

Minutes

ORDINARY MEETING OF COUNCIL 19 SEPTEMBER 2012 COUNCIL CHAMBERS WICKEPIN



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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 19 September 2012**

The President declared the meeting open at 3.26pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr GCL Hinkley
	Cr FA Allan
	Cr AG Lansdell
	Cr KL Coxon
	Cr RE Easton

Visitors

Terry M'Intyre - departed at 3.42pm
Clinton Hill - departed at 4.03pm
James Matthews - departed at 3.51pm
Jess Davey - departed at 3.51pm
Peter Williamson - departed at 3.51pm
Steve Ullrich- departed at 3.51pm

Apologies

Leave of Absence (Previously Approved)

Councillor	Cr DJ Astbury
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2. Public Question Time

President Martin welcomed all the visitors to Council meeting.

Mr Terry M'Intyre from the Agricultural Protection Board gave a report regarding the current status of vermin, in particular rabbits, the programs available to farmers to control the pests and when best to implement these programs.

President Martin thanked Mr M'Intyre for his attendance.

Mr M'Intyre departed the chambers at 3.42pm.

A public discussion was held regarding the need for street lighting on Moss Parade and Fisher Street in Wickepin. Mr James Matthews, Ms Jess Davey, Mr Peter Williamson and Mr Steve Ullrich each added their opinions as to why there should be lighting on the proposed streets.

The CEO advised that the street lights are to be provided by Western Power at a request by the public, and at no cost to Council.

The President advised that the public has Council's support and assistance with contacting Western Power regarding this matter.

Mr Matthews, Ms Davey, Mr Williamson and Mr Ullrich departed the chambers at 3.51pm.

Mr Clinton Hill gave an update of grain freight on the road and reinforced the importance of Council supporting the local contractors.

The President recognised this importance and advised that the local contractors have Councils support where possible

Mr Hill departed the chambers at 4.03pm.

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
10.1.04	Street Lighting Moss Parade and Fisher Street	CEO Mark J Hook	Impartiality	Lives on Moss Parade

6. Confirmation of Minutes – Ordinary Meeting of Council – 15 August 2012

Resolution No 190912-01

Moved Cr Lansdell / Seconded Cr Coxon

That the minutes of the Ordinary Council meeting held on Wednesday 15 August 2012 be confirmed as a true and correct record.

Carried 7/0

7. Receival of Minutes

Receival of Minutes

7.1 Governance, Audit and Community Services Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	10 September 2012

Enclosure / Attachment:

Minutes of the Governance, Audit and Community Services Committee Meeting held on Wednesday 5 September 2012.

Background:

The Governance, Audit and Community Services Committee Meeting was held on Wednesday 5 September 2012.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Governance, Audit and Community Services Committee Meeting held on Wednesday 5 September 2012 be received.

Voting Requirements: Simple majority.

Resolution No 190912-02

Moved Cr Hinkley / Seconded Cr Allan

That the minutes of Governance, Audit and Community Services Committee Meeting held on Wednesday 5 September 2012 be received.

Carried 7/0

Receival of Minutes

7.2 Technical Services Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	10 September 2012

Enclosure / Attachment:

Minutes of the Technical Services Committee Meeting held on Wednesday 5 September 2012.

Background:

The Technical Services Committee Meeting was held on Wednesday 5 September 2012.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Technical Services Committee Meeting held on Wednesday 5 September 2012 be received.

Voting Requirements: Simple majority.

Resolution No 190912-03

Moved Cr Russell / Seconded Cr Lansdell

That the minutes of Technical Services Committee Meeting held on Wednesday 5 September 2012 be received.

Carried 7/0

Receival of Minutes

7.3 Townscape and Cultural Planning Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	12 September 2012

Enclosure / Attachment:

Minutes of the Townscape and Cultural Planning Committee Meeting held on Wednesday 12 September 2012.

Background:

The Townscape and Cultural Planning Committee Meeting was held on Wednesday 12 September 2012.

Comment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the *Local Government Act 1995*

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Townscape and Cultural Planning Committee Meeting held on Wednesday 12 September 2012 be received.

Voting Requirements: Simple majority.

Resolution No 190912-04

Moved Cr Russell / Seconded Cr Allan

That the minutes of Townscape and Cultural Planning Committee Meeting held on Wednesday 12 September 2012 be received.

Carried 7/0

Receival of Minutes

7.4 Aged Persons Accommodation Planning Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	12 September 2012

Enclosure / Attachment:

Minutes of the Aged Persons Accommodation Committee Meeting held on Wednesday 12 September 2012.

Background:

The Aged Persons Accommodation Committee Meeting was held on Wednesday 12 September 2012.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Aged Persons Accommodation Committee Meeting held on Wednesday 12 September 2012 be received.

Voting Requirements: Simple majority.

Resolution No 190912-05

Moved Cr Allan / Seconded Cr Easton

That the minutes of Aged Persons Accommodation Committee Meeting held on Wednesday 12 September 2012 be received.

Carried 7/0

8. Status Report

Item	Subject/Action	Officer/ File	Progress	Status	Comment
295-150812-04	Footpath Program	CEO	That due to the nature and location of the proposed footpaths, this years footpath program be undertaken using a red oxide asphalt of 2 metre width.	✓	Refer to Technical Services recommendation - <i>5 Year Footpath Program.</i>
296-150812-05	Purchase of Backhoe Loader	CEO	Council delegate authority to the CEO, President and Cr Lansdell on purchase of a suitable Backhoe after suitable quotes have been obtained by the Manager of Works and the purchase fits within Councils 2012/2013 budget estimates.	✓	Refer to Technical Services recommendation - <i>Backhoe Quotes.</i>
297-150812-06	Advertising Sign - Lot 305 Wickepin Pingelly Road	CEO	<ol style="list-style-type: none"> 1. That the Chief Executive Officer proceed with a fourteen day (14) day advertising period in the local papers inviting comment regarding the proposed advertising sign at Lot 305 Wickepin Pingelly Road, Wickepin. 2. That Council delegate to the Chief Executive Officer the capacity to grant formal Planning Approval (following fourteen (14) day advertising period and no written objections being received during that time) for an advertising sign on the South East Portion of Lot 305 Pingelly Wickepin Road, Wickepin, subject to the following conditions: <ol style="list-style-type: none"> 1. Development shall be in accordance with the approved plans dated 25 July 2012 with a reduced set back of two (2) Metres. 2. The Endorsed plan is not to be modified without the prior approval of the Shire of Wickepin. 3. Approval is issued only to Paramount Australia of Balcatta WA and is NOT transferable to any other person or to any other land parcel. Should there be a change of owner or occupier on the land in respect of which this planning approval is issued this approval shall no longer be valid. 4. Council reserves the right to direct the advertising content to be removed if it is offensive and/or objectionable whether or not the sign has Council consent. 	✓	Advertising undertaken - Narrogin Observer 22/08/12 with submissions closing on 7/09/12 at 4.00pm.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
298- 150812-07	Acceptance Tender 01/2012- 13 Supply and Lay of Bituminous Products (Including Aggregate	CEO	That Council accepts the tender submitted from Bitutek Pty Ltd with the Alternate rise and Fall Clause in accordance with Councils tender specifications, Request for Tender 01/2012-13 supply and lay of bituminous products (including aggregate).	✓	Letters forwarded 17/08/2012.
299- 150812-11	Strategic Community Plan 2012-2022	CEO	1. That the Shire of Wickepin advertise the Shire of Wickepin Strategic Community Plan for public Consultation and Comment with submissions being received up to 4.00pm, Friday 5 th October 2012 and that the Wickepin Strategic Community Plan be sent to all local key community and sporting groups. 2. That all submissions received be presented to the next Governance, Audit and Community Services Committee Meeting being held on the 7 th November 2012.	✓	Community Plan advertised 22/08/2012.
300- 150812-12	Wickepin Ladies Hockey Club Waiving Fees and Charges	CEO	That if the Wickepin Hall is utilised for the fundraising event of taking family photos the hire fee of \$80.00 be waived.	✓	Was not used so no need to waive fees.
301- 150812-13	Lake Yealering Progress Association – Swimming Hole	CEO	1. That the Shire of Wickepin apply for grant funding to remove the Lake Yealering Swimming Hole and if successful the Shire of Wickepin remove the Lake Yealering Swimming Hole. 2. That if the grant funding is unsuccessful the Shire of Wickepin place funds in the 2013/2014 Budget Estimates to remove the Lake Yealering Swimming Hole.	✓	CDO looking for grants. Possible CLGF project.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
302-150812-14	Gumnut Cottage - Lot 7 fisher Street, Wickepin	CEO	<p>1. That Council accept the offer from Neil Anthony Connah and Sallyanne Cordell of 63 Wogolin Street Wickepin WA 6370 subject to finance and the following conditions imposed on the offer and acceptance;</p> <ul style="list-style-type: none"> • Timber Pest Pre Purchase Inspection at purchasers expense • Satisfactory Building Inspection within ten days of finance approval • Two bay garage being within property boundary • Roof of back car port being repaired prior to settlement <p>for the sale of Gumnut Cottage Lot 7 Number 56 Fisher Street, Wickepin held by certificate of title Volume 1904 Folio 370.</p> <p>2. That Council proceeds to advertise its intent to dispose of Gumnut Cottage Lot 7 Number 56 Fisher Street, Wickepin held by certificate of title Volume 1904 Folio 370 to Neil Anthony Connah and Sallyanne Cordell of 63 Wogolin Street Wickepin WA 6370 in accordance with Section 3.58 of the <i>Local Government Act 1995</i> through a Local Real Estate Agent.</p> <p>3. That the proceeds of sale be placed in Council Building Reserve.</p>	✓	<p>Offer accepted - awaiting confirmation.</p> <p>Finance time extended to 27 September 2012.</p> <p>No comments received as at 13 September 2012.</p> <p>Comment period closs 14 September 2012.</p>

Item	Subject/Action	Officer/ File	Progress	Status	Comment
303-150812-15	Bush Fire Control Officer's Statutory Appointments	CEO	<p>1. Chief Bush Fire Control Officer, Deputy CBFCO Fire Control Officers/Bush Fire Radio Operators/Fire Weather Officers</p> <p>That the following persons be appointed as Chief Bush Fire Control Officer, Deputy CBFCO Fire Control Officers, Bush Fire Radio Operators and Fire Weather Instrument Officers of the Shire of Wickepin for the 2012/2013 bush fire season:</p> <ul style="list-style-type: none"> • Tim Heffernan Chief Bush Fire Control Officer • David Stacey Deputy CBFCO • Lachlan White • Steve Rose • Keith Parnell • Barney Langford • Rex Bergin • Phillip Russell • Tim Heffernan • Roger Butler • Peter Stacey • Colin Coxon • Gordon McDougall • Wes Astbury • Daniel White <p>2. Clover Burning Permits</p> <p>That the following persons be appointed as Clover Permit Issuing Officers for the 2012/2013 fire season:</p> <ul style="list-style-type: none"> • Steve Rose • Wes Astbury <p>3. Dual Fire Control Officers from Wickepin</p> <p>That the following persons be appointed as Dual Fire Control Officers for the 2012/2013 fire season:</p> <ul style="list-style-type: none"> • Peter Stacey & Colin Coxon - Shire of Corrigin • Rex Bergin, Lachlan White & Phillip Russell - Shire of Narrogin • Steve Rose, Rex Bergin, Wes Astbury, & Roger Butler - Shire of Cuballing • Keith Parnell & Wes Astbury - Shire of Dumbleyung • Lachlan White & Daniel White - Shire of Wagin • Roger Butler, Colin Coxon, & Steve Rose - Shire of Pingelly • Wes Astbury/Barney Langford D David Stacey - Shire of Kulin <p>4. Dual Fire Control Officers from adjoining Shires</p> <p>That the following persons be appointed as Dual Fire Control Officers for the 2012/2013 fire season from adjoining Shires:</p> <ul style="list-style-type: none"> • Shire of Pingelly - Rodney Leonard Shaddick, Neville Gordon Giles, Victor Arthur Lee, Kimberley James Melvin, Andrew Augustin Marshall • Shire of Wagin - Nil • Shire of Corrigin - Nil • Shire of Cuballing - Mike Burges • Shire of Narrogin - Nil • Shire of Kulin - Nil • Shire of Dumbleyung - Nil 	✓	<p>Appointments done.</p> <p>Resignation letter to Wes Asbury forwarded 24/08/12.</p> <p>Letters to adjoining Shires advising of our Dual Fire Control Officers forwarded 22/08/12.</p> <p>Letter to FESA to request a change of the restricted burning periods to 8 February to 28 April, forwarded 22/08/2012.</p> <p>Agenda Item completed and forwarded to DOAC on 21/08/2012.</p>

Item	Subject/Action	Officer/ File	Progress	Status	Comment
			<p>5. That the following fire break order and burning periods be endorsed for the 2012/2013 season:</p> <p>Bush Fires Act 1954 Shire of Wickepin Annual Firebreak Notice 2012/2013</p> <p>Action is required by owners and/or occupiers of all land in the Shire of Wickepin. Please read this notice carefully. Any queries should be directed to the Shire of Wickepin Administration Centre of Local Shire Bush Fire Control Officer.</p> <p>Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954, owners and occupiers of property within the Shire of Wickepin are hereby required on or before 1 October 2012 and thereafter to 28 April 2013 to plough, scarify or otherwise provide and maintain firebreaks clear of all inflammable material at least 2.5 metres wide as follows:</p> <p>Rural Land Inside the boundary of all land held by each owner or occupier, their firebreaks need not follow the perimeter of any paddock but will be acceptable following land contours in an endeavour to overcome water erosion;</p> <ul style="list-style-type: none"> • To subdivide each holding into lots of no greater than 200 hectares; and • To surround the homestead, out buildings and fuel storages on any such land. <p>Townsite Land All lots within the townsites of Harrismith, Tincurrin, Toolibin, Wickepin and Yealering are required to be cleared and maintained free of all debris or inflammable material. Failure to comply with these requirements renders the owner or occupier liable to a penalty not more than \$400.</p> <p>Clearing of Fence Lines When clearing for new fence lines, landholders are asked to consider locating the fence three (3) metres inside their boundary to avoid any clearing on road reserves. Old fences should first be removed. If landholders wish to place their fence on the boundary, they may clear no more than one (1) metre beyond their boundary. This may be varied in special circumstances at the discretion of the CEO and Manager Works & Services. Any timber removed from the road reserve is to be pushed onto the owner's property.</p> <p>Fencing of Road Reserves Council encourages farmers to fence off road reserves running through their properties to protect trees on these reserves and to allow new growth of vegetation.</p>		

Item	Subject/Action	Officer/ File	Progress	Status	Comment
			<p>Burning on Roadsides Should property owners wish to carry out burning of the road reserve adjacent to their property, it is necessary to obtain council approval prior to any burning taking place.</p> <p>Burning Periods Restricted Burning–1 October 2012 to 13 November 2013; Prohibited Burning–14 November 2012 to 7 February 2013; Restricted Burning–8 February 2012 to 28 April 2013. Harvest and Fire Ban 2012/2013 Season Harvesting is banned on Christmas Day and New Year's Day. Lighting of fires are banned on Good Friday and Easter Sunday.</p> <p>5. That the Shire of Wickepin request FESA to change the restricted burning period by Gazette to 8 February to 28 April.</p> <p>7. That an agenda item be presented to DOAC on the changing of the wording up to 14 days under the BUSH FIRES ACT 19545 prohibited and restricted burning periods to allow for brigades to amend the dates annually to more than the Fourteen Day periods.</p>		
304-150812-16	Tincurrin Welcome Sign	CEO	That the current signage remains the same.	✓	No action required.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

4.11PM - MWS entered the chambers.

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	2610
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	12 September 2012

Enclosure / Attachment: Ongoing Maintenance List

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment:

Programmed Construction Works

- Fence Road Widening. Widening works are progressing to schedule.
- Harrismith North Road Gravel Sheeting. Gravel sheeting is in progress.
- Wickpin North Road Widening. Culverts have been replaced or extended. Clearing and cleanup has been completed.
- Wickpin Pingelly Road Reconstruction. Clearing and cleanup has been completed.
- Wickpin Corrigin Road. Clearing and cleanup has been completed.
- Wickpin Community Centre Water Tanks. Two 36,000 gallon tanks have been ordered from *Rihno Tanks*. Blue metal dust pads have been constructed.
- Wickpin Oval Reticulation Upgrade. The pump shed, pump and storage tank have been installed. Electrical work and instillation of the main sprinkler lines will commence before the end of September.
- Fuel Facility. The ratification of new plans has been finalised. The installation of sumps, pipes and bowsers is due to begin on the 17th of September.

Maintenance Works

Please see ongoing list attached.

Occupational Health and Safety

There have been no incidents to report.

Workshop

- General ongoing servicing and repairs.
- Various building repairs.
- Manufacturing items for the oval reticulation system.

Plant Replacement

The following items of major and minor plant have been purchased as part of the 2012/2013 plant replacement program;

- Backhoe Loader. A Volvo BL71 has been ordered from *CJD Equipment*, as per the Technical Services Committee recommendation.
- 72" Out Front Deck Mower. A Torro 72" mower has been purchased from *T Qip* at a cost of \$30,000. The Torro Mower was \$2,000 over budget estimates but included two decks, rear and side discharge and also included gas lift seat and roof. Normally unit would sell for \$35,000 so authority was requested of the President to purchase the unit for \$30,000 by the CEO. Authority was given to purchase the Torro Mower for \$30,000 by the Shire President and CEO.
- 21" Self Propelled Mower. A Honda 21" mower has been purchased from *Perkins Machinery*.
- Spray Unit. A 1000 litre spray unit has been ordered from *Narrogin Pump Sales and Services*.
- Parks and Gardens utility. A Holden Colorado 1 tonne ute with a tipping tray has been ordered from *Edwards Holden Narrogin*.
- Manager Works and Services Vehicle. A Nissan Navara Twin Cab utility has been purchased from *Ingreys Narrogin*.
- Facey Group Vehicle. The Facey Group Navara has been replaced as part of the MWS vehicle replacement.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works and Services dated 12 September 2012.

Voting Requirements: Simple majority

Resolution No 190912-06

Moved Cr Lansdell / Seconded Cr Coxon

That council notes the report from the Manager of Works and Services dated 12 September 2012.

Carried 7/0

4.29pm - MWS departed the chambers.

Technical Services

10.1.02 – Technical Services Committee Meeting Recommendations

Submission To:	Technical Services Committee
Location / Address:	Whole Shire
Name of Applicant:	Technical Services Committee
File Reference:	
Author:	Peter Vlahov, Manager of Works
Disclosure of any Interest:	Nil
Date of Report:	10 September 2012

Enclosure / Attachment: Nil.

Background: Technical Services Committee Meeting held 5 September 2012.

Comment:

The Technical Services Committee Meeting was held on Wednesday 5 September 2012 and passed the following Recommendations:

Moved Cr Hinkley /Seconded Cr Easton

That it be recommended to Council that the Volvo BL71B backhoe loader be purchased from CJD Equipment Pty Ltd as a changeover price of \$89,000.

Carried 4/0

Moved Cr Coxon / Seconded Cr Easton

That Council receive and accept the 5 Year Footpath Program for the Wickepin, Yealering and Harrismith townsites.

Carried 4/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications:

For the Backhoe Loader, Budget Changeover is \$86,600.00 if Council accepts the officer's recommendation. The changeover will be \$2,400 over budget and will require absolute majority vote.

Strategic Implications: Not applicable.

Recommendation:

1. That Council purchase the Volvo BL71B backhoe loader from CJD Equipment Pty Ltd at a changeover price of \$89,000.
2. That Council receive and accept the 5 Year Footpath Program for the Wickepin, Yealering and Harrismith townsites.

Voting Requirements: Simple majority

Resolution No 190912-07**Moved Cr Russell / Seconded Cr Hinkley**

1. That Council purchase the Volvo BL71B backhoe loader from CJD Equipment Pty Ltd at a changeover price of \$89,000.
2. That Council receive and accept the 5 Year Footpath Program for the Wickepin, Yealering and Harrismith townsites.

Carried 7/0

Technical Services

10.1.03 – Telstra Seeking to Extend the Mobile Phone Base Station on Lot 7509 Heffernan Road, Wogolin

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook Chief Executive Officer
File Reference:	1001 / 1713
Author:	Mark J Hook Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 September 2012

Enclosure / Attachment:

Planning Solutions Application for approval to commence development proposed telecommunications infrastructure Lot 7509 Heffernan Road WOGOLIN WA 6370.

Background:

Council is in receipt of an application from Telstra seeking to extend the mobile phone base station on Lot 7509 Plan Diagram 233533 Volume Part 1029 Folio 939 Area 194.61 Ha on Heffernan Road Wogolin.

The site is located on rural land on Heffernan within the locality of Wogolin, approximately 1.2Kms south of Eighty Six Gate Road and approximately 26 Kilometres East North East of the Wickepin Town site.

Comment:

The proposal is to extend the existing guyed mast on the existing site to accommodate two (2) new Omni directional antenna and two (2) solid parabolic antennas, mounted on the guyed mast and one (1) new outdoor cabinet, to be located at ground level, together with underground cabling between the equipment cabinet and antenna devices, and ancillary safety and access equipment with provision for Police and Emergency Services Communications infrastructure to be co-located on the facility.

The existing parabolic antennas are to be removed.

The guyed Mast will be of galvanised finish which has been considered by the applicant to be the most unobtrusive option for the proposed infrastructure.

In summary the proposed development will consist of the following:

Guyed Mast:	1
Height:	Existing Structure: 54.50m above natural ground level New Structure: 60.50m above natural ground level
Omni Antennas:	2
Dimensions:	3300mm (h) x 50mm (dia)
Elevation:	60.50m above natural ground level
Radiocommunications Dishes:	2
Dimensions:	1000mm diameter
Elevation:	1 @ 40.00m C/L above natural ground 1 @ 56.50m C/L above natural ground
Equipment Cabinet	1
Dimensions:	1270mm (l) x 750mm (w) x 2125mm (h)
Elevation:	Natural ground level
Materials:	Colorbond in Stone Beige

The Assessment by Planning Solutions indicates that under the provisions of the *Telecommunications (Low-Impact Facilities) Determination 1997 (Amendment No 1 of 2011)* the proposal is not determined to be "Low Impact" under these provisions this requires Telstra to apply for and receive Planning Approval under Councils Town Planning Scheme Number 4.

A copy of the complete application has been provided to Councillors separate to the Agenda and includes the submitted site and elevation plans that elaborate upon this proposal.

The proposal as submitted is allowable under the Shire of Wickepin Town planning Scheme number 4 and is consistent with the objectives and provisions of Councils Statutory Planning Requirements under the Western Australian Planning Commissions policies

Given the minimum impact on the amenity of the area and the locality generally the application warrants support from the Shire of Wickepin.

Statutory Environment:

The subject property is rural land utilised for cropping and grazing and the surrounding land used for extensive agriculture.

The site topography is generally flat with light undulations.

Photograph 1 – Photograph of proposed mobile base station location:

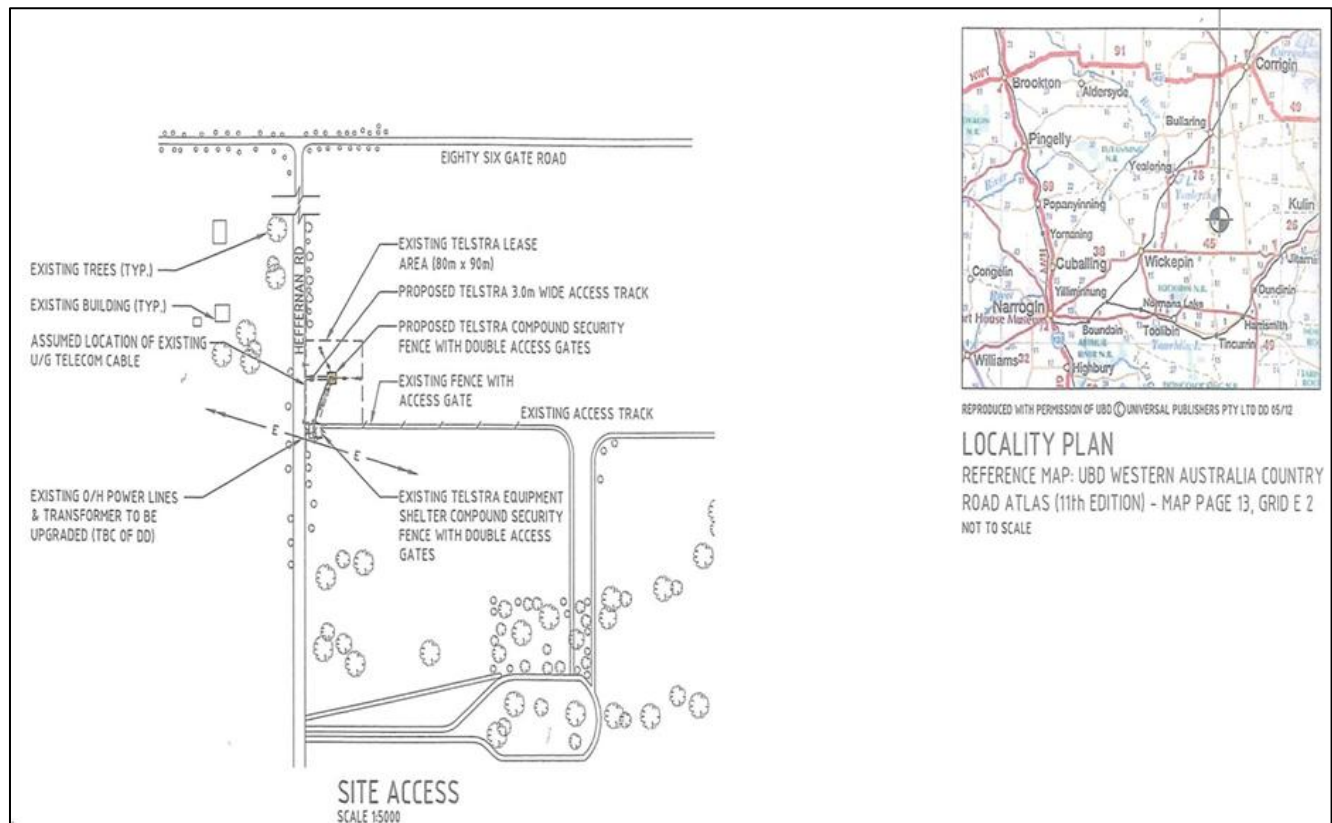


Photograph 1 – View of existing facility looking south west.

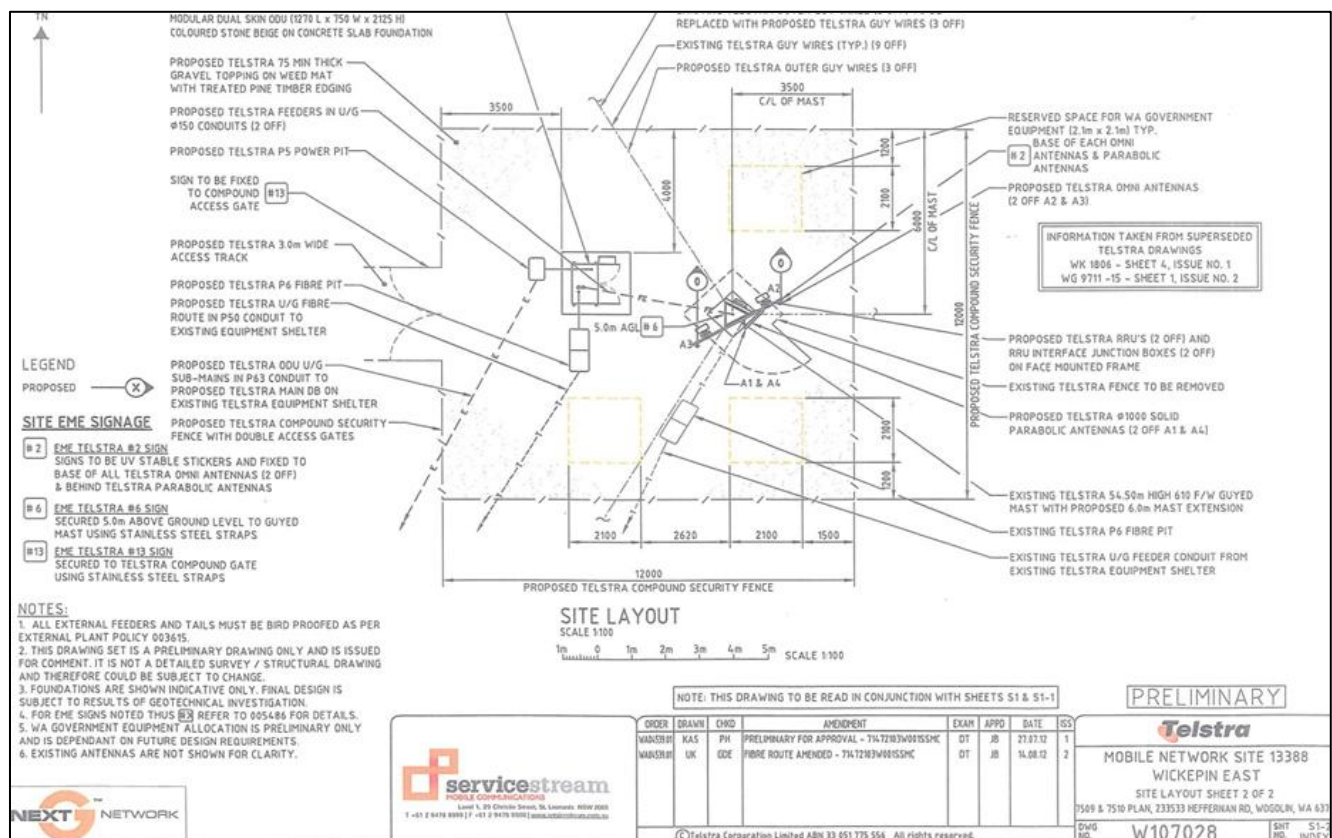
Photograph 2 – Aerial Photograph of proposed mobile base station location:



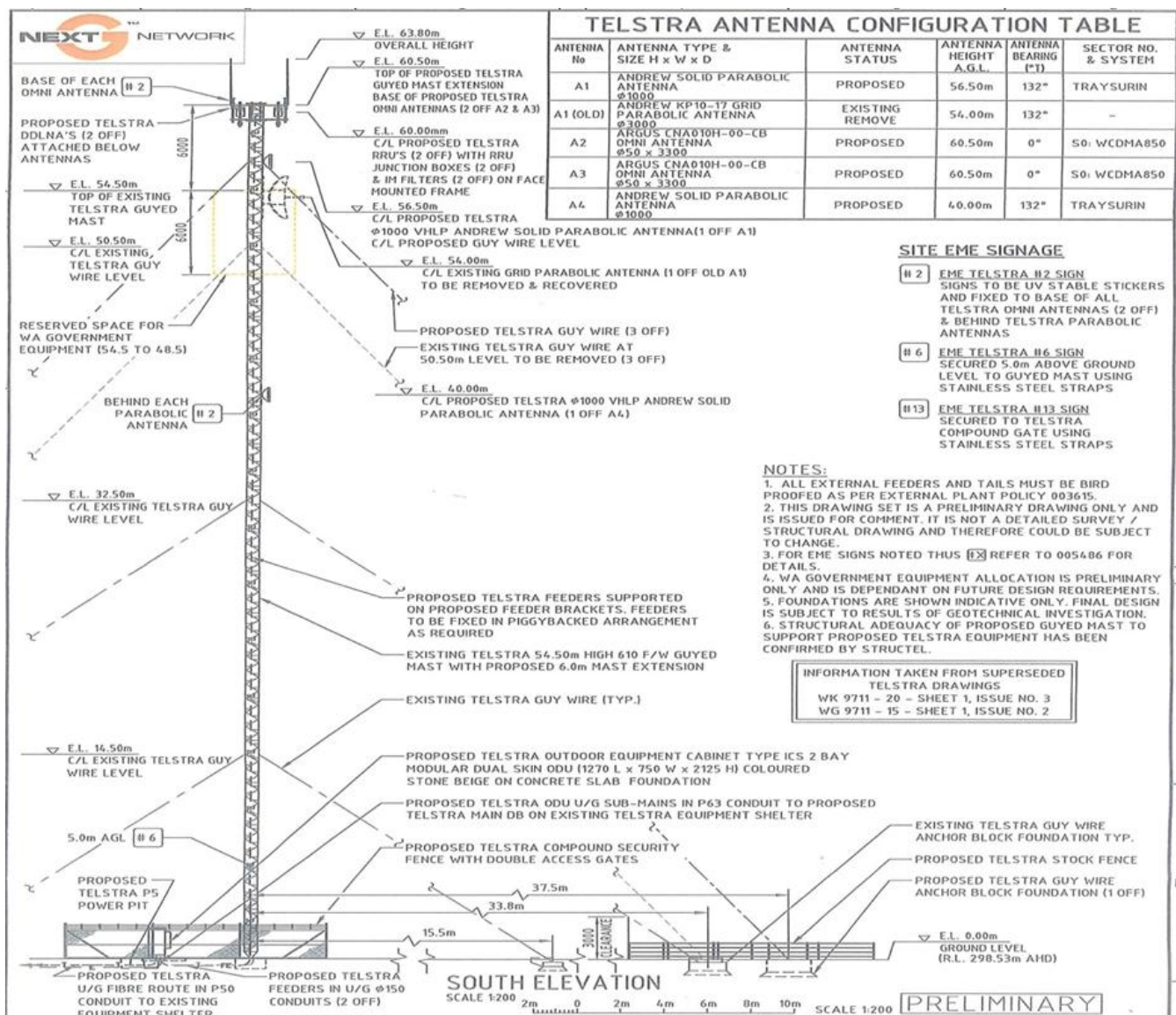
Photograph 3 – Site Plan of proposed mobile base station location:



Photograph 4 - Site Layout:



Photograph 5 - Telstra Antenna Configuration Site Layout:



The Shire of Wickepin Local Planning Strategy replaces the former Town Planning Scheme Report required to precede the preparation or review of Town Planning Schemes and should incorporate any existing Rural, Commercial, Industrial, Residential/Housing, Tourism or other strategies relating to the local government.

The Shire of Wickepin Local Planning Strategy should be consulted when questions of background data about the Shire emerge in relation to the Scheme Text and Maps. It may also be useful, during the planning approval process, to provide the background reasoning for decisions where Council is required to use its discretionary decision making powers.

The Shire of Wickepin Local Planning Strategy effectively forms part of the Shire of Wickepin Town Planning Scheme and provides a broader 10-15 year vision for the formulation of the Scheme Text and Maps which operate over a 5 year timescale.

Clause 1.4 of the Shire of Wickepin Local Planning Strategy also covers the State Planning Strategy and provides for actions relevant to the strategy area and includes;

1.4 The State Planning Strategy

The State Planning Strategy is the overarching planning document for the State. It sets out five key principles for planning in WA:

Environment

- *To protect and enhance the key natural and cultural assets of the State and deliver to all West Australians a high quality of life which is based on environmentally sustainable principles.*

Community

- *To respond to social changes and facilitate the creation of vibrant, safe and self-reliant communities.*

Economy

- *To actively assist in the creation of regional wealth. Support the development of new industries and encourage economic activity in accordance with sustainable development principles.*

Infrastructure

- *To facilitate strategic development by making provision for efficient and equitable transport and public utilities.*

Regional Development

- *To assist the development of regional Western Australia by taking account of the special assets and accommodating the individual requirements of each region.*

The State Planning Strategy designates Narrogin as a regional service centre and Pingelly and Wagin as local service centres.

The whole of the Strategy Area is considered as a "Productive Agricultural Area under High-Extreme Soil Salinity Risk".

The Strategic Objectives in the Strategy for the Wheatbelt Region are:

- *Development of a range of expanded and consolidated towns linked by improved transport infrastructure.*
- *Encouragement of innovation in agriculture, environmental management and downstream processing of agricultural products.*
- *Rehabilitation and protection of productive farmlands.*
- *Maintenance and enhancement of vibrant, viable inland communities.*
- *Sustainable management of resources.*

The principles espoused in the Strategy in relation to "Environment and Resources" are consistent with those of the WAPC's "Agricultural and Rural Land Use Policy" (see Section 1.5.2).

Actions listed which are relevant to the Strategy Area are:

- *Adopt planning principles to provide for sustainable environmental management. This includes:*
 - *The rehabilitation of salt affected areas;*
 - *The revegetation of water catchments;*
 - *The protection of prime agricultural land;*
 - *The protection of landscape values;*

- *The protection of basic raw materials near townsites;*
- *The protection of heritage values.*
- *Investigate the use of performance based standards for rural land and for the application of these standards in town planning schemes. These include:*
 - *The avoidance of land use conflict through the provisions of the town planning scheme.*
 - *The encouragement and relocation of chicken and pig farms from the Perth Metropolitan Region.*
 - *The promotion of niche agricultural products including aquaculture (fresh and saltwater).*
 - *The recognition of tourism as a legitimate compatible land use with a range of land uses.*
 - *The promotion of public access to telecommunications such as “telecentres”.*

The Strategy recommends the adoption of innovative and flexible town planning schemes to allow future economic development. This includes:

- *An assessment of the current and future infrastructure requirements for the region to ensure new industries can develop.*
- *The implementation of the road network upgrades recommended in the MRWA’s Roads 2020 Strategy.*
- *The need to investigate the establishment of a research centre in environmental management.*
- *A new approach to planning areas of low or declining population including the promotion of nodal urban settlement patterns in agricultural areas separated by agricultural/green belts.*
- *The flexibility to promote the diversification of local economies into markets such as downstream processing of agricultural products.*
- *The investigation of commuter rail links to Northam and a road freight link to Kwinana.*
- *The pursuits of heavy haulage bypass routes to the major centres.*

In addition to clause 1.4 Clause 7.3.2 of the Shire of Wickpin Local Planning Strategy states;

7.3.2 The need for Upgraded Infrastructure

Significant infrastructure upgrade costs cannot be justified under current State Government policy.

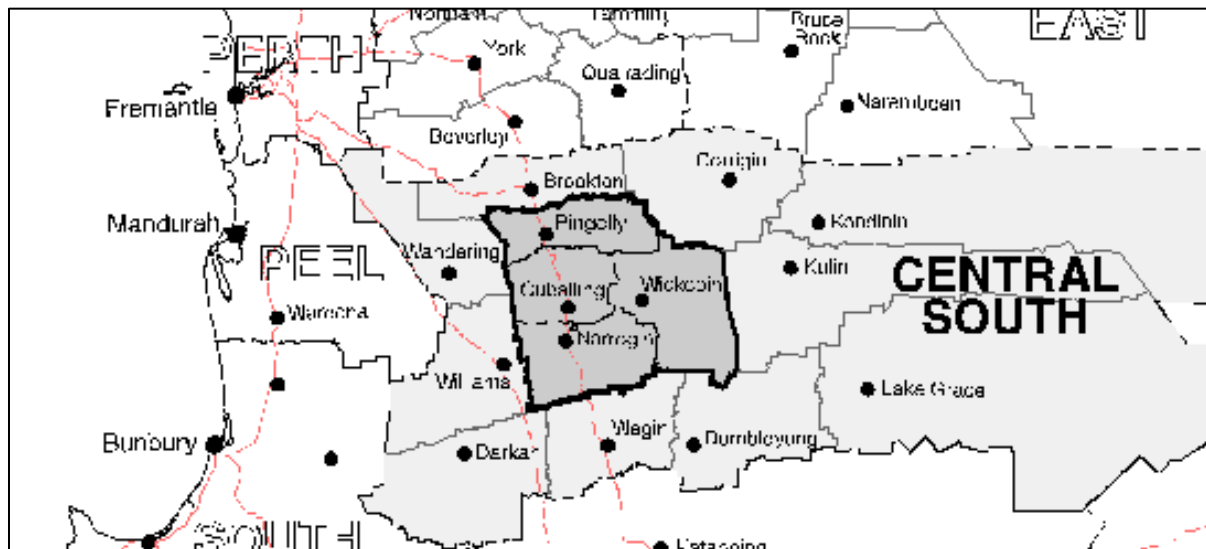
Though the area is well serviced by a scheme water supply, the absence of major power transmission lines north and east of Narrogin restricts high power consumers to Narrogin or Highbury or the corridor between, unless the major Muja to Kalgoorlie line can be accessed.

The WDC suggests that either, alternative financing arrangements or alternatively less expensive water supply arrangements will need to be developed to have a major bearing on the nature and location of industry and urban expansion in the Region.

“The Wheatbelt has a large number of small energy consumers, few of which consume quantities sufficient to take advantage of the economies of scale afforded by deregulation. Furthermore, the region is without a major generation source and power is transmitted relatively long distances to reach consumers. Should transmission be costed on a full cost-recovery basis, the price of grid power to consumers in the region is likely to increase significantly.”

“Saddled with ageing infrastructure and a monopolistic power generator moving towards full cost recovery, ownership and responsibility for maintaining and improving the region’s energy infrastructure will be an issue of increasing importance to the region.”

New communications technology provides the opportunity to overcome some infrastructure deficiencies.



Map showing Strategy Area Map

The submitted proposal adequately addresses the relevant matters to be considered by Council and is consistent with the objectives of the Shire of Wickepin Local Planning Strategy and should be supported by Council.

Zoning

The site is contained within the area covered by the Shire of Wickepin own Planning Scheme Number 4 and is Zoned "General Agriculture".

The objectives of land zoned general Agriculture includes:

- To protect areas of broadacre agricultural significance for sustainable production.
- To encourage processing and value adding industries to be located within the zone.
- To encourage intensive agriculture where it can be demonstrated that off-site impacts (if any) will not adversely affect existing agricultural activities.
- To protect and enhance rural landscapes.
- To protect the natural environment and biodiversity while ensuring appropriate development opportunities within the zone are realised.
- To promote the sustainable management of natural resources including energy, water, land, minerals and basic raw materials by preventing land degradation and integrating land and catchment management with land use planning.

The proposed infrastructure will deliver mobile, voice and high speed wireless data broadband to improve highway and town-to-town coverage, improve safety on roads and enhance the delivery of emergency services within the Shire of Wickepin.

The proposal is deemed to be consistent with the ultimate purpose for the Zone and does not compromise the purpose intended for the zone.

Land Use

Schedule 1.2 land use definitions under Shire of Wickpin Town Planning Scheme number 4 defines "Telecommunication Infrastructure" as follows;

"telecommunications infrastructure" – means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use in or in connection with, a telecommunications network;

"Telecommunications infrastructure" is a "D" use in the General Agricultural Zone under TABLE 1.

Under the provisions of clause 4.3.2 under the Shire of Wickpin Town Planning Scheme number 4 a "D" use means that the use is not permitted unless the local government has exercised its discretion by granting planning approval.

So it is open to Council to exercise its discretion and grant approval for the proposed "Telecommunications Infrastructure".

The existing telecommunications infrastructure is currently located on the subject site and the proposal is only for the extension of the existing mast to accommodate the new infrastructure. The facility is located within rural land and adequately separated from community sensitive sites and is not on or near a place of heritage significance. The proposed development is very unlikely to impact on the amenity of the area or adversely affect the surrounding area environment.

The proposal does not require the removal of any vegetation so no clearing permits or Council approval to remove vegetation is required.

The proposed development is consistent with the Provisions of the Shire of Wickpin Town Planning Scheme number 4 and does not compromise the ultimate purpose intended for the Zone so Council should support the proposal under the requirements of the Shire of Wickpin Town Planning Scheme Number 4.

State Planning Policy No. 5.2

The application may be assessed as a 'Public Utility' which is listed as a discretionary use within the 'Rural' zone under Table 1 of the Scheme.

State Planning Policy number 5.2 aims to facilitate the development of an effective state wide telecommunications network in a manner consistent with the economic, environmental and social objectives and proper planning.

The objectives of this policy are to:

- facilitate the provision of telecommunications infrastructure in an efficient, cost-effective and environmentally responsible manner to meet community needs;
- facilitate the development of an effective state wide telecommunications network in a manner consistent with the economic, environmental and social objectives of planning in Western Australia as set out in the Town Planning and Development Act 1928 and the State Planning Strategy;
- assist community understanding of the issues involved in the design and installation of telecommunications infrastructure and provide opportunities for community input to decision-making;
- promote a consistent approach in the preparation, assessment and determination of applications for planning approval of telecommunications infrastructure;
- minimise disturbance to the environment and loss of amenity in the provision of telecommunications infrastructure; and
- Ensure compliance with all relevant health and safety standards in the provision of telecommunications infrastructure.

State Planning Policy number 5.2 is supplemented by guidelines for the siting and location of telecommunications infrastructure. The following principles are stated in the State Planning Policy number 5.2:

- There should be a co-ordinated approach to the planning and development of telecommunications infrastructure, although changes in the location and demand for services require a flexible approach.
- Telecommunications infrastructure should be strategically planned and co-ordinated, similar to planning for other essential infrastructure such as transport networks and energy supply.
- Telecommunications facilities should be located and designed to meet the communication needs of the community.
- Telecommunications facilities should be designed and sited to minimise any potential adverse visual impact on the character and amenity of the local environment, in particular, impacts on prominent landscape features, general views in the locality and individual significant views.
- Telecommunications facilities should be designed and sited to minimise adverse impacts on areas of natural conservation value and places of heritage significance or where declared rare flora are located.
- Telecommunications facilities should be designed and sited with specific consideration of water catchment protection requirements and the need to minimise land degradation.
- Telecommunications facilities should be designed and sited to minimise adverse impacts on the visual character and amenity of residential areas.
- Telecommunications cables should be placed underground, unless it is impractical to do so and there would be no significant effect on visual amenity or, in the case of regional areas, it can be demonstrated that there are long-term benefits to the community that outweigh the visual impact.
- Telecommunications cables that are installed overhead with other infrastructure such as electricity cables should be removed and placed underground when it can be demonstrated and agreed by the carrier that it is technically feasible and practical to do so.
- Unless it is impractical to do so telecommunications towers should be located within commercial, business, industrial and rural areas and areas outside identified conservation areas.
- The design and siting of telecommunications towers and ancillary facilities should be integrated with existing buildings and structures, unless it is impractical to do so, in which case they should be sited and designed so as to minimise any adverse impact on the amenity of the surrounding area.
- Co-location of telecommunications facilities should generally be sought, unless such an arrangement would detract from local amenities or where operation of the facilities would be significantly compromised as a result.
- Measures such as surface mounting, concealment, colour co-ordination, camouflage and landscaping to screen at least the base of towers and ancillary structures, and to draw attention away from the tower, should be used, where appropriate, to minimise the visual impact of telecommunications facilities.
- Design and operation of a telecommunications facility should accord with the licensing requirements of the Australian Communications Authority, with physical isolation and control of public access to emission hazard zones and use of minimum power levels consistent with quality services.
- Construction of a telecommunications facility (including access to a facility) should be undertaken so as to minimise adverse effects on the natural environment and the amenity of users or occupiers of adjacent property, and ensure compliance with relevant health and safety standards.

The proposed development complies with the intent of the State Planning Policy number 5.2 and therefore should be supported and approved by Council.

The project has been designed and selected in accordance with the approach required of carriers under the guidelines and the guiding principles set out under State Planning Policy number 5.2 and therefore should not require advertising for Public comment.

Advertising of the application is not required in this instance, however should Council believe that advertising of the application is warranted it may consider the application to meet the definition of 'telecommunications infrastructure' as defined by Schedule 1.2 of the Scheme which states:

"means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use in or in connection with, a telecommunications network."

Despite being defined in the Scheme Schedule, 'telecommunications infrastructure' is not listed amongst the Use Classes for Table 1 of the Scheme; therefore Section 4.4.2 of the Scheme would apply in this instance:

"4.4.1 If a person proposed to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus or activity of any other use category the local government may;

- a) Determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*
- b) Determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval;*
- c) Determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted."*

Sections 9.4.1 and 9.4.3 of the Scheme states:

"9.4.1 Where an application is made for planning approval to commence a use or commence or carry out development, which involves a use which is —

- (a) An 'A' use as referred to in clause 4.3.2; or*
- (b) A use not listed in the Zoning Table, or*
- (c) A development subject to discretionary consideration under Clause 5.2.5*

The local government is not to grant approval to that application unless notice is given in accordance with clause 9.4.3."

"9.4.3 The local government may give notice or require the applicant to give notice of an application for planning approval in one or more of the following ways —

- (a) notice of the proposed use or development served on nearby owners and occupiers who, in the opinion of the local government, are likely to be affected by the granting of planning approval, stating that submissions may be made to the local government by a specified date being not less than 14 days from the day the notice is served;*
- (b) notice of the proposed use or development published in a newspaper circulating in the Scheme area stating that submissions may be made to the local government by a specified day being not less than 14 days from the day the notice is published;*
- (c) A sign or signs displaying notice of the proposed use or development to be erected in a conspicuous position on the land for a period of not less than 14 days from the day the notice is erected.*

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications:

It is considered that the siting of the proposed mobile phone base station on 'Rural' zoned land adjacent to existing telecommunications infrastructure is an appropriate development. It is recommended that conditions be attached to any approval requiring compliance with the Telecommunications Code of Practice 1997 and Standards of the Australian Communications Authority (in spite of separate legislation already requiring this of the proponent) to ensure the development does not impact upon public health.

Summary:

Council is being requested to grant formal planning consent for a mobile phone base station upon Lot 7509 Plan Diagram 233533 Volume Part 1029 Folio 939 Area 194.61 Ha on Heffernan Road Wogolin.

Voting Requirement: Simple Majority

Recommendation:

That Council grant formal planning consent for a mobile phone base station upon Lot 7509 Plan Diagram 233533 Volume Part 1029 Folio 939 Area 194.61 Ha on Heffernan Road Wogolin subject to compliance with the following:

1. Development shall be in accordance with the attached application dated 15th September 2012 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed application shall not be modified or altered without the prior written approval of the local government.
2. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
3. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.
4. All operations must be carried out in accordance with Australian Standard – Radiation Protection Standard.
5. All operations must be carried out in accordance with the Australian Communications and Media Authority requirements pertaining to electromagnetic energy.
6. Should the application require clearing of remnant vegetation the applicant shall liaise with the Department of Environment and Conservation to obtain the necessary approvals.
7. This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.

Resolution No 190912-08**Moved Cr Lansdell / Seconded Cr Easton**

That Council grant formal planning consent for a mobile phone base station upon Lot 7509 Plan Diagram 233533 Volume Part 1029 Folio 939 Area 194.61 Ha on Heffernan Road Wogolin subject to compliance with the following:

1. Development shall be in accordance with the attached application dated 15th September 2012 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed application shall not be modified or altered without the prior written approval of the local government.
2. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
3. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.
4. All operations must be carried out in accordance with Australian Standard – Radiation Protection Standard.
5. All operations must be carried out in accordance with the Australian Communications and Media Authority requirements pertaining to electromagnetic energy.
6. Should the application require clearing of remnant vegetation the applicant shall liaise with the Department of Environment and Conservation to obtain the necessary approvals.
7. This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.

Carried 7/0

Technical Services

10.1.04 – Street Lighting Moss Parade and Fisher Street, Wickepin

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2625
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Mark J Hook, CEO – Lives on Moss Parade Road
Date of Report:	17 July 2012

Enclosure / Attachment: Nil

Background:

Council has received a request from a ratepayer who lives on Moss Parade for Street Lighting to be provided on Moss Parade and Fisher Street. The length of the two streets requested to have Street Lighting would be approximately 0.42 Kilometres.

The letter of Request from the Rate Payer states:

“As my training run is early in the morning before work which is quite eerie in winter, and there are a few others that walk those streets also whom I have their support. One elderly lady with the aid of a torch still turned too early from Moss Parade onto Fisher Street heading over the train track and nearly went into the ditch. If it was not for another elderly lady walker’s presence of mind and warned her she was going the wrong way who knows what could have happened. On behalf of all the morning walkers and myself we would like to know if this situation can be resolved in the near future.”

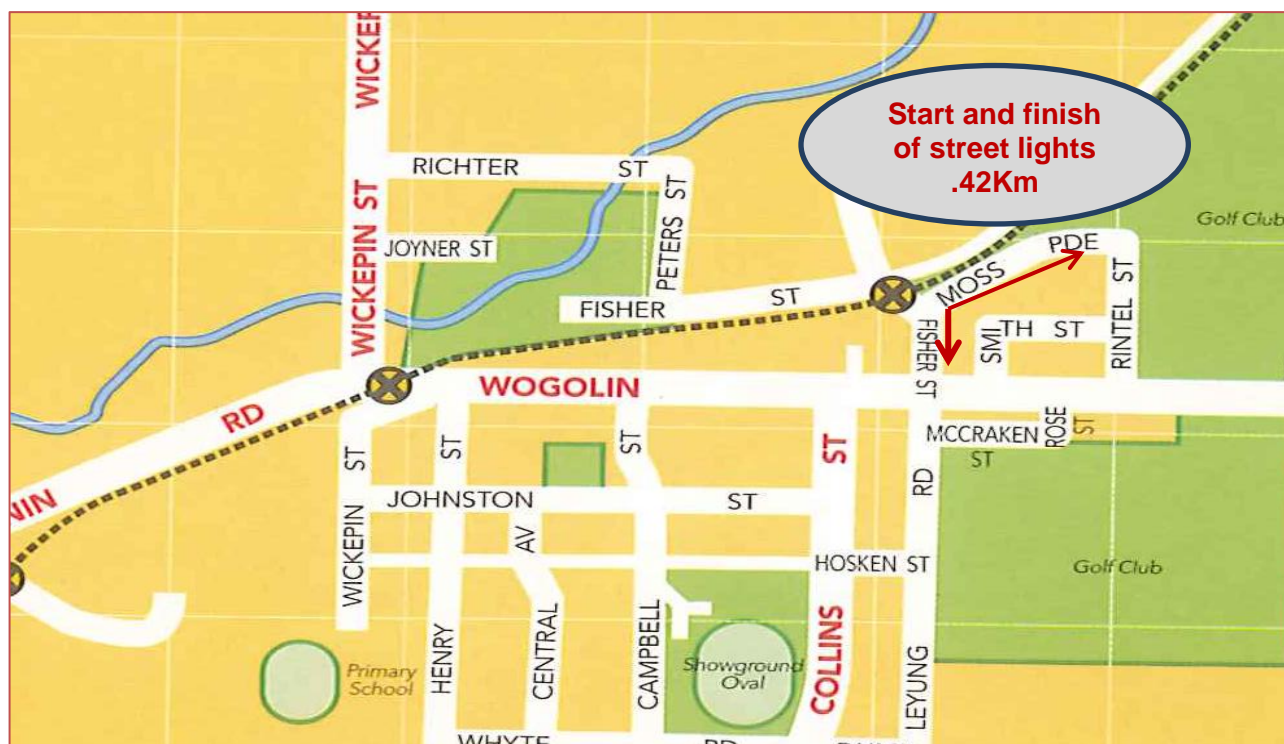
Moss Parade Looking West from Rintel Street:



Fisher Street Looking North to Moss Parade Intersection:



Map of proposed street lights:



Comment:

Western Power have three types of project requests for new streetlight installations and each has a different application process:

1. Customer owned and operated Street Lights
2. Customer designed and constructed Street Lights
3. Western Power designed and constructed Street Lights

Option 1 and Option 2 - Customer owned and operated Street Lights and Customer designed and constructed would be where Council would install their own or request Western Power to install the street lights at Councils costs.

Council would be responsible for the Power Tariff for all options.

Option 3 - Western Power design and construct.

This would be the best solution for Council and all project requests for Western Power designed and constructed streetlights must follow a design and quotation process.

This is open for an unlimited number of streetlights in either underground or overhead network configurations.

The Western Powers Website gives the following information in relation to the request for Street Lights:

How to apply

To request the installation or modification of streetlights in your shire, town or city, an Application for unmetered supply form (PDF 139kb) must be submitted.

Part A on page three of the application form must be completed and accompanied by a site plan. The site plan should be a scaled map showing the position, size and type of streetlights, with street names and site address clearly labelled. In submitting the site plan, the customer accepts responsibility for the location of the lights.

Western Power will send you an acknowledgement letter within 10 working days of receiving your application. If you do not receive a written acknowledgement within this timeframe, please call our Customer Service Centre on 13 10 87.

When completing the application please refer to Australian Standard 1158 - lighting for roads and public spaces and include with your site plan:

- number of lights required
- wattage (refer to Australian Standard 1158 for relevant categories)
- equipment list specifying required light fittings
- evidence of local government authority approval

Completed forms should be sent, with all relevant information, to:

Western Power Locked Bag 2520 Perth WA 6001 Fax: 08 9225 2073 Email: works.admin.general@westernpower.com.au.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council has been requested for Street Lighting to be provided on Moss Parade and Fisher Street Wickpin Town Site.

Recommendation:

1. That Council approve of street lights being provided by Western Power on Moss Parade and Fisher Street at no cost to Council.
2. That the Chief Executive Officer advise the rate payer to go direct to Western Power for the installation of Street Lights on Moss Parade and Fisher Street and that the Chief Executive Officer provide a letter of support for the street lights to be installed on Moss Parade and Fisher Street in Wickpin.

Voting Requirements:

Simple majority

Resolution No 190912-09**Moved Cr Martin / Seconded Cr Russell**

1. That Council approve of street lights being provided by Western Power on Moss Parade and Fisher Street at no cost to Council.
2. That the Chief Executive Officer assist the rate payer in dealing with Western Power for the installation of Street Lights on Moss Parade and Fisher Street and that the Chief Executive Officer provide a letter of support for the street lights to be installed on Moss Parade and Fisher Street in Wickpin.

Carried 7/0

Resolution differs from the Officers Recommendation as Council felt it needed to assist the rate payer instead of advising the rate payer in dealing with Western Power.

Technical Services

10.1.05 – Proposed Road Widening – Yealering Pingelly Road

Submission To:

Ordinary Council

Location / Address:

Whole Shire

Name of Applicant:

Main Roads W.A

File Reference:

2603

Author:

Mark J Hook, Chief Executive Officer

Disclosure of any Interest:

Nil

Date of Report:

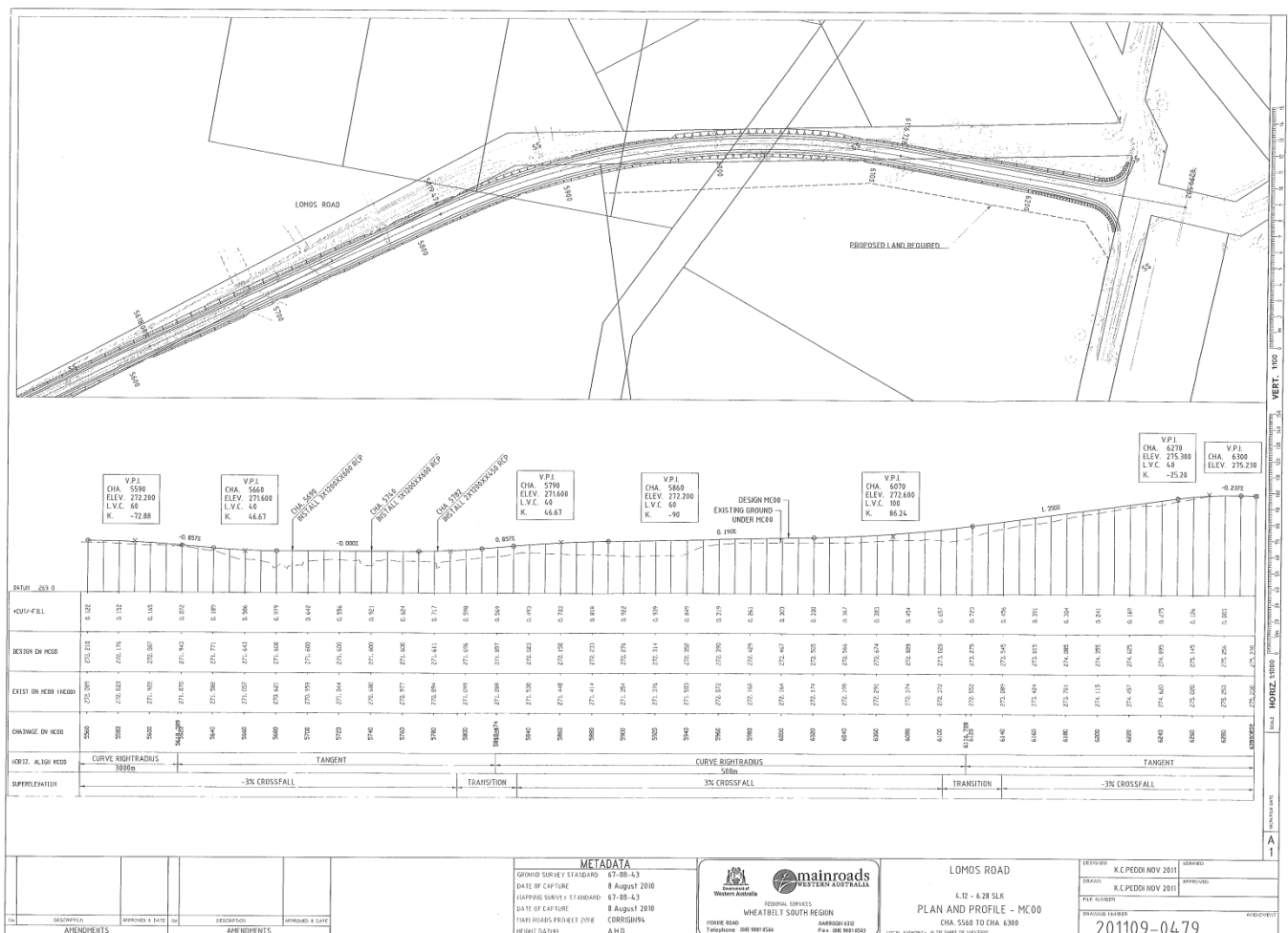
23 August 2012

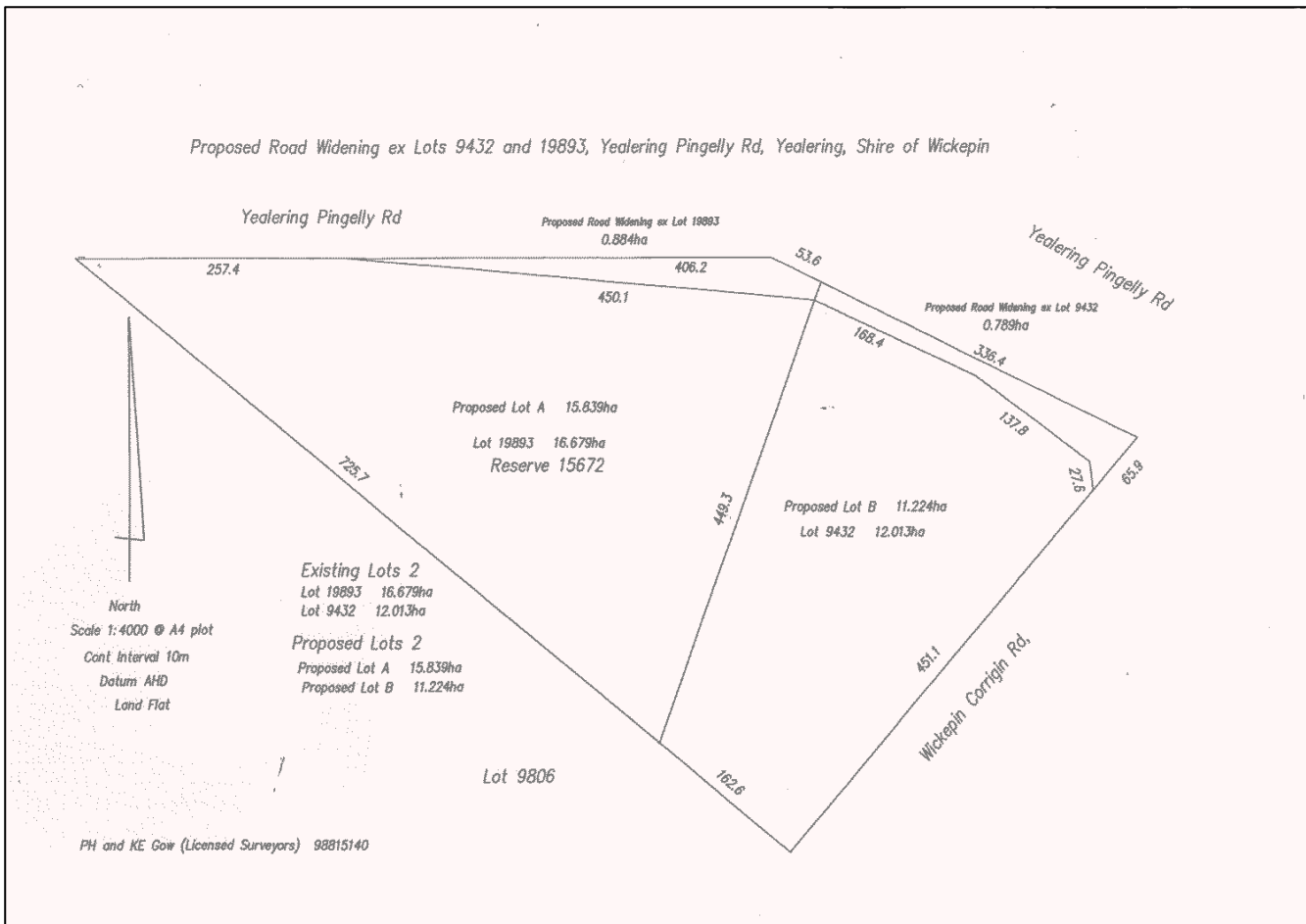
Enclosure / Attachment: Nil

Background:

Council is realigning the Yealering Pingelly Road through portion of Location 9432 and Reserve 15672 as part of the Grain Freight Road Projects.

Part of this process will require Council to dedicate this section of road under the Land Administration Act 1997. The section of land required is shown under the following Main Roads drawing number 201109 – 0479.





Comment:

To enable the additional land required for the improvement works on the Yealering Pingelly Road to be dedicated there is a requirement of the Land Administration Act 1997 for the Local Authority to give its concurrence to the dedication of the resumed land into the existing Road Reserve.

The resolution required to be passed by Council must satisfy the *Land Administration Act 1997* requirements so the resolution must read as follows.

Resolution – That the Shire of Wickepin concur to the dedication of the land , the subject of Main Roads Drawings 201109-0479 as a road under Section 56 of the Land Administration Act 1997.

Statutory Environment: *Land Administration Act 1997 – Section 56:*

Dedication of roads

(1) If in the district of a local government —

- (a) land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government;*
- (b) in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —*
 - (i) the holder of the freehold in that land applies to the local government, requesting it to do so; or*

- (ii) *those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so; or*
 - (c) *land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years, and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.*
- (2) *If a local government resolves to make a request under subsection (1), it must —*
 - (a) *in accordance with the regulations prepare and deliver the request to the Minister; and*
 - (b) *provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.*
- (3) *On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then —*
 - (a) *subject to subsection (5), by order grant the request;*
 - (b) *direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
 - (c) *refuse the request.*
- (4) *On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim for compensation in respect of land referred to in subsection (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.*
- (5) *To be dedicated under subsection (3)(a), land must immediately before the time of dedication be —*
 - (a) *unallocated Crown land or, in the case of a private road, alienated land; and*
 - (b) *designated in the relevant plan of survey, sketch plan or document as having the purpose of a road.*
- (6) *If land referred to in subsection (1)(b) or (c) is dedicated under subsection (3)(a), a person with an interest in that land (including a person who has the benefit of an easement created under section 167A of the TLA) is not entitled to compensation because of that dedication.*

[Section 56 amended by No. 59 of 2000 s. 16.]

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: To develop and maintain quality services and infrastructure

Summary:

Council is being requested to dedicate the land taken for the improvements works on the Yealering Pingelly Road under the grain freight network projects on Main Roads Drawing 201109-0479 as a road.

Recommendation:

That the Shire of Wickepin concur to the dedication of the land, the subject of Main Roads Drawings 201109-0479 as a road under Section 56 of the *Land Administration Act 1997*.

Voting Requirements: Simple majority.

Resolution No 190912-10

Moved Cr Easton / Seconded Cr Allan

That the Shire of Wickepin concur to the dedication of the land, the subject of Main Roads Drawings 201109-0479 as a road under Section 56 of the *Land Administration Act 1997*.

Carried 7/0

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	11 September 2012

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
 - (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 31 August 2012 as presented be received.

Voting Requirements: Simple majority

Resolution No 190912-11

Moved Cr Coxon / Seconded Cr Easton

That the financial statements tabled for the period ending 31 August 2012 as presented be received.

Carried 7/0

Bank Balances

As at 31/08/2012

	Bank Statement	Adjusted
Municipal Fund	2,257,199.21	2,209,602.62
Petty Cash	500.00	500.00
Reserves	450,558.03	450,558.03
Total	\$2,708,257.24	\$2,660,660.65
Trust Fund	11,141.79	12,715.19
Transport Account	2,046.70	0.00

Debtors

Rates as at 31/08/2012

Account 7461	Rates	207,983.81
Account 6051	Sewerage	10,025.72
Account 7451	Ex Receipts	-3,301.30
Account 7441	Pensioners Rebates	16,856.55
Account 7481	Domestic Rubbish	7,376.81
Account 7491	Commercial Rubbish	754.59
Account 7201	Refuse Site Levy	2,931.60

Sundry Debtors as at 31/08/2012

Current	29,641.47
1 Month	6,220.00
2 Months	126,128.00
3 Months	3,111.55
Total	165,101.02

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	11 September 2012

Enclosure / Attachment: List of Accounts

Background: Please find following the List of Accounts remitted during the period from 5 August – 10 September 2012

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
Cheques	14399 - 14443	148,332.00
EFTPOS	2909 -2962	250,773.06
Other Transfers	Payroll August 2012	57,758.00
Trust Account		
EFTPOS	Transfers	0.00
Cheques		0.00
TOTAL		<u>\$456,863.06</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling \$456,863.06 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 190912-12

Moved Cr Allan / Seconded Cr Lansdell

That Council acknowledges that payments totaling \$456,863.06 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 7/0

Governance, Audit & Community Services**10.2.03 – Christmas Trading Hours 2012/13**

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	10 September 2012

Enclosure/Attachment: Nil**Background:**

In previous years, Council has approved the closure of the administration office for the period between Christmas and New Year.

Comment:

The administration staff would appreciate the same opportunity this year. In years when the office has remained open at this time of year with a 'skeleton staff' it has largely been unwarranted as the majority of our residents are away from home or busy with family commitments. In the previous years when the office is closed through the Christmas break we have advertised our hours both on the front counter and in the Watershed News to give people the opportunity of completing urgent business or licensing prior to the Christmas break. As only four days are affected by the closure, it has been found to be of very little inconvenience to the public.

Statutory Environment:

Local Government Officers Award - in relation to transferability of Government Public Holidays.

Policy Implications: Not applicable.**Financial Implications:**

As staff will be using public holidays as provided by the award, rostered days off, annual leave or unpaid leave to cover this time, there will be no additional cost to Council.

Strategic Implications: Not applicable.**Recommendation:**

That the trading hours for 2012/13 Christmas period be as follows:

Monday 24 December	Closed
Tuesday 25 December	Closed- Public Holiday, Christmas day
Wednesday 26 December	Closed – Public Holiday, Boxing Day
Thursday 27 December	Closed
Friday 28 December	Closed
Monday 31 December	Closed
Tuesday 1 January	Closed – Public Holiday, New Years Day

Voting Requirements: Simple majority.

Resolution No 190912-13**Moved Cr Easton / Seconded Cr Russell**

That the trading hours for 2012/13 Christmas period be as follows:

Monday 24 December	Closed
Tuesday 25 December	Closed- Public Holiday, Christmas day
Wednesday 26 December	Closed – Public Holiday, Boxing Day
Thursday 27 December	Closed
Friday 28 December	Closed
Monday 31 December	Closed
Tuesday 1 January	Closed – Public Holiday, New Years Day

Carried 7/0

Governance, Audit and Community Services

10.2.04 - EHO/Building Surveyor's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	706 / 2203
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	12 September 2012

Enclosure / Attachment: Nil**Background:**

Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.

Building Licenses:

There was one (1) building application approved and license issued for the month of August 2012.

Listed below is a summarized breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
1/12-13	Michael Green	Michael Green (OB)	250m2 Dwelling	Lot 1 Green Road, Wickepin

Implications: Not applicable**Financial Implications:** Not applicable**Strategic Implications:** Not applicable**Recommendation:**

That Council notes the report from the EHO/Building Surveyor 12 September 2012.

Voting Requirements: Simple Majority**Resolution No 190912-14****Moved Cr Coxon / Seconded Cr Lansdell**

That Council notes the report from the EHO/Building Surveyor 12 September 2012.

Carried 7/0

Governance, Audit and Community Services

10.2.05 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton, Community Development Officer
File Reference:	
Author:	Natalie Manton, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	12 September 2012

Enclosure / Attachment: Nil

Arts and Cultural	
Community Development	<p>Yealering Hall and Lakeside Toilets Refurbishment</p> <ul style="list-style-type: none"> • Liaise with painter regarding work on the Yealering Hall and Yealering Progress Assoc regarding gardens. • Revised R4R budget for Yealering Hall project. • Follow up maintenance items at Hall. <p>Yealering Cemetery</p> <ul style="list-style-type: none"> • Discussions and site meeting with Michael Ranieri, Sara Hills and Mike Fradsham. • Revised budget. • Follow up funding from Ellen King Trust. • Design and layout discussion and site meeting with Sara Hills for landscaping. • Investigated landscaping and paving supplies and requested quotes. • Obtained additional information and quotes on plaques for new niche wall. • Sent letter to families with project update. <p>Townscape</p> <ul style="list-style-type: none"> • Attended Townscape meeting. • Follow up orders from 2011/12 Townscape budget. • Obtained background on historical photography project and forwarded to community members. <p>Other</p> <ul style="list-style-type: none"> • Investigated funding opportunities and forwarded to community members. • Send out information to community members on community events including Masquerade Ball, Concerts and Arts events. • Follow up with NBN consultants regarding potential locations for tower. • Attended Arts and crafts meeting regarding proposed Art Trail in March next year and investigated funding opportunities. • Revised overall Country Local Government funding for 10/11 projects. • Follow up rising damp issue at Wickepin CRC.
Community Safety and Crime Prevention	<p>Dedicated Deputy Project</p> <ul style="list-style-type: none"> • Liaise with Tam McKeown on project details. <p>R U 2 Close Project</p> <ul style="list-style-type: none"> • Meeting with Curtin University project funding providers. • Draft funding application R U 2 Close additional funds.
Economic Development	<p>Living Lakes Project</p> <ul style="list-style-type: none"> •
Tourism Marketing and Promotion	<ul style="list-style-type: none"> • Advertising in Wildflowers feature for the West Australian • Follow up incorrect phone contacts for Yealering Caravan Park.

Sport and Recreation	Synthetic Bowling Green <ul style="list-style-type: none"> Submitted CSRFF monthly report to Dept Sport and Rec. Submitted request for payment of first installment Yealering Bike Skills Track <ul style="list-style-type: none"> Contacted Roadtech regarding construction timeline. Discussion with Peter Vlahov regarding relocation of gazebo. Kidsport <ul style="list-style-type: none"> Entered Kidsport forms on database. Liaise with Dept Sport and Rec and Town of Narrogin. Healthy Communities Project <ul style="list-style-type: none"> Responded to queries on Healthy Communities Project and provided information and Co-ordinator contact details.
Special Needs Groups inc; Youth, Disabled and Older People.	<ul style="list-style-type: none"> Responded to queries from community group regarding funding. Order educational resources for special needs support group.
Heritage	<ul style="list-style-type: none"> Site visit and follow up funding for heritage precinct walk trail and old machinery display.
Other	<ul style="list-style-type: none"> Reviewed policy manual. Draft Annual report Attended County Local Government Fund meeting in Williams. Assisted with Pool Manager interviews.

Funding Applications Status Report:

Project Name	Funding Organisation	Amount Requested inc Gst	Status
Wickepin synthetic bowling green	Dept Sport and Rec	\$88,076	CSRFF Approved \$78,300
Yealering Bike Track	Lotterywest	\$18,000	approved
Dedicated Deputy Project		\$2,966	approved
R U 2 Close	Public Health Advocacy Institute of WA	\$7,500	approved

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That council notes the report from the Community Development Officer dated 12 September 2012.

Voting Requirements: Simple majority.

Resolution No 190912-15

Moved Cr Easton / Seconded Cr Hinkley

That Council notes the report from the EHO/Building Surveyor 12 September 2012.

Carried 7/0

Governance, Audit and Community Service

10.2.06 – 2012/13 Revised Notional Financial Assistance Grants

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	27 August 2012

Enclosure / Attachment: Nil**Background:**

The Western Australian Grants Commission has advised that the Commonwealth Department of Regional Australia, Local Government, Arts and Sport has revised down the 2012/13 Federal Assistance Grants by some \$8.3 Million as a result of lower than estimated population and CPI growth.

Comment:

The revised notional estimates have not yet been approved by the Commonwealth Minister for Local Government and as such the estimates provided by the Western Australian Grants Commission may be subject to change.

The revised estimates provided by the Western Australian Grants Commission are as follows:

General Purpose Advance Payment Paid 2011/12	\$366,054
Remaining 2012/2013 cash payment	\$403,671
Local Roads Advance Payment Paid 2011/12	\$261,915
Remaining 2012/2013 cash payment	\$200,142
Total Financial Assistance Grants (revised Notional)	\$1,231,782

This will mean the following to Council 2013/2013 budget estimates:

	Actual 2012/2013	Budgeted 2012/2013	Difference 2012/2013
General Purpose Advance Payment Paid 2011/12	\$366,054	\$366,054	0
Remaining 2012/2013 cash payment	\$403,671	\$434,409	\$30,738
Local Roads Advance Payment Paid 2011/12	\$261,915	\$261,915	0
Remaining 2012/2013 cash payment	\$200,142	\$222,726	\$22,584
Total Financial Assistance Grants (revised Notional)	\$1,231,782	\$1,285,104	\$53,332

This difference of \$53,332 means that Council will need to adjust its 2012/2013 budget to reflect the decreased 2012/2013 Federal Assistance Grants.

Council Budget included a number of transfers to reserves and the best way to amend Councils 2012/2013 budget would be to revise these figures.

Council transfers to reserves were:

Leave Reserve	\$55,316
Plant Reserve	\$164,811
Building Reserve	\$56,962
Staff Housing	\$100,313 (includes sale Gumnut Cottage)
Swimming Pool	\$24,000 (New Reserve)

Council can decrease these transfer by the following:

Building Reserve	\$15,000
Plant Reserve	\$38,332

This would amend the total transfers to reserves in the 2012/2013 budget to the following:

Leave Reserve	\$55,316
Plant Reserve	\$126,479
Building Reserve	\$41,962
Staff Housing	\$100,313 (includes sale Gumnut Cottage)
Swimming Pool	\$24,000 (New Reserve)

Statutory Environment:

Local Government Act 1995

Section 6.2 - Local government to prepare annual budget

Local Government (Financial Management) Regulations 1996

Section 5 - Financial management duties of the CEO

- (1) *Efficient systems and procedures are to be established by the CEO of a local government.*
- (2) *To assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.*

Policy Implications: Nil

Financial Implications:

Reduced income due to decrease in Federal Assistance Grants of \$53,332.

Strategic Implications: Nil

Summary:

Council is being requested to reduce the transfer to reserves to the following to make allowance for the decreased FAG's grants advised for 2012/2013.

Leave Reserve	\$55,316
Plant Reserve	\$126,479
Building Reserve	\$41,962
Staff Housing	\$100,313 (includes sale Gumnut Cottage)
Swimming Pool	\$24,000 (New Reserve)

Recommendation:

That Council amend the 2012/2013 Budget Estimates regarding transfer of reserves to the following:

Leave Reserve	\$55,316
Plant Reserve	\$126,479
Building Reserve	\$41,962
Staff Housing	\$100,313 (includes sale Gumnut Cottage)
Swimming Pool	\$24,000 (New Reserve)

Voting Requirements: Simple majority

Resolution No 190912-16**Moved Cr Russell / Seconded Cr Lansdell**

That Council amend the 2012/2013 Budget Estimates regarding transfer of reserves to the following:

Leave Reserve	\$55,316
Plant Reserve	\$126,479
Building Reserve	\$41,962
Staff Housing	\$100,313 (includes sale Gumnut Cottage)
Swimming Pool	\$24,000 (New Reserve)

Carried 7/0

Governance, Audit and Community Service

10.2.07 – Amendment of Schedule Fees and Charges 2012/2013

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 September 2012

Enclosure / Attachment: Nil**Background:**

Council on the 18 July 2012 at item 10.2.03 Budget 2012/2013 adopted the 2012/2013 Budget. Part of the resolution to adopt the 2012/2013 budget, was the adoption of the 2012/2013 fees and charges and part 12 of Resolution No 180712-09 read as follows:

12. The schedule of fees and charges as listed and attached to the budget be adopted. (FM Reg 25)

During a review of the fees and charges it was found that Council has not adopted all the fees and charges for its Cemeteries as outlined in Councils Cemeteries Local Law.

Comment:

The Local Government Act 1995 section 6.19 permits a Local Government may amend or to impose a fee or charge after the budget adoption by giving local public notice of the intention to do so and the date from which the fee or charge will be imposed.

Fees and charges adopted by Council were:

	Fee	Nett to Council	GST
Cemetery	Receipt to 140030		
Plot - Reservation fee	\$32.00	\$29.09	\$2.91
Burials - Interment	\$250.00	\$227.27	\$22.73
Burials - Interment on weekends	\$400.00	\$363.64	\$36.36
Burials - Reopening	\$400.00	\$363.64	\$36.36
Burials - Interment Ashes in Burial Site	\$250.00	\$227.27	\$22.73
Niche Wall - Single	\$75.00	\$67.50	\$7.50
Niche Wall - Double	\$100.00	\$90.91	\$9.09
Niche Wall - Reservation double or single	\$22.00	\$20.00	\$2.00

Council's Cemeteries Local law states:

“Set fee” refers to fees and charges set by a resolution of the Board and published in the Government Gazette, under section 53 of the Act;

The fees and charges Council needs to set under the Cemeteries Local Law as a set fee are as follows:

- 5.6 Conduct of Funeral by Board
- 5.12 Disposal of Ashes
- 6.2 Mausoleum, etc.
- 7.11 Australian War Graves - is not required to pay the set fee for any memorial that is placed upon a military grave.
- 7.16 Monumental Mason's License

The fees and charges Council needs to set under the cemeteries Local Law for 2012/2013 are as follows:

SHIRE OF WICKEPIN			Fee 2012/2013	Nett to Council	GST
COMMUNITY AMENITIES					
Cemeteries Wickepin, Yealering, Harrismith					
Land for Right of Burial	Reservation Fee	Y	\$32.00	\$29.09	\$2.91
Grave Digging to depth of 1.8	(on application)				
	Single 2.4m x 1.8m	N	\$250.00	\$250.00	
	Double 2.4m x 3.6m	N	\$500.00	\$500.00	
	Triple 2.4m x 4.8m	N	\$650.00	\$650.00	
	Interment on Weekends additional	N	\$150.00	\$150.00	
Graves be sunk deeper than 1.8m					
	First additional 0.3m	Y	\$ 67.00	\$60.91	\$6.09
	Second additional 0.3m	Y	\$ 84.00	\$76.36	\$7.64
	Third additional 0.3m	Y	\$100.00	\$90.91	\$9.09
	(and so on in proportion for each			\$	\$
	additional 0.3m)	Y	\$ 15.00	\$ 13.64	\$1.36
Re-opening Fees (re-opening an ordinary grave for each interment or exhumation)					
	Ordinary Grave - Adult	Y	\$400.00	\$360.00	\$40.00
	Removal of kerbing, tiles etc., if necessary Per Hour	Y	\$50.00	\$ 45.45	\$ 4.55
Internment of Ashes	Permission for applicant to inter ashes in a grave under supervision of Trustees	Y	\$250.00	\$ 25.00	\$215.00
Extra charge for	Interment without due notice under Local Law 3.2	Y	\$50.00	\$ 45.45	\$4.55
	Late arrival at Cemetery gates under Local Law 5.2	Y	\$ 20.00	\$ 18.18	\$ 1.82
	Exhumations in addition to re-opening fee	Y	\$500.00	\$454.55	\$ 45.45
Niche Wall	Reservation Fees	Y	\$22.00	\$2.20	\$19.80
	Compartment for ashes Single	Y	At Cost		
	Compartment for ashes Double	Y	At Cost		
	compartment plaque - standard single	Y	\$230.00	\$207.00	\$23.00
	compartment plaque - standard double	Y	\$340.00	\$306.00	\$34.00
	Erecting nameplate - Charge @ private works rates	Y			
Miscellaneous charges	Permission to erect Monument &/or kerbing	Y	\$ 50.00	\$ 45.45	\$4.55
	Registration of "Transfer of Form of Grant of Right of Burial"	Y	\$16.50	\$ 15.00	\$ 1.50
	Copy of "Grant of Burial"	Y	\$16.50	\$ 15.00	\$ 1.50
	Grave number plate	Y	\$22.00	\$ 20.00	\$ 2.00
	Making a search in register (per 1/2 hour)	Y	\$16.50	\$ 15.00	\$ 1.50
	Copy of Local Laws	Y	\$ 5.50	\$ 5.00	\$ 0.50
	Funeral Director's Licence	Y	\$50.00	\$45.00	\$5.00

Statutory Environment: Local Government Act 1995 - Section 6.16 (3) (b)

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to amend the 2012/13 fees and charges for Council Cemeteries adopted during the budget adoption in July 2012.

Recommendation:

1. That Council resolves to amend the 2012/2013 Schedule of Fees and Charges to reflect the following change:

SHIRE OF WICKPIN			Fee 2012/2013	Nett to Council	GST
COMMUNITY AMENITIES					
Cemeteries Wickpin, Yealering, Harrismith					
Land for Right of Burial	Reservation Fee	Y	\$32.00	\$29.09	\$2.91
Grave Digging to depth of 1.8	(on application)				
	Single 2.4m x 1.8m	N	\$250.00	\$250.00	
	Double 2.4m x 3.6m	N	\$500.00	\$500.00	
	Triple 2.4m x 4.8m	N	\$650.00	\$650.00	
	Interment on Weekends additional	N	\$150.00	\$150.00	
Graves be sunk deeper than 1.8m					
	First additional 0.3m	Y	\$ 67.00	\$60.91	\$6.09
	Second additional 0.3m	Y	\$ 84.00	\$76.36	\$7.64
	Third additional 0.3m	Y	\$100.00	\$90.91	\$9.09
	(and so on in proportion for each additional 0.3m)	Y	\$ 15.00	\$ 13.64	\$1.36
Re-opening Fees (re-opening an ordinary grave for each interment or exhumation)					
	Ordinary Grave - Adult	Y	\$ 400.00	\$360.00	\$40.00
	Removal of kerbing, tiles etc., if necessary Per Hour	Y	\$50.00	\$ 45.45	\$ 4.55
Internment of Ashes	Permission for applicant to inter ashes in a grave under supervision of Trustees	Y	\$250.00	\$ 25.00	\$215.00
Extra charge for	Interment without due notice under Local Law 3.2	Y	\$50.00	\$ 45.45	\$4.55
	Late arrival at Cemetery gates under Local Law 5.2	Y	\$ 20.00	\$ 18.18	\$ 1.82
	Exhumations in addition to re-opening fee	Y	\$500.00	\$454.55	\$ 45.45
Niche Wall	Reservation Fees	Y	\$22.00	\$2.20	\$19.80
	Compartment for ashes Single	Y	At Cost		
	Compartment for ashes Double	Y	At Cost		
	compartment plaque - standard single	Y	\$230.00	\$207.00	\$23.00
	compartment plaque - standard double	Y	\$340.00	\$306.00	\$34.00
	Erecting nameplate - Charge @ private works rates	Y			
Miscellaneous charges	Permission to erect Monument &/or kerbing	Y	\$ 50.00	\$ 45.45	\$4.55
	Registration of "Transfer of Form of Grant of Right of Burial"	Y	\$16.50	\$ 15.00	\$ 1.50
	Copy of "Grant of Burial"	Y	\$16.50	\$ 15.00	\$ 1.50
	Grave number plate	Y	\$22.00	\$ 20.00	\$ 2.00
	Making a search in register (per 1/2 hour)	Y	\$16.50	\$ 15.00	\$ 1.50
	Copy of Local Laws	Y	\$ 5.50	\$ 5.00	\$ 0.50
	Funeral Director's Licence	Y	\$50.00	\$45.00	\$5.00

2. That Council advertises by Local public notice its intention to amend the fees and charges and that the amended fees apply from 19th September 2012.

Voting Requirements: Absolute Majority

Resolution No 190912-17

Moved Cr Lansdell / Seconded Cr Easton

1. That Council resolves to amend the 2012/2013 Schedule of Fees and Charges to reflect the following change:

SHIRE OF WICKEPIN			Fee 2012/2013	Nett to Council	GST
COMMUNITY AMENITIES					
Cemeteries Wickepin, Yealering, Harrismith					
Land for Right of Burial	Reservation Fee	Y	\$32.00	\$29.09	\$2.91
Grave Digging to depth of 1.8	(on application)				
	Single 2.4m x 1.8m	N	\$250.00	\$250.00	
	Double 2.4m x 3.6m	N	\$500.00	\$500.00	
	Triple 2.4m x 4.8m	N	\$650.00	\$650.00	
	Internment on Weekends additional	N	\$150.00	\$150.00	
Graves be sunk deeper than 1.8m					
	First additional 0.3m	Y	\$ 67.00	\$60.91	\$6.09
	Second additional 0.3m	Y	\$ 84.00	\$76.36	\$7.64
	Third additional 0.3m	Y	\$100.00	\$90.91	\$9.09
	(and so on in proportion for each			\$	\$
	additional 0.3m)	Y	\$ 15.00	\$ 13.64	\$1.36
Re-opening Fees (re-opening an ordinary grave for each interment or exhumation)					
	Ordinary Grave - Adult	Y	\$ 400.00	\$363.63	\$36.37
	Removal of kerbing, tiles etc., if necessary Per Hour	Y	\$50.00	\$ 45.45	\$ 4.55
Internment of Ashes	Permission for applicant to inter ashes in a grave under supervision of Trustees	Y	\$250.00	\$ 227.27	\$22.73
Extra charge for	Interment without due notice under Local Law 3.2	Y	\$50.00	\$ 45.45	\$4.55
	Late arrival at Cemetery gates under Local Law 5.2	Y	\$ 20.00	\$ 18.18	\$ 1.82
	Exhumations in addition to re-opening fee	Y	\$500.00	\$454.55	\$ 45.45
Niche Wall	Reservation Fees	Y	\$22.00	\$20.00	\$2.00
	Compartment for ashes Single	Y	At Cost		
	Compartment for ashes Double	Y	At Cost		
	compartment plaque - standard single	Y	\$230.00	\$209.09	\$20.91
	compartment plaque - standard double	Y	\$340.00	\$309.09	\$30.91
	Erecting nameplate - Charge @ private works rates	Y			
Miscellaneous charges	Permission to erect Monument &/or kerbing	Y	\$ 50.00	\$ 45.45	\$4.55
	Registration of "Transfer of Form of Grant of Right of Burial"	Y	\$16.50	\$ 15.00	\$ 1.50
	Copy of "Grant of Burial"	Y	\$16.50	\$ 15.00	\$ 1.50
	Grave number plate	Y	\$22.00	\$ 20.00	\$ 2.00
	Making a search in register (per 1/2 hour)	Y	\$16.50	\$ 15.00	\$ 1.50
	Copy of Local Laws	Y	\$ 5.50	\$ 5.00	\$ 0.50
	Funeral Director's Licence	Y	\$50.00	\$45.46	\$4.55

2. That Council advertises by Local public notice its intention to amend the fees and charges and that the amended fees apply from 19th September 2012.

Carried 7/0

Resolution differs from the Officers Recommendation as some of the GST amounts in the table were incorrect and have been changed.

Governance, Audit and Community Service

10.2.08 – WALGA Waste Management

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	WALGA - Heather Squire
File Reference:	2901
Author:	Mark J Hook Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	27 August 2012

Enclosure / Attachment: Nil

Background:

WALGA, through the Container Deposit Systems Policy Forum, has developed an advocacy campaign to encourage the State Government to implement State based Cash for Containers Scheme (otherwise known as a Container Deposit Scheme). Implementing this type of Scheme on a National level has been discussed for a number of years. Environment Ministers will meet in August to decide what future action should occur nationally. However, it is debatable whether a decision will be made at this meeting to pursue the timely implementation of national Cash for Containers Scheme.

WALGA is initiating an advocacy campaign to ensure that a State based Scheme is implemented and is seeking Local Governments support.

To assist the sector, a toolkit has been developed for Local Governments to use in engaging with their local members of Parliament. This includes:

- Template of a letter: to be amended as appropriate and addressed to the local Member of Parliament and/or Environment Minister, outlining support for Cash for Containers Scheme. Contact details for the members of both the Legislative Council and Legislative Assembly are available from www.parliament.wa.gov.au. The letter template will also be available from the WasteNet Website.
- Fact Sheet: to inform Local Government of the arguments made by the beverage industry, and additional facts that can be used when engaging with local members of Parliament.
- Cash for Containers Event: an outline of the Cash for Containers event will be available from the WasteNet website by COB Friday, 17 August.

In South Australia, Container Deposit Legislation has been in place for over three decades. Consumers are able to receive 10 cents back on every beverage container that gets taken to be recycled at approved collection depots. This Scheme has been extremely successful in reducing litter, increasing recycling rates and generating a greater environmental awareness in the public. South Australia had a recycling rate of over 70%; whereas, Western Australia's recycling rate is one of the lowest in the country, at 32%.

There are already provisions in the Waste Avoidance and Resource Recovery Act 2007 that can be used to introduce Cash for Containers Scheme. However, the current State Government has been hesitant to introduce such measures. This Scheme has already been committed to by The Greens (WA) and WA Labor.

Comment:

To assist WALGA in the advocacy campaign they have requested that:

1. Local Governments indicate their support for the implementation of Cash for Containers Scheme in WA by **COB Monday, 3 September;**

2. Local Governments indicate their willingness to take part in and sponsor a Cash for Containers event during September - November **by COB Monday, 3 September;**
3. Local Governments write to their local members of State Parliament and/or the Environment Minister, encouraging members to support the implementation of a WA Cash for Containers Scheme (a template letter is included in the bulk mail).

Although Council has missed the September dates it is important that Council forward the following letter to our Local State Parliamentarians and the Environment Minister.

The Shire of Wickepin supports the immediate introduction of Cash for Containers Scheme for Western Australia.

The Shire of Wickepin considers that Cash for Containers Scheme will have the following benefits for our Local Community, by:

- Reducing Litter: in the parks and gardens, road reserves and around Lake Yealering;
- Increasing the community recycling rate;
- Providing community benefits, such as a funding source for community groups; and
- Making the polluter pay.

With cash for Containers Scheme, the costs are borne by the producer and direct consumer, rather than the whole community.

The Shire of Wickepin understands that at a national level, the Standing Council on Environment and Water will consider a range of options including Cash for Containers Schemes in August. However, the Shire of Wickepin is concerned that national process will not be able to deliver Cash for Containers Scheme. Therefore we call for your support in the immediate implementation of Cash for Containers Scheme for WA.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to write to their local members of State Parliament and/or the Environment Minister, encouraging members to support the implementation of a WA Cash for Containers Scheme.

Recommendation:

That the Shire of Wickepin forwards the following letter to its Local State Parliamentarians and the Minister for the Environment the Honourable Bill Marmion BE MBA MLA Minister for Environment Water Minister;

The Shire of Wickepin supports the immediate introduction of Cash for Containers Scheme for Western Australia.

The Shire of Wickepin considers that Cash for Containers Scheme will have the following benefits for our Local Community, by:

- *Reducing Litter: in the parks and gardens, road reserves and around Lake Yealering;*
- *Increasing the community recycling rate;*
- *Providing community benefits, such as a funding source for community groups; and*
- *Making the polluter pay.*

With cash for Containers Scheme, the costs are borne by the producer and direct consumer, rather than the whole community.

The Shire of Wickepin understands that at a national level, the Standing Council on Environment and Water will consider a range of options including Cash for Containers Schemes in August. However, the Shire of Wickepin is concerned that national process will not be able to deliver Cash for Containers Scheme. Therefore we call for your support in the immediate implementation of Cash for Containers Scheme for WA.

Voting Requirements:

Simple majority

Resolution No 190912-18**Moved Cr Easton / Seconded Cr Allan**

That the Shire of Wickpin forwards the following letter to its Local State Parliamentarians and the Minister for the Environment the Honourable Bill Marmion BE MBA MLA Minister for Environment Water Minister;

The Shire of Wickpin supports the immediate introduction of Cash for Containers Scheme for Western Australia.

The Shire of Wickpin considers that Cash for Containers Scheme will have the following benefits for our Local Community, by:

- *Reducing Litter: in the parks and gardens, road reserves and around Lake Yealering;*
- *Increasing the community recycling rate;*
- *Providing community benefits, such as a funding source for community groups; and*
- *Making the polluter pay.*

With cash for Containers Scheme, the costs are borne by the producer and direct consumer, rather than the whole community.

The Shire of Wickpin understands that at a national level, the Standing Council on Environment and Water will consider a range of options including Cash for Containers Schemes in August. However, the Shire of Wickpin is concerned that national process will not be able to deliver Cash for Containers Scheme. Therefore we call for your support in the immediate implementation of Cash for Containers Scheme for WA.

Carried 6/1

Governance, Audit and Community Service


10.2.09 – Wickepin Football Club - Barbeque

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Wickepin Football Club
File Reference: 602/311
Author: Mark J Hook Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 23 August 2012

Enclosure / Attachment: Nil

Background:

Council has received the following letter from the Wickepin football Club regarding the reconstruction of a barbecue at the Wickepin Community Centre:



WICKEPIN F.C

Wickepin Football Club
PO Box 125
WICKEPIN WA 6370
ABN: 52 873 660 891
wickepinfc@live.com.au

President - Felicity Astbury	Home- 9888 0180	Work – 9888 1223
Secretary - Wendy Wittwer	Ph -9888 4022	Fax- 9888 4023
Treasurer- Glenn Leeson	Ph 0429884052	

16/08/2012

Mark Hook
 CEO Shire Of Wickepin
 PO Box 19
 Wickepin WA
 6370

Dear Mark,

As you may or may not be aware, we had a large barbecue at the Community Centre which was used quite often by the Football Club, for numerous functions. Unfortunately this barbecue was required to be removed when the new extensions were added to the existing building. At the time we were lead to believe that the barbecue would be replaced once the extensions were completed. When the building was finally completed we were told there was no obvious position for the barbecue and we were to wait to see how the Centre was used to determine where the barbecue could be incorporated. Unfortunately since then the barbecue seems to have been pushed aside.

Unable to secure the barbecue return through the Shire we have investigated other options. The Football Club has been lucky in securing a potential sponsor who may be keen to assist us with the building of a Barbecue at the Community Centre. With the aid of this generous sponsor we would like to have a barbecue built once again at the Centre, for not only the Football Club members to use but for all the Community to use.

I would like to request permission for the Football Club to build the said barbecue and if granted, we would like to meet with you and the building inspector to select a suitable site. The sponsor would obviously want to have his business signage displayed on the barbecue once completed. We do envision a very well built and designed barbecue and would like to incorporate a flu or vent, to extract the smoke and fumes associated with a barbecue, to the area above the roof.

At this stage I am just requesting your consideration of this proposal, but would like the Council to consider this favourably at their next meeting, after which we can arrange the afore mentioned meeting and proceed with the project.

Kind regards

Wendy Wittwer

SHIRE OF WICKEPIN			
DATE RECEIVED:	17.08.2012		
ACTION:	CEO		
REPLY:	FINANCE		
INFO BTN	ESO		
AGENDA:	MGR WKS		
PRES/CRS	EHO		
FILE NO:	602	CDO	

311

Comment:

The Wickepin Football Club is requesting Council's permission to re-construct the Barbecue that was removed from the Wickepin Community Centre when it was extended at their expense.

Council removed the purchase of a portable barbecue for the Wickepin Community Centre from the 2012/2013 Budget Estimates.

At this moment the Wickepin Football Club is only asking if Council would allow for the re-construction of a barbecue at the Wickepin Community Centre, so Council really needs to make a decision as to whether Council wants to:

- a) Reconstruct the built in barbecue at the Wickepin Community Centre as outlined in the Wickepin Football Clubs Letter;
- b) Install a pre-constructed barbecue such as the units shown below; or
- c) Have no barbecue at all.

The Chief Executive Officer is unaware of any Building of Health requirements that would not allow the construction of a barbecue at the Wickepin Community Centre. Council in its decision making needs to consider the cost of cleaning and maintaining the barbecue.

Once the barbecue is constructed it would become the responsibility of the council to maintain and keep it clean.

Council needs to ensure that any barbecue structure constructed needs to be of a material that can be maintained and cleaned easily such as stainless steel. The additional cleaning of the barbecue could be in the vicinity of 30 to 45 Minutes depending on how it was left. The cost of cleaning to Council would be in the \$20 to \$22 vicinity per hour.

Council has pre-constructed stainless steel barbecues at other venues such as the caravan parks and Yealering Lake that are currently cleaned and maintained by Council Cleaners.

KB202 Double Electric BBQ



KB201 Single Electric BBQ



The prices for pre-constructed barbecues as shown in above photo would be:

- KB 201 with fat tray, delivered Wickepin Depot, \$ 6,220.00 plus GST;
- KB 202 with fat trays, delivered Wickepin Depot, \$ 9,065.00 plus GST.

BBQ's are delivered fully assembled ready to bolt down to concrete slab, with plug in and not hard wired electrics.

Council does not have a policy in relation to sponsorship signage at the Wickepin Community Centre or any of its venues.

Statutory Environment: Nil

Policy Implications: No Policy

Financial Implications:

No cost to Council as the Wickepin Football Club has a sponsor that would cover the cost of the barbecue.

Strategic Implications:

Fits within Objective 4 to provide and encourage the use of a Variety of Recreational, Educational and Cultural Facilities.

STRATEGIES
Continue to support the development and maintenance of recreational facilities and organisations in the district.

Summary: Nil

Recommendation:

1. That Council constructs a new barbecue at the Wickepin Community Centre with all costs being the responsibility of the Wickepin Football Club.
2. That the Chief Executive Officer arrange a meeting with the Wickepin Football Club President and Secretary with the Shire of Wickepin CEO, Building Inspector and Shire President to approve the design, siting and materials to be used for the proposed barbecue.
3. That after the construction of the barbecue, the Sponsor of the Barbecue be allowed to place an advertising sign on the barbecue. The size and design of the sign to be approved by the Chief Executive Officer prior to placement of the sign on the barbecue.

Voting Requirements: Simple majority

Moved Cr Coxon / Seconded Cr Hinkley

1. That Council constructs a new barbecue at the Wickepin Community Centre with all costs being the responsibility of the Wickepin Football Club.
2. That the Chief Executive Officer arrange a meeting with the Wickepin Football Club President and Secretary with the Shire of Wickepin CEO, Building Inspector and Shire President to discuss the design, siting, materials, maintenance and funding for the proposed barbecue.
3. That after the construction of the barbecue, the Sponsor of the Barbecue be allowed to place an advertising sign on the barbecue. The size and design of the sign to be approved by the Chief Executive Officer prior to placement of the sign on the barbecue.

Amendment:**Resolution No 190912-19****Moved Cr Martin / Seconded Cr Russell**

That the Chief Executive Officer arrange a meeting with the Wickepin Football Club President and Secretary with the Shire of Wickepin CEO, Building Inspector and Shire President to discuss the design, siting, materials, maintenance and funding for the proposed barbecue.

Carried 7/0

Resolution No 190912-20

The amendment then became the substantive motion and was carried.

Carried 7/0

Resolution differs from the Officers Recommendation as Council felt it needed to discuss the design, siting, materials, maintenance and funding for the proposed barbecue.

Townscape and Cultural Planning

10.3.01 – Townscape and Cultural Planning Committee Meeting**Recommendations**

Submission To:	Townscape and Cultural Planning Committee
Location / Address:	Whole Shire
Name of Applicant:	Townscape and Cultural Planning Committee
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	12 September 2012

Enclosure / Attachment: Nil.

Background: Townscape and Cultural Planning Committee Meeting held 12 September 2012.

Comment:

The Townscape and Cultural Planning Committee Meeting was held on Wednesday 12 September 2012 and passed the following Recommendations:

Moved L. Parker / Seconded H. Warriow

1. That the CEO ensures the chairs in the Community Centre are not stored against the artwork.
2. That the CDO liaise with Lee Parker to ensure the artwork is displayed to its best advantage. All artworks acquired by the Shire are to be displayed in the Shire buildings.

Carried 5/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications: Not applicable.

Recommendation:

That Council pass the following recommendations;

1. That the CEO ensures the chairs in the Community Centre are not stored against the artwork.
2. That the CDO liaise with Lee Parker to ensure the artwork is displayed to its best advantage. All artworks acquired by the Shire are to be displayed in the Shire buildings.

Voting Requirements: Simple majority

Resolution No 190912-21**Moved Cr Lansdell / Seconded Cr Easton**

That Council pass the following recommendation;

1. That the CDO liaise with Lee Parker to ensure the artwork is displayed to its best advantage. All artworks acquired by the Shire are to be displayed in the Shire buildings.

Carried 7/0

Resolution differs from the Officers Recommendation as Council felt the first recommendation was not necessary as the CEO deals with this issue.

Aged Persons Accommodation

10.4.01 – Aged Persons Accommodation Committee Meeting Recommendations

Submission To:	Aged Persons Accommodation Committee
Location / Address:	Whole Shire
Name of Applicant:	Aged Persons Accommodation Committee
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	13 September 2012

Enclosure / Attachment: Nil.

Background: Aged Persons Accommodation Committee Meeting held 12 September 2012.

Comment:

The Aged Persons Accommodation Committee Meeting was held on Wednesday 12 September 2012 and passed the following Recommendations:

Moved C. Hemley / Seconded C. Thompson

That it be recommended to Council that the name of the current Aged Persons Accommodation Committee be amended to *Lifestyle Retirement Committee* with the same terms of reference.

Carried 5/0

Moved M. Lang / Seconded C. Hemley

That Council is requested to mail out the following survey to all residents in the Shire of Wickepin.

Carried 5/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications: Not applicable.

Recommendation:

That Council pass the following recommendations;

1. That it be recommended to Council that the name of the current Aged Persons Accommodation Committee be amended to Lifestyle Retirement Committee with the same terms of reference.
2. That Council is requested to mail out the following survey to all residents in the Shire of Wickepin.

Voting Requirements: Simple majority

Resolution No 190912-22**Moved Cr Lansdell / Seconded Cr Allan**

That Council pass the following recommendations;

1. That it be recommended to Council that the name of the current Aged Persons Accommodation Committee be amended to Lifestyle Retirement Committee with the same terms of reference.
2. That Council is requested to mail out the following survey to all residents in the Shire of Wickepin.

Carried 7/0

11. President's Report

Cr Martin advised of his attendance at the Zone meeting in Cuballing and the LEMC meeting in held in Wickepin.

Council

12. – Chief Executive Officer's Report

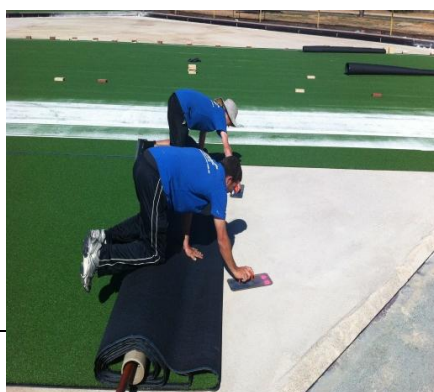
Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	27 August 2012

Synthetic Bowling Greens

Work continues on the Wickepin Synthetic Bowling Greens and there has been another variation approved for the laying of the additional brick pavers of \$1078.50. This brings the Total cost to:

Total Tender	\$445,720.00
Variation one	
04/07/12 Brick Paving	\$4,314.50
6/07/2012 Irrigation Variation	\$950.00
13/07/2012 Remove timber from Plinths	\$1,460.00
08/08/2012 Extra 4 Packs Red Pavers	\$1,008.78
20/08/2012 Lay extra 41.5m2 @ \$26psm	\$1,078.50
TOTAL GST INC	\$454,531.78
LESS GST	\$-45,453.18
TOTAL GST EXC	\$409,078.60

Works have recommenced on the Bowling Greens and should be completed on time:



Water Wise

The Chief Executive Officer attended a Worktop at the Woodanilling Sports Oval regarding an overview of the Water Corporation Water Wise program. The session was very informative and a lot of the items discussed Council garden staff are already undertaking.

Swimming Pool Manager

Council has been advised by Mr Tom Sands that he will be retiring from the position as Swimming Pool Manager for the 2012/2013 swimming season. The Chief Executive Office has advertised the position as a full contract and at the writing of this report the Chief Executive Officer had received two applications for the position of the Swimming Pool manager under a contract. The Chief Executive Officer is holding 5 Smith Street and unit one Cottage Homes for the prospective Pool Manager in case it's a single person or a person with a wife and family.

5 Smith Street

Mr Peter Bransby has vacated 5 Smith Street as of the 28th August 2012. This will allow for the inspection and if required any cleaning as the Chief Executive Officer will hold the house for the possibility of the new Swimming Pool Manager requiring housing. The Chief Executive Officer is also holding unit one at the Cottage Homes for the swimming pool manager position.

Policy Manual

The Chief Executive Officer has been working on the review of the Policy Manual and it has been a lengthy exercise but I feel a well worthwhile one with all staff having input into the review of the Policy Manual. The reviewed Policy Manual with updates and new policies should be able to be presented for comment shortly.

NBN Infrastructure

Councils Community Development Officer met the NBN team a few weeks ago and the preferred site selected for the NBN Infrastructure is 13 (Lot 47) Richter Street as shown in the aerial below.



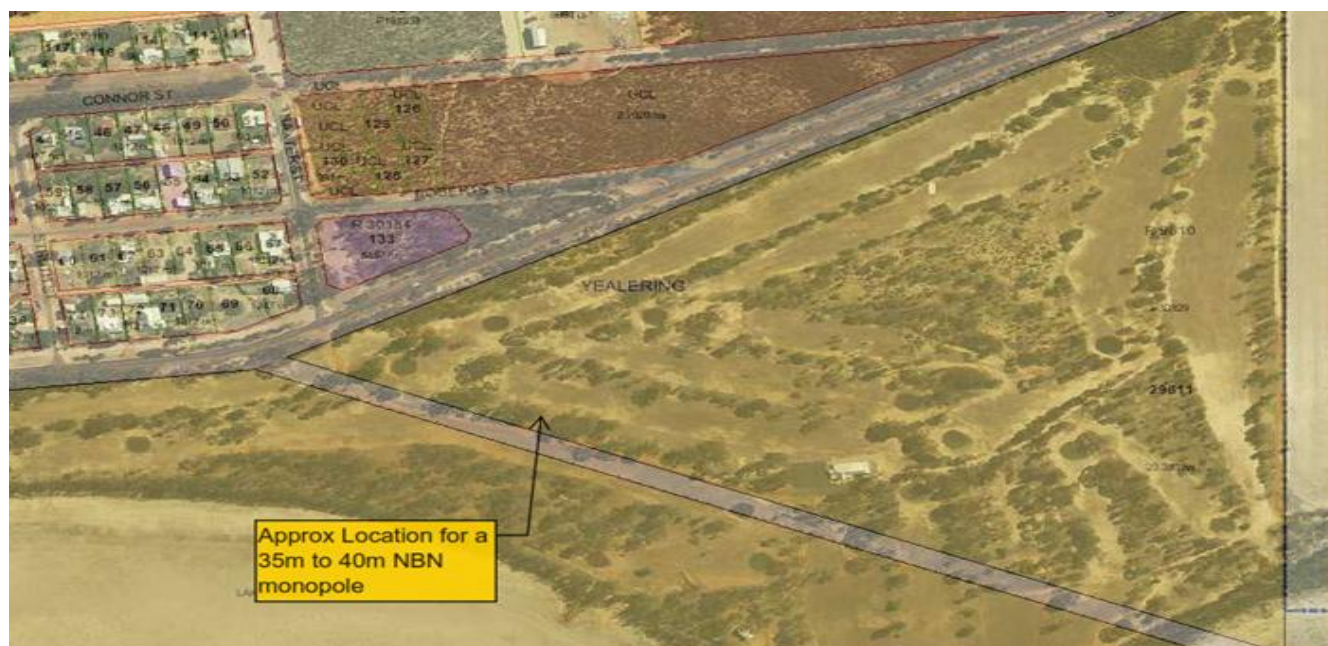
The land area required is approximately 10m x 10m, equating to 100sqm, this can be reduced if necessary. Above is a photo of a typical monopole that will be placed on the lot, although the colour is usually left as the natural galvanised steel the pole can be painted. Lot 47 is owned by the Shire of Wickpin and is Zoned Industry under Town Planning Scheme Number 4. By allowing Lot 47 to have a lease on it for 100sqm for the proposed Mast it is felt that this will reduce the ability of Council to sell the land for any business proposal at any given time in the future. The Chief Executive officer is holding discussions with NBN to advise them that Lot 47 is not suitable at this stage as Council may require Lot 47 for industry use land. So Council would like to see NBN put the mast on Lot 208 which is the recycling yard.



Council will be advised of the outcomes of these negotiations. For either of the above proposals NBN is offering the following:

Annual rent:	\$5,000pa plus GST
Rent reviews:	Annual 2.5% fixed increases
Lease Term:	20 years

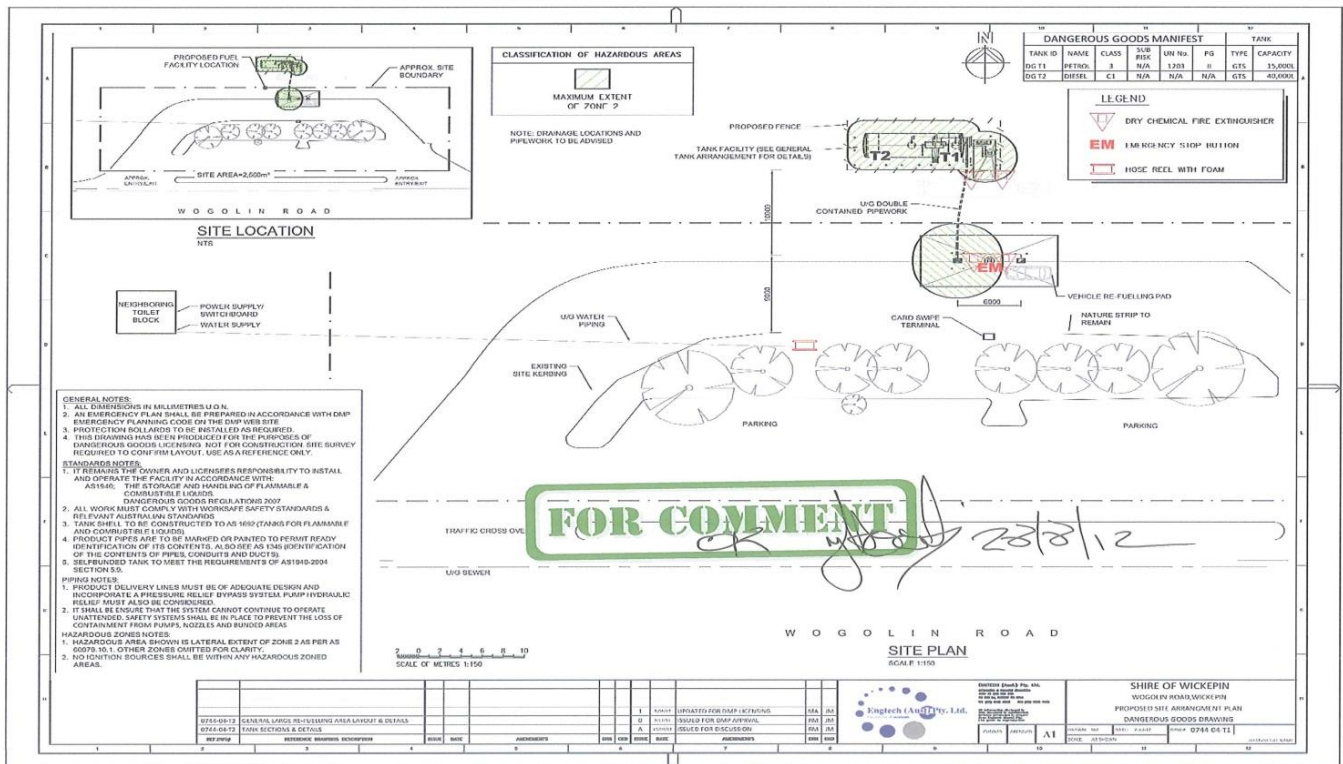
The Yealering Golf Club is being considered as an option for an NBN 40m high monopole as well. The land is owned by the State of WA and managed under a Management Order to the Shire of Wickpin. The location marked below is the approximate location proposed with the area. Once again, the land area required being 10m x 10m, although this may need to be reduced to around 6m x 8m so as not to impact on the golf course use.



Both proposals are subject to a formal Council process, both from a building application and a planning perspective and as such a formal response will be done once a planning application is received.

24 hour Fuel Facility

The contractors are ready to install the pipe etc, and get the site ready for the concrete to be laid. Peter Richards National Sales Manager Gilbarco Veeder-Root has been forwarded the signed drawing with the changes to



Rates Discount Percentage

The percentage of rate payers who paid their rates on time to get the rates discount was 84.3%.

Delegations

No.	Delegation Name	Delegation To	How Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing of Cheques and Authorisation of Electronic Transfers	As per agenda item	Creditors of council as per agenda item
A2	Septic Tank Application Approvals	EHO	Nil		
A3	Building Approvals	BO	One (1)	As per Agenda Item 10.2.04	
A4	Roadside Advertising	CEO	One (1)	As per resolution 150812-06	
A5	Applications for Planning Consent	CEO	Nil		
A6	Appointment and Termination of Staff	CEO	Nil		
A7	Rates Recovery Instalment Payments	CEO	Nil		
A8	Issue of Orders	CEO	Nil		
A9	Legal Advice	CEO	Nil		
A10	Permits to Use Explosives	CEO	Nil		
A11	Street Stalls	CEO	Nil		
A12	Liquor Consumption on Shire Owned Property	CEO	Nil		
A13	Hire of Community Halls / Community Centre	CEO	One (1)	As per resolution 1508-12	
A14	Purchase of Plant Equipment	CEO	Purchase of a suitable Backhoe after suitable quotes have been obtained	As per Agenda Item 10.1.02	

Recommendations:

That Council endorses the Chief Executive Officers Report dated 27 August 2012.

Voting Requirements: Simple majority

Resolution No 190912-23

Moved Cr Allan / Seconded Cr Russell

That Council endorses the Chief Executive Officers Report dated 27 August 2012.

Carried 7/0

13. Notice of Motions for the Following Meeting

14. Reports & Information

Cr Russell congratulated Ray and Helen Lewis for their 50 year ram sale, stating it a monumental event and wishing them all the best.

15. Urgent Business**16. Closure**

There being no further business the Presiding Officer declared the meeting closed at 5.31pm.

Minutes of Ordinary Meeting held Wednesday 15 August 2012, at the Council Chambers, Wickepin confirmed as a true and correct record by Council in Resolution No. 190912-01

Presiding Member:

CR Steven J Martin, President