

Minutes

ORDINARY MEETING OF COUNCIL
15 FEBRUARY 2012
COUNCIL CHAMBERS
WICKEPIN



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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 15 February 2012**

The President declared the meeting open at 3:30 pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Attendance

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr GCL Hinkley
	Cr FA Allan
	Cr KL Coxon
	Cr DJ Astbury
	Cr AG Lansdell
Acting Chief Executive Officer	Mrs NA Manton
Executive Support Officer	Miss GK Spargo

Apologies

Councillor	Cr RE Easton
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Leave of Absence (Previously Approved)

2. Public Question Time

3. Applications for Leave of Absence/Apologies

Resolution No 150212-01

Moved Cr Allan / Seconded Cr Coxon

That Cr Hinkley be granted Leave of Absence for the meeting of council to be held on Wednesday 21st March 2012.

Carried 7/0

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

**6. Confirmation of Minutes – Ordinary Meeting of Council – 14 December 2011
Special Meeting of Council - 23 December 2011**

Resolution No 150212-02**Moved Cr Russell / Seconded Cr Astbury**

1. That the minutes of the Ordinary Council Meeting held on Wednesday 14 December 2011 be confirmed as a true and correct record.
2. That the minutes of the Special Meeting of Council held on 23 December 2011 be confirmed as a true and correct record.

Carried 7/0**7. Receival of Minutes**

Receival of Minutes

7.1 Aged Persons Accommodation Committee Meeting

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Gillian Spargo, Executive Support Officer
File Reference:
Author: Gillian Spargo, Executive Support Officer
Disclosure of any Interest: Nil
Date of Report: 7 February 2012

Enclosure / Attachment:

Minutes of the Aged Person Accommodation Committee meeting held on Wednesday 1 February 2012.

Background: Nil.
Comment: Nil.
Statutory Environment: Nil.
Policy Implications: Not applicable.
Financial Implications: Not applicable.
Strategic Implications: Not applicable.

Recommendation:

That the minutes of the Aged Persons Accommodation Committee meeting held on Wednesday 1 February 2012 be received.

Voting Requirements: Simple majority.

Resolution No 150212-03

Moved Cr Coxon / Seconded Cr Allan

That the minutes of the Aged Persons Accommodation Committee meeting held on Wednesday 1 February 2012 be received.

Carried 7/0

Receival of Minutes

7.2 Townscape & Cultural Planning Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Gillian Spargo, Executive Support Officer
File Reference:	
Author:	Gillian Spargo, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	9 February 2012

Enclosure / Attachment:

Minutes of the Townscape & Cultural Planning Committee Meeting held on Wednesday 8 February 2012.

Background:	Nil.
Comment:	Nil.
Statutory Environment:	Nil.
Policy Implications:	Not applicable.
Financial Implications:	Not applicable.
Strategic Implications:	Not applicable.

Recommendation:

That the minutes of Townscape & Cultural Planning Committee Meeting held on Wednesday 8 February 2012 be received.

Voting Requirements: Simple majority.

Resolution No 150212-04

Moved Cr Astbury / Seconded Cr Russell

That the minutes of Townscape & Cultural Planning Committee Meeting held on Wednesday 8 February 2012 be received.

Carried 7/0

Receival of Minutes

7.3 Technical Services Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Gillian Spargo, Executive Support Officer
File Reference:	
Author:	Gillian Spargo, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	9 February 2012

Enclosure / Attachment:

Minutes of the Technical Services Committee meeting held on Wednesday 8 February 2012.

Background:	Nil.
Comment:	Nil.
Statutory Environment:	Nil.
Policy Implications:	Not applicable.
Financial Implications:	Not applicable.
Strategic Implications:	Not applicable.

Recommendation:

That the minutes of the Technical Services Committee meeting held on Wednesday 8 February 2012 be received.

Voting Requirements: Simple majority.

Resolution No 150212-05

Moved Cr Coxon / Seconded Cr Lansdell

That the minutes of the Technical Services Committee meeting held on Wednesday 8 February 2012 be received.

Carried 7/0

Receival of Minutes

7.4 Governance, Audit and Community Services Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Gillian Spargo, Executive Support Officer
File Reference:	
Author:	Gillian Spargo, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	9 February 2012

Enclosure / Attachment:

Minutes of the Governance, Audit and Community Services Committee Meeting held on Wednesday 8 February 2012.

Background:	Nil.
Comment:	Nil.
Statutory Environment:	Nil.
Policy Implications:	Not applicable.
Financial Implications:	Not applicable.
Strategic Implications:	Not applicable.

Recommendation:

That the minutes of Governance, Audit and Community Services Committee Meeting held on Wednesday 8 February 2012 be received.

Voting Requirements: Simple majority.

Resolution No 150212-06

Moved Cr Astbury / Seconded Cr Allan

That the minutes of Governance, Audit and Community Services Committee Meeting held on Wednesday 8 February 2012 be received.

Carried 7/0

8. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc).

	Item	Subject/Action	Officer	File	Progress	Status
151	171110-16	Yarling Brook Estate – Stage 2	CEO	1704	That Council upon completion of the subdivision and notification of the issue of titles call for tender for the sale of the four new lots (Plover Street) in the Yarling Brook Estate in accordance with the following parameters; -Sell land by way of public tender. -Set a reserve price of \$50,000 per block of land (including GST). -Sale prospectus to include information relevant to rural residential policy guidelines for building development as detailed in the report to Council on the 17 November 2010. -Land offered for tender to include building incentive of \$5,000 to the purchaser if a residence is built to a stage of practical completion within three years from time of settlement	✓
214	210911-10	Lake Yealering Progress Association - Swimming Hole Future	CEO	1710	That Council meets with the Lake Yealering Progress Association in Yealering to discuss the future of the Swimming Hole which is part of Recreation Reserve 9610 vested in the Shire of Wickepin, noting that it is Councils preference to have the swimming hole banks removed and to have that area of the lake returned to its naturally built environment.	○
222	191011-17	CSRFF Grant Application 2012/13-Wickepin District Sports Club	CEO	2416	That should CSRFF only fund 1/3 rd of seven rinks rather than 1/3 rd of eight rinks that the additional cost be borne by the Wickepin District Sports Club; That Council establish a Future Infrastructure and Facilities Replacement Fund for the Wickepin District Sports Club to be held by Council and jointly managed by Council and the Wickepin District Sports Club, in order to ensure the WDSC sets aside adequate levels of funding to meet future replacement costs of key infrastructure and facilities, further that this form part of the overall management plan of the Wickepin District Sports Club.	○
225	221111-07	Wickepin Shire Waste Management Services	CEO	2902	That Council call tenders for the provision of kerbside refuse collection services for Wickepin and Yealering townsites on a weekly basis, further that the tender include costings and or options in relation to the handling of putrescible waste and recycling for the townsites of Harrismith and Tincurrin and the continued provision of recycling for the farming community who do not receive a kerbside service.	○

	Item	Subject/Action	Officer	File	Progress	Status
227	221111-12	Tincurrin Hall	EHO	706/ 2203	That Council liaise with Laura Gray in order to obtain a heritage assessment of the Tincurrin Hall, further that Council request Community Development Officer Natalie Manton to investigate potential external funding avenues with a view to refurbishing the hall.	✓
228	221111-13	Asset Management Plan-Sewerage Pond Refurbishment	EHO		That Council 1) Engages David Wills and Associates at a cost of \$1,000.00 plus GST to provide costings for the design work for the refurbishment of the Sewerage Ponds. 2) Amount of \$1,000.00 plus GST be made available from the Sewerage Reserve Fund to pay for the costings of the design work for the refurbishment of the Sewerage Ponds.	✓
230	221111-16	Protective Clothing Policy - Proposed Amendment	CEO	1702	That Council allocate \$2400 annually towards the Protective Fire Clothing for bush fire brigade volunteers of the Shire of Wickepin, further that Council investigate increasing the annual allowance as part of its annual submission to the Emergency Services Levy.	○
234	221111-20	Proposed Acquisition - Lot 8 Wogolin Road	CEO		That council investigates the acquisition of Lot 8 Wogolin Road, Wickepin with a view to better positioning Council to be able to assist/enhance business development in the Wickepin Shire, further that Council identify the acquisition of the land and potential development of trade business units as a regional priority under the Country Local Government Fund Royalties for Regions Program.	○
235	141211-03	Tender 2 2011/12 - Supply and Lay of Bitumen	CEO	2628	That council accepts the tender submitted from RnR Contracting in accordance with Councils tender specifications of Tender 02/2011-2012 – Supply and Lay of Bituminous (including aggregate).	✓
236	141211-06	EHO/Building Surveyor's Report	EHO	2203	That Council allocates \$18,000-\$19,000 for the Sewerage Reserve Fund toward the purchase of: 1. Circuit Board - \$4,000 2. SMS/Email Alert - TBC 3. 3 rd Pump - \$12,500	✓

	Item	Subject/Action	Officer	File	Progress	Status
237	141211-08	EHO/Building Surveyor's Report	EHO	706	<p>That Council advise tenants of 5 Smith Street, Wickepin, P & J Bransby:</p> <ol style="list-style-type: none"> 1. That the swimming pool which they have constructed without first obtaining the approval of the building owner (Shire of Wickepin) be removed forthwith no later than 31st December 2011, noting that in the interim the pool shall not be filled with water. 2. That if they wish to construct/erect a pool at 5 Smith Street that they seek written approval of Council which will detail: <ul style="list-style-type: none"> - scaled site plan, - details of fence material to be erected and - a detailed diagram of fence and location of gate. Application to be considered at the February Council Meeting 2012. 	✓
238	141211-11	Appointmnet of Acting Chief Executive Officer	SP/CEO	1536	<p>That Council appoints Mrs. Natalie Manton as Acting Chief Executive Officer of the Shire of Wickepin for the term commencing on 15 December 2011 until a permanent CEO is appointed in accordance with the following conditions;</p> <ul style="list-style-type: none"> • Salary hourly rate to be \$50.0404; • Normal accrued leave entitlements; • Provision of fully maintained executive vehicle for business and private use (0WK – Holden Caprice); • Provision of mobile phone for business and private use; <p>To work hours required to satisfy requirements of organisation in consultation with Shire President and Deputy Shire President.</p>	✓
239	141211-12	Sale of Land - Plover Street, Wickepin	CEO	502	<p>That Council accept the offer from Party "A" as circulated under separate cover for the sale of Lot 33 Plover Street, Wickepin and proceed to advertise its intent to dispose.;</p> <p>That Council counter offer a minimum of \$45,000 to Party "B" for the sale of Lot 36 Plover Street, Wickepin.</p>	✓
240	141211-13	Dual Fire Control Officers-Shire of Narrogin	CEO	901	<p>That council appoints Mr. Alastair McDougall and Mr. Tim Shepherd as Dual Fire Control Officers from the Shire of Narrogin for the 2011/2012 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.</p>	✓

	Item	Subject/Action	Officer	File	Progress	Status
241	141211-17	Urgent Business	SP		To make Mark Hook our preferred candidate for the CEO position and authorise Workplace Solutions to enter into contract negotiations with Mark Hook based around a 3 year term and the same remuneration as the previous CEO.	✓

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	2610
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	6 February 2012

Enclosure / Attachment: Maintenance status report

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment: Not applicable.

Programmed Construction Works

- Work has commenced on the Wickepin-Pingelly Road reconstruction and it is anticipated to take approximately two weeks to complete. Aggregate has been delivered to the site.
- The car park at the ambulance hall and fire station has been hotmixed. Kerbing and garden beds are to follow.
- Design works have commenced at the community centre car park.
- Design works have commenced on the new reticulation system for the Wickepin oval.
- Widening of 3.0 km of the Fence Road has been completed also some surface correction. Headwall and drainage completion has been programmed to commence during March and this will be followed by resealing of the section from the Williams-Kondinin Road to Dudinin.
- The swimming pool car park has also been hotmixed.
- Drainage issues in Wickepin Street have been addressed.
- Footpath and crossover issues in Wogolin Road have been rectified.

Maintenance Works

See ongoing list attached.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works and Services dated 6 February 2012.

Voting Requirements: Simple majority.

Acting Chief Executive Officer Natalie Manton departed the chambers at 3:38pm.

Acting Chief Executive Officer Natalie Manton and Manager of Works Peter Vlahov entered the chambers at 3:40pm.

Resolution No 150212-07

Moved Cr Astbury / Seconded Cr Lansdell

That council notes the report from the Manager of Works and Services dated 6 February 2012.

Carried 7/0

Cr Julie Russell thanked the works staff who attended the fire on Lansdell's property on 10th and 11th February 2012.

Manager of Works Peter Vlahov departed the chambers at 4:00pm.

Governance and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	6 February 2012

Enclosure / Attachment:	Listed below & attached (monthly report).
Background:	<p>In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.</p> <ol style="list-style-type: none">1. Operating Statement by Function and Activity2. Bank Balances and Investments3. Outstanding Debtors
Comment:	Nil
Statutory Environment:	Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996
Policy Implications:	Not applicable
Financial Implications:	Not applicable
Strategic Implications:	Not applicable
Recommendation:	That the financial statements tabled for the period ending 31 January 2012 as presented be received.
Voting Requirements:	Simple majority

Resolution No 150212-08**Moved Cr Allan / Seconded Cr Russell**

That the financial statements tabled for the period ending 31 January 2012 as presented be received.

Carried 7/0

Bank Balances

As at 31/01/2012

	Bank Statement	Adjusted
Municipal Fund	541,858.12	546,115.49
Petty Cash	500.00	500.00
Reserves	561,418.12	561,418.12
Total	\$1,103,776.24	\$1,108,033.61
Trust Fund	10,986.35	10,986.35
Transport Account	1,981.40	0.00

Debtors

Rates as at 31/01/2012

Account 7461	Rates	66,087.17
Account 6051	Sewerage	4,615.36
Account 7451	Ex Receipts	-1,919.41
Account 7441	Pensioners Rebates	858.38
Account 7481	Domestic Rubbish	2,089.42
Account 7491	Commercial Rubbish	49.29
Account 7201	Refuse Site Levy	722.13

Sundry Debtors as at 31/01/2012

Current	21,637.57
1 Month	0.00
2 Months	0.00
3 Months	11,365.80
Total	33,003.37

Governance and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	6 February 2012

Enclosure / Attachment: List of Accounts

Background: Please find following the List of Accounts remitted during the period from 8 December 2011 – 6 February 2012

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
Cheques	14172 - 14230	145,997.28
EFTPOS	2446 - 2575	437,433.78
Other Transfers	Payroll December 2011	88,399.00
	Payroll January 2012	57,647.00
Trust Account		
EFTPOS		
Cheques	1190	\$207.22
TOTAL		<u>\$729,684.28</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling \$729,684.28 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

That outstanding accounts totaling \$_____ as advised be noted.

Voting Requirements: Simple majority

Resolution No 150212-09

Moved Cr Allan / Seconded Cr Russell

That Council acknowledges that payments totaling \$729,684.28 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

That outstanding accounts totaling \$144,748.12 as advised be noted.

Carried 7/0

Governance and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	706 / 2203
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	8 February 2012

Enclosure / Attachment: Nil

Background: Monthly report submitted by EHO/Building Surveyor, Mr Allan Ramsay.

Building Licenses:

There were three (3) building application approved and license issued for the month of January 2012.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
8/11-12	Peter Stribling	Kulker	Shop	Lot 26 Sewell Street Yealering
9/11-12	Ralph and Julie Hobbs	Ralph Hobbs	Shed	9308 Woodward Road Malyalling
10/11-12	Bill Laity	Bill Laity	Shed	271 Leeson Road Wickepin

5 Smith Street, Wickepin – Above Ground Swimming Pool on Council Owned Property

The above ground swimming pool has been removed from the property.

Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation:

That Council notes the report from the EHO/Building Surveyor 8 February 2012.

Voting Requirements: Simple Majority

Resolution No 150212-10**Moved Cr Russell / Seconded Cr Hinkley**

That Council notes the report from the EHO/Building Surveyor 8 February 2012.

Carried 7/0

Governance, Audit & Community Services

10.2.04 – Annual Compliance Audit Return 1 January 2011 – 31 December 2011

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton, Acting Chief Executive Officer
File Reference:	1200
Author:	Natalie Manton, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	15 February 2012

Enclosure / Attachment: Annual Compliance Audit Return 2012 under separate cover.

Background:

It is a statutory requirement for local councils to prepare and present the above report to the audit committee for review prior to council for adoption. The final report is then required to be submitted to the Executive Director of Local Government Department by 31 March 2012.

Comment:

There were no issues of “non” compliance in the return.

Statutory Environment: Section 7.13(1) of Local Government Act.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications:

Objective 5 - To provide efficient, effective and accountable governance.

Summary: Nil

Recommendation:

That council adopts the Compliance Audit Return for the year 1 January 2011 to 31 December 2011 and forward to the Executive Director of Local Government Department by the due date 31 March 2012.

Voting Requirements: Simple majority.

Resolution No 150212-11

Moved Cr Astbury / Seconded Cr Russell

That council adopts the Compliance Audit Return for the year 1 January 2011 to 31 December 2011 and forward to the Executive Director of Local Government Department by the due date 31 March 2012.

Carried 7/0

Council Services

10.2.05 - Sale of Land – 36 Plover Street, Wickepin

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton
File Reference:	502
Author:	Natalie Manton, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	15 February 2012

Enclosure / Attachment: Under separate cover

Background:

Council listed the lots 33,34,35 and 36 Plover Street Wickepin with the Professionals – Southern District Estate Agency, Mr Les Chitty.

Council has received a counter offer for Lot 36 Plover Street Wickepin following the rejection of initial offer and counter offer.

Comment:

Copies of the counter offer for \$42,000 is circulated under separate cover.

Statutory Environment:

Local Government Act 1995

3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

- (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
- (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.
- [Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Policy Implications: Not applicable

Financial Implications:

The following resolution was carried by Council at its November 2010 Council meeting.

Resolution No 171110-16

Moved Cr Easton/ Seconded Cr Coxon

That Council upon completion of the subdivision and notification of the issue of titles call for tender for the sale of the four new lots (Plover Street) in the Yarling Brook Estate in accordance with the following parameters;

-Sell land by way of public tender.

-Set a reserve price of \$50,000 per block of land (including GST).

-Sale prospectus to include information relevant to rural residential policy guidelines for building development as detailed in the report to Council on the 17 November 2010.

-Land offered for tender to include building incentive of \$5,000 to the purchaser if a residence is built to a stage of practical completion within three years from time of settlement.

Carried 8/0

Strategic Implications:

Through planning and development ensure availability of land for residential and industrial purposes.

Summary:

Council has in effect acted upon resolution 171110-16. The land was offered for sale by way of public auction/tender with no takers / expressions of interest. Subsequently Council listed the lots with Professionals Real Estate which in effect means Council has agreed to dispose of the property by way of private treaty. Any offer received requires Council to endorse the offer and proceed with advertising.

Given that the offer is not in line with Council original parameters it is not required to honour the building incentive.

Recommendation:

That Council consider the offer as circulated under separate cover for the sale of Lot 36 Plover Street, Wickepin.

Voting Requirements: Simple majority.

Resolution No 150212-12

Moved Cr Russell / Seconded Cr Lansdell

That council reject the counter offer of \$42,000 and indicate that the block is still available for \$45,000.

Carried 6/1

Council Services

10.2.06 - Forward Capital Works Plan – Country Local Government Fund

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton, Acting Chief Executive Officer
File Reference:	1200
Author:	Natalie Manton, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	15 February 2012

Enclosure / Attachment: Revised Forward Capital Works Plan (FCWP) under separate cover.

Background:

The FCWP is required under the conditions of the Royalties for Regions Country Local Government Fund and was endorsed by council in December 2010.

Resolution No 151210-15**Moved Cr Sands/ Seconded Cr Easton**

That Council adopts the Wickepin Shire Forward Capital Works Plan with amendments as noted by Council at its Council meeting dated 15 December 2010, being;

2010/11 – Indicative funding of \$409,208

Fuel Facility Wickepin (Plus \$200,000 Regional Funds)	\$80,000	Priority 1
Water tanks – Wickepin Community Centre	\$40,000	Priority 2
Community Ag Centre Refurbishment	\$80,000	Priority 3
Shire Office Refurbishment	\$80,000	Priority 4
Yealering Cemetery – New niche wall / gazebo	\$50,000	Priority 5
Yealering Hall / Lake Amenities Refurbishment	\$80,000	Priority 6
TOTAL	\$410,000	

2011/12 – Indicative funding of \$314,775

Yarling Estate Subdivision – Stage 3	\$205,000	Priority 1
Wickepin Town Hall Refurbishment	\$50,000	Priority 2
Wickepin Community Centre / Recreation Ground – New Toilets	\$60,000	Priority 3
TOTAL	\$315,000	

2012/13 – Indicative funding of \$314,775

Yarling Estate Subdivision – Stage 3	\$185,000	Priority 1
Wickepin Cemetery – New niche wall / gazebo	\$60,000	Priority 2
Yealering Golden Memorial Park – Redevelopment	\$30,000	Priority 3
Retaining Wall – Yealering Bowling Club	\$40,000	Priority 4
TOTAL	\$315,000	

Carried 7/0

Policy Implications: Nil

Financial Implications:

The indicative allocations under the Country Local Government Fund for the next two financial years are;

2010/11	\$396,869
2012/13	\$348,000
2013/14	\$315,000

Statutory Implications:

Local Government Act 1995

Comment:

The Financial Assistance Agreement (FAA) for the Country Local Government Fund (CLGF) 2011-12 allocation was submitted to the Department of in January 2012. The FAA shows a variation to the indicative funding priorities identified in the Forward Capital Works Plan 2010 following the change in priorities for the CLGF 2011-12 as adopted in the resolutions below. Approval for this alteration from the Department for Regional Development has been sought.

Resolution No 191011-16**Moved Cr Lansdell / Seconded Cr Easton**

That Council strongly support the Community Sport and Recreation Facilities Fund application for 2012/13 of the Wickepin District Sports Club for the construction of two new synthetic bowling greens, further that the following indicative funding structure be approved;

CSRFF 1/3 rd of maximum of 8 rinks	\$ 88,000
Shire of Wickepin	\$300,000
Wickepin DSC	\$ 78,000

Carried 7/0

Revised CLGF Priorities**2010/2011 –funding of \$396,869**

Fuel Facility Wickepin (Plus \$200,000 Regional Funds)	\$80,000	Priority 1
Water tanks – Wickepin Community Centre	\$40,000	Priority 2
Community Ag Centre Refurbishment	\$75,000	Priority 3
Shire Office Refurbishment	\$76,869	Priority 4
Yealering Cemetery – New niche wall/gazebo	\$50,000	Priority 5
Yealering Hall / Lake Amenities Refurbishment	\$75,000	Priority 6
Total	\$396,869	

2011/12 – Indicative funding of \$348,000

Wickepin Synthetic Bowling Green	\$300,000	Priority 1
Wickepin Town Hall Refurbishment	\$48,000	Priority 2
Total	\$348,000	

2012/13 – Indicative funding of \$314,775

Yarling Estate Subdivision – Stage 3	\$185,000	Priority 1
Wickepin Cemetery – New niche wall/gazebo	\$60,000	Priority 2
Wickepin Community Centre new toilets	\$30,000	Priority 3
Retaining wall – Yealering Bowling Club	\$40,000	Priority 4
Total	\$315,000	

Council will need to review the Forward Capital Works Plan 2012/13 priorities prior to preparation of the annual budget.

Summary: nil

Recommendation:

That Council endorse the variation to the Wickepin Shire Forward Capital Works Plan with amended priorities to the Country Local Government Fund 2011/12.

Voting Requirements: Simple Majority

Resolution No 150212-13

Moved Cr Allan / Seconded Cr Russell

That Council endorse the variation to the Wickepin Shire Forward Capital Works Plan with amended priorities to the Country Local Government Fund 2011/12.

2010/2011 –funding of \$396,869

Fuel Facility Wickepin (Plus \$200,000 Regional Funds)	\$80,000	Priority 1
Water tanks – Wickepin Community Centre	\$40,000	Priority 2
Community Ag Centre Refurbishment	\$75,000	Priority 3
Shire Office Refurbishment	\$76,869	Priority 4
Yealering Cemetery – New niche wall/gazebo	\$50,000	Priority 5
Yealering Hall / Lake Amenities Refurbishment	\$75,000	Priority 6
Total	\$396,869	

2011/12 – Indicative funding of \$348,000

Wickepin Synthetic Bowling Green	\$300,000	Priority 1
Wickepin Town Hall Refurbishment	\$48,000	Priority 2
Total	\$348,000	

2012/13 – Indicative funding of \$314,775

Yarling Estate Subdivision – Stage 3	\$185,000	Priority 1
Wickepin Cemetery – New niche wall/gazebo	\$60,000	Priority 2
Wickepin Community Centre new toilets	\$30,000	Priority 3
Retaining wall – Yealering Bowling Club	\$40,000	Priority 4
Total	\$315,000	

Carried 7/0

Council Services

10.2.07 - Year DVROC (Dryandra Voluntary Regional Organisation of Councils) Forward Capital Works Plan

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton, Acting Chief Executive Officer
File Reference:	
Author:	Natalie Manton, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	15 February 2012

Enclosure / Attachment: 5 Year DVROC (Dryandra Voluntary Regional Organisation of Councils) Forward Capital Works Plan

Background:

A copy of the Draft 5 Year DVROC Forward Capital Works Plan was circulated to Councillors via email on 9 December 2011 and attached.

Comment:

At a Dryandra ROC meeting held in late July 2011 Martin Whitely, CEO Shire of Wandering offered to prepare on behalf of the group a draft 5 year plan which would identify projects of regional significance that the Dryandra ROC group would look to fund using the regional component of the Country Local Government Fund.

The Wheatbelt Development Commission held a Workshop and Sub-Regional Planning session in Kulin on Tuesday 22 November 2011 which was attended by all representatives from the Dryandra ROC with the exception of the Shire of Pingelly (who have formed a Regional Transition Group with the Shire of Brookton).

The purpose of the Workshop was to identify projects of regional significance for which funding could be obtained under the Country Local Government Fund (CLGF).

Statutory Environment:

Local Government Act 1995

Financial Implications:

Indicative project funding for Shire of Wickepin

2011/12	\$348,868
2012/13	\$348,863
2013/14	\$650,000
2014/15	\$650,000

Policy Implications:

Nil

Strategic Implications:

To develop and maintain quality services and infrastructure
To promote the development of a viable and diversified local economy
To provide and encourage the use of a variety of recreational, educational and cultural facilities

Summary: nil

Recommendation:

That Council endorse the draft Dryandra ROC 5 Year Country Local Government Fund plan.

Voting Requirements:

Simple majority.

Resolution No 150212-14

Moved Cr Hinkley / Seconded Cr Russell

That Council endorse the draft Dryandra ROC 5 Year Country Local Government Fund plan.

Carried 7/0

Governance & Community Services

10.2.08- Governance, Audit and Community Services Committee Meeting

Recommendations

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Gillian Spargo, Executive Support Officer
File Reference:	
Author:	Gillian Spargo, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	9 February 2012

Enclosure / Attachment: Refer to minutes at Item 7.4

Background: Nil

Comment: Nil

Statutory Environment: Not applicable.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Nil

Recommendation :

1. That the Shire of Wickepin Monthly Statement of Financial Activity for the period 1 July 2011 – 31 December 2011 be endorsed, and that the budget review as conducted by Council's Governance and Community Services Committee be adopted.

2. That Council address the issue of water consumption charges in the tenancy agreements.

3. That Council obtains quotations for consideration for the supply and installation of a double carport to match the existing carport at Cottage Homes, Wogolin Road, Wickepin.

Voting Requirements: Simple majority.

Resolution No 150212-15

Moved Cr Russell / Seconded Cr Astbury

That the Shire of Wickepin Monthly Statement of Financial Activity for the period 1 July 2011 – 31 December 2011 be endorsed, and that the budget review as conducted by Council's Governance, Audit and Community Services Committee be adopted.

Carried 7/0

Resolution No 150212-16

Moved Cr Coxon / Seconded Cr Allan

That Shire shall bear the costs of all rates and charges including water consumption.

Moved Cr Hinkley / Seconded Cr Astbury

Amended motion being that the Shire shall bear the cost of all rates and charges including water consumption up to a maximum of \$500.00 per annum.

Carried 6/1

Governance, Audit and Community Services - **Late item**

10.2.09 - Regional Transition Group

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton, Acting Chief Executive Officer
File Reference:	
Author:	Natalie Manton, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	15 February 2012

Enclosure / Attachment:

Background:

The Regional Transition Group (RTG) meeting was held on 14th February 2012 and the amalgamated state document and transitional considerations were received. The four local governments involved in the RTG will now undertake community consultation to explain the information contained in the report and provide a forum for questions.

Comment:

The information contained in the amalgamated state report is complex and has significant implications for the future of the Shire of Wickepin. It is important that Wickepin residents understand the background behind the amalgamation proposal and have accurate information with which to make a decision whether to support or reject amalgamation. The RTG will endeavor to provide information to the community via email, newsletters, website and community meetings.

At a RTG Board meeting held in November 2011, the Shire of Wickepin delegates expressed an interest in having Chris Morrison, Program Director, KPMG attend a community meeting in the Shire of Wickepin to explain the amalgamation proposal. Chris Morrison has indicated that he would be available to attend a meeting at Wickepin at a cost of \$2500 plus gst.

Statutory Environment:

Local Government Act 1995

Strategic Implications:

To provide efficient, effective and accountable governance.

Summary:

Recommendation:

That Council engages Chris Morrison of KPMG to present on overview of the amalgamation proposal to residents of the Shire of Wickepin at a community meeting to be held in March 2012 at a cost of \$2500 plus gst.

Voting Requirements: Simple majority.

Resolution No 150212-17

Moved Cr Allan / Seconded Cr Lansdell

That Council engages Chris Morrison of KPMG to present on overview of the amalgamation proposal to residents of the Shire of Wickepin at a community meeting to be held in March 2012 at a cost of \$2500 plus gst.

Carried 6/1

11. President's Report

President Steve Martin extended a vote of thanks to Natalie Manton for her outstanding effort as Acting Chief Executive Officer over the past 2 months.

Council

12. Chief Executive Officer's Report

SUBMISSION TO:	Ordinary Council
LOCATION / ADDRESS:	Whole Shire
NAME OF APPLICANT:	Natalie Manton, Acting Chief Executive Officer
FILE REFERENCE:	
AUTHOR:	Natalie Manton, Acting Chief Executive Officer
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	15 February 2012

To the Shire President and Councillors:

Storm Damage

Thank you to Peter and outside staff for help repair damage to roads and verges during the Christmas and New Year storms.

Country Local Government Fund Update

The final report and acquittal for the 2009/10 CLGF as per the funding agreement was submitted in January 2012.

Significant progress has been made on the projects that form part of the 2010-11 CLGF and the half yearly report has been sent to the Department of Regional Development. Work is progressing well in the management and delivery of the six projects and no major problems have been experienced. It is expected that the 2010-11 projects will be completed during 2012.

The Financial Assistance Agreement (FAA) Country Local Government Fund (CLGF) 2011-12 was completed and forwarded to the Department for Regional Development.

Wickepin Mobile Day Care

Narrogin Regional Child Care Services Inc will be offering a mobile child care service for the Wickepin community from the Playgroup building in 2012. The shire staff have completed minor repairs and alterations to the building during January to ensure that it could be granted licensing approval. The service will be supervised by qualified child care staff from 9.30am-2.30pm each Monday during the school term.

Conservation Old Road Board Building

Restoration work on the Old Road Board Building (Arts and Crafts) was completed by the Roof and Wall Doctor in December 2011 and the work has been approved by the Heritage Advisor, Ms Laura Gray. The restoration of urgent work was funded by Lotterywest. The building will need to settle for approximately 12 months before the outside walls can be lime washed to improve the appearance.

No.	Delegation Name	Delegation To	How Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing of Cheques and Authorisation of Electronic Transfers	As per agenda item 10.2.02	Creditors of council as per agenda item 10.2.02
A2	Septic Tank Application Approvals	EHO	Nil		
A3	Building Approvals	BO	Three (3)	As per Agenda Item 10.2.03	
A4	Roadside Advertising	CEO	Nil		
A5	Applications for Planning Consent	CEO	Nil		
A6	Appointment and Termination of Staff	CEO	Nil		
A7	Rates Recovery Instalment Payments	CEO	Nil		
A8	Issue of Orders	CEO	Nil		
A9	Legal Advice	CEO	Nil		
A10	Permits to Use Explosives	CEO	Nil		
A11	Street Stalls	CEO	Nil		
A12	Liquor Consumption on Shire Owned Property	CEO	Nil		
A13	Hire of Community Halls / Community Centre	CEO	Nil		

Recommendations:

That Council endorses the Chief Executive Officers Report dated 15 February 2012.

Voting Requirements: Simple majority.

Resolution No 150212-18

That Council endorses the Chief Executive Officers Report dated 15 February 2012.

Resolved

13. Notice of Motions for the Following Meeting

14. Reports & Information

15. Urgent Business

16. Closure

There being no further business the Presiding Officer declared the meeting closed at 5:20 pm.

Presiding Person