	06/03/2013	JOHN SEEBER	SCAFFOLDING FOR FACEY GROUP BUILDING RE-ROOF	99.00
EFT3470	06/03/2013	SAUNDERS SCAFFOLDING	PHONE - ADMIN OFFICE, DEPOT & MOBILES	13,750.00
EFT3471	06/03/2013	TELSTRA	BUSINESS CARDS FOR MWS & CDO	1,350.67
EFT3472	06/03/2013	DYNAMIC PRINT	HONOUR BOARD UPDATES	390.00
EFT3473	06/03/2013	THE TROPHY HOUSE	COOLANT FOR FRONT END LOADER WK822	61.20
EFT3474	06/03/2013	WESTRAC EQUIPMENT	POWER ACCOUNT - BUILDINGS & STREETLIGHTING	137.24
EFT3475	06/03/2013	SYNERGY	PAPERS	7,696.95
EFT3476	06/03/2013	WICKEPIN NEWSAGENCY	DEPOT WORKSHOP SUPPLIES	25.20
EFT3477	06/03/2013	WURTH AUSTRALIA P/L	INTERNET CONNECTION	424.36
EFT3478	06/03/2013	WESTNET PTY LTD	TIE DOWN RODS FOR FACEY BUILDING ROOF	139.89
EFT3479	06/03/2013	WESTERN FABRICATION	PAYMENT OF INV 6176 - TAKEN FROM K. CUMMINGS BOND	639.05
EFT3480	11/03/2013	SHIRE OF WICKEPIN	SAND FOR WICKEPIN FUEL FACILITY & STORM DAMAGE	86.05
14582	06/03/2013	THE AMAROO TRUST	TRAINING - BRONWYN	5,940.00
14583	06/03/2013	CY O'CONNOR COLLEGE OF TAFE	UNIFORMS FOR LOU & LEAH	268.00
14584	06/03/2013	NNT UNIFORMS	FERTILIZER FOR GARDENS	352.37
14585	06/03/2013	BEC DANILOVIC @ WICKEPIN GARDEN CENTRE	DISPOSABLE COVERALLS FOR SPRAYING	50.00
14586	06/03/2013	HANCOCKS HOME HARDWARE	NO DIVING SIGNS FOR SWIMMING POOL	173.30
14587	06/03/2013	JASON SIGNMAKERS	CLEANING OF HARRISMITH PUBLIC BUILDINGS	132.00
14588	06/03/2013	DAWN JONES	FILTERS FOR TRUCK WK342	100.00
14589	06/03/2013	MAJOR MOTORS PTY LTD	REINFORCING MESH FOR FUEL FACILITY	333.93
14590	06/03/2013	MIDALIA STEEL	RADIATOR FOR LOADER - WK822	2,763.86
14591	06/03/2013	KOMATSU AUST P/L	DEBT RECOVERY - RATES	3,247.58
14592	06/03/2013	PIONEER CREDIT	SUPERANNUATION CONTRIBUTIONS	1,595.31
14593	06/03/2013	PRIME SUPER	REPAIRS TO ISUZU TRUCK WK342	297.26
14594	06/03/2013	SOUTHWEST ISUZU	LOAN 94 PAYMENT	1,385.11
14595	06/03/2013	WESTERN AUSTRALIAN TREASURY CORP	SUPERANNUATION CONTRIBUTIONS	6,678.02
14596	06/03/2013	WA LOCAL GOVERNMENT SUPER PLAN	PARTS FOR WK1915	8,686.17
14597	06/03/2013	WA FIRE APPLIANCES	POST BOX FEES	116.05
14598	06/03/2013	WICKEPIN POST OFFICE	TOTALS	23.00
			121,128.68	560.00

Attachment- Item 10.2.02

Governance, Audit and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	706 / 2203
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	13 March 2013

Enclosure / Attachment: Nil**Background:** Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.**Building Licenses:**

There was one (2) building application approved and licence issued for the month of February 2013.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
4/12-13	John Menegola	Kurt Martin	Patio	2 Wogolin Road, Wickepin
5/12-13	John Charles Kevin Anthony	Owner Building	Shed	19 Keeping Street, Tincurrin

Implications: Not applicable**Financial Implications:** Not applicable**Strategic Implications:** Not applicable**Recommendation:**

That Council notes the report from the EHO/Building Surveyor 13 March 2013.

Voting Requirements: Simple Majority**Resolution No 200313-09****Moved Cr Astbury / Seconded Cr Easton**

That Council notes the report from the EHO/Building Surveyor 13 March 2013.

Carried 8/0

Governance and Community Service

10.2.04 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton, Community Development Officer
File Reference:	
Author:	Natalie Manton, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	14 March 2013

Enclosure / Attachment: Nil

Arts and Cultural	<ul style="list-style-type: none"> Hosted movie night at Harrismith in 2013 with Volunteer Resource Centre. Attended by approximately 60 people. Meeting regarding Dryandra Art, Food and Wine trail.
Community Development	<p>Yealering Cemetery</p> <ul style="list-style-type: none"> Final arrangements for niche wall plaques. Install plaques. Finalise guidelines for Shire of Wickepin cemetery including plaque and monumental works specifications and location of grave sites. Planning for official re-opening of cemetery. Administrative guidelines for funerals and burials. <p>Townscape</p> <ul style="list-style-type: none"> Attend Townscape meeting. <p>Other</p> <ul style="list-style-type: none"> Provided notes for Watershed. PA system at Wickepin Community Centre. Provided information on Community Fund and provided application forms.
Community Safety and Crime Prevention	
Economic Development	<p>Living Lakes Project</p> <ul style="list-style-type: none"> Discussion with Ian Hills on Living Lakes engineering and design works.
Tourism Marketing and Promotion	<ul style="list-style-type: none"> Investigated funding for heritage walk trail and consultants to prepare a trails master plan to guide the development of walk trails in the shire.
Sport and Recreation	<p>Yealering Bike Skills Track</p> <ul style="list-style-type: none"> Discussions with Yealering Progress Association regarding relocation of gazebo. Discussion with Peter Vlahov, Peter Bransby and Trevor Tapping regarding installation of play equipment and fence. <p>Kidsport</p> <ul style="list-style-type: none"> Kidsport club registrations. <p>Healthy Communities Project</p> <p>Other</p> <ul style="list-style-type: none"> Circulated information on Beat It program commencing in Wickepin
Special Needs Groups inc; Youth, Disabled and Older People.	<ul style="list-style-type: none">
Heritage	<ul style="list-style-type: none"> Discussions with Public Transport Authority regarding Old Railway Station and goods yard and lease with Brookfield Rail. Responded to request for local history information.
Other	<ul style="list-style-type: none"> Reviewed policy manual

Funding Applications Status Report:

Project Name	Funding Organisation	Amount Requested inc Gst	Status
Dedicated Deputy Project		\$2,966	Pending acquittal
Regional Events Scheme	Eventscorp	\$10,000	Awaiting approval

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications:

Recommendation:

That council notes the report from the Community Development Officer dated 14 March 2013.

Voting Requirements: Simple majority.

Resolution No 200313-10**Moved Cr Allan / Seconded Cr Hinkley**

That council notes the report from the Community Development Officer dated 14 March 2013.

Carried 8/0

Governance, Audit and Community Services

10.2.05 – Wheatbelt Development Commission - Call for nominations Board Membership 2013

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Wheatbelt Development Commission
File Reference:	1428
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 March 2013

Enclosure / Attachment: Nil

Background:

Local Government, Community and Ministerial vacancies currently exist on the Wheatbelt Development Commission Board for 2013.




Chief Executive Officer

Dear Shire

WHEATBELT DEVELOPMENT COMMISSION BOARD NOMINATIONS 2013

Local Government, Community and Ministerial vacancies currently exist on the Wheatbelt Development Commission Board. The role of the Commission is to coordinate and promote economic development in the Wheatbelt.

The Commission's strategic Intent is to ensure the Wheatbelt is valued as a key contributor to the State's prosperity. The Commission partners, plans, facilitates and promotes development that results in the Wheatbelt being a place of choice to live, work and invest. The Commission's current strategic priorities are: Effective Governance; Industry Development; Infrastructure development; Service Delivery Reform and Environmental Management.

Please be aware that the Regional Development Commission Act states that any local government nominated board members, who ceases to be a member of the council of a local government, must resign or have their appointment terminated by the Minister.

Nominations are open until close of business 5 April 2013. Application Forms and further information can be obtained by contacting Teresa Drew on 9622 7222 or teresa.drew@wheatbelt.wa.gov.au

We look forward to receiving nominations from your council.

Yours sincerely



WENDY NEWMAN
Chief Executive Officer

19 February 2013

Avon
1st Floor, 298 Fitzgerald Street
(PO Box 250)
NORTHAM WA 6401
T: (08) 9622 7222
F: (08) 9622 7406

Central Coast
Shire of Dandaragan
Bashford Street
(PO Box 657)
JURIEN BAY WA 6516
T: (08) 9652 2653
F: (08) 9652 1310

Central East
110 Barrack Street
(PO Box 420)
MERREDIN WA 6415
T: (08) 9041 1445
F: (08) 9041 2297

Central Midlands
Foundation Centre
13 Dandaragan Street
(PO Box 240)
MOORA WA 6510
T: (08) 9651 1770
F: (08) 9651 1910

Wheatbelt South
State Government Offices
Park Street
(PO Box 258)
NARROGIN WA 6312
T: (08) 9881 5888
F: (08) 9881 3363

www.wheatbelt.wa.gov.au

Comment:

There are three vacancies occurring, 2 local government and 1 Community positions vacant. Nominations close on Friday 5 April 2013.



Government of Western Australia
Wheatbelt Development Commission



Call for Nominations

Board Membership

Vacancies exist for appointments to the Board of the Wheatbelt Development Commission.

The role of the Commission is to coordinate and promote economic development in the region. The Commission's strategic intent is to ensure the Wheatbelt is valued as a key contributor to the State's prosperity. The Commission partners, plans, facilitate and promotes development that results in the Wheatbelt being a place of choice to live, work and invest. The Commission facilitates the effective implementation of a range of Royalties for Regions programs within the Wheatbelt.

The Minister for Regional Development will make the appointments to the Board.

People may nominate themselves or others; organisations may also nominate individuals. Prospective nominees should possess interest and knowledge relevant to the regional communities and live within the region. Relevant fields of involvement include business and industry; education; employment and training; health; tourism, recreation and marketing.

Applicants will be considered on proven decision making abilities at an executive level; a demonstrated involvement in either the economic, social or environmental development of the region; and the demonstrated ability to work cooperatively to achieve agreed goals across a wide range of issues.

Terms of appointment will range up to three years.

Nomination forms and further information can be obtained by contacting:
 Ms Teresa Drew
 Ph: 9622 7222
 Email: teresa.drew@wheatbelt.wa.gov.au

Nominations are open until close of business **Friday 5 April 2013**.

Nominations should be made by submitting relevant details to the Minister for Regional Development through the Wheatbelt Development Commission, PO Box 250, NORTHAM WA 6401.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications:

Summary:

Council is being requested to nominate members for the Wheatbelt Development Commission Board by close of business 5 April 2013.

Recommendation:

That Council nominate Cr _____ as the Local Government Representative to the Wheatbelt Development Commission Board by the close of business 5 April 2013.

Voting Requirements: Simple Majority

No Nominations for Agenda Item 10.2.05.

4.30pm – Cr Russell departed the chambers.

Governance, Audit & Community Services

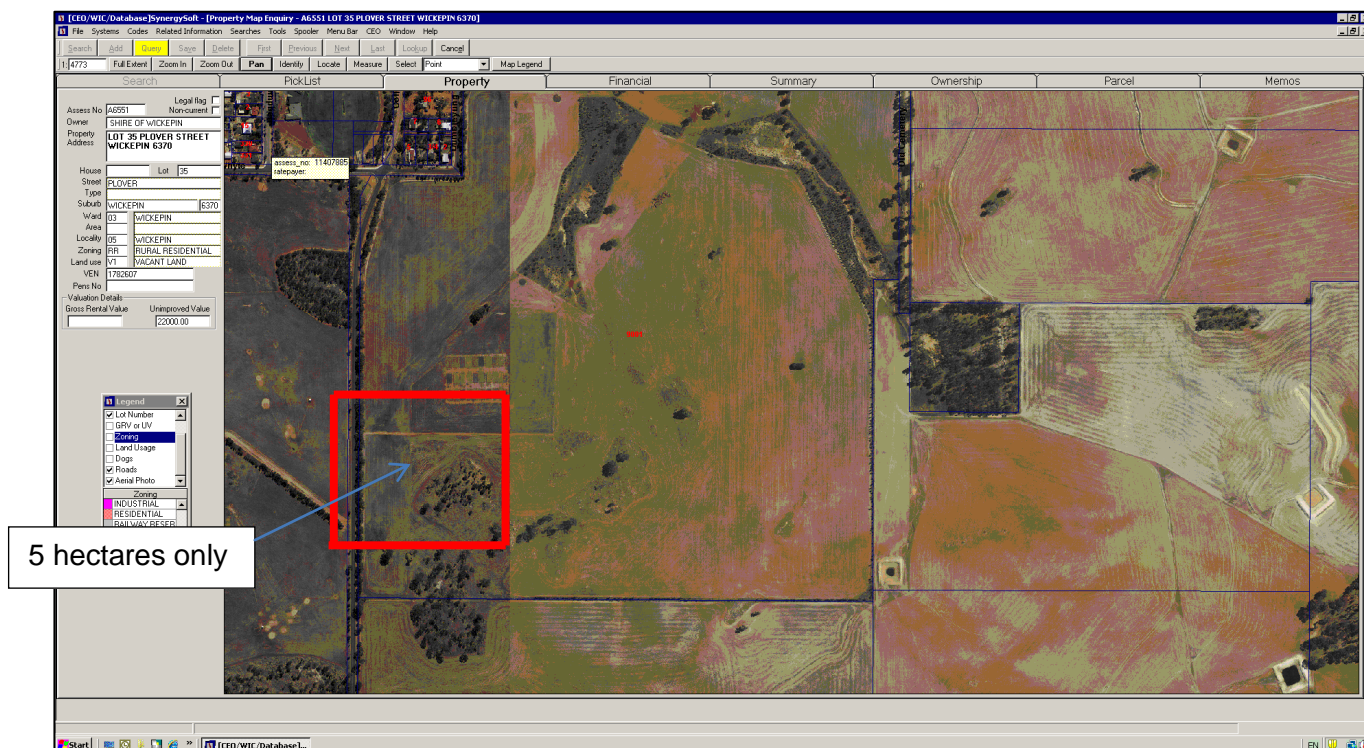
10.2.06 – Peter & Janet Vlahov - Lease of Land

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter and Janet Vlahov
File Reference:	501
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Works Manager Peter Vlahov - Applicant for Lease of Council Land.
Date of Report:	7 March 2013

Enclosure / Attachment: 10.2.1 – P & J Vlahov Letter
10.2.2 – Proposed Subdivision Map

Background:

Council has received a written request from Peter and Janet Vlahov to lease a 5 hectare portion of the proposed subdivision of Portion Lot 9000 being 89.369 hectares in size. The proposed lease area is area is marked in red on the following map:



Comment:

The area concerned is within the proposed sub-division plan as per attachment 10.2.06 and the use of the land fits within the Shire of Wickpin Town Planning Scheme Number 4 Zoning for General Agriculture.

“Rural pursuit” – means any premises used for –

- The rearing or agistment of animals;
- The stabling, agistment or training of horses;

- (c) The growing of trees, plants, shrubs or flowers for replanting in domestic, commercial or industrial gardens; or
- (d) The sale of produce grown solely on the lot;

But does not include agriculture – extensive or agriculture – intensive;

LANDUSE	Town Centre	Rural Town site	Residential	Rural Residential	General Agriculture	Industry	Special Use	Development
rural pursuit	X	D	X	A	P	D		

4.3.2 The symbols used in the cross reference in the Zoning Table have the following meanings –

- ‘P’ means that the use is permitted by the Scheme providing the use complies with the relevant development standards and the requirements of the Scheme;
- ‘D’ means that the use is not permitted unless the local government has exercised its discretion by granting planning approval;
- ‘A’ means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4;
- ‘X’ means a use that is not permitted by the Scheme.

The area is currently part of the Wickpin Community cropping program and the proposed lease would mean that the cropping program would lose 5 hectares of land but all this area is not cropped due to the remnant vegetation and the rocky outcrop.

The area though is part of the proposed subdivision and if this was to happen then all the land would be lost to the cropping program.

There does not appear to be any reason why the Shire of Wickpin should not lease the area concerned to the applicants Peter and Janet Vlahov as it does not make too much difference to the existing community cropping program.

Council should ensure the lease covers;

- fencing requirements,
- fire breaks
- protection of existing remnant vegetation
- Term 5 Years
- Lease amount (should be the same as if they were paying annual rates)
- Option to purchase if subdivision goes through

If Council allows Peter and Janet Vlahov to lease the land the lease will need to be put out to public comment first as per section 3.58 *Local Government Act 1995*

The annual lease payment should be based on the normal amount of rates that would be paid on this parcel of land this would generally be around \$ XXXXXXXXXX.

Statutory Environment:

Local Government Act 1995

3.58. Disposing of property

- (1) In this section —
Dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Policy Implications: Nil

Financial Implications: Amount of Lease payment per year being \$ XXX.XX

Strategic Implications: Nil

Summary:

Council is being requested to Lease a 5 hectare portion of Lot 9001 to Peter and Janet Vlahov for an annual lease amount of \$ XXXXXX.

Recommendation:

That Council advertises its intention to lease a 5 hectare portion of Lot 9001 at an annual lease payment of \$ XXXXX for a term of five years to Peter and Janet Vlahov for Rural pursuit as outlined in the Shire of Wickepin Town Planning Scheme Number 4, with submissions closing on the 10th April 2012.

Voting Requirements: Simple Majority

Resolution No 200313-11**Moved Cr Hinkley / Seconded Cr Coxon**

Council requests the CEO to put forward an agenda item at the next Ordinary Meeting of Council to discuss leasing of part or whole of the English Land and outline a development plan.

Carried 7/0

The resolution differs from the Officers Recommendation as the Council felt that more discussion was required prior to leasing individual blocks of land.

4.34pm – Cr Russell returned to the chambers.

Peter & Janet Vlahov
7 Rintel Street
Wickepin WA 6370

5th March 2013

Dear President & Councillors,

My wife and I wish to express our interest in leasing one of the blocks of land located in councils proposed subdivision. The block is in the south west corner above the Facey Group trial plots on the Wickepin Harrismith Road.

We are finding it difficult to pursue our interest in equestrian activities in the Wickepin area. My wife will soon complete her qualification as an Equine Nutritionist and would like to be based in Wickepin and service the Wickepin, Narrogin, Wagin, Kulin and Cuballing areas.

We have not been able to find suitable land to conduct the activity as the only land available is either townsite blocks which are unsuitable or large rural (farm) blocks that are much larger than our requirements.

We are keen to purchase or lease a block of land that is larger than 3 acres but smaller than 20 acres. We would be very keen to lease and then purchase the above block should Council agree to our request.

I hope you will consider our request favourably.

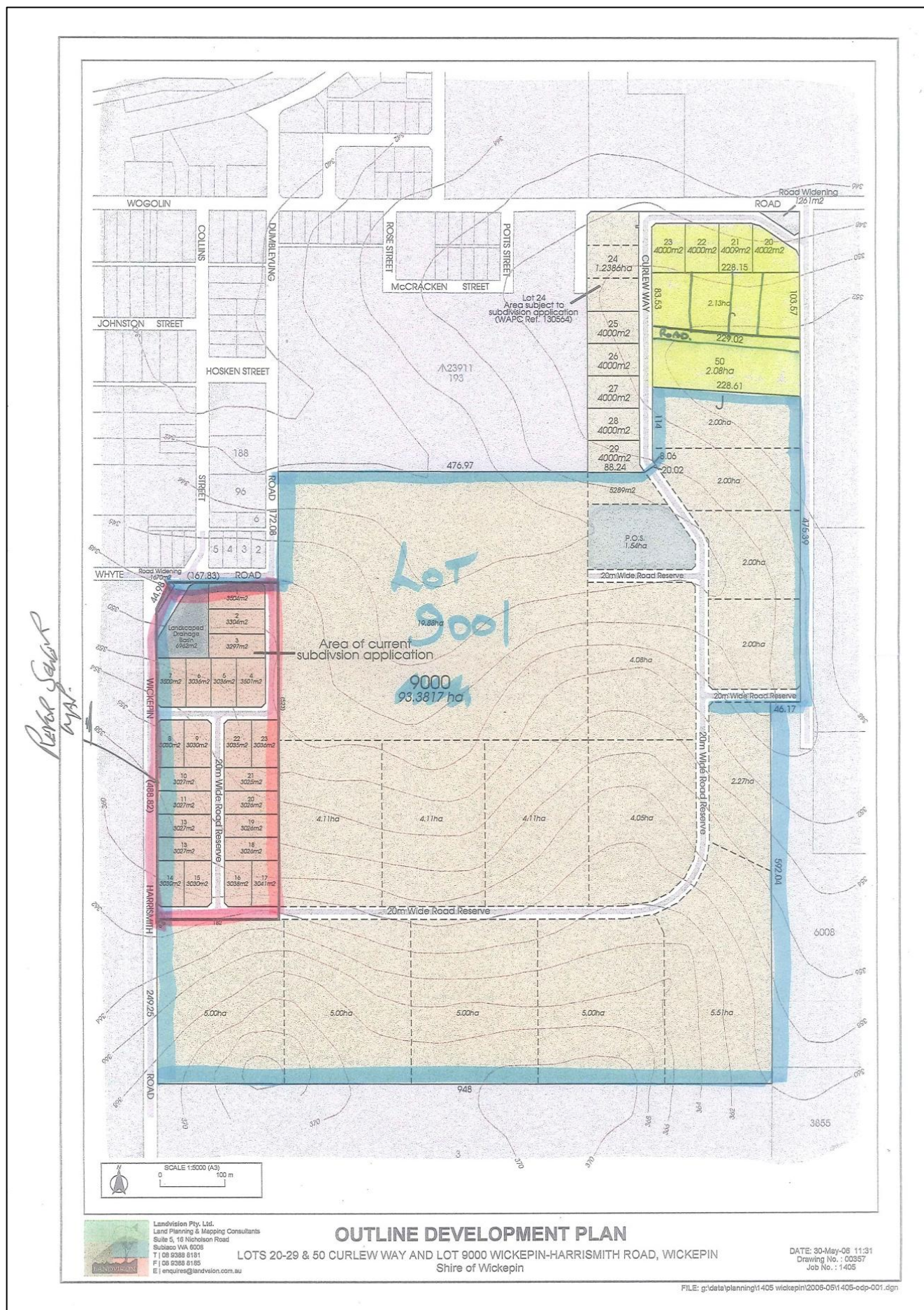
Yours sincerely



Peter Vlahov

Attachment- Item 10.2.06

Proposed Subdivision Map:



Attachment- Item 10.2.06

Governance, Audit & Community Services

10.2.07 – Wickepin Community Resource Centre Sponsorship

Submission To:	Ordinary Council
Location / Address:	
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	217
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 March 2013

Enclosure / Attachment: Nil

Background:

Council has received a letter from the Wickepin Community Resource Centre requesting a Sponsorship or an in-kind donation to help support a Ball being held in Wickepin on 20 July 2013.

Comment:

The Wickepin Community Resource Centre have not advised Council of the level of sponsorship they require or what type of in-kind work is required. It therefore could be assumed that the in-kind work may be just helping with the setting up of the hall for the Ball.

The CRC Community Resource Centre advises that they have become aware of the need to bring people together in a relaxed environment which then gives people the opportunity to improve networks and address the issue of isolation.

Advertising leading up to this event and afterwards will include all sponsors details. Promotions and advertising of this event will be throughout the Wickepin Shire and surrounding Towns.

Council donated the amount of \$500 to the Masquerade Ball in the 2012/13 budget.

Statutory Environment: Nil

Policy Implications: No policy found on this matter

Financial Implications:

Requires absolute majority as it has not been budgeted for in the 2012/13 budget allocations.

Strategic Implications: Nil

Summary:

Council is being requested to provide sponsorship to the Wickepin Community Resource Centre Ball being held on 20 July 2013.

Recommendation:

That Council advises the Wickepin Community Resource Centre that Council is able to commit \$500 as sponsorship to the Wickepin Ball being held on 20 July 2013 and all other sponsorship will be in the way of in-kind work helping setting up the venue etc.

Voting Requirements: Absolute Majority.

Resolution No 200313-12**Moved Cr Astbury / Seconded Cr Lansdell**

That Council advises the Wickepin Community Resource Centre that Council is able to commit \$500 as sponsorship to the Wickepin Ball being held on 20 July 2013 and all other sponsorship will be in the way of in-kind work helping setting up the venue etc.

Carried 8/0

4.36pm – Cr Russell departed the chambers.

Governance, Audit & Community Services

10.2.08 – Railway Land Lease 2013

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton, Acting Chief Executive Officer
File Reference:	
Author:	Natalie Manton, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	20 March 2013

Enclosure / Attachment: Maps of railway land and previously leased area

Background:

The Townscape and Cultural Planning Committee has discussed plans to develop the heritage precinct on the northern side of the railway line in the town of Wickpin. The heritage precinct comprises four building being the former Railway Station 1911, Stationmaster's House (fmr) 1912, Roads Board Hall and Office (fmr) 1912 and Police Station (fmr) 1921. The Police Station and Station Master's house are located on Reserve 14117 and the Roads Board Hall and Office is located on Reserve 46580 and vested with the Shire of Wickpin. The Railway Station building and goods shed are located on the rail corridor on the northern side of the railway line as illustrated on the attached maps.

In 2009 the Shire of Wickpin engaged Laura Gray, Heritage and Conservation Consultant, to develop a Conservation Management Plan to guide the restoration of the heritage buildings in the town of Wickpin. The Shire of Wickpin was successful in obtaining Lotterywest funding to complete urgent repairs of the Old Road Board Hall and Office as well as the Old Police Station.

The Shire of Wickpin is keen to complete the restoration of the buildings in the heritage precinct and would be interested in applying to Lotterywest for funding to restore the Rail Traffic Office in the near future. The Shire of Wickpin would need approval from the Public Transport Authority and/or Brookfield Rail prior to completing any work on the Railway Station building.

The Townscape and Cultural Planning Committee is also planning to expand the walk trail and install interpretive signage and seating to improve the area for residents and tourists. The heritage walk trail links the main townsite on the southern side of the railway line to the heritage precinct and Yarling Creek on the northern side of the line. The heritage walk trail also connects the Albert Facey Homestead to the rest of the historical precinct. The committee would like to include the old machinery in the heritage walk trail and are keen to relocate the machinery so that it can be viewed as part of the walk trail. Council has previously resolved to fence off the old machinery to avoid potential injuries from people climbing on the machinery or attempting to operate the moving parts.

During the discussions regarding the appropriate fencing for the old machinery, it was noted that there is a suitable fenced yard adjacent to the Railway Station building. The height and dimensions of the existing yard would be ideal for a heritage machinery display and its location within the heritage precinct and walk trail is very appealing.

Comment:

A variation to the existing lease (L2663) was negotiated in 2005 to increase the area subject to the lease to 2.02ha as illustrated in the attached diagram. The Shire of Wickepin entered into a separate lease (L7239) for 3200m² with the Public Transport Authority commencing in August 2010 for a period of 10 years for the fuel facility with an annual rent of \$7000.

The issue of leasing land on the northern side of railway line including the Railway Station building and goods yard was raised with Brookfield Rail and the Public Transport Authority early in 2013. Brookfield Rail has requested, and PTA has agreed, to include the additional land being sought by the Shire of Wickepin into the existing lease (L2663) to the Shire.

The Public Transport Authority requests that Shire of Wickepin confirm on the attached plan the locations of:

1. Lease of the fenced compound immediately east of the Wickepin Railway Station for use to store & old farm machinery as part of the Cultural Precinct
2. Railway Station Building itself (PTA for ease of access would prefer the station building included in the lease to the Shire)
3. Any additional land Shire of Wickepin is seeking

The Public Transport Authority have advised that the Shire of Wickepin will be responsible for the variation of the Licence to Occupy and any other costs incurred e.g. new lease plan etc.

Statutory Environment: *Local Government Act 1995*

Policy Implications:**Financial Implications:**

It is expected that \$1,000 + GST would be the upper limit required to cover amendments/alterations to the plan and the variation to the Licence to Occupy documentation.

Strategic Implications:

To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities.

STRATEGIES	ACTION
Continue to support the development and maintenance of recreational facilities and organisations in the district.	Provide regular maintenance and development of recreation facilities in accordance with an adopted recreation maintenance and development plan. Maintain, at least to the present level, the financial support policy for recreational organisations. Provide and maintain walk trails for recreation and tourism purposes.

Summary:**Recommendation:**

Council authorise the CEO to negotiate a variation to the existing lease (L2663) for peppercorn rental to include:

1. The fenced compound immediately east of the Wickepin Railway Station store old farm machinery as part of the heritage precinct.
2. Railway Station building.
3. Additional land as illustrated on the map attached.

Voting Requirements: Simple majority

Resolution No 200313-13**Moved Cr Easton / Seconded Cr Astbury**

Council authorise the CEO to negotiate a variation to the existing lease (L2663) for peppercorn rental to include:

1. The fenced compound immediately east of the Wickepin Railway Station store old farm machinery as part of the heritage precinct.
2. Railway Station building.
3. Additional land as illustrated on the map attached.
4. A maximum of \$1000 be allocated for the fees associated with varying the existing lease agreement.

Carried 8/0

The resolution differs from the Officers Recommendation as the Council felt that the maximum cost of up to \$1000 for the variation of the lease agreement should be specified.

4.42pm – Cr Russell returned to the chambers.



Governance, Audit and Community Service

10.2.09 – Governance, Audit and Community Services Committee Meeting

Recommendations

Submission To:	Governance, Audit and Community Services Committee
Location / Address:	Whole Shire
Name of Applicant:	Governance, Audit and Community Services Committee
File Reference:	202
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	11 March 2013

Enclosure / Attachment: Nil.

Background:

Governance, Audit and Community Services Committee Meeting held 6 March 2013.

Comment:

The Governance, Audit and Community Services Committee Meeting was held on Wednesday 6 March 2013 and passed the following Recommendations:

Moved Cr Coxon / Seconded Cr Allan

That Cr Astbury be appointed as the Chairperson for the Governance, Audit and Community Services Committee for 2013.

Carried 4/0

Moved Cr Allan / Seconded Cr Russell

That the 2013/2014 Fees and Charges with the amended changes be entered into the 2013/2014 Budget Deliberations.

Carried 5/0

Moved Cr Russell / Seconded Cr Coxon

That council adopts the Compliance Audit Return for the year 1 January 2012 to 31 December 2012 at its Ordinary Meeting of Council on 20 March 2013 and forward the CAR to the Executive Director of the Department of Local Government by the due date 31 March 2013.

Carried 5/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications: Not applicable.

Recommendation:

That Council pass the following recommendations;

1. That Cr Astbury be appointed as the Chairperson for the Governance, Audit and Community Services Committee for 2013.
2. That the 2013/2014 Fees and Charges with the amended changes be entered into the 2013/2014 Budget Deliberations.
3. That council adopts the Compliance Audit Return for the year 1 January 2012 to 31 December 2012 at its Ordinary Meeting of Council on 20 March 2013 and forward the CAR to the Executive Director of the Department of Local Government by the due date 31 March 2013.

Voting Requirements: Simple majority

Resolution No 200313-14

Moved Cr Astbury / Seconded Cr Coxon

That Council pass the following recommendations;

1. That Cr Astbury be appointed as the Chairperson for the Governance, Audit and Community Services Committee for 2013.
2. That the 2013/2014 Fees and Charges with the amended changes be entered into the 2013/2014 Budget Deliberations.
3. That council adopts the Compliance Audit Return for the year 1 January 2012 to 31 December 2012 at its Ordinary Meeting of Council on 20 March 2013 and forward the CAR to the Executive Director of the Department of Local Government by the due date 31 March 2013.

Carried 8/0

11. President's Report

Cr Martin thanked Cr Russell for stepping in and chairing the Council meetings whilst he has been absent.

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name Of Applicant:	Natalie Manton, Acting Chief Executive Officer
File Reference:	
Author:	Natalie Manton, Acting Chief Executive Officer
Disclosure Of Any Interest:	Nil
Date Of Report:	13 March 2013

Dryandra Visitor's Centre

I attended a workshop hosted by the Dryandra Country Visitors Centre on Friday 9th March 2013 regarding the future direction and funding of the organisation. The workshop was facilitated by Jac Eerbeek, CEO of Australia's Golden Outback regional tourism organisation.

The Shires of Cuballing, Narrogin, Pingelly and Wickepin and Town of Narrogin made a commitment in 2003 to provide funding to the Dryandra Country Visitors Centre to employ a full time manager and as a result, the Visitors Centre was able to gain national accreditation as a tourism organisation in 2008. For the past 3 years the Shire of Wickepin has supported the Dryandra Country Visitors Centre with funding of \$5000.

The committee of the Dryandra Country Visitors Centre organised the workshop in response to their concerns over the future funding as a result of recent funding cuts and rising costs. The facilitator was able to provide an overview of tourism in WA prior to an open discussion of local issues. During the discussion, the strengths of the current visitors centre were identified as well as the challenges and opportunities. The relevance of the name of the Dryandra Country Visitors Centre was discussed and possible alternatives as well as the possibility of increasing the area serviced by the Dryandra Country Visitors Centre.

Following the meeting the Dryandra Country Visitors Centre resolved to work with Jac Eerbeek of Australia's Golden Outback to develop a marketing plan to focus the activities of the centre. This plan will also assist the centre to demonstrate its value to contributing local governments. The marketing plan will also assist the local governments to gain maximum value from their investment in tourism by working with Australia's Golden Outback to plan advertising, develop common branding and direct investment more strategically.

Wheatbelt Integrated Aged Support and Care Solutions

On Tuesday 12th March I attended the Sub Regional meeting of the Wheatbelt Integrated Aged Support and Care Solutions meeting at the Town of Narrogin. The Shire of Wickepin has committed to participate in a Regional Aged Care Planning process to develop and assist in the implementation of an Integrated Wheatbelt Aged Care Plan. The Plan will build on our existing services and infrastructure while finding methods in which our residents can age in their homes and communities for longer.

The project is funded through a partnership between the Wheatbelt Development Commission, the WA Country Health Service's Southern Inland Health Initiative (SIHI), and Local Government, the Wheatbelt Integrated Aged Support and Care Solution/s (WIASCS) and will produce a specific Needs Study for the Shire of Wickepin and an overall Wheatbelt Integrated Regional Aged Care Plan. The plan will look at all facets of Aged Care from Aged Friendly Communities, Aged Persons Housing, Community Care and Residential Care.

After an initial desktop study of existing services and infrastructure as well as demographic information, Melbourne Consultants Verso will prepare a summary of aged housing and care needs for the Shire of Wickepin and will present these findings to the community and seek feedback to provide a more accurate account of what will work and what is important to our community. The Shire of Wickepin community consultation is scheduled for 4 June 2013 at the Wickepin Community Centre at 2.30pm.

Chelsea Mott, Research Project Officer with the Wheatbelt Development Commission, will attend a meeting of the Lifestyle Retirement Committee on 10th April 2013 to explain the project.

Dryandra Country Art, Food and Wine Trail

Lee Parker and I met with Bobby Bates and Deborah Hughes-Owen from Arts Narrogin to discuss the proposal for the Dryandra Country Art, Food and Wine Trail to be held on 11-12th May 2013 across seven shires in the region.

Wheatbelt South Regional Road Group

The meeting of the Wheatbelt South Regional Road Group was held in Wickepin on Thursday 14th March 2013.

WA Police meeting

I met with Catherine Bullen AMP, District Superintendent of the Great Southern District Office of the WA Police. Catherine was very supportive of the Shire of Wickepin and our work with the Wickepin Police on community and crime prevention initiatives.

Grants Commission

Representatives of the WA Local Government Grants Commission will attend a public consultation at the Shire of Wickepin on Friday 15th March 2013 at 12pm. The Commissioners will discuss the role and function of the Grants Commission and provide an explanation of the Financial Assistance Grants and an overview of the new methodology for calculating the General Purpose Grants.

Members attending the hearing are:

- Mr Linton Reynolds (Chairman)
- Ms Sheryl Froese (Commissioner)
- Mr Ian Carpenter (Commissioner)
- Ross Earnshaw (Manager Reform Implementation)

Audio Visual Equipment at the Wickepin Community Centre

The new equipment was installed and has already been used very successfully for the Facey Group Trials Presentation evening. The capability and flexibility of the system was demonstrated on the night with all of the equipment used to its fullest. The distribution and quality of the sound across the whole room was far superior to the old speakers.

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO	Shed 19 Keeping Road, Tincurrin WA 6361	February 2013	John Charles Kevin Anthony
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Rural Community Support Service	14 March 2013	Jo Drayton
A13	Hire of Community Halls / Community Centre	CEO	Facey Group – Forum Meeting	5 February 2013	Sarah Hyde
			Narrogin Healthy Lifestyles Project	4 February 2013 – 15 April 2013	Jane Daruall and Alex Ferns
			Narrogin Healthy Lifestyles Project	7 February 2013 – 18 April 2013	Jane Daruall and Alex Ferns
			Facey Group – Meeting	11 February 2013	Cheryl Groom
			State Elections – Kate Murray	8 and 9 March 2013	Kate Murray
			Rural Community Support Service	14 March 2013	Jo Drayton

Recommendations:

That Council endorses the Chief Executive Officers Report dated 13 March 2013.

Voting Requirements: Simple majority

Resolution No 200313-15**Moved Cr Allan / Seconded Cr Easton**

That Council endorses the Chief Executive Officers Report dated 13 March 2013.

Carried 8/0

13. Notice of Motions for the Following Meeting

14. Reports & Information

15. Urgent Business

16. Closure

There being no further business the Presiding Officer declared the meeting closed at 4.44pm.